



Minutes of Community Development  
Advisory Committee Meeting  
September 16, 2019  
6:30 PM  
Town Hall (Council Chambers), Arnprior, ON

**Present:**

Chair, Lynn Grinstead  
Vice Chair, Tom Burnette  
Citizen Member, Peter Anas  
Citizen Member, Guy Bahm  
Citizen Member, Neil Caldwell  
Citizen Member, Seth Malina  
Citizen Member, Dennis Turpin

**Also Present:**

Lindsay Wilson, Town Planner  
Graeme Ivory, Manager of Recreation  
Jacques Benoit, CBO  
Emily Melanson, A/Deputy Clerk  
Bryan Martin, CAO  
Maureen Spratt, Town Clerk

**Absent:**

1. Call to Order

Chair Lynn Grinstead called the Community Development Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Town Clerk called the roll with all Members of the Community Development Advisory Committee being present.

3. Disclosures of Pecuniary Interest

None

4. Adoption of Agenda

Resolution No. CDC009-19

Moved by Peter Anas

Seconded by Dennis Turpin

BE IT RESOLVED THAT the agenda for the Community Development Advisory Committee Meeting dated Monday, September 16, 2019 be adopted.

Resolution CARRIED

5. Adoption of Minutes of Previous Meetings

Resolution No. CDC010-19

Moved by Guy Bahm

Seconded Neil Caldwell

THAT the Community Development Advisory Committee Minutes of May 21, 2019 be adopted.

Resolution CARRIED

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### 6. Presentations/ Delegations

#### a) Client Services

##### i) **Off-Leash Dog Recreation Area**, A/Deputy Clerk

The A/Deputy Clerk provided a PowerPoint Presentation on an Off Leash Dog Recreation Area attached as Appendix A and forming part of these minutes.

Feedback from the Committee ensued as follows:

- Are there additional locations other than those referenced in the report?
  - The locations as referenced in the report were recommendations from the Recreation Master Plan and include an area in McLean/Optimist Park, Caruso Street Park and the Humane Society. At the present time no other areas have been identified.
- Could any of the lands abutting the Algonquin Trail be utilized for an off-leash dog park, as those lands are central and convenient to walk to?
  - The Town does not own those lands.
- With reference to location, Committee members expressed they would not like to see an off-leash dog park anywhere near the beach at Robert Simpson Park or at the Humane Society.
- Any off-leash dog park should be self-funded.
  - 90% of the capital costs would come from Development Charge Funding, the remaining costs could be covered by user fees and/or pet licensing fees.
- A specific dog tag for users of the off-leash area may be required to ensure dogs are registered, and up to date with their immunizations.
- A brief reference was made that the matter was brought to the Committee a number of years ago, at which time, it was felt that an off-leash dog park was not needed, however, times have changed, many municipalities have such areas and a best practice approach would be for the Town to research all factors in bringing such an area to Town.

#### b) Operations / Client Services - Recreation

##### i) **Recreation Update 2019/2020**, Manager of Recreation

The Manager of Recreation provided a PowerPoint Presentation on the Recreation Update 2019/2020 attached as Appendix B and forming part of these minutes. Feedback from the committee ensued as follows:

- In reference to attendance at Priorpalooza's movie in the park decreasing the committee suggested partnering with the O'Brien Theatre to use their facility for a movie night.
- Concern was expressed that proposed fireworks at Priorpalooza will take away from the annual fireworks on Canada Day.
- A suggestion that Recreation staff continue to provide active children's games, however promotion of the games take place well in advance of the event.

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- Committee members expressed very positive comments on the Canada Day Fireworks Display.
- Support for the Christmas Lights Contest was expressed by committee members.
- Interest on the PRIORity Pass initiative was expressed. The Manager of Recreation noted there was more work that needed to be done within Perfect Mind to make it feasible.

