



Minutes of Special Council Meeting

February 4, 2020

5:00 PM

Town Hall, Council Chambers

**Present:**

Mayor Walter Stack  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Lisa McGee

**Also Present:**

Robin Paquette, CAO  
Jennifer Morawiec, GM, Client Services/Treasurer  
Maureen Spratt, Town Clerk  
John Steckly, GM, Operations  
Emily Melanson, A/ Deputy Clerk  
Jeff Crawford, Fire Chief  
Estelle Moynes, Manager of Finance & Support Services  
Scott Matthews, Waterworks Supervisor  
Graeme Ivory, Manager of Recreation  
Taylor Giffen, Operations Supervisor  
Janet Carlile, Museum Curator  
Lindsay Wilson, Marketing & Economic Development Officer  
Jennifer Glofcheski, Human Resources Officer  
Deanna Nicholas, Environmental Engineering Officer  
Ryan Wall, Engineering Officer  
Karen Deluca, Chief Librarian  
Cassidy Marshall, Financial Officer

**Absent:**

1. Call to Order

Mayor Walter Stack called the Council meeting to order at 5:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 038-20

Moved by Tom Burnette

Seconded by Lisa McGee

**Be It Resolved That** the agenda for the Special Meeting of Council dated Tuesday, February 4, 2020 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

County Councillor Dan Lynch noted an item of pecuniary interest, if discussed:

“I, Councillor Dan Lynch, have a pecuniary interest in Item No. 6a) i) - Tab 10, of the 2020 Draft Budget Binder, in regards to the Arnprior Airport Grant, as I am a paid employee of the Arnprior Airport.”

5. Awards/ Delegations/ Presentations

a) **Presentations**

Prior to reviewing the 2020 Draft Budget Document, the General Manager, Client Services/Treasurer provided an introductory presentation to Council outlining a recap of the 2020 Draft Budget.

i) **2020 Draft Operating Budget**

The General Manager, Client Services/Treasurer reviewed the 2020 Draft Budget cost centers, highlighting key areas of the 2020 Draft Operating Budget, and responded to questions.

Members of Council discussed Tab 9 – Community Services Branch Museum of the 2020 Draft Budget Binder, resulting in the following motion:

Resolution No. 039-20

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** Council directs the Treasurer to include an additional \$16,600 in the Arnprior & District Museum operating budget for a Collections Coordinator term position and include offsetting funding from the Museum Reserve Fund.

Resolution CARRIED

Members of Council discussed Tab 10 – Community Grants of the 2020 Draft Budget Binder, beginning with the Arnprior Airport.

County Councillor Dan Lynch vacated his seat at the Council table during discussions of Tab 10 – Arnprior Airport Grant, at 6:12 pm.

County Councillor Dan Lynch resumed his seat at the Council table, at 6:17 pm.

Members of Council discussed the remainder of Tab 10 - Community Grants of the 2020 Draft Budget Binder, resulting in the following motions:

Resolution No. 040-20

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council directs the Treasurer to increase the annual operating grant for the Arnprior Public Library to \$311,746 to fund a new Community Librarian position at the Arnprior Public Library for a 9 month period in 2020.

Resolution CARRIED

## Minutes of Special Council Meeting - February 4, 2020

### Resolution No. 041-20

Moved by Dan Lynch

Seconded by Ted Strike

**That** Council directs the Treasurer to increase the annual operating grant to \$21,000 to support archival services at the Arnprior & McNab/Braeside Archives.

Resolution CARRIED

Mayor Stack called for a five-minute recess from the proceedings at 6:33 pm.

Mayor Stack called the meeting back to order at 6:38 pm.

### **ii) 2020 Draft Capital Budget**

The General Manager, Client Services/Treasurer reviewed the 2020 Draft Budget cost centers, highlighting key areas of the 2020 Draft Capital Budget, and responded to questions.

### **iii) Supporting Documents**

The General Manager, Client Services/Treasurer and Manager of Finance and Support Services, reviewed the 2020 Draft Budget supporting documents including,

- Reserves/ Reserve Funds
- Debt
- 2019 Works in Progress (WIP).

### **iv) 2020 Long Range Capital Forecast (LRCF)**

The General Manager, Client Services/Treasurer reviewed the 2020 Draft Budget cost centers, highlighting key areas of the 2020 Draft Long Range Capital Forecast (LRCF), and responded to questions.

### Resolution No. 042-20

Moved by Dan Lynch

Seconded by Ted Strike

**That** Council direct staff to prepare the 2020 Budget by-laws for consideration of adoption at the February 10<sup>th</sup>, 2020 Regular Meeting of Council, including a municipal tax rate increase of 1.58%.

Resolution CARRIED

Mayor Walter Stack, on behalf of Members of Council, thanked staff for their hard work on the 2020 Draft Budget, noting the document and process are easy to follow.

## **6. Confirmatory By-Law**

### Resolution No. 043-20

Moved by Tom Burnette

Seconded by Ted Strike

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**That** By-law No. 7035-20 being a By-law to confirm the proceedings of the Special Meeting of Council held on February 4, 2020 be and it is hereby enacted and passed.

Resolution CARRIED

7. Adjournment

Resolution No. 044-20

Moved by Lynn Grinstead

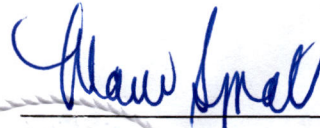
Seconded by Lisa McGee

**That** this meeting of Council be adjourned at 7:09 pm.

Resolution CARRIED



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Walter Stack, Mayor



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Maureen Spratt, Town Clerk

