



Minutes of Special Council Meeting

May 11, 2020

3:00 PM

Town Hall, Council Chambers

Present Via Video Conferencing:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Also Present:

Robin Paquette, CAO
Jennifer Morawiec, GMCS/Treasurer
John Steckly, GM, Operations
Maureen Spratt, Town Clerk
Graeme Ivory, Manager of Recreation
Estelle Moynes, Deputy Treasurer
Emily Melanson, A/ Deputy Clerk

1. Call to Order

Mayor Walter Stack called the Special Council meeting to order at 3:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 126-20

Moved by Lynn Grinstead

Seconded by Chris Toner

Be It Resolved That the agenda for the Special Meeting of Council dated Monday, May 11, 2020 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

County Councillor Dan Lynch declared the following interest:

“I, County Councillor Dan Lynch declare a pecuniary interest in item 7(b) – Bi-Annual Financial Update should the grant to the Arnprior Airport arise as I am a paid employee of this establishment.”

5. Adoption of Minutes of Previous Meeting(s)

Resolution No. 127-20

Moved by Lisa McGee

Seconded by Tom Burnette

That the Minutes of the Special Meeting of Council listed under item 5(a) on the Agenda be adopted (Special Meeting of Council – April 27, 2020 at 8:30 a.m.).

Resolution CARRIED

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6. Presentations

a) **Virtual Priorpalooza Overview, Manager of Recreation**

The Manager of Recreation provided a presentation on Virtual Priorpalooza, attached as Appendix A and forming part of these minutes, and responded to questions.

7. Staff Reports

a) **Business Continuity Plan Update – CAO**

Resolution No. 128-20

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council receives this report for information.

Resolution CARRIED

The CAO provided an overview of the report and responded to questions.

b) **Bi-Annual Financial Update – GMCS/Treasurer**

Resolution No. 129-20

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council receive report 20-05-11-02 as information; and

That Council authorize the following to build further contingency funding to support financial impacts due to Covid-19:

- Placing the CIP program on hold for 2020 (\$15,000);
- Reduce scope of the Eco-Friendly Weed Spray Program (\$26,500).
- Reduce scope of spring / summer plantings (\$30,000)
- Beach sand replenishment on hold until Province allows beach openings (\$7,500)
- Place Minor Capital projects on hold at 50% (\$15,000);
- Place purchase of Community Hall Divider on hold (\$15,000).

That Council direct staff to contact organizations receiving a 2020 municipal grant (Arnprior Public Library, Arnprior Airport and Archives) to request an updated 2020 projected budget including any potential grant amendments be submitted by September 1, 2020 for consideration; and

That during the state of the declared provincial emergency, further financial updates be brought forward to Council once per month by the General Manager, Client Services / Treasurer.

Resolution CARRIED

The GMCS/Treasurer provided an overview of the report and responded to questions.

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Councillor Toner vacated his seat at 3:47 pm due to technical difficulties. Councillor Toner resumed his seat at 3:50 pm.

Mayor Stack vacated his seat at 4:11 pm due to technical difficulties. Mayor Stack resumed his role as Chair at 4:17 pm

Deputy Mayor Grinstead assumed the role of the Chair at 4:11 p.m. until the return of Mayor Stack at 4:17 pm.

Mayor Stack vacated his seat due to technical difficulties at 4:27 pm. Mayor Stack resumed his seat at 4:31 pm.

Deputy Mayor Grinstead assumed the role of the Chair at 4:27 pm until the return of Mayor Stack at 4:31 pm.

Due to technical difficulties:

Resolution No. 130-20 (4:35 pm)

Moved by Lisa McGee

Seconded by Ted Strike

That Council take a five (5) minutes recess.

