



Minutes of Regular Council Meeting

February 11, 2019

6:30 PM

Town Hall, Council Chambers

**Present:**

Mayor Walter Stack  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Chris Toner  
Councillor Lisa McGee

**Also Present:**

Jennifer Morawiec, Acting CAO/ GM, Client Services/Treasurer  
Maureen Spratt, Town Clerk  
John Steckly, GM, Operations  
Kaila Zamojski, Deputy Clerk  
Robin Paquette, Town Planner  
Graeme Ivory, Manager of Recreation  
Estelle Moynes, Manager of Finance & Support Services  
Jennifer Glofcheski, Human Resources Officer  
Erin Williams, A/Environmental Engineering Officer  
Emily Melanson, Client Services Admin. Assistant

**Absent:**

Councillor Tom Burnette

1. Call to Order

Mayor Walter Stack called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present, except Councillor Tom Burnette.

3. Adoption of Agenda

Resolution No. 036-19

Moved by Lisa McGee

Seconded by Ted Strike

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Monday, February 11, 2019 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 037-19

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** the Minutes of the Regular Meeting of Council listed under item 6 (a) on the agenda be adopted (Regular Meeting of Council – January 28, 2019)

Resolution CARRIED

## Minutes of Regular Council Meeting

### 7. Awards/ Delegations/ Presentations

#### a) Delegations

##### i) Ontario Power Generation – Safety Upgrade Weir

Representatives Kasey Sleeman and Scott Gagnon of Ontario Power Generation (OPG) provided a presentation on the various safety upgrades being proposed downstream and upstream of the Weir in Arnprior, attached as Appendix A and forming part of these minutes, and responded to questions. Following a question and answer period Mr. Gagnon noted an Open House will be held by OPG (tentatively booked for March 25<sup>th</sup>) outlining the proposed upgrades and seeking input from the public.

#### b) Presentations

##### i) Criminal Reference Checks Policy – Human Resources Officer

The Human Resources Officer provided a presentation on the new Criminal Reference Checks Policy, attached as Appendix B and forming part of these minutes, and responded to questions.

##### ii) Tree Canopy Policy – A/Environmental Engineering Officer

The Acting Environmental Engineering Officer provided a presentation on the new Tree Canopy Policy, attached as Appendix C and forming part of these minutes, and responded to questions.

### 8. Public Meetings

None

### 9. Matters Tabled/Deferred/Unfinished Business

None

### 10. Staff Reports

#### a) User Fees and Charges – Recreation 2019 – Manager of Recreation

Resolution No. 038-19

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** Council authorize an amendment to the Town's User Fees and Charges By-Law to incorporate changes to the user fees as outlined within this report.

Report and Resolution CARRIED

The Manager of Recreation provided an overview of the report and responded to questions.

The Manager of Recreation will review feedback provided by Council and amend accordingly the User Fees and Charges By-Law coming forward for Council consideration at the next meeting.

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### b) CAO Recruitment Campaign – Human Resources Officer

#### Resolution No. 039-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council authorize the next steps in the CAO Recruitment process as outlined in the Report including a Special Meeting of Council scheduled for February 22, 2019 for Phase III Interviews of the CAO Recruitment Process; and

**That** Council select their preferred options for Phase III Interviews with respect to Venue and Advisory Support as outlined in the report.

Report and Resolution AMENDED

The Human Resources Officer provided an overview of the report and responded to questions.

#### Resolution No. 040-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council amend Resolution No. 039-19 to replace the wording of paragraph one (1) as follows:

“**That** Council authorize the next steps in the CAO Recruitment process as outlined in the Staff Report, including a Special Meeting of Council scheduled for February 22, 2019 for Phase III Interviews, with the exception of the Mayor, instead of the HRO, to negotiate an employment contract with the preferred candidate (with parameters). The Mayor will finalize a draft employment contract with input from the Town’s employment solicitor; and”

Resolution CARRIED

#### Resolution No. 041-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

**That** Council authorize the next steps in the CAO Recruitment process as outlined in the Staff Report, including a Special Meeting of Council scheduled for February 22, 2019 for Phase III Interviews, with the exception of the Mayor, instead of the HRO, to negotiate an employment contract with the preferred candidate (with parameters). The Mayor will finalize a draft employment contract with input from the Town’s employment solicitor; and

**That** Council select their preferred options for Phase III Interviews with respect to Venue and Advisory Support as outlined in the report.

