



Minutes of Regular Council Meeting

July 8, 2019

6:30 PM

Town Hall, Council Chambers

Present:

Deputy Mayor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Lisa McGee

Also Present:

Maureen Spratt, Clerk
Jennifer Morawiec, Acting CAO/ GM, Client Services/Treasurer
Emily Melanson, A/ Deputy Clerk
Robin Paquette, Town Planner
Graeme Ivory, Manager of Recreation
Jay Koch, Pool/Program Supervisor
Jeff Crawford, Fire Chief

Absent:

Mayor Walter Stack
Councillor Chris Toner

1. Call to Order

Deputy Mayor Dan Lynch called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called by the Clerk, with all Members of Council being present, with the exception of Mayor Walter Stack and Councillor Chris Toner.

3. Adoption of Agenda

Resolution No. 293-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

Be It Resolved That the amended agenda for the Regular Meeting of Council dated Monday, July 8, 2019 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 294-19

Moved by Tom Burnette

Seconded by Ted Strike

That the Minutes of the Regular and Special Meetings of Council listed under items 6 (a) and (b) on the agenda be adopted (Regular Meeting of Council June 24, 2019; Special Meeting of Council June 27, 2019).

Resolution CARRIED

7. Awards/ Delegations/ Presentations

a) **Presentations**

i) **Site Plan Approval Commercial Self Storage Units**

The Town Planner provided a presentation regarding Site Plan Approval for Commercial Self Storage Units at 386 Madawaska Blvd., attached as Appendix A and forming part of these minutes and responded to questions.

ii) **CIP Application – 18 Elgin Street West**

The Marketing and Economic Development Officer provided a presentation regarding the Community Improvement Plan (CIP) Application for 18 Elgin Street West, attached as Appendix B and forming part of these minutes and responded to questions.

iii) **PerfectMind Online Recreation Management System,**

The Pool/Program Supervisor provided a presentation regarding the PerfectMind Online Registration System attached as Appendix C and forming part of these minutes, and responded to questions.

8. Public Meetings (6:48 p.m.)

a) ZBLA 2/19 580 White Lake Road, Town Planner

Resolution No. 295-19

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council move into a public meeting pursuant to the requirements of Section 34 (10.7) of the Planning Act, R.S.O. 1990, c.P. 13, as amended, regarding zoning application ZBL 2/19 for the property at 580 White Lake Road.

Resolution CARRIED

Deputy Mayor Lynch called the meeting to order at 6:48 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

The Town Planner provided an overview of the zoning application, explaining the purpose of this zone change is to place the lands, which are being severed, in a holding designation, prohibiting development until certain conditions are met to the Town's satisfaction. The site would be subject to a holding provision which prohibits development subject to Council acceptance of servicing studies and plans for the development of the lands, as well as the developer entering into appropriate agreements with the Town.

The floor was opened to the public for comment. No comment was received from members of the public.

The public meeting was declared closed at 6:54 p.m.

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Resolution No. 296-19 (6:54 p.m.)

Moved by Lisa McGee

Seconded by Tom Burnette

That Council resume to the Regular Meeting of Council.

Resolution CARRIED

9. Matters Tabled/Deferred/Unfinished Business

None.

10. Staff Reports

a) **Report – Ottawa Senators Foundation/Optimist Club of Arnprior SENS RINK Proposal – Legion Park – Town Planner**

Resolution No. 297-19

Moved by Ted Strike

Seconded by Lisa McGee

Whereas Council adopted Resolution 91-19 which indicated that Council support of a proposed SENS RINK at the McLean Avenue Park location was subject to the satisfactory resolution of various issues which are now not expected to be resolved;

Therefore be it resolved that Council support the proposed location at the Legion Park for a SENS RINK, subject to the satisfactory resolution of various issues, as presented in Staff Report 19-07-08-02, and

That the Town proceed with the project only upon confirmation that all necessary capital funding to allow the project to proceed is in place without risk of funding shortfalls having to be taken on by the Town.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

b) **Report – Municipal Grant Applications – ontrac Employment Resource Services – A/Deputy Clerk**

Resolution No. 298-19

Moved by Lynn Grinstead

Seconded by Ted Strike

That Council support ontrac Employment Resource Services initiative by promoting the 3rd Annual Women in Business Event on our social media platforms; and

Further That Council appoint a member of Council to participate as a part of the panel at the 3rd Annual Women in Business Event taking place on Wednesday, September 18, 2019 at St. John Parish Hall; and

Further That Council provide monetary support through the Marketing and Economic Development Officer's operating programs account in the amount of \$1,000.00.

