



**Minutes of Council Meeting
January 25, 2021
6:30 PM
Electronic Participation – Via Zoom**

Council and Staff Attendance

Council Members Present:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Council Members Absent:

None

Town Staff Present:

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager
Client Services/Treasurer
John Steckly, General Manager,
Operations
Jeff Crawford, Fire Chief
Megan Rueckwald, Town Planner
Estelle Moynes, Manager of Finance
and Support Services
Graeme Ivory, Manager of Recreation

1. Call to Order

Mayor Walter Stack called the Regular Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 011-21

Moved by Lynn Grinstead

Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, January 25, 2021, be adopted.

Resolution Carried

4. Disclosures of Pecuniary Interest

There were no disclosures declared.

5. Question Period

None

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6. Adoption of Minutes of Previous Meeting(s)

Resolution No. 012-21

Moved by Dan Lynch

Seconded by Lisa McGee

That the minutes of the Regular Meeting of Council listed under item no. 6 (a) on the Agenda be adopted (Regular Meeting of Council – January 11, 2021).

Resolution Carried

7. Awards/Delegations/Presentations

a) Presentations

i. 2021 User Fees and Charges Review – General Manager, Client Services/ Treasurer

The General Manager, Client Services/Treasurer provided a presentation on the 2021 User Fees and Charges Review 2021, attached as Appendix A and forming part of these minutes, and responded to questions.

8. Public Meeting

Resolution No. 013-21 (6:43 pm)

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council move into a public meeting regarding a Zoning By-law Amendment (ZBLA) 5/19 for Fourth Avenue and McNab Street.

Resolution Carried

Mayor Stack called the meeting to order at 6:43 PM, and welcomed those present. Megan Rueckwald, Town Planner proceeded to note requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

The Town Planner explained the amendment is being requested to change the zoning designation from “Employment (Holding Four) [EMPL(H4)]” to “Residential Four – Exception”. This would allow for the development of the property with a multi-unit residential development on the site, with exceptions to the standard R4 provisions relating to maximum height, parking space size, minimum parking space requirements, and amenity area. The application also proposed to add a “retirement home” as a permitted use on the property. Staff advised that prior to the meeting written comments were received from a number of residents. Comments received in advance of the agenda being posted were included in the agenda and comments received after were circulated to Council (a copy of which is attached as Appendix B and forms part of these minutes).

The floor was opened to the public for comment, with the following comments being received:

- Frank and Darlene Guindon - 161 Fourth Avenue
 - Speaking points were sent electronically, and have been attached as Appendix B
 - Mayor Stack provided Mr. Guindon with information regarding other areas of Town that have plans for apartments in their developments.
- Matthew McElligott & Bria Aird – Fotenn Consultants Inc.
 - The plan before Council is a re-developed concept plan, and still may require adjustments.
 - There is a commitment from the applicant and property owner to construct residential uses on the property.

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- The applicant wishes to have the Zoning designation of the property match the current Official Plan designation.
- A further delay in the processing of this application, is not ideal, as the process has already been on hold.
- The Concept plan is subject to change pending the Market study.
- Early market study findings indicate that there is a demand in this area for this type of housing. This type of housing also should help to contribute to available affordable housing in Arnprior.
- Ralph Anzarouth – Nylene Canada– 200 McNab Street
 - Speaking points from Mr. Anzarouth were sent electronically, and have been attached as Appendix C forming part of these minutes.
 - Mr. Anzarouth summarized his submitted comments noting his concerns with:
 - Residential development abutting industrial lands
 - Increased traffic
 - Potential for increased trespassing
 - Need to complete a new Environmental Study on the Nylene property, due to new buildings being constructed which could affect air flow
 - Mr. Anzarouth requested the concept plan be flipped; having the parking lot moved to the other side of the property, and the apartment buildings moved farther away from the Nylene lands, providing more distance for potential noise and airflow concerns.
- Alan Whitten – Property Owner – Partner of Huntington Properties
 - Provided history of the proposed project, as well as information on the rationale for the focus on apartments, highlighting the Market demand.
 - Explained the concept plan could be adjusted, and the potential for future retirement residences.
 - A further delay in moving forward this application would put this development at a disadvantage.

Resolution No. 014-21 (7:23 pm)

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council resume to the Regular Meeting of Council.

Resolution Carried

9. Matter Tabled/ Deferred/ Unfinished Business

None

10. Staff Reports

a) 2021 Strategic Plan Update – CAO

Resolution No. 015-21

Moved by Chris Toner

Seconded by Tom Burnette

That Council receives the 2021 Update, report number 21-01-25-01 regarding the Town's Strategic Plan as information; and

That Council confirm the 2021 Strategic Plan Action Plans.

Resolution Carried

The CAO provided an overview of the report and responded to questions.

