



Minutes of Arnprior Accessibility Advisory Committee Meeting

April 3, 2019

Town Hall, Council Chambers, Arnprior, ON

Present:

Citizen Member, David Furgoch
Citizen Member, France Guillemette
Citizen Member, Gabriel Flowers

Also Present:

Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Gordon Gillespie, Engineering Officer
Facilities & Civil

Absent:

Chair, Councillor Lynn Grinstead
Citizen Member, Jane Dowd

1. Call to Order

In the absence of Chair Lynn Grinstead the Arnprior Accessibility Advisory Committee entertained a motion to appoint an Acting Chair for the April 3, 2019 meeting.

Resolution No. AAAC005-19

Moved by Dave Furgoch

Seconded by Gabriel Flowers

That the Arnprior Accessibility Advisory Committee appoint France Guillemette as Acting Chair for the Accessibility Advisory Committee Meeting dated Wednesday, April 3, 2019.

Resolution CARRIED

Acting Chair France Guilmette called the Arnprior Accessibility Advisory Committee Meeting to order at 7:13 PM and welcomed those present.

2. Adoption of Agenda

Resolution No. AAAC006-19

Moved by Dave Furgoch

Seconded by Gabriel Flowers

Be It Resolved That the agenda for the Arnprior Accessibility Advisory Committee Meeting dated Wednesday, April 3, 2019, be adopted.

Resolution CARRIED

3. Disclosures of Pecuniary Interest

None

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4. Adoption of Minutes of Previous Meetings

a) **Arnprior Accessibility Advisory Committee Minutes – February 6, 2019**

Resolution No. AAAC007-19

Moved by Dave Furgoch

Seconded by Gabriel Flowers

That the minutes of the Arnprior Accessibility Advisory Committee for February 6, 2019 be adopted.

Resolution CARRIED

5. Staff Reports

a) **Operations Department**

i. **Enabling Accessibility Fund Update – Engineering Officer, Facilities & Civil**

The Engineering Officer, Facilities & Civil provided a presentation on the Enabling Accessibility Fund Update, attached as Appendix A and forming part of these minutes, and responded to questions.

Committee Members noted the following:

- When will there be a gender neutral/ accessible Washroom and Change Room installed at the Nick Smith Centre. The Engineering Officer, Facilities and Civil noted there is no specific timeline set yet, but the Town will be looking into various grant opportunities to have these projects brought forward.

b) **Client Services Department**

i. **Round Table Discussion (Accessible Wayfinding Sign Guidelines)**

The Deputy Clerk noted the various comments received by the previous Accessibility Committee Members on the development of Accessible Sign Guidelines:

- Blue and white colours should be utilized to remain consistent.
- Tactile/ Braille should be utilized for signage at touchable height.
- Signage presented is marginally small in size, and should be made as large as possible.
- No arrows should be needed if above or on a door. Only when going down a hallway or for directional purposes.
- Look at using pictures wherever possible, and making the pictures universal throughout the Town signage, and easily recognizable for where/what they are describing.
- Make sure there is a different picture for “Community Hall”, then what was presented in the package. Look at the City of Ottawa Guidelines.
- Use “Bert Hall Arena” versus “Arena A”.
- Confirm the Dressing Room Numbers and Names.
- Take into consideration the height and placement of the signs, as to where they are necessary and would be most beneficial and noticed.

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The Deputy Clerk noted that staff has met and discussed bringing a guideline forward for use this year. On request of the Deputy Clerk the Committee Members provided the following feedback:

- Universal washroom signs should be used and they should all be the same style and pictures;
- Skater picture should be used for the rinks
- A sign with a picture of stairs should be placed on all doors where there are stairs, with braille included where possible.
- “Change room” sign should have a picture of people or a person with the word “Change Room” at the bottom. If it is male/ female specific the picture of Male/Female should be used with the word “Change Room”. If it is a Family Change Room the Picture of Male/Female and Children should be used with the word “Change Room”.
- Add words “Emergency Exit” to the emergency exit stairways – and make red and white in colour.

6. Matters Tabled/Deferred/Unfinished Business

None

7. New Business

Next Meeting, the Committee noted they would review the Further Goals noted in the Multi-Year Accessibility plan and have a discussion on prioritizing the various goals listed in the plan. This way staff can go back and look at adding the various projects to the Long Range Capital Forecast and focus on certain projects first, to have shovel ready for any grant opportunities that may arise. The Committee Members noted the Accessible Family Change Room at the Nick Smith Centre is definitely a priority.

8. Closed Session

None

9. Adjournment

Resolution No. AAAC008-19

Moved by Dave Furgoch

Seconded by Gabriel Flowers

That this meeting of the Arnprior Accessibility Advisory Committee be adjourned at 7:44pm.

Resolution CARRIED