



Minutes of Operations Advisory Committee Meeting

April 1, 2019

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

Present:

Chair, Dan Lynch
Vice Chair, Chris Toner
Citizen Member, Philip MacLeod
Citizen Member, John Shane
Citizen Member, David Coreau
Citizen Member, Emily Laprade

Absent:

Citizen Member, Gabriel Flowers

Also Present:

Kaila Zamojski, Deputy Clerk
Maureen Spratt, Town Clerk
Emily Melanson, Client Services Admin. Assistant
Jeff Crawford, Fire Chief
Cory Nicholas, Captain/Fire Prevention-Protection Officer
Gordon Gillespie, Engineering Officer- Facilities and Civil
Ryan Wall, Engineering Officer
Erin Williams, A/Environmental Engineering Officer
OPP Inspector, Colin Slight

1. Call to Order

Chair Dan Lynch called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Operations Advisory Committee being present, except Citizen Member Gabriel Flowers.

3. Adoption of Agenda

Resolution No. OC007-19

Moved by Chris Toner

Seconded by Dave Coreau

Be It Resolved That the agenda for the Operations Advisory Committee Meeting dated Monday, April 1, 2019 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

Resolution No. OC008-19

Moved by Emily Laprade

Seconded by John Shane

That the minutes of the Regular Operations Advisory Committee meeting on February 4, 2019 be adopted.

Resolution CARRIED

6. Public Meeting

None

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7. Presentations/ Delegations

Presentations

a) Fire Reports

i. Fire Department Status Report – Fire Chief

Resolution No. OC009-19

Moved by John Shane

Seconded by Emily Laprade

That the Operations Advisory Committee receives the Fire Department Status Report as information.

Resolution CARRIED

The Fire Chief provided an overview presentation on the Fire Department Status, attached as Appendix A and forming part of these minutes, and responded to questions. ‘

ii. Emergency Management Plan Re-Write Status Update – Captain /Fire Prevention-Protection Officer

The Captain/Fire Prevention-Protection Officer provided a verbal update outlining the status of Emergency Management Plan Re-Write for the Town of Arnprior, noting the following:

- Arnprior is being proactive in making the shift to the IMS;
- Emergency Plan RE-Write contracted to Lumex Group;
- Collected preliminary data and taking the old plan and morphing it into the new IMS Model;
- Draft plan will come forward to senior management in the next week or two for review;
- New final plan to come forward to Council in May;
- Staff then will be provided training following Council approval.

iii. Monitoring of Upcoming Freshet – Captain /Fire Prevention-Protection Officer

The Captain/Fire Prevention-Protection Officer provided a verbal update outlining the Monitoring of Upcoming Freshet in the Town of Arnprior, noting the following:

- Freshet is known as the annual effects of snow and ice melt on rivers locally.
- In May of 2017:
 - 20 residential properties were directly impacted by flooding;
 - Sandbagging operations were set up at the Optimist Ball Diamonds;
 - Riverview Drive and Lena Street were closed due to flooding; and
 - The Town distributed about 7000 sandbags to residents for their properties.

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- The Town is monitoring the current state of affairs because of 2017, and will continue to monitor the potential for flooding closely.
- On March 13th, 2019 flood preparedness information was distributed to residents in the known flood areas.
- The Town has replenished our stock of sand bags – with about 3000 on hand at this time.
- Both the Operations and Fire Departments have had a meeting on how we can streamline the process if flood mitigation is required in the near future.
- A general notice has been posted for residents, about potential flooding and getting prepared in the case it occurs.
- The County of Renfrew is currently noting that the situation is currently stable in regards to freshet.
- The Ministry of Natural Resources and Forestry has issued a water safety warning.

Resolution No. OC0010-19

Moved by Chris Toner

Seconded by Dave Coreau

That the Emergency Management Plan Re-Write Status Update and Monitoring of Upcoming Freshet, Fire Department verbal reports be received as information.

