



**Minutes of Council Meeting  
March 8, 2021  
6:30 PM  
Electronic Participation – Via Zoom**

**Council and Staff Attendance**

**Council Members Present:**

Deputy Mayor Tom Burnette  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Chris Toner  
Councillor Lisa McGee

**Council Members Absent:**

Mayor Walter Stack

**Town Staff Present:**

Robin Paquette, CAO  
Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
Jennifer Morawiec, General Manager  
Client Services/Treasurer  
John Steckly, General Manager,  
Operations  
Scott Matthews, Waterworks  
Supervisor  
Deanna Nicholson, Environmental  
Engineering Officer  
Megan Rueckwald, Town Planner  
Jeff Crawford, Fire Chief

**1. Call to Order**

Deputy Mayor Tom Burnette called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present, except Mayor Walter Stack.

**3. Adoption of Agenda**

Resolution Number 075-21

Moved by Ted Strike

Seconded by Lisa McGee

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Monday, March 8, 2021, be adopted.

Resolution Carried

**4. Disclosures of Pecuniary Interest**

County Councillor Dan Lynch declared the following pecuniary interest:

“I County Councillor Dan Lynch have a pecuniary interest in item number 10 (g) regarding the Disposal of Surplus Good – Fire Department Pickup Truck, as I am a paid employee of the Arnprior Airport.”

# Minutes of Council Meeting

## 5. Question Period

None

## 6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 076-21

Moved by Dan Lynch

Seconded by Ted Strike

**That** the minutes of the Regular and Special Meetings of Council listed under item number 6 (a) and (b) on the Agenda be adopted (Regular Meeting of Council – February 22, 2021; Special Meeting of Council – March 1, 2021).

Resolution Carried

## 7. Awards/Delegations/Presentations

### a) Waterfront Masterplan Update – Manager of Recreation

The Manager of Recreation provided a presentation on the Waterfront Master Plan Update. He also provided a demonstration on the web based public consultation process, and responded to questions.

## 8. Public Meeting

### a) Zoning By-law Amendment – Semi-detached Units on Separate Lots

Resolution Number 077-21 (6:52 pm)

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council move into a public meeting regarding a Town initiated Zoning By-law Amendment to set frontage requirement for semi-detached units on separate lots across the Town of Arnprior.

Resolution Carried

Deputy Mayor Burnette called the meeting to order at 6:52 PM, and welcomed those present. Megan Rueckwald, Town Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

The Town Planner explained the Town-initiated zoning by-law amendment is to establish a frontage requirement in the R1 and R3 zone to permit semi-detached units on separate lots. In the R1 zone, 8 meters is proposed and 7.5 meters is proposed in the R3 zone. The frontage is half the required frontage for two units on one lot in the current zoning by-law. The Town Planner advised that the side yard setback would only apply to the one side of the dwelling.

Deputy Mayor Burnette sought clarification on the frontages proposed; the Planner advised that they were half the current frontage requirements in the R1 and R3 zone.

No members of the public provided comments.

Councillor Lisa McGee vacated her seat in the virtual Council Meeting at 6:52 pm, and resumed her seat at 6:54 pm.

# Minutes of Council Meeting

Resolution Number 078-21 (6:57pm)

Moved by Dan Lynch

Seconded by Lisa McGee

**That** Council resume to the Regular Meeting of Council.

Resolution Carried

## 9. Matters Tabled/ Deferred/ Unfinished Business

None

## 10. Staff Reports

### a) Baskin Drive Subdivision (47-T-19004) Response to Public Comments – Town Planner

Resolution Number 079-21

Moved by Chris Toner

Seconded by Lisa McGee

**That** Council receive the Baskin Drive Subdivision (47-T-19004) Response to Public Comments report and direct staff to include provisions for privacy fencing and a landscape plan in the forthcoming subdivision agreement.

Resolution Carried

The Town Planner provided an overview of the report and responded to questions.

### b) Request to Rename Existing Municipal Road – Douglas Jim Brown Way – Town Planner

Resolution Number 080-21

Moved by Dan Lynch

Seconded by Ted Strike

**That** Council direct staff to provide notice to advise of the intention to pass a by-law for the re-naming of a highway in accordance with the Public Notice Policy # AS-CP-08 to rename Douglas Jim Brown Way to Douglas Brown Way.

