



Minutes of Community Development  
Advisory Committee Meeting  
November 18, 2019  
6:30 PM  
Town Hall (Council Chambers), Arnprior, ON

**Present:**

Vice Chair, Tom Burnette  
Citizen Member, Peter Anas  
Citizen Member, Guy Bahm  
Citizen Member, Neil Caldwell  
Citizen Member, Seth Malina

**Also Present:**

Janet Carlile, Museum Curator  
Robin Paquette, Town Planner  
Graeme Ivory, Manager of Recreation  
Lindsay Wilson, MEDO  
Maureen Spratt, Town Clerk

**Absent:**

Chair, Lynn Grinstead  
Citizen Member, Dennis Turpin

1. Call to Order

Vice Chair Tom Burnette called the Community Development Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Town Clerk called the roll with all Members of the Community Development Advisory Committee being present with the exception of Chair Lynn Grinstead and Citizen Member Dennis Turpin.

3. Disclosures of Pecuniary Interest

None

4. Adoption of Agenda

Resolution No. CDC015-19

Moved by Neil Caldwell

Seconded by Seth Malina

BE IT RESOLVED THAT the agenda for the Community Development Advisory Committee Meeting dated Monday, November 18, 2019 be adopted.

Resolution CARRIED

5. Adoption of Minutes of Previous Meetings

Resolution No. CDC016-19

Moved by Peter Anas

Seconded Guy Bahm

THAT the Community Development Advisory Committee Minutes of September 16, 2019 be adopted.

Resolution CARRIED

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### 6. Presentations/ Delegations

#### a) Client Services

##### i) **Nick Smith Centre Update**, Manager of Recreation

The Manager of Recreation provided a PowerPoint Presentation on the Nick Smith Centre 2019 Projects Update attached as Appendix A and forming part of these minutes. The Manager of Recreation highlighted:

- The Nick Smith Centre Working group, comprised of a cross representation of staff and key content experts reviewed the facility in its entirety to identify facility and program improvements. Feedback from the group generated 160 plus recommendations. Feedback was also solicited from the public in the form of a survey. The recommendations were then categorized and prioritized into work plans.
- A refresh of the main office and lobby was undertaken, consolidating the trophy cases and decreasing the vending machines.
- An extensive renovation of the canteen took place and a new vendor began in October.
- A new pool viewing area was constructed and will open in November.
- A number of health and safety concerns were rectified including demarcation of a safe path of travel near the Zamboni entrances of the Bert Hall and Glenn Arthur Arenas.
  - On question of the committee, the Manager of Recreation advised the biggest challenge is breaking the habit. It is important that foot traffic not occur in this area due to the health and safety risks involved.
- The Building Condition Assessment, Fire and Life Safety and Structural Investigation was underway as of September, and a report should be available by year end.

##### ii) **Christmas Lights Contest**, Manager of Recreation

The Manager of Recreation provided a PowerPoint Presentation on the Christmas Lights Contest attached as Appendix B and forming part of these minutes. The Manager of Recreation highlighted:

- The contest is to encourage residents to celebrate the holiday season, create an annual event, and promote tourism.
- Deadline for applications is December 11<sup>th</sup> at 4p.m.
- The judges' panel is comprised of a committee member from each advisory committee.
  - On question of the Manager of Recreation Guy Bahm volunteered to sit on the judges' panel

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### b) Community Services Branch

#### i) Museum Strategic Plan, Museum Curator

The Museum Curator provided a PowerPoint Presentation on the Museum Strategic Plan attached as Appendix C and forming part of these minutes. The Museum Curator highlighted:

- A five-year strategic plan was commissioned to ensure the Museum is in compliance with provincial operating grant eligibility requirements and align with the Town's strategic plan.
- The CMOG Grant is a coveted grant and a very limited number of museums receive the grant.
- The museum operates with a small staff, however are 63 volunteers strong.
- The strategic plan identifies a timeline for key priorities and action.

#### ii) Planning Department Updates, Town Planner

The Town Planner provided a verbal update on planning activities in the Town of Arnprior, including:

- Update on 2020-2023 Strategic Plan
- Upcoming Projects
  - Airport Land Study
  - Waterfront Masterplan Study Update - Request for Proposal was awarded in November to produce a comprehensive Waterfront Master plan to cover the waterfront lands along the west side of the Madawaska River up to and including Robert Simpson Park, the east side of the Madawaska River to Bell Park look at the waterfront, marina and the linkages along McLean Avenue Park.
  - Two (2) new plans of subdivision (draft approved) that anticipate construction in the spring of 2020. The former fairgrounds is 150 units will not be a phased in approached and Madawaska Meadows 500 units will be a phased in approach.
  - McEwan Campbellbrook Phase 4 is underway and Campanale is about to register their third and final phase.
  - Staff continues to work with Olympia, specifically Block 139 and the most appropriate development for the block
  - Interest has been expressed in the vacant lots on Baskin Drive (beside AJ Charbonneau School) and Fourth Avenue with regards to apartments and multi-residential units.

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- General applications in 2019 included, the drive-in pharmacy, new apartment on John Street, the Grove Nursing Home, a parking lot on McGonigal Street beside the dental office, storage units on Madawaska Blvd and a new LCBO on Winners Circle Drive.
- Consultation with developers and the County of Renfrew resulted in a streamlined Part Lot Control Process.
- Legion Park has been chosen for the proposed SENS Rink.
- With regards to land sales, one lot on Allan Drive has been sold and construction has begun on the single family home, with two lots still to be sold.
- Participation on the Greater Arnprior Seniors Council working through goals of our senior community including but not limited to affordable housing options and home sharing.

### iii) **Small Business Social Media School, MEDO**

The Marketing and Economic Development Officer provided a verbal update on Social Media School including:

- The Towns of Arnprior and Renfrew, and Community Futures are partnering/cost-sharing in a Small Business Social Media school which includes six (6) workshops that include Operating Online, Facebook 101, Instagram 101, DIY Photography for Small Business, Facebook 102 and Instagram 102.
- The workshops will take place in both Arnprior and Renfrew between the end of November and the end of January.
- The workshops are provided at a minimal fee.
  - Committee members congratulated the MEDO on supporting businesses in this manner

### 7. **Matters Tabled/Deferred/Unfinished Business**

None

### 8. **Staff Reports**

None

### 9. **New Business**

None

### 10. **Adjournment** **Resolution No. CDC 017-19**

Moved by Peter Anas

Seconded by Seth Malina

## **Minutes of Community Development Advisory Committee Meeting**

THAT this meeting of the Community Development Advisory Committee be adjourned at 7:28 PM.

Resolution CARRIED