Report and Resolution CARRIED As Amended

Following a brief discussion regarding venue and advisory support options, for interviews, took place, with the following motions being brought forward:

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### Resolution No. 042-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council authorize Option 1A of the Staff report regarding venue, an interview with each candidate at the Galilee Centre over the lunch and dinner hour at a cost of approximately \$432.00.

Resolution CARRIED

### Resolution No. 043-19

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council authorize Option 2A of the Staff Report regarding advisory support, with the County HR Director providing HR Support facilitating the Phase III interviews on February 22, 2019 at an estimated cost of \$130/hr. and travel.

And Further That the County HR Director be the sole HR Advisory support for the Phase III interviews.

At the request of County Councillor Dan Lynch, Mayor Walter Stack requested a recorded vote:

Councillor Lisa McGee	Yes
Councillor Chris Toner	No
Councillor Lynn Grinstead	Yes
Councillor Ted Strike	No
County Councillor Dan Lynch	Yes
Mayor Walter Stack	Yes

Resolution CARRIED

### **c) Draft Council Procedure By-law – Town Clerk**

#### Resolution No. 044-19

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** the draft Council Procedure By-law be received by Council; and

**That** Council enact and pass the new Procedure By-law at the Regular Meeting of Council of February 25, 2019, to take effect March 1, 2019.

Report and Resolution CARRIED

The Town Clerk provided an overview of the report and responded to questions.

### **d) Appointment of Alternate Council Member to County of Renfrew – Town Clerk**

#### Resolution No. 045-19

Moved by Chris Toner

Seconded by Dan Lynch

**That** Council enact and pass a by-law appointing Mayor Walter Stack as the “Alternate Member” to the County of Renfrew Council for the 2018-2022 term of Council.

Report and Resolution CARRIED

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The Town Clerk provided an overview of the report and responded to questions.

### **e) Appeal to Comprehensive Zoning By-law No. 6875-18 (Campanale Homes) – Town Planner**

Resolution No. 046-19

Moved by Ted Strike

Seconded by Lisa McGee

That Council adopt By-law No. 6914-19 to make modifications to Comprehensive Zoning Bylaw 6875-18 which correct drafting errors in respect to the Callahan Subdivision lands.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

### **11. Committee Reports and Minutes**

None

### **12. Notice of Motions**

None

### **13. County Councillor's Report from County Council**

County Councillor Dan Lynch provided an overview of the following meetings from the County of Renfrew, with his notes being filed in the Clerk's Office for public information:

- County of Renfrew Council Meeting - February 11, 2019

### **14. Correspondence & Petitions**

#### **a) Correspondence Package No. I-19-FEB-03**

Resolution No. 047-19

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** the Correspondence Package No. I-19-FEB-03 be received as information and filed accordingly.

Resolution CARRIED

County Councillor Dan Lynch referred to various items from the Correspondence Package No. I-19-FEB-03, noting the following:

- Item #1 – Page 7 – Correspondence from Province of Ontario – Ministry of Labour – Ontario's Health and Safety Training Heading to 21<sup>st</sup> Century
  - In response to County Councillor Lynch the Acting CAO noted staff will take advantage of on-line Joint Health and Safety Committee training from the Province, as there should be some cost savings.
- Item #1 – Page 10 – Correspondence from Province of Ontario – Ministry of Tourism, Culture and Sport – 2018 Ontario Public Library Service Awards Nominees
  - Congratulations to our library, Chief Librarian Karen Deluca and Staff on making the Ministry of Tourism, Culture and Sport's, 2018 Public Library Service Short List

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Nominee's, and actually winning the prestigious Minister's Award for Innovation and Angus Mowat Excellence Award of Excellence. The library created an idea of providing music and memory through technology for persons living in the Grove Nursing Home.