Resolution Amended

The Town Planner provided an overview of the report and responded to questions.

Resolution Number 081-21

Moved by Dan Lynch

Seconded by Lisa McGee

**That** Council amend Resolution Number 080-21 to add the word “and” to the end of the first paragraph, as well as a second paragraph:

“**That** the park in the Marshalls Bay Meadows Subdivision, include a commemoration for James Brown.”

Resolution Carried

Resolution Number 082-21

Moved by Dan Lynch

Seconded Lynn Grinstead

**That** Council direct staff to provide notice to advise of the intention to pass a by-law for the re-naming of a highway in accordance with the Public Notice Policy # AS-CP-08 to rename Douglas Jim Brown Way to Douglas Brown Way; and

## Minutes of Council Meeting

**That** the park in the Marshalls Bay Meadows Subdivision include a commemoration for James Brown.

Resolution Carried

### **c) Variance Request to Sign By-law 5209-04 for 79 Ottawa Street and 22 Baskin Drive – Town Planner**

Resolution Number 083-21

Moved by Lynn Grinstead

Seconded by Chris Toner

**That** Council approve variances from the provisions of the Sign and Merchandise Display Bylaw Number 5209-04 to permit a ground mounted programmable LED sign board with increased maximum sign face and height at 79 Ottawa Street and 22 Baskin Drive as requested by the Renfrew County District School Board and;

**That** Council pass an amending by-law to legalize the exemption.

Resolution Deferred

The Town Planner provided an overview of the report and responded to questions.

Resolution Number 084-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** Council defer the “Variance Request to Sign By-law 5209-04 for 79 Ottawa Street and 22 Baskin Drive” report, resolution number 083-21 and By-law Number 7142-21 – Exemption to Sign By-law Number 5209-04 (Renfrew County District School Board), until such time the applicant has spoken to the OPP regarding any safety concerns with the signage, and neighbouring property owners have been consulted.

Resolution Carried

Councillor Lisa McGee vacated her seat in the virtual Council Meeting at 8:05 pm and resumed her seat at 8:07 pm.

### **d) 2020 DWQMS Audits and Management Review Results – Environmental Engineering Officer**

Resolution Number 085-21

Moved by Ted Strike

Seconded by Lynn Grinstead

**That** Council receive Report Number 21-03-08-04 authorizing the Chief Administrative Officer and the General Manager, Operations on behalf of Top Management, and the Mayor, on behalf of Council, to endorse the QMS Commitment and Endorsement Policy, to meet the requirements of the Town of Arnprior Drinking Water Quality Management System Operational Plan.

At the request of County Councillor Dan Lynch a recorded vote was taken:

Councillor Ted Strike	Yes
Councillor Lynn Grinstead	Yes
Councillor Chris Toner	Yes
Councillor Lisa McGee	Yes
County Councillor Dan Lynch	Yes

## Minutes of Council Meeting

Deputy Mayor Tom Burnette      Yes

Resolution Carried

The Environmental Engineering Officer provided an overview of the report and responded to questions.

### **e) 2020 Annual Report – Arnprior Water Pollution Control Centre and Arnprior Drinking Water System – Waterworks Supervisor**

Resolution Number 086-21

Moved by Ted Strike

Seconded by Chris Toner

**That** Council receive this report for information and receive the following additional reports:

1. Arnprior Water Pollution Control Centre Summary Report 2020, prepared by Scott Matthews
2. Town of Arnprior Waterworks, Annual Report 2020, prepared by Scott Matthews
3. Arnprior Water Filtration Plant Summary Report 2020, prepared by Scott Matthews
4. 2020 Arnprior Water Pollution Centre- Inspection Report, Prepared by the MECP Issued June 8, 2020
5. Stantec Report “WPCC Total Nitrogen Issues” Issued October 30, 2020

**Further that** a copy of the above noted reports be made available to the Public for review in hard copy format at the Town Hall and in electronic format on the Town’s website; and

**Further that** an advertisement be placed in a local newspaper notifying the public of the availability of the above noted reports for review.

