



Minutes of Special Council Meeting

May 25, 2020

3:00 PM

Town Hall, Council Chambers

**Present Via Video Conferencing:**

Mayor Walter Stack  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Lisa McGee

**Also Present:**

Robin Paquette, CAO  
Jennifer Morawiec, GMCS/Treasurer  
Maureen Spratt, Town Clerk  
Graeme Ivory, Manager of Recreation  
Lindsay Wilson, MEDO  
Emily Melanson, A/ Deputy Clerk

1. Call to Order

Mayor Walter Stack called the Special Council meeting to order at 3:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 148-20

Moved by Lisa McGee

Seconded by Tom Burnette

**Be It Resolved That** the agenda for the Special Meeting of Council dated Monday, May 25, 2020 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

County Councillor Dan Lynch declared the following interest:

“I, County Councillor Dan Lynch declare a pecuniary interest in item 7a) – Resolution No. 131-20, should the grant to the Arnprior Airport arise as I am a paid employee of this establishment.”

5. Adoption of Minutes of Previous Meeting(s)

Resolution No. 149-20

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** the Minutes of the Special Meetings of Council listed under items 5(a) and (b) on the Agenda be adopted (Special Meeting of Council – May 11, 2020 at 3:00 p.m.; Special Meeting of Council – May 12, 2020 at 8:00 a.m.).

Resolution CARRIED

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### 6. Presentations

#### a) **Summer Events Update, Manager of Recreation**

The Manager of Recreation provided a presentation on Summer Events Update, attached as Appendix A and forming part of these minutes, and responded to questions.

#### Resolution No. 150-20

Moved by Dan Lynch

Seconded by Tom Burnette

That Council authorize the following:

- Cancellation of 2020 Arnprior Market
- Cancellation of Canada Day festivities to be replaced with Virtual Canada Day event
- Cancellation of Arnprior Dragon Boat Festival
- Cancellation of entire Concerts in the Park series adding the months of July and August

Resolution CARRIED

### 7. Matters Tabled/Deferred/Unfinished Business

#### a) Resolution No. 131-20

Moved by Walter Stack

Seconded by Lynn Grinstead

**Whereas** the COVID-19 Pandemic has had a tremendous disruption to the operation of the Municipality and has resulted in serious impacts on the Financial status of the operating year 2020;

**Whereas** we, the Council of the Town of Arnprior, have a real responsibility to answer to our ratepayers in a two-fold perspective during such trying times:

a) That being to communicate accurately and with the best information in the most timely manner to keep them informed;

b) That being to protect them from any avoidable harm or negative impact both from a Health and Safety and Financial risks;

**Whereas** we are the Board of Directors of the Corporation and our Shareholders are the Residents of Arnprior and they must be given all information available as accurately as we can and as quickly as we can. We are responsible, as the Council, to minimize any negative impacts and consider their ability to manage the outcomes, particularly their ability to pay when it is a financial concern;

**Therefore**, it is directed that the CAO provide, for Council, a follow-up report to the May 11/20 report and that it be structured in a two-part form:

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- a) A summary of the Capital projects for 2020 to include the known financial impacts as well as delays or reschedules. That any funds not expended in 2020 due to deferred projects should be considered held in reserve for those projects that will go ahead in the next year or two. Also that during the 2021 Budget preparation process, a review and update of the 20-Year Capital Plan will be completed considering the COVID-19 impacts;
- b) A further review of the 2020 Operating Budget be continued and summarized in this second report that clearly outlines for Council and the Rate paying Public the following:
- a. A worst case scenario for the end of 2020 due to the facts of COVID-19 on the Operating Budget. This it is to be understood by using the information available and building on financial assumptions that will formulate financial projections for year-end;
  - b. Then there needs to be a department by department summary of all the measures that have been taken and will be taken to minimize any potential negative effective on the budget;
  - c. These measures should include, but not be limited to, a review of all grants issued by the Town, the level of services that may have to be adjusted which could include hours of operation, and the review of all line items in the budget for further cost reductions to be used to offset any projected deficit. Also the impacts of the deferred MPAC reassessment;
  - d. Further That the CAO be authorized to use all the Corporation's resources to perform the work necessary to complete this task. That will include all the in-house resources required as well as the support of the Corporation's accounting firm that is currently in the process of completing our audit and may be helpful in areas of developing assumptions and doing the projections. One of which is the reality of a zero percent tax increase in the 2021 budget;
  - e. This report will be done from the starting point of mid-year (June 30/20) and by each quarter of the last half of 2020 and summarized as a year end result. This follow up report to the May 11/20 submission will be presented to Council for review and consideration by June 1, 2020.

Resolution LOST

At the request of Councillor Burnette, Mayor Stack called for a recorded vote:

Councillor Lisa McGee	No
Councillor Chris Toner	Yes
Councillor Tom Burnette	No
Councillor Lynn Grinstead	Yes

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Councillor Ted Strike	No
County Councillor Dan Lynch	No
Mayor Walter Stack	Yes

### 8. Staff Reports

#### a) **Proclamation – June “Seniors Month” – A/Deputy Clerk**

Resolution No. 151-20

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council proclaim June 2020 as “Seniors’ Month” in the Town of Arnprior.

Resolution CARRIED

The A/Deputy Clerk provided an overview of the report and responded to questions.

### 9. Correspondence & Petitions

#### a) **Correspondence Package No. I-20-MAY-08**

Resolution No. 152-20

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** the Correspondence Package No. I-20-MAY-08 be received as information and filed accordingly.

Resolution CARRIED

### 10. By-laws/Resolutions

#### a) **By-laws**

Resolution No. 153-20

Moved by Chris Toner

Seconded by Lynn Grinstead

**That** the following by-laws be and are hereby enacted and passed:

i) By-Law No. 7062-20 – Appoint E. Beimers Building Inspector

ii) By-Law No. 7063-20 – Exempt Certain Lands from Part Lot Control (Campanale)

Resolution CARRIED

### 11. Confirmatory By-Law

Resolution No. 154-20

Moved by Lisa McGee

Seconded by Tom Burnette

**That** By-law No. 7064-20 being a By-law to confirm the proceedings of the Special Meeting of Council held on May 25, 2020 be and it is hereby enacted and passed.

Resolution CARRIED

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**12. Adjournment**

Resolution No. 155-20

Moved by Lynn Grinstead

Seconded by Lisa McGee

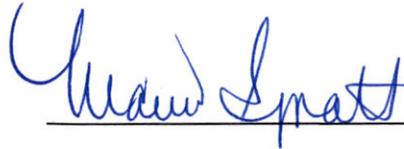
**That** this meeting of Council be adjourned 3:25 p.m.

Resolution CARRIED



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Walter Stack, Mayor



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Maureen Spratt, Town Clerk