Resolution CARRIED

Resolution No. 131-20 (4:40 pm)

Moved by Walter Stack

Seconded by Lynn Grinstead

Whereas the COVID-19 Pandemic has had a tremendous disruption to the operation of the Municipality and has resulted in serious impacts on the Financial status of the operating year 2020;

Whereas we, the Council of the Town of Arnprior, have a real responsibility to answer to our ratepayers in a two-fold perspective during such trying times:

- a) That being to communicate accurately and with the best information in the most timely manner to keep them informed;
- b) That being to protect them from any avoidable harm or negative impact both from a Health and Safety and Financial risks;

Whereas we are the Board of Directors of the Corporation and our Shareholders are the Residents of Arnprior and they must be given all information available as accurately as we can and as quickly as we can. We are responsible, as the Council, to minimize any negative impacts and consider their ability to manage the outcomes, particularly their ability to pay when it is a financial concern;

Therefore, it is directed that the CAO provide, for Council, a follow-up report to the May 11/20 report and that it be structured in a two-part form:

- a) A summary of the Capital projects for 2020 to include the known financial impacts as well as delays or reschedules. That any funds not expended in 2020 due to deferred

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projects should be considered held in reserve for those projects that will go ahead in the next year or two.

Also that during the 2021 Budget preparation process, a review and update of the 20-Year Capital Plan will be completed considering the COVID-19 impacts;

- b) A further review of the 2020 Operating Budget be continued and summarized in this second report that clearly outlines for Council and the Rate paying Public the following:
 - a. A worst case scenario for the end of 2020 due to the facts of COVID-19 on the Operating Budget. This it is to be understood by using the information available and building on financial assumptions that will formulate financial projections for year end;
 - b. Then there needs to be a department by department summary of all the measures that have been taken and will be taken to minimize any potential negative effective on the budget;
 - c. These measures should include, but not be limited to, a review of all grants issued by the Town, the level of services that may have to be adjusted which could include hours of operation, and the review of all line items in the budget for further cost reductions to be used to offset any projected deficit. Also the impacts of the deferred MPAC reassessment;
 - d. Further That the CAO be authorized to use all the Corporation's resources to perform the work necessary to complete this task. That will include all the in-house resources required as well as the support of the Corporation's accounting firm that is currently in the process of completing our audit and may be helpful in areas of developing assumptions and doing the projections. One of which is the reality of a zero percent tax increase in the 2021 budget;
 - e. This report will be done from the starting point of mid-year (June 30/20) and by each quarter of the last half of 2020 and summarized as a year end result. This follow up report to the May 11/20 submission will be presented to Council for review and consideration by June 1, 2020.

Resolution DEFERRED

Resolution No. 132-20

Moved by Dan Lynch

Seconded by Lisa McGee

That Council postpone consideration of this motion for three (3) days.

Resolution CARRIED

8. Correspondence & Petitions

a) Correspondence Package No. I-20-MAY-07

Resolution No. 133-20

Moved by Lisa McGee

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Seconded by Ted Strike

That the Correspondence Package No. I-20-MAY-07 be received as information and filed accordingly.

Resolution CARRIED

County Councillor Lynch noted information from the County of Renfrew as follows:
announcements:

- An electronic message board dealing with COVID-19 reporting will be located on the South side of Daniel Street at Madawaska Blvd.
- On May 17th, 2020 there is a new four-way stop in place at White Lake Road and Vanjumar Road/Bev Shaw Parkway.
- Mobile Covid-19 testing units are busy in Arnprior to test selected residents who have been referred by Renfrew County Health Unit for testing by family doctors.
- All County Notices including reports for the County Health Unit have been forwarded to staff and Council. They are available to the public and online at the County. As well, 1.4 million in funding has been provided to the County of Renfrew for our less fortunate residents.

9. By-laws/Resolutions

a) **By-laws**

Resolution No. 134-20

Moved by Lynn Grinstead

Seconded by Ted Strike

That the following by-law be and is hereby enacted and passed:

- i) By-Law No. 7059-20 – Adopt 2020 Tax Rate

Resolution CARRIED

10. Closed Session

Resolution No. 135-20 (4:57 p.m.)

Moved by Dan Lynch

Seconded by Lisa McGee

That Council move into closed session regarding three (3) matters: One (1) matter pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss a personal matter about an identifiable individual including municipal or local board employees (Volunteer of the Year / Senior of the Year / Youth of the Year); and

One (1) matter pursuant to Section 239(2)(b)(d) of the Municipal Act, 2001, to discuss a personal matter about an identifiable individual including municipal or local board employees; labour relations or employee negotiations (Employment Contract); and

One (1) matter pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Claim).

