



Minutes of Corporate Services Advisory Committee Meeting

March 4, 2019

6:30 PM

Town Hall – Council Chambers
105 Elgin St. W. Arnprior ON.

Present:

Chair, Ted Strike
Vice-Chair, Lisa McGee
Citizen Member Darrel O'Shaughnessy
Citizen Member, Chris Couper
Citizen Member, Andy Tamas
Citizen Member, Caitlin Robillard

Also Present:

Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Estelle Moynes, Manager of Finance & Support
Services

Absent:

Citizen Member, Lori van Wyk

1. Call to Order

Chair Ted Strike called the Corporate Services Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Corporate Services Advisory Committee being present, except Citizen Member, Lori van Wyk.

3. Adoption of Agenda

Resolution No. CSC001-19

Moved by Chris Couper

Seconded by Darrel O'Shaughnessy

Be It Resolved That the agenda for the Corporate Services Advisory Committee Meeting dated Monday, March 4, 2019 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

a) Corporate Services Advisory Committee Minutes – May 7, 2018

Resolution No. CSC002-19

Moved by Lisa McGee

Seconded by Chris Couper

That the minutes of the Corporate Services Advisory Committee meeting dated May 7, 2018 be adopted.

Resolution CARRIED

Minutes of Corporate Services Advisory Committee Meeting

6. Presentations/ Delegations

a) Updated Municipal Grants Policy – Deputy Clerk

Resolution No. CSC003-19

Moved by Lisa McGee

Seconded by Caitlin Robillard

That the Corporate Services Advisory Committee receive the Updated Municipal Grants Policy presentation as information

Resolution CARRIED

The Deputy Clerk provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

b) Bill 68 Update

Resolution No. CSC004-19

Moved by Lisa McGee

Seconded by Darrel O'Shaughnessy

That the Corporate Services Advisory Committee receive the Bill 68 Update presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

Citizen Member Andy Tamas indicated his interest in meeting with the Town Clerk to go through the Integrity Commissioner protocol in Ontario having completed work on the topic of Conflict of Interest in other countries himself.

c) 2019 Budget Recap – Manager of Finance and Support Services

Resolution No. CSC005-19

Moved by Chris Couper

Seconded by Lisa McGee

That the Corporate Services Advisory Committee receive the 2019 Budget Recap presentation as information.

Resolution CARRIED

The Manager of Finance and Support Services provided a Power Point presentation, attached as Appendix C and forming part of these minutes, and responded to questions.

d) Electronic Initiatives – Manager of Finance and Support Services

Resolution No. CSC006-19

Moved by Chris Couper

Seconded by Darrel O'Shaughnessy

Minutes of Corporate Services Advisory Committee Meeting

That the Corporate Services Advisory Committee receive the Electronic Initiatives presentation as information.

Resolution CARRIED

The Manager of Finance and Support Services provided a Power Point presentation, attached as Appendix D and forming part of these minutes, and responded to questions.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. New Business

Citizen Member Chris Couper noted the Optimist Club is looking at purchasing a memorial bench for a past member. He asked the Deputy Clerk if it is possible under the new Commemoration Policy to put multiple plaques on one bench, if purchased by the Optimist Club. The Deputy Clerk noted she would speak with the General Manager, Operations regarding this matter.

10. Closed Session

None

11. Adjournment

Resolution No. CSC007-19

Moved by Chris Couper

Seconded by Andy Tamas

That this meeting of the Corporate Services Advisory Committee be adjourned at 7:48 pm.

Resolution CARRIED