Report and Resolution CARRIED

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The A/Deputy Clerk provided an overview of the report and responded to questions. Following a brief discussion Council agreed that Councillor Grinstead would participate as a part of the panel.

c) Report – Recycling Collection and Processing – A/CAO, GMCS/Treasurer

Resolution No. 299-19

Moved by Lisa McGee

Seconded by Tom Burnette

That Council authorize the CAO to enter into a six (6) month contract with Topps Environmental Solutions for the provision of recycling collection and processing for the Town of Arnprior based on their July 4, 2019 proposal terms included herein.

Deputy Mayor Lynch requested that a recorded vote to be taken.

Councillor Lisa McGee	Yes
Councillor Tom Burnette	Yes
Councillor Lynn Grinstead	Yes
Councillor Ted Strike	Yes
Deputy Mayor Dan Lynch	Yes

Report and Resolution CARRIED

The A/CAO, GMCS/Treasurer provided an overview of the report and responded to questions.

11. Committee Reports and Minutes

None

12. Notice of Motions

None

13. County Councillor's Report from County Council

County Councillor Dan Lynch provided an overview of the following with respect Renfrew County Council business:

- Mayor Tom Peckett of the Township of McNab/Braeside has announced he will run for the Warden position.
- On July 3, 2019 the Provincial government announced that Ontario will be allocated 42 new Cannabis Retail Stores; 7 of which have been allocated in the Eastern Region.

14. Correspondence & Petitions

a) Correspondence Package No. I-19-JUL-13

Resolution No. 300-19

Moved by Lynn Grinstead

Seconded by Tom Burnette

That the Correspondence Package No. I-19-JUL-13 be received as information and filed accordingly.

Resolution CARRIED

County Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-19-JUL-13, noting the following:

- Item #2 – Page 24 – Correspondence from AMO – Watch File (June 27, 2019)
 - The Francophone Community Grants Program through the Ministry of Francophone Affairs launched a \$1 million funding envelope with a deadline of 19 August 2019.
- Item #3 – Page 26 – Correspondence from Ministry for Municipal Affairs and Housing (MDRA Program – Climate Resilience Incentive)
 - The Province has allocated \$1 Million through the Municipal Disaster Recovery Assistance Program to better build or repair buildings damaged by a natural disaster.
- Item #5 – Page 34 – Correspondence from Ontario Provincial Police (OPP Municipal Policing Bureau Booth – 2019 AMO Conference)
 - The OPP will have an information centre at this year's AMO Conference being held in Ottawa.
- Item #6 – Page 36 – Correspondence from the Town of Bruce Mines (Resolution of Opposition to Bill 108 – More Homes, More Choice Act, 2019)
 - Thank you to The Corporation of Bruce Mills that has passed a resolution supporting our position on Bill 108.

b) Correspondence Package No. A-19-JUL-11

Resolution No. 301-19

Moved by Tom Burnette

Seconded by Lisa McGee

That the Correspondence Package No. A-19-JUL-11 be received and that the recommendations outlined be brought forward for Council's consideration.

Resolution CARRIED

Resolution No. 302-19

Moved by Tom Burnette

Seconded by Lisa McGee

Whereas the Council of the Corporation of the Town of Arnprior passed By-Law No. 6805-18 on March 12, 2018 being a by-law for the imposition of Development Charges where Library Services are included as a designated service; and

Whereas the Library Collection Materials are specifically identified in the Development Charges Background Study adopted by By-Law No. 6804-18 as a development charge eligible cost for the period 2017-2026; and

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Whereas the Town of Arnprior holds Development Charge monies designated for the Arnprior Public Library in the Development Charges Reserve Fund; and

Whereas the Arnprior Library Board at their regular meeting on June 19, 2019 have requested access to an additional \$10,000 of development charge monies for new acquisitions; and

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior authorize the transfer of \$10,000 of development charge monies from the Development Charges Reserve Fund to the Arnprior Public Library for new acquisitions.

Resolution CARRIED

Resolution No. 303-19

Moved by Tom Burnette

Seconded by Lisa McGee

Whereas the May 30, 2019 announcement regarding the elimination of both the High Wage Transition Fund and the Structural Compliance Program effective August 1, 2019 amount to an 'in year' funding change that reduces provincial funding;

Whereas reducing provincial funding shifts the funding to the municipal tax payer, unless service level reductions are implemented;

Therefore, Be It Resolved That the Council of the Corporation of the Town of Arnprior support the County of Renfrew in opposing the in-year long term care funding cuts that have been proposed by the provincial government in the 2019 Ontario Budget; and

Further That a copy of this resolution be forwarded to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier and Minister of Health; Merrilee Fullerton, Minister of Long-Term Care; John Yakabuski, Minister of Natural Resources and Forestry and MPP for Renfrew-Nipissing-Pembroke; the Eastern Ontario Warden's Caucus; the Association of Municipalities of Ontario (AMO); AdvantAge Ontario; the City of Pembroke and all Renfrew County municipalities.