### ii) **PerfectMind Online Recreation Management System**, Manager of Recreation

The Manager of Recreation provided a PowerPoint Presentation on the new PerfectMind Online Recreation Management System, attached as Appendix C and forming part of these minutes. The Manager of Recreation highlighted the benefits of PerfectMind; municipalities currently utilizing the online system; and, the ease of the system. The Manager of Recreation highlighted that just under 500 accounts had been set up with 1009 registrants going live today. The system performed quite well for staff and the public using it for the first time. On question of committee members, the Manager of Recreation provided the following:

- A staggered roll out of the system is taking place beginning with program registrations/facility schedule and availability.
- Next phase is ice/facility rentals
- Following phase is marina slip rentals.

### iii) **CIP Application Jim's Restaurant, MEDO - Community Development Services**

The Marketing and Economic Development Officer (MEDO) provided a PowerPoint Presentation on the CIP Application for 54 Elgin Street West, attached as Appendix D and forming part of these minutes. The MEDO highlighted the application is to repair brick, and paving at the front of the building. The MEDO noted the application meets the general eligibility criteria under the façade and property improvement program and with an estimated cost of work at \$500.00 the property owner is eligible for \$250.00 in grant funding.

#### Resolution No. CDC011-19

Moved by Guy Bahm

Seconded Seth Malina

THAT the Community Development Advisory Committee recommend to Council:

THAT Council approve a Façade and property improvement grant be approved in the amount of \$250, to be funded from the MEDO Reserve Account.

Resolution CARRIED

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### 7. Matters Tabled / Deferred / Unfinished Business

None

### 8. Staff Reports

#### a) **Community Services Branch**

##### i) **2019 Building Activity**

Resolution No. CDC 012-19

Moved by Neil Caldwell

Seconded Guy Bahm

THAT the Community Development Advisory Committee receives report number CDC 19-09-16-01 as information.

Resolution CARRIED

The Chief Building Official (CBO) provided an overview of the report highlighting that permit fees increased by \$36,701, plumbing fees by \$660, development charges by \$473,417 for a total increase of \$510,778 in 2019 over the 2018 fees. The CBO noted multi-unit bungalows seem to be a buyer's choice in Town.

##### ii) **Municipal Accommodation Tax, MEDO**

Resolution No. CDC 013-19

Moved by Peter Anas

Seconded by Dennis Turpin

That CDAC recommends Council does not implement a Municipal Accommodation Tax (MAT) at this time, as there is currently no Arnprior tourism entity to provide the 50% funding to and no overnight tourism strategy in place to direct how the revenue generated should be utilized; and

That should an Arnprior tourism entity be formed, with a mandate to develop an overnight tourism strategy to direct utilization of revenue generated, CDAC recommends Council reconsider a Municipal Accommodation Tax at that time.

Resolution CARRIED

The Marketing and Economic Development Officer provided an overview of the report highlighting the legislation is in place to allow municipalities to decide whether or not to implement the Municipal Accommodation Tax (MAT) and what the implementation would look like. Municipalities who adopt a MAT are required to give a minimum 50% of revenues (less reasonable costs) to an eligible tourism entity. The MEDO explained the OVTA is the only tourism entity in Renfrew County that would be eligible to receive the 50% of MAT revenues. OVTA is recommending a 4% MAT across the region.

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The MEDO noted staff met with accommodators in town and the consensus was they did not feel a MAT would benefit them directly or increase overnight stays in Arnprior. Following discussion on the matter the consensus of the committee was that the Town of Arnprior not implement a MAT at this time as there is no Arnprior tourism entity to receive the funding and no overnight tourism strategy in place to direct how the revenue generated should be utilized.

8. Matters Tabled/Deferred/Unfinished Business

None

9. New Business

None

10. Closed Session

None

11. Adjournment

Resolution No. CDC 014-19

Moved by Guy Bahm

Seconded by Seth Malina

THAT this meeting of the Community Development Advisory Committee be adjourned at 7:52 PM.

Resolution CARRIED