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b) Zoning By-law Amendment (ZBLA) 3/20 Phase 2 Marshall's Bay Meadows Subdivision – Town Planner

Resolution No. 016-21

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council receives an application for amendment to Zoning By-law No. 6875-18, for the Marshall's Bay Meadows Phase 2 subdivision lands, to amend the zone designation to permit land uses associated with a Draft Plan of Subdivision, as detailed in this report; and

That pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, February 22, 2021, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

The Town Planner provided an overview of the report and responded to questions.

c) Deeming By-law Application File No. D1/20 (Fairgrounds Subdivision) – Town Planner

Resolution No. 017-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council passes a by-law to deem properties described as Part of Lot 3, Concession B, Former Town of Arnprior-McNab:

- i. Lot 4, Plan 129 (114 Charles Street)
 - ii. Lot 1, Plan 129 (136 Charles Street)
 - iii. Lot 2, Plan 583 (6 Fairview Crescent)
 - iv. Lot 3, Plan 583 (8 Fairview Crescent)
 - v. Lot 4, Plan 583 (10 Fairview Crescent)
 - vi. Lot 5, Plan 583 (12 Fairview Crescent)
 - vii. Lot 6, Plan 583 (14 Fairview Crescent)
 - viii. Lot 7, Plan 583 (16 Fairview Crescent)
 - ix. Lot 8, Plan 583 (18 Fairview Crescent)
 - x. Lot 9, Plan 583 (20 Fairview Crescent)
 - xi. Lot 10, Plan 583 (22 Fairview Crescent)
 - xii. Lot 11, Plan 583 (24 Fairview Crescent)
 - xiii. Lot 12, Plan 583 (26 Fairview Crescent)
 - xiv. Lot 13, Plan 583 (28 Fairview Crescent)
- not to be registered lots in a plan of subdivision.

Resolution Carried

The Town Planner provided an overview of the report and responded to questions.

11. Committee Reports and Minutes

None

12. Notice of Motions

None

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13. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

1. On January 12, 2021, County Councillor Lynch made a presentation to the County of Renfrew Operations Committee to overturn their recommendation that the County not provide any funding for the realignment of the intersection of Daniel and Edey Streets. The Committee agreed to have the Town of Arnprior appear as a delegation at the February 9, 2021 meeting.
2. County Budget Workshop dates were changed from January 18th and 19th to February 1st and 2nd, 2021. Part of the budget process notes roadwork in the Town of Arnprior from Elgin Street to Division Street at a cost of \$567,584.00.
3. County Councillor Lynch will report to Council on any take away information from the 2021 ROMA Conference.

14. Correspondence & Petitions

a) Correspondence Package – I-21-January-01

Resolution No. 018-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That the Correspondence Package No. I-21-January-02 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

1. The Provincial Government issued an emergency order that paused the enforcement of residential evictions during the declaration of the emergency, which is now expected to end February 19, 2021.
2. In response to County Councillor Lynch's question surrounding Gas Tax, funding for public transportation, the General Manager, Client Services/ Treasurer noted the Dedicated Gas Tax Funds for Public Transportation (Gas Tax) Program provides a long-term, sustainable source of transit funding to Ontario municipalities. The purpose of the program is to provide dedicated gas tax funds to Ontario municipalities to support local public transportation services, and to increase overall ridership through the expansion of public transportation capital infrastructure and levels of service. To be eligible to receive dedicated gas tax funds, a municipality must contribute financially towards its public transportation services. The GMCS, Treasurer further noted in order for the Town of Arnprior to become a Gas Tax recipient, the Town of Arnprior would need to provide the Ministry with a by-law/resolution, committing to ongoing financial support of public transit. A Transportation Needs study is included on the 2021 capital project list, which will look at various transportation needs, options, partnerships and available funding sources.
3. The Province is supporting increased funding to the French Language Early Years and Child Care Programs.
4. In 2021, municipalities will have the ability to provide a property tax reduction for small business through the option of a new small business property subclass. The province will consider matching municipal tax reductions. County Councillor Lynch inquired if the Town has considered taking advantage of this property tax reduction.

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In response to County Councillor Lynch, the General Manager, Client Services/Treasurer noted this topic will be included on the agenda for the 2021 County Tax Policy group (includes county and lower tier treasurers) meeting, held in March. The GMCS/Treasurer further

that taxation is a “zero sum game” and any reduction in taxation liability for a small business subclass will need to be distributed to the other classes.

In Renfrew County, that means over 80% of any cost offset to small business would have to be paid for by the residential class.