Resolution CARRIED

Resolution No. 304-19

Moved by Tom Burnette

Seconded by Lisa McGee

That the Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Agricultural Society dated July 2, 2019; and

Whereas the Arnprior Agricultural Society is an eligible community organization under the Municipal Grants Policy as it demonstrates a benefit to the community by running the Arnprior Fair which is in its 165th year of existence; and

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Therefore Be It Resolved That Council support the 2019 Arnprior Fair by providing the following in-kind support:

- Two (2) free dump passes, in total, (20 yard roll off boxes) for the Arnprior Waste Disposal Site (total estimated value of \$800);
- Use of Town bleachers and barricades for the event (estimated value of approximately \$900);
- Use of up to 10 Town picnic tables (estimated value of approximately \$350);

Further Be It Resolved That Council continues to stress the importance of recycling and reducing unnecessary waste going to the landfill; and

Further Be It Resolved That the support, as described, is granted to the Arnprior Agricultural Society for the 2019 Arnprior Fair (August 9th to 11th, 2019).

Resolution CARRIED

15. Bylaws/ Resolutions

a) **By-laws**

Resolution No. 305-19

Moved by Lynn Grinstead

Seconded by Tom Burnette

That the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6980-19 – CIP Funding Agreement, 18 Elgin Street West
- ii) By-law No. 6981-19 – Part Lot Control (Campbellbrooke)
- iii) By-law No. 6982-19 – Site Plan Agreement (386 Madawaska Blvd)
- iv) By-law No. 6983-19 – Amend By-law 6805-19 Development Charges (exempt Long Term Care Homes)
- v) By-law No. 6984-19 – Amend Zoning By-law No. 6875-19 (580 White Lake Road)

Resolution CARRIED

16. Announcements

County Councillor Dan Lynch made the following announcements:

- On behalf of Council, we welcome aboard our new CAO, Bryan Martin, a local resident, who will commence work on 12 August. The process for this hire took a long time but we as Council believe that the time we spent on it was well worth the wait.
- On behalf of Council and the residents of Arnprior I want to thank our Operations department for the fantastic job they did in collecting the recyclables last week. Very much appreciated.
- On behalf of Council congratulations to resident, Mel Porter who on Sunday, 30 June 2019 was awarded the prestigious Governor General Medal for Volunteers. Well done Mel.
- On behalf of Council thanks again for the financial support from Township of McNab/Braeside, and Arnprior Lionettes that made this year's fireworks the best ever.
- On behalf of Council thanks to staff and volunteers that made Canada Day a success.

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- The Arnprior Fair is being held on 9 – 11 August at the Arnprior Airport off Vandusen Drive

Councillor Lynn Grinstead made the following announcements:

- Commend the Fire Chief, Manager of Recreation and all involved with the spectacular fireworks display at the Canada Day festivities.

17. Media Questions

None

18. Closed Session

Resolution No. 306-19 (7:30 p.m.)

Moved Tom Burnette

Seconded by Ted Strike

That Council move into Closed Session regarding One (1) Matter to discuss a personal matter about an identifiable individual including municipal or local board employees pursuant to Section 239 (2)(b) of the Municipal Act 2001 (Commemorative Naming)

Resolution CARRIED

Resolution No. 307-19 (7:53 p.m.)

Moved by Lisa McGee

Seconded by Tom Burnette

That Council resume to Open Session.

Resolution CARRIED

Resolution No. 308-19

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council authorize staff to proceed as set out in closed session regarding commemoration.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 309-19

Moved by Ted Strike

Seconded by Tom Burnette

That By-law No. 6985-19 being a By-law to confirm the proceedings of the Regular Meeting of Council held on July 8, 2019 be and it is hereby enacted and passed.

Resolution CARRIED

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20. Adjournment

Resolution No. 310-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

That this meeting of Council be adjourned at 7:56 p.m.

Resolution CARRIED



Walter Stack, Mayor



Maureen Spratt, Town Clerk



ARNPRIOR
- WHERE THE RIVERS MEET -


Site Plan Approval Commercial Self Storage Units 386 Madawaska Blvd.

