



Minutes of Arnprior Accessibility Advisory Committee Meeting

October 9, 2019

Town Hall, Council Chambers, Arnprior, ON

Present:

Chair, Councillor Lynn Grinstead
Citizen Member, David Furgoch
Citizen Member, France Guillemette

Absent:

Citizen Member, Gabriel Flowers
Citizen Member, Jane Dowd

Also Present:

Maureen Spratt, Town Clerk
Emily Melanson, A/ Deputy Clerk
Gordon Gillespie, Facilities & Civil Engineering
Officer
Lindsay Wilson, Marketing and Economic
Development Officer

1. Call to Order

Chair Lynn Grinstead called the Arnprior Accessibility Advisory Committee Meeting to order at 7:07 p.m. and welcomed those present.

2. Adoption of Agenda

Resolution No. AAAC012-19

Moved by France Guillemette
Seconded by David Furgoch

Be It Resolved That the agenda for the Arnprior Accessibility Advisory Committee Meeting dated Wednesday, October 9, 2019, be adopted.

Resolution CARRIED

3. Disclosures of Pecuniary Interest

None

4. Adoption of Minutes of Previous Meetings

a) Arnprior Accessibility Advisory Committee Minutes – June 19, 2019

Resolution No. AAAC013-19

Moved by David Furgoch
Seconded by France Guillemette

That the minutes of the Arnprior Accessibility Advisory Committee for June 19, 2019 be adopted.

Resolution CARRIED

5. Staff Reports

a) Operations Department

**i. Investing in Infrastructure Program – Facilities & Civil, Engineering
Officer**

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Resolution No. AAAC014-19

Moved by France Guillemette

Seconded by David Furgoch

That the Accessibility Advisory Committee receives the Investing in Infrastructure Program presentation as information; and

Further That the Arnprior Accessibility Advisory Committee support the ICIP Grant Application as a step towards fulfilling Arnprior's Multi-Year Accessibility Plan Goals for the Nick Smith Centre.

Resolution CARRIED

The Engineering Officer provided a PowerPoint presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments/questions received:

- What is the total amount of the proposal going forward in the ICIP application? The Engineering Officer noted that the total amount for the project is yet to be determined. The amount for architectural professional fees for the project will be invoiced at their hourly rate to a maximum upset limit of 10,000. Their figure anticipates a \$3,000 'in-kind' contribution back to the community.
- If government changes, does this grant disappear too? The Engineering Officer noted that that is yet to be seen.
- Was the Town aware of an Enabling Accessibility fund and have we utilized it? The Engineering Officer confirmed that the Town has been successful in the past (for example, the installation of nine accessible door operators came from this fund, etc.) but that being said, we haven't seen that funding source this year.

b) Community Services Branch

i. Draft Signage and Way-finding Policy – MEDO

Resolution No. AAAC015-19

Moved by David Furgoch

Seconded by France Guillemette

That the Accessibility Advisory Committee receives the Draft Signage and Way-finding Policy as information.

Resolution CARRIED

The Marketing and Economic Development Officer provided a verbal presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments received:

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- The Marketing and Economic Development Officer clarified that this is a draft internal policy in order to give the Town cohesiveness and have consistency at all our Town facilities. She requested feedback from Committee Members with respect to wayfinding signage policy, which included the following:
 - Placement (incl. height of sign, background)
 - Usefulness of braille
 - Contrast is key for visual impairments
 - Reflective surfaces on external signs
 - Pictogram images
 - Guidance was given with respect to specific pictogram images.
 - It was suggested that the following images in draft policy should be further reviewed and better pictograms obtained (arena, boardroom, change room, littering)
 - Arena – suggested image should include a hockey stick or a similar item to imply 'ice' as image in draft policy is not clear
 - Boardroom - suggested a longer table, current image could imply dining
 - Change room – locker image should be elongated as they currently look more like doors
 - Littering – it was suggested that a pictogram with a garbage can may help clarify this image

6. Matters Tabled/Deferred/Unfinished Business

None

7. New Business

None.

8. Closed Session

None

9. Adjournment

Resolution No. AAAC016-19

Moved by France Guillemette

Seconded by David Furgoch

That this meeting of the Arnprior Accessibility Advisory Committee be adjourned at 7:48 p.m.

Resolution CARRIED