



Minutes of Corporate Services Advisory Committee Meeting

September 11, 2019

6:30 PM

Town Hall – Council Chambers

105 Elgin St. W. Arnprior ON.

Present:

Chair, Ted Strike
Vice-Chair, Lisa McGee
Citizen Member, Chris Couper
Citizen Member, Caitlin Robillard
Citizen Member, Lori van Wyk

Also Present:

Maureen Spratt, Town Clerk
Emily Melanson, A/ Deputy Clerk
Graeme Ivory, Manager of Recreation

Absent:

Citizen Member, Andy Tamas (w/ regrets)
Citizen Member, Darrel O'Shaughnessy (w/ regrets)

1. Call to Order

Chair Ted Strike called the Corporate Services Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Corporate Services Advisory Committee being present, except Citizen Member Andy Tamas and Citizen Member Darrel O'Shaughnessy.

3. Adoption of Agenda

Resolution No. CSC015-19

Moved by Lisa McGee

Seconded by Chris Couper

Be It Resolved That the agenda for the Corporate Services Advisory Committee Meeting dated Wednesday, September 11, 2019 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

a) Corporate Services Advisory Committee Minutes – May 6, 2019

Resolution No. CSC016-19

Moved by Lisa McGee

Seconded by Lori van Wyk

That the minutes of the Corporate Services Advisory Committee meeting dated May 6, 2019 be adopted.

Resolution CARRIED

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6. Presentations/ Delegations

a) Recreation Update – Manager of Recreation

Resolution No. CSC017-19

Moved by Chris Couper

Seconded by Lori van Wyk

That the Corporate Services Advisory Committee receive the Recreation Update: 2019-2020 presentation as information.

Resolution CARRIED

The Manager of Recreation provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments received:

- With respect to the Priority Pass, would there be a category for swimming or some benefit for the card holder? The Manager of Recreation noted that the pass would focus on drop-in programs but liked the idea of a type of elite benefit for pass holders as suggested by the committee (i.e. priority for registration, discount of programs, etc.)
- With respect to the Christmas Lights Contest, did we get feedback from other communities? The Manager of Recreation noted that the model he is proposing is structured similar to municipalities participating in this type of event with respect to time period, judges panel, tiered levels for businesses, homes, organizations, etc. Also of note, the Manager of Recreation stated that generating awareness will be an important factor. Most people decorate for holidays but creating awareness of the event will be a crucial element of a successful event.
- Committee suggested that there is a possibility to give back to the community for this event, such as a fee to be associated with joining this contest which could go directly to a local cause such as the food bank, for example.

b) PerfectMind Online Recreation Management System – Manager of Recreation

Resolution No. CSC018-19

Moved by Caitlin Robillard

Seconded by Lori van Wyk

That the Corporate Services Advisory Committee receive the PerfectMind Online Recreation Management System presentation as information.

Resolution CARRIED

The Manager of Recreation provided a Power Point presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

- Is this service cloud based? In response, the Manager of Recreation noted that it is not a local server but is based in Canada.

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- When does registration begin on September 16, 2019? In response, the Manager of Recreation noted that bookings being at 8:30 a.m. Residents will still have options to do paper registration, and the Nick Smith Centre will have two computers available to assist those who come to the facility to register.
- Can non-local rentals like ice pads be done through system? The Manager of Recreation confirmed this system is used for this purpose as well.

c) Off-Leash Dog Recreation Area – A/ Deputy Clerk

Resolution No. CSC019-19

Moved by Chris Couper

Seconded by Caitlin Robillard

That the Corporate Services Advisory Committee receive the Off-Leash Dog Recreation Area presentation as information.

Resolution CARRIED

The A/ Deputy Clerk provided a Power Point presentation, attached as Appendix C and forming part of these minutes, and responded to questions.

- Committee suggested that in terms of operating costs, fundraising and/or memorialization in terms of a wall or brick path where residents could put stones, bone plaques for a fee would go towards operating costs and bring fundraising revenue
- Discussion ensued regarding the elimination of the free pet registration months in lieu of a small nominal amount. Volunteer donations were discussed as an option. Also noted was the potential for marketing and sponsorships for balance. Use of the proposed dog park for dog training, agility classes and the like may contribute to costs.
- How would this park be enforced? A/ Deputy Clerk noted that these details would be investigated and policies in place prior to the development of an off-leash park if council so directed, but for the purposes of this presentation, only feasibility and funding options are highlighted.

d) Update to BBQ's, Fires, Parking in Parks, and Smoking & Vaping Legislation – Town Clerk

Resolution No. CSC020-19

Moved by Lisa McGee

Seconded by Lori van Wyk

That the Corporate Services Advisory Committee receive the Update to BBQ's, Fires, Parking in Parks, and Smoking & Vaping Legislation presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point presentation, attached as Appendix D and forming part of these minutes, and responded to questions.

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- Committee notes that more signage with respect to dogs being on-leash at Robert Simpson Park should be placed.
- With respect to parking on the hill at Robert Simpson Park, there is sufficient signage, but would Town consider paint on the road? Town Clerk responded noting that Operations Department did look into this matter, they could not place hash marks on side of hill due to placement requirements but are actively looking into other options.
- Committee noted that the presence of the Fire Department on three occasions was well received by public and commends Town and volunteers.
- Will the confusing signs regarding no smoking/no vaping at Robert Simpson Park be removed? The Town Clerk confirmed that we will have to amend our current no smoking by-law to include vaping and once process is complete, we will have our own signs installed. The current signs are applicable to other parks in Town, just not Robert Simpson Park where no smoking can occur on the premises. We should be in a position to enforce this in 2020.

Vice Chair McGee vacated her seat at 7:44 pm.

Vice Chair McGee resumed her seat at 7:46 pm.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. New Business

None

10. Adjournment

Resolution No. CSC021-19

Moved by Chris Couper

Seconded by Lisa McGee

That this meeting of the Corporate Services Advisory Committee be adjourned at 7:51 pm.

Resolution CARRIED