Robin Paquette, Town Planner

Council Meeting - Monday, July 8, 2019

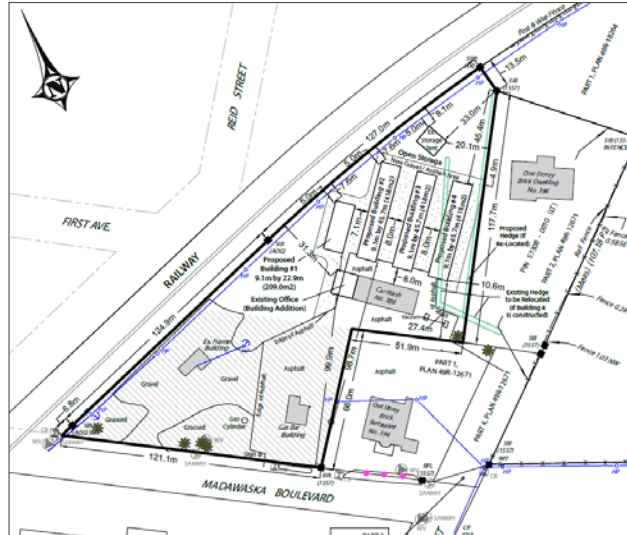
386 Madawaska Blvd

KEY PLAN: Legal: Part of Lot 2, Con. C



2 **ARNPRIOR**

Site Plan



Site Plan Agreement

- Standard Site Plan Agreement
- Drawings prepared by LRL Engineering – Grading and Drainage Plan
- Security approximately \$6,500 being 25% on-site costs




Questions?



• WHERE THE RIVERS MEET •

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ARNPRIOR
- WHERE THE RIVERS MEET -

CIP Application

18 Elgin Street W.

Lindsay Wilson, MEDO

Council- Monday, July 8th, 2019

Proposed Project

- 109 John Street
- Add a 2 bedroom apartment
- Replace front sign with new LED sign
- Repair the original brick work
- Paint front of building
- Fix chipping front step

Proposed Project



3 ARNPRIOR

General Eligibility Criteria

- ✔ Application submitted prior to commencing
- ✔ Applicant is agent authorized by the owner
- ✔ Within designated CIP area
- ✔ No outstanding tax arrears/good standings
- ✔ Complete application form & materials
- ✔ Work is in accordance with Town regulations
- ✔ Land use is in conformity with OP and zoning



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General Eligibility Criteria

- ✔ Application must take place before any permits or approvals are applied for.
- ✔ Any exterior changes must meet Urban Design Guidelines (Appendix A)
- ❑ Work must be consistent with application
- ✔ The total of combined grants and rebates must not exceed total project costs.



Façade and Property Improvement Program

- ✔ Meets General Eligibility Requirements
- ✔ Painting front façade.
- ✔ Fix front step.
- ✔ New sign

Total cost of project \$11,512.52

Eligible for grant up to \$5,000 for Façade and Property Improvements Program



Heritage Property Improvement Program

- ✔ Meets General Eligibility Requirements
- ✔ Repair of original siding materials

Total cost of project \$1,807.52 Eligible for grant up to \$903.76 for Heritage Property Improvements Program



7 ARNPRIOR

Downtown Housing Program

- ✔ Meets General Eligibility Requirements
- ✔ Creations of new residential units in the upper storey of a mixed-use building.

Total cost of project \$50,849 Eligible for grant up to \$7,500 for Downtown Housing Program



8 ARNPRIOR

Application and Permit Fees Rebate Program

- ✔ Meets General Eligibility Requirements
- ✔ Community improvement programs that include the development of buildings in the area.

Total cost of permits \$402.50. Eligible for grant up to \$201.25 for the Application and permit fees rebate program.



Recommendation

- Downtown Revitalization is a key objective of the Town's Strategic Plan – this application helps achieve this objective.
- The improvement to this downtown building will assist with the overall revitalization of the Downtown.
- More residential units in the underutilized upper stories of downtown buildings should be encouraged and are needed.



Recommendation

- A grant for these 4 programs be approved:
 - \$903.76 Heritage Property Improvement Program.
 - \$5,000 und Façade and Property Improvement program
 - \$7,500 under Heritage Property Improvement program
 - \$201.25 under the Application and Permit Fees Rebate Program.



11 ARNPRIOR

Funding

Total cost of recommendation: \$13,605.01.
Funded from the CIP Grants Operating Account and Mainstreet Grant.