At the request of County Councillor Dan Lynch a recorded vote was taken:

Councillor Ted Strike	Yes
Councillor Lynn Grinstead	Yes
Councillor Chris Toner	Yes
Councillor Lisa McGee	Yes
County Councillor Dan Lynch	Yes
Deputy Mayor Tom Burnette	Yes

Resolution Carried

The Waterworks Supervisor provided an overview of the report and responded to questions.

Councillor Lisa McGee vacated her seat in the virtual Council Meeting at 8:11 pm, and resumed her seat at 8:21 pm.

### **f) Daniel and Edey Street Intersection Pedestrian Crossing Concerns – CAO**

Resolution Number 087-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council receive this report for information; and

## Minutes of Council Meeting

**That** Council direct staff to request MLES By-law Enforcement, at their expense, to investigate the policies, procedures and costs associated with providing Automated Speed Enforcement, including the potential for sharing of this service with McNab/Braeside Township and the Town of Mississippi Mills, and provide information to Council for consideration; and

**That** Council direct staff to investigate the costs and implementation of red light traffic cameras for Council consideration.

Resolution Carried

The CAO provided an overview of the report and responded to questions.

County Councillor Lynch vacated his seat in the virtual Council Meeting at 8:29 pm

### **g) Disposal of Surplus Goods – Fire Department Pickup Truck – Fire Chief**

Resolution Number 088-21

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** Council authorize an exemption to Section 6.9 Disposal of Surplus Goods of the Town's Procurement By-Law Number 6942-19 to allow the Town to offer the surplus 2003 Ford F250 Fire Department truck for the fair market value of \$10,000 to the Arnprior Airport; and

**That** should the Arnprior Airport decline the purchase at this value that the vehicle be advertised for sale on fire vehicle focused sale sites.

Resolution Carried

The Fire Chief provided an overview of the report and responded to questions.

County Councillor Lynch resumed his seat in the virtual Council meeting at 8:39 pm

## **6. Committee Reports and Minutes**

Resolution Number 089-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council receive the Community Development and Corporate Services Advisory Committee Minutes, as noted on the agenda, as information (CDAC – February 3, 2020; CSAC – March 2, 2020).

Resolution Carried

## **7. Notice of Motions**

None

## **8. County Councillor's Report from County Council**

County Councillor Lynch noted the following information from the County of Renfrew:

1. February 24, 2021 County Council Meeting highlights include:
  - a. Mr. Del O'Brien was recognized for his contributions to agriculture and his induction into the Ontario Agriculture Hall of Fame.
  - b. Mr. Ken Foulds and Mr. Scott Robertson, from Re/fact Consulting, presented on the Seniors' Housing Strategy. This presentation was forwarded to the seniors' community.

## Minutes of Council Meeting

- c. Mr. Darren Waters, Area Manager Highway Engineering, and Mr. Kevin Timmins, Maintenance Superintendent, Ministry of Transportation (MTO) were present to provide an update on MTO activities in Renfrew County. This included the interchange at Calabogie Road and Highway 17. As part of the presentation the use of 511 on your cell phone was discussed, noting this application advises the public where snow plowing is taking place. Other intersections on Highway 17 were also discussed.
2. March 2, 2021 – Algonquin Trail Committee highlights include:
  - a. A request from this committee through the Development and Property Committee came forward to approve a \$2 million expenditure this year to complete the trail from Arnprior to Pembroke. This would include grading, signage etc. The remaining portion of the Trail from Petawawa to Mattawa is to be brought forward in the future, at a projected cost of \$3 million.
3. March 3, 2021 – County Road 51 Committee highlights include:
  - a. A request from this committee through the Operations Committee came forward to approve a \$3 million expenditure for a Class-D Detailed Study for two traffic circles, as well as a Class-A Study for the entire 4 lanes of County Road 51.
4. The County of Renfrew will be hosting the 2022 Ontario Winter Games and interested volunteers, are to email their resume to [info@renfrewcounty2022.ca](mailto:info@renfrewcounty2022.ca)
5. All long term care residents in Renfrew County have received their second COVID-19 immunizations.
6. Renfrew County is now in the Yellow- protect zone of the COVID-19 Provincial Response Framework.
7. County Councillor Lynch is scheduled to attend the following County meetings:
  - a. March 16, 2021 – Operations Committee
  - b. March 16, 2021 – Development and Property Committee
  - c. March 31, 2021 – County Council