Resolution CARRIED

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Resolution No. 136-20 (5:54 p.m.)

Moved by Ted Strike

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution CARRIED

Resolution No. 137-20

Moved by Lisa McGee

Seconded by Dan Lynch

That Council authorize staff to proceed as directed in closed session with regards to the Town Awards.

Resolution CARRIED

Resolution No. 138-20

Moved by Tom Burnette

Seconded by Ted Strike

That Council authorize the CAO and GM, Operations to negotiate an employment contract for the Supervisor, Roads and Services.

Resolution CARRIED

Resolution No. 139-20

Moved by Ted Strike

Seconded by Lynn Grinstead

That Council authorize staff to proceed as directed in closed session regarding the legal claim.

Resolution CARRIED

11. Confirmatory By-Law

Resolution No. 140-20

Moved by Ted Strike

Seconded by Chris Toner

That By-law No. 7060-20 being a By-law to confirm the proceedings of the Special Meeting of Council held on May 11, 2020 be and it is hereby enacted and passed.

Resolution CARRIED

12. Adjournment

Resolution No. 141-20

Moved by Lynn Grinstead

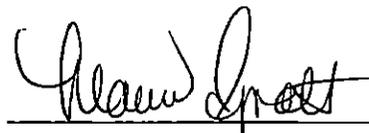
Seconded by Lisa McGee

That this meeting of Council be adjourned 5:56 p.m.

Resolution CARRIED



Walter Stack, Mayor



Maureen Spratt, Town Clerk



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· WHERE THE RIVERS MEET ·

Virtual Priorpalooza Overview

Graeme Ivory, Manager of Recreation

Monday, May 11, 2020

Background

- Priorpalooza 2020 was scheduled for Saturday, June 6, 2020 at Robert Simpson Park from 11am-11pm
- Priorpalooza features a day of music, food, family entertainment as we celebrate our great community
- Another key element to Priorpalooza is the annual Model Train Show that runs out of the Nick Smith Centre (June 6 & 7)

Background

- The musical line-up for Priorpalooza 2020 included the following 10 performers:

Gail Gavan | Ainsley Phillips & Friends
Simon Clarke | Kyle Felhaver & Brand Creek
Valley Mountain Band | Brian Risk Band
Jonesy (Beatles Tribute Band) | Aerek Watson
Marleen Fawcett | The Derringers



Background

- March 17, 2020 - Province of Ontario announced Emergency Declaration
- March 30, 2020 – Province orders closure of parks and outdoor recreational amenities
- April 14, 2020 - Council voted to cancel or postpone all events through to June 30, 2020
- Staff have been working on a virtual option for the festival



Virtual Priorpalooza - Background

- Aim is to run the virtual Priorpalooza on the same day, June 6, 2020, but perhaps with a more reduced time frame
- Important to provide community with an outlet to enjoy great music, family entertainment and promote local businesses
- Aim is to run the virtual Priorpalooza at no cost through free virtual platform and volunteer support from artists



Virtual Priorpalooza - Background

- We've already seen virtual events on Facebook pages that have proven successful:
 - Open Mic Night at the Arnprior Legion
 - Runs every second Friday
 - Local artists
 - Isolation 2020 Country Jamboree
 - Over 25,000 followers
 - New content posted every day
 - Local artists also participating



Virtual Priorpalooza - Outline

- Some artists have agreed to virtually perform for this event already
- Would open it up to have other local artists provide us with content for this virtual event
- Working with local restaurants to promote getting takeout from them as we would typically have food vendors



Virtual Priorpalooza - Outline

- Reaching out to Little Rays Reptiles to see what virtual content might be possible
- Working with Train Show Organizer to determine what virtual content could be provided to showcase model trains
- Reaching out to contacts for further Family entertainment – magician, ventriloquist, princess, comedian, buskers



Virtual Priorpalooza - Platform

- Looking at creating a Facebook Page to post content throughout the day on June 6
- Believe it to be best for content to be pre-submitted as opposed to running it live via Zoom or YouTube or other platforms
- Provides us with greater control of the content and eliminates any technology glitches



Questions?



• WHERE THE RIVERS MEET •