- \$4,205 remains of uncommitted funds in 2019 CIP Grants Budget, \$10,000 remains from the Mainstreet Grant.



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Questions?



• WHERE THE RIVERS MEET •

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ARNPRIOR
- WHERE THE RIVERS MEET -



Perfect**Mind**®

PerfectMind Online Recreation Management System

Presented by:
Graeme Ivory and Jay Koch

Monday, July 8, 2019

What is PerfectMind?

- PerfectMind software will provide a simple way to manage: online activity/program registrations, online facility bookings/rentals, billing, email marketing, reporting, and more through cloud-based technology.
- Since 1998, PerfectMind has been helping businesses around the world increase revenue, improve operational efficiency, and provide leadership within communities.



Benefits of PerfectMind

- Program Registration & Facility Booking available Online
- Online Payments
- Synchronized with our Vadim system
- Accessible 24/7
- Email Marketing & Promotion Capabilities
- Contact Database
- Program Analytics & Reports



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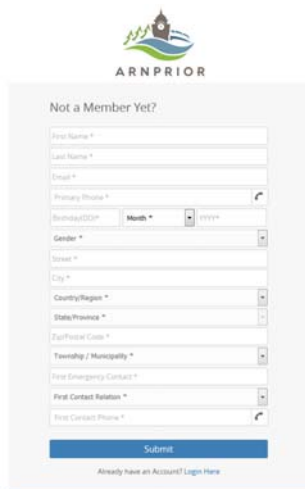
Current PerfectMind Users

- Municipalities in Canada currently making use of the PerfectMind system include:
 - City of Kingston
 - City of Peterborough
 - City of Burlington
 - Town of Bracebridge
 - Town of Huntsville
 - Town of Halton Hills
 - Township of Tay
 - City of Stratford
 - Plus 41 others and 25 in the U.S.



4 ARNPRIOR

It's Easy To Get Started



ARNPRIOR

Not a Member Yet?

First Name *

Last Name *

Email *

Primary Phone *

Birthdate (DD) * / / *
Month * Year *

Gender *

Sexes *

City *

Country/Region *

State/Province *

Zip/Postal Code *

Township / Municipality *

First Emergency Contact *

First Contact Relation *

First Contact Phone *

Submit

Already have an Account? [Login Here](#)

- On July 9th, a link from the Town website will allow anyone to set up their online account in advance.
- That account will then be used for online program registration and facility booking when the entire system goes live on September 16th.



5 ARNPRIOR

Choose Your Desired Program



Search

Adult & Senior Fitness, Recreation and Lifestyle

- Couples Dancing
- Evening Adult & ...
- Functional Fitness
- Line Dancing
- Watercolour Pain...

Aquafitness Programs

- Aqua-Jogging**
- Aquafitness Programs
- Circuit H2O
- Excel Waterfit - G...
- Morning Group ...

Aquatics - Instructional

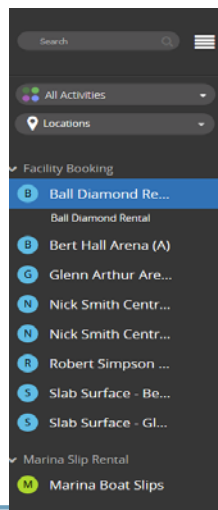
- Children's (6+ yrs...
- Lifeguard and In...
- Parent & Tot Swi...
- Preschool (3-5 yr...
- Private & Semi-P...

- After logging in to your personal or family account, you can choose from a list of available programs. Simply pick the specific course you'd like and then click on "Enroll" to get signed up.
- Payment can be made online and receipts will be emailed directly to you.



6 ARNPRIOR

Or, Make A Facility Booking

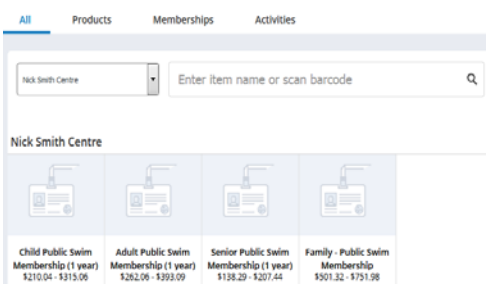


- Choose from a list of facilities you'd like to book, pick the specific day(s) and time(s) you prefer and then easily send your booking request to us.
- Additional information such as insurance certificates and set-up details can be sent to us electronically too!



7 ARNPRIOR

Memberships, Merchandise, etc.



- Client can also make online purchases for memberships, merchandise, gift cards or just about anything else we offer



8 ARNPRIOR

Questions?



• WHERE THE RIVERS MEET •

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