### 8. Correspondence & Petitions

#### a) Correspondence Package – I-21-March-05

Resolution Number 090-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the Correspondence Package Number I-21-March-05 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

1. Page 15 – The Province of Ontario is supporting research to help improve the quality of life for seniors, with an investment of \$23 million over the next few years to help the Centre for Aging Brain Health Innovation (CABHI). This funding will be used to improve the quality of life for seniors with dementia and Alzheimer's disease. The funding will support innovative research and programs to help seniors, with brain health related issues, to live at home longer and reduce the cost of delivering care.

## Minutes of Council Meeting

2. Page 17 – Ontario is keeping seniors safe and socially connected during this pandemic, with funding being introduced, which will provide seniors with additional virtual programming options. This funding program “Keeping Seniors Safe and Socially Connected” began on March 1, 2021.
3. Page 18 – Ontario recently announced over \$40 million under the Municipal Modernization Program to help small and rural municipalities improve the delivery of their critical local programs and services during COVID-19. In response to County Councillor Lynch’s inquiry regarding 2021 funding, the General Manager, Client Services/Treasurer noted the Municipal Modernization Program is a great funding program where the Town has received funding under the formula grant and Intake 1. The Town is currently not eligible based on the criteria for Intake 2. The Town did receive a letter from the MMAH indicating that the Town will be receiving additional funding under the COVID-19 Recovery Funding for Municipalities Program of \$21,615.00 to help address COVID-19 impacts.

### 15. By-laws/Resolutions

#### a) By-laws

Resolution Number 091-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the following by-laws be and are hereby enacted and passed:

- i. By-law Number 7139-21 – Adopt Water Financial Plan
- ii. By-law Number 7140-21 – Marshalls Bay Meadows Phase 2
- iii. By-law Number 7141-21 – Appoint Building Inspectors

Resolution Carried

#### b) Resolutions

None

### 16. Announcements

County Councillor Dan Lynch made the following announcements:

- Thank you to the Greater Arnprior Chamber of Commerce for hosting the Mayor’s breakfast last Thursday. There were not many people in attendance, and this was disappointing, as businesses would benefit from hearing these presentations.
- The Men’s Shed is running an Adopt a Memory Box fundraising program for the Grove Nursing Home, where each room will have its own memory box for the individual in the Grove. Please contact the Men’s Shed if you are interested in purchasing one of these boxes.
- The Arnprior Hospital Catch the Ace is still going, and is now over \$83,000.00.

### 17. Media Questions

None

### 18. Closed Session

Resolution Number 092-21 (8:54 pm)

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** Council move into Closed Session regarding one matter pursuant to Section 239 (2)(b) of the Municipal Act, advice that is to discuss personal matter about an identifiable individual including municipal or local board employees (Organization Review).



# Minutes of Council Meeting

Resolution Carried

Resolution Number 093-21 (9:25 pm)

Moved by Ted Strike

Seconded by Dan Lynch

**That** Council resume to the Regular Meeting of Council.

Resolution Carried

Resolution Number 094-21

Moved by Dan Lynch

Seconded by Lisa McGee

**That** Council direct the CAO to proceed as authorized in Closed Session in regards to the Organizational Review.

Resolution Carried

## 19. Confirmatory By-Law

Resolution Number 095-21

Moved by Ted Strike

Seconded by Dan Lynch

**That** By-law Number 7143-21 being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 8, 2021 be and it is hereby enacted and passed.

Resolution Carried

## 20. Adjournment

Resolution Number 096-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** this meeting of Council be adjourned at 9:26 pm.

Resolution Carried

## Signatures (Original copy signed)

Walter Stack, Mayor

Maureen Spratt, Town Clerk