



**Minutes of Special Council Meeting
February 1, 2021
5:00 PM
Electronic Participation – Via Zoom**

Council and Staff Attendance

Council Members Present:

Mayor Walter Stack
County Councillor Dan Lynch (5:07 pm)
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Council Members Absent:

None

Town Staff Present:

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager
Client Services/Treasurer

John Steckly, General Manager,
Operations
Jeff Crawford, Fire Chief
Estelle Moynes, Manager of Finance
and Support Services'
Graeme Ivory, Manager of Recreation
Janet Carlile, Museum Curator
Steve McLean, Public Works Supervisor
Scott Matthews, Waterworks Supervisor
Taylor Giffen, Operations Supervisor
Lindsay Wilson, Marketing & Economic
Development Officer
Deanna Nicholson, Environmental
Engineering Officer
Patrick Foley, Engineering Officer,
Facilities and Assets
Ryan Wall, Engineering Officer

1. Call to Order

Mayor Walter Stack called the Special Council meeting to order at 5:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present, except County Councillor Dan Lynch.

3. Adoption of Agenda

Resolution No. 027-21

Moved by Chris Toner

Seconded by Lisa McGee

Be It Resolved That the agenda for the Special Meeting of Council dated Monday, February 1, 2021, be adopted.

Resolution Carried

Minutes of Special Council Meeting

4. Disclosures of Pecuniary Interest

At 5:07 p.m., County Councillor Lynch disclosed the following pecuniary interest:

“I, County Councillor Dan Lynch have a pecuniary interest in Item No. 6(a)(i) – Tab 10, of the 2021 Draft Budget Binder, in regards to the Arnprior Airport, as I am a paid employee of the Arnprior Airport.”

5. Question Period

None

6. Awards/Delegations/Presentations

a) Presentations

Prior to reviewing the 2021 Draft Budget Document, the General Manager, Client Services/Treasurer provided an introductory presentation to Council outlining a recap of the 2021 Draft Budget.

County Councillor Dan Lynch joined the Special Meeting of Council, via electronic participation, at 5:07 pm.

i. 2021 Draft Operating Budget

The General Manager, Client Services/Treasurer reviewed the 2021 Draft Budget cost centers, highlighting key areas of the 2021 Draft Operating Budget, and responded to questions.

County Councillor Dan Lynch vacated his place in the electronic meeting at 6:27 pm, at the time the Arnprior Airport Grant was being discussed, and resumed his place in the electronic meeting after discussions were complete at 6:30 pm.

ii. 2021 Draft Capital Budget

The General Manager, Client Services/ Treasurer and Manager of Finance and Support Services reviewed the 2021 Draft Budget cost centers, highlighting key areas of the 2021 Draft Capital Budget, and responded to questions.

iii. Supporting Documents (Reserves/ Reserve Funds; Debt; 2020 Works in Progress (WIP))

The General Manager, Client Services/Treasurer and Manager of Finance and Support Services /Deputy Treasurer reviewed the 2021 Draft Budget supporting documents including the reserve and reserve funds, debt, and 2020 works in progress, and responded to questions.

iv. 2021 Long Range Capital Forecast (LRCF)

The General Manager, Client Services/Treasurer and Manager of Finance and Support Services/Deputy Treasurer reviewed the Draft 2021 Long Range Capital Forecast (LRCF) document, highlighting key areas, and responded to question.

Following the conclusion of the budget presentation, the following motions were considered:

Resolution No. 028-21
Moved by Lynn Grinstead
Seconded by Lisa McGee

Minutes of Special Council Meeting

That Council directs the Treasurer to increase the annual operating grant for the Arnprior Public Library to \$291,441 as per the Library request.

Resolution Carried

Resolution No. 029-21
Moved by Lisa McGee
Seconded by Chris Toner

That Council direct staff to prepare the 2020 Budget by-laws for consideration of adoption at the February 8, 2021 Regular Meeting of Council, including a municipal tax rate increase of 1.5%.

Resolution Carried

The General Manager, Client Services/Treasurer thanked staff for their assistance in preparing the 2021 Draft Budget, as well as Council for their participation and assistance with the budget process.

Mayor Walter Stack and Members of Council thanked staff for their hard work on the 2021 Draft Budget, noting the document and process continues to be easy to follow.

The Town Clerk noted with the conclusion of the budget discussions there is no need for the additional meeting scheduled on February 2, 2021, thus it will be cancelled.

County Councillor Lunch provided a brief update on the County of Renfrew 2021 Draft Budget.

7. Confirmatory By-Law

Resolution No. 030-21
Moved by Tom Burnette
Seconded by Dan Lynch

That By-law No. 7130-21 being a By-law to confirm the proceedings of the Special Meeting of Council held on February 1, 2021 be and it is hereby enacted and passed.

Resolution Carried

8. Adjournment

Resolution No. 031-21
Moved by Lynn Grinstead
Seconded by Lisa McGee

That this meeting of Council be adjourned at 7:14 pm.

Resolution Carried

Signatures

Original signed by
Walter Stack, Mayor

Original signed by
Maureen Spratt, Town Clerk