



# Minutes of Operations Advisory Committee Meeting

February 4, 2019

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

## **Present:**

Chair, Dan Lynch  
Vice Chair, Chris Toner  
Citizen Member, Philip MacLeod  
Citizen Member, John Shane  
Citizen Member, Gabriel Flowers  
Citizen Member, Emily Laprade

## **Absent:**

Citizen Member, David Coreau

## **Also Present:**

John Steckly, General Manager, Operations  
Jeff Crawford, Fire Chief  
Cory Nicholas, Captain/Fire Prevention-Protection Officer  
Kaila Zamojski, Deputy Clerk  
Gordon Gillespie, Engineering Officer- Facilities and Civil  
OPP Inspector, Colin Slight  
OPP Staff Sgt. MacNeil

### 1. Call to Order

Chair Dan Lynch called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

### 2. Roll Call

The Deputy Clerk called the roll with all Members of the Operations Advisory Committee being present, except Citizen Member David Coreau.

### 3. Adoption of Agenda

Resolution No. OC001-19

Moved by Philip MacLeod

Seconded by Chris Toner

**Be It Resolved That** the agenda for the Operations Advisory Committee Meeting dated Monday, February 4, 2019 be adopted.

Resolution CARRIED

### 4. Disclosures of Pecuniary Interest

None

### 5. Adoption of Minutes of Previous Meetings

Resolution No. OC002-19

Moved by Philip MacLeod

Seconded by John Shane

**That** the minutes of the Regular Operations Advisory Committee meeting on June 4, 2018 be adopted.

Resolution CARRIED

At the request of Chair Dan Lynch with it being the first meeting of this new term, all members of the Operations Advisory Committee provided a brief introduction of themselves.

## Minutes of Operations Advisory Committee Meeting

6. Public Meeting  
None

7. Presentations/ Delegations

### Presentations

#### a) Fire Reports

##### i. Fire Department Status Report – Fire Chief

Resolution No. OC003-19

Moved by Philip MacLeod

Seconded by Emily Laprade

**That** the Operations Advisory Committee receives the Fire Department Status Report as information.

Resolution CARRIED

The Fire Chief provided an overview presentation on the Fire Department Status, attached as Appendix A and forming part of these minutes, and responded to questions.

##### ii. Emergency Management 2019 – Captain /Fire Prevention-Protection Officer

Resolution No. OC003-19

Moved by Philip MacLeod

Seconded by Chris Toner

**Be It Resolved That** the Operations Advisory Committee advises Council:

**That** the Operations Advisory Committee, at their meeting held on February 4, 2019, acting in the capacity of the Town's Emergency Management Program Committee has reviewed the Emergency Management Program Objectives for 2019, being:

- Emergency Plan Rewrite
- Update HIRA
- Train Staff/Implement Plan
- Annual Training/Exercise
- Public Education

for the Town of Arnprior, and supports the program direction as presented.

Resolution CARRIED

The Captain/Fire Prevention-Protection Officer provided a presentation outlining the status of Emergency Management for the Town of Arnprior, attached as Appendix B and forming part of these minutes.

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### b) Operations Reports

#### i. Operations Department Overview and 2019 Initiatives – General Manager, Operations

Resolution No. OC004-19

Moved by Gabriel Flowers

Seconded by Philip MacLeod

That the Operations Advisory Committee receives the Operations Department Overview and 2019 Initiatives presentation as information.

Resolution CARRIED

The General Manager, Operations provided an overview of the Operations Department, while also outlining 2019 initiatives, attached as Appendix C and forming part of these minutes, and responded to questions.

Committee Members inquired about the following:

- Will the water and wastewater plants be able to handle the growth taking place in the Town? The General Manager, Operations noted that both plants are able to handle the increased capacity for the projected growth at this time, and that the municipality works with developers on the necessary infrastructure required for distribution and collection in the new areas.

### c) OPP Reports

#### i. Community Safety and Wellbeing Planning – OPP Inspector Slight

#### ii. OPP Statistical Report - OPP Inspector Slight

Resolution No. OC005-19

Moved by Emily Laprade

Seconded by Philip MacLeod

**That** the Operations Advisory Committee receive the Community Safety and Wellbeing Planning report as well as the statistical report from the OPP as information.

Resolution CARRIED

OPP Inspector Colin Slight provided an overview of the Community Safety and Wellbeing Planning report and the OPP Statistical Report, attached as Appendix D and forming part of these minutes, and responded to questions.

### 8. Matters Tabled/Deferred/Unfinished Business

None

### 9. Staff Reports

None

## Minutes of Operations Advisory Committee Meeting

10. New Business

None

11. Adjournment

Resolution No. OC006-19

Moved by Chris Toner

Seconded by Gabriel Flowers

**That** this meeting of the Operations Advisory Committee be adjourned at 8:33 pm.

Resolution CARRIED