Resolution CARRIED

b) Operations Reports

i. Energy Management Plan – A/Environmental Engineering Officer

Resolution No. OC011-19

Moved by Philip MacLeod

Seconded by Emily Laprade

That the Operations Advisory Committee receives the Energy Management Plan presentation as information.

Resolution CARRIED

The Acting Environmental Engineering Officer and Engineering Officer, Facilities & Civil provided an overview of the Energy Management Plan for the Town of Arnprior, attached as Appendix B and forming part of these minutes, and responded to questions.

ii. Municipal 511 in Renfrew County – Engineering Officer

Resolution No. OC011-19

Moved by John Shane

Seconded by Emily Laprade

That the Operations Advisory Committee receives the Municipal 511 in Renfrew County presentation as information.

Resolution CARRIED

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The Engineering Officer provided a presentation on Municipal 511 in Renfrew County, attached as Appendix C and forming part of these minutes, and responded to questions.

Committee Members asked what the Town's liability would be surrounding this system, if a road was not updated. The Engineering Officer noted he would look into this.

c) **OPP Reports**

i. **OPP Statistical Report - OPP Inspector Slight**

Resolution No. OC012-19

Moved by Dave Coreau

Seconded by Chris Toner

That the Operations Advisory Committee receive the OPP Statistical Report as information.

Resolution CARRIED

OPP Inspector Colin Slight provided an overview of the OPP Statistical Report, attached as Appendix D and forming part of these minutes, and responded to questions.

8. Matters Tabled/Deferred/Unfinished Business

None

9. Staff Reports

None

10. New Business

a) **Community Safety & Well Being Plan**

The Town Clerk and OPP Inspector, Colin Slight noted:

- The Police Service Act has mandated all municipalities to create a Community Safety and Well Being Plan, which has been discussed by OPP Inspector Colin Slight at this Committee in the recent past.
- OPP Inspector Slight has been a strong proponent of the County of Renfrew taking on this project for all municipalities in the County, as many of the municipalities share police services with the OPP. Also, all of the service providers who are important players in this plan (ie. Mental Health Services, Renfrew County Housing, etc.) are all services offered by the County of Renfrew, not at the municipal level. However, it has been made clear the County is not interested in taking on this project.
- It is very important that municipalities fully understand the project and what needs to be done.

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- The OPP will be providing a presentation to the Town's Ad Hoc Committee on Poverty and Homelessness as well as Renfrew County Clerk's Treasurers Association.
- It would be beneficial to the Town of Arnprior to participate and develop a plan on a large scale, involving multiple municipalities, as all of the same topics and areas apply to all municipalities in the area, and they all use the same County and provincial services. Doing this plan on a larger scale will save time and make better use of resources, by having all of the players at one table.
- The OPP had secured grant funding, in the amount of \$35,000, for this project to be done at a County-Wide level. However, with the provincial election and the timeline that is required to use it by (March 31, 2019), this funding may be lost.
- Staff is bringing forward a report to Council in the future which will outline the following four (4) options for getting a Community Safety & Well-Being Plan in place:
 - County of Renfrew
 - Town Ad Hoc Committee on Poverty and Homelessness
 - OPP Situational Table
 - Send a Planner through the Police Services Act.
- Staff will also look into the option of contacting other neighbouring municipalities to see if they are willing to help fund a coordinator to create a joint Community Safety & Well-Being Plan.

Resolution No. OC-013-19

Moved by Chris Toner

Seconded by Dave Coreau

That the Town Clerk investigate the possibilities and avenues of how the Town of Arnprior should bring the legislated Community Safety and Well Being Plan forward for the Town of Arnprior, and provide a report to Council on these findings.

Resolution CARRIED

b) State of Affairs of Downtown Area – Snow Left Behind

A Committee Member asked it to be recorded in the minutes that they were very displeased with the state of the Downtown Area after the last snowfall, as all of the snow was left in the street and in the parking areas, and not picked up.

11. Adjournment

Resolution No. OC013-19

Moved by Philip MacLeod

Seconded by Emily Laprade

That this meeting of the Operations Advisory Committee be adjourned at 8:16 pm.

Resolution CARRIED