5. Good News – the province is eliminating property tax on Army, Navy and Air Force Halls.
6. Small business owners with 2-9 employees are eligible to get a one-time grant of \$1000 for Person Protective Equipment (PPE). Businesses include retail, accommodations and food services, repair and maintenance, personal and laundry services, and gyms\yoga studios.
7. The Ontario Fire Marshall announced that the Fire College in Gravenhurst would close in March. Firefighters will now have to take “on line” courses or go to a Regional Training Centre at a much greater cost. County Councillor Lynch inquired whether this would have an impact on training for our Fire Fighters. In response to County Councillor Lynch, the CAO noted this would not have an impact on our training. We have three qualified instructors who oversee training of our firefighters in house to NFPA standards, the same standards as the fire college. Courses at the fire college were offered on a weekly basis at a very low rate, however this meant that a volunteer firefighter would have to take time away from their own job, with the corresponding loss of income, drive 4 hours to the college, and be away from their family for a week. Regional training centres offer courses online with a practical component on weekends. This is more palatable for volunteer firefighters. Recently three Arnprior firefighters successfully completed an NFPA Officer 1 course at the regional training center in Almonte. Arnprior firefighters will continue to be encouraged to take advantage of training opportunities.
8. LAS is offering Road/Sidewalk Assessment booking for spring 2021. County Councillor Lynch inquired if there is a need to take advantage of this assessment opportunity. In response to County Councillor Lynch, the CAO noted the Operations Department initiated a road surface evaluation project with Streetscan through LAS in the fall of 2020. The fieldwork is complete and the data is currently being processed. Staff expect to receive the final data before spring 2021 and plan to use this data to better inform and update our Asset Management Plan.

b) Correspondence Package – A-21-January-02

Resolution No. 019-21

Moved by Tom Burnette

Seconded by Ted Strike

That the Correspondence Package No. A-21-January-01 be received and the recommendations outlined be brought forward for Council’s consideration.

Resolution Carried

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Resolution No. 020-21

Moved by Tom Burnette

Seconded by Ted Strike

That the Council of the Corporation of the Town of Arnprior receives the Municipal Grant Policy Application (In-Kind Single Request) from Canadian Blood Services dated November 19, 2020; and

Whereas Canadian Blood Services is a not-for-profit charitable organization since 1998 and has been receiving donations from dedicated Arnprior residents for years in support of the organization's efforts to save and/or enhance patients' lives.

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior approve the request to waive the Nick Smith Centre Community Hall rental fees for the dates of March 10, 2021; June 16, 2021; September 15, 2021; and December 18, 2021; and

Further That Canadian Blood Services organizers be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Resolution No. 021-21

Moved by Tom Burnette

Seconded by Ted Strike

That the Council of the Corporation of the Town of Arnprior receives the correspondence from Statistics Canada, dated January 13, 2021; and

Whereas Statistics Canada has requested support in encouraging residents in all municipalities to complete the census; and

Whereas this information will have a direct impact on gathering the data needed to plan, develop and evaluate programs and services such as schools, daycare, family services, housing emergency services, roads, public transportation and skills training for employment.

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior supports the 2021 Census, and encourages all residents [to complete their census questionnaire online](#). Accurate and complete census data support programs and services that benefit our community.

Resolution Carried

9. By-laws/Resolutions

a) By-laws

Resolution No. 022-21

Moved by Tom Burnette

Seconded by Ted Strike

That the following by-laws be and are hereby enacted and passed:

- i. By-law No. 7126-21 – Appoint D. Lynch Committee of Adjustment/ Property Standards Committee

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- ii. By-law No. 7127-21 – Deeming By-law (Lots 1 and 4, Plan 129 and Lot 2-13, Plan 583)
- iii. By-law No. 7128-21 – Agreement with Arnprior & District Humane Society (Pound Keepers Agreement)

Resolution Carried

10. Announcements

County Councillor Dan Lynch advised the Arnprior Airport has a new website.

11. Media Questions

None

12. Closed Session

Resolution No. 023-21 (7:54 pm)

Moved by Lisa McGee

Seconded by Ted Strike

That Council move into Closed Session regarding one (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, personal matter about an identifiable individual including municipal or local board employees (Staffing Impacts-COVID-19); and one (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, personal matter about an identifiable individual including municipal or local board employees (CAO Goals).

Resolution Carried

Resolution No. 024-21 (8:15 pm)

Moved by Lisa McGee

Seconded by Ted Strike

That Council resume to the Regular Meeting of Council.

Resolution Carried

13. Confirmatory By-Law

Resolution No. 025-21

Moved by Tom Burnette

Seconded by Ted Strike

That By-law No. 7129-21 being a By-law to confirm the proceedings of the Regular Meeting of Council held on January 25, 2021 be and it is hereby enacted and passed.

Resolution Carried

14. Adjournment

Resolution No. 026-21

Moved by Lisa McGee

Seconded by Lynn Grinstead

That this meeting of Council be adjourned at 8:16 pm.

Resolution Carried

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Signatures

Original signed by

Walter Stack, Mayor

Original signed by

Maureen Spratt, Town Clerk