- Mayor Walter Stack also personally congratulated the Library on winning this prestigious award, and for implementing this fantastic program at the Grove Nursing Home.
- Item #6 – Page 40 – Correspondence from ConnexOntario – Letter with Organizational Information Re: Access to Mental Health Services
  - In response to County Councillor Lynch the Acting CAO noted the Clerk's Office has already placed an order, for the materials available from ConnexOntario, and once received they can be made available at multiple facilities for the public.
- Item #7 – Page 42 – Correspondence from Arnprior Figure Skating Club – Letter from Tracey Pratt Re Swim Passes
  - Staff is currently working on a revised Municipal Grants Policy that will include in-kind requests, however requests of this nature, would not meet eligibility criteria to be recommended. Donations have generally not been approved by Council and therefore the request has not been included in the action package.
- Item #8 – Page 43 – AMO – Watch File – January 24, 2019
  - the Alcohol and Gaming Commission of Ontario have made changes that give charities more flexibility through a variety of online and in-person electronic raffles.
  - In response to County Councillor Lynch the Acting CAO noted staff have already reviewed the options available for eScribe and currently these services are not fully compatible with our electronic records management system (FileHold) and would result in duplication of effort for some tasks.
- Item #9 – Page 49 – Ottawa Valley Business – February 5, 2019
  - On behalf of Council County Councillor Lynch expressed congratulations to the Arnprior No Frills store who has offered a different kind of shopping. On a given day from 0800 – 1000 hrs the lights are dimmed, music turned off, and staff are requested not to wear perfume, all for the purpose of making it more comfortable to customers with impairments. Of note this made National News.
  - Mayor Walter Stack also personally congratulated the new owners of No Frills, for offering and continuing this initiative.

### **b) Correspondence Package No. A-19-FEB-03**

Resolution No. 048-19

Moved by Lisa McGee

Seconded by Ted Strike

**That** the Correspondence Package No. A-19-FEB-03 be received and that the recommendations outlined be brought forward for Council's consideration.

Resolution CARRIED

Resolution No. 049-19

Moved by Lisa McGee

Seconded by Ted Strike

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**That** Council of the Corporation of the Town of Arnprior receive the correspondence from the City of Niagara Falls; and

**Further That** the Town of Arnprior Council send a resolution to the Province of Ontario requesting that municipalities in Ontario be given greater regulatory controls over the location, distance separations and numbers of Retail Cannabis Stores within a municipality; and

**Further That** this resolution be sent to the City of Niagara Falls, Premier Doug Ford, MPP John Yakabuski, MP Cheryl Gallant, AMO, and AMCTO.

Resolution CARRIED

### 15. Bylaws/ Resolutions

#### a) **By-laws**

##### Resolution No. 050-19

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6913-19 – Adopt Policy # HR-ES-07 Criminal Reference Checks
- ii) By-law No. 6914-19 – Amend Comprehensive Zoning By-law No. 6875-18 (Campanale Homes)
- iii) By-law No. 6915-19 – Adopt Tree Canopy Policy # PW-ES-01
- iv) By-law No. 6916-19 – Appointment of Alternative Member to Renfrew County Council

Resolution CARRIED

### 16. Announcements

County Councillor Dan Lynch made the following announcements:

- On behalf of Council expressed his thanks to Spiros, George and John Karadakis and their families for their contribution to the Town over the past 38 years with their restaurant (Jim's Restaurant). We wish them all the best in retirement and wish the new owners Greg and Kimberly continued success with this landmark in downtown Arnprior.
- The Knights of Columbus are having a "fish fry" on March 9<sup>th</sup>, 2019 at the Parish Hall.
- The Arnprior Figure Skating Club Show, which is free (donations accepted) is scheduled for February 22, 2019 at the Nick Smith Centre beginning at 6:30 p.m.

### 17. Media Questions

None

### 18. Closed Session

None

### 19. Confirmatory By-Law

##### Resolution No. 051-19

Moved by Lisa McGee

Seconded by Chris Toner

**That** By-law No. 6917-19 being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 11, 2019 be and it is hereby enacted and passed.

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20. Adjournment

Resolution No. 052-19

Moved by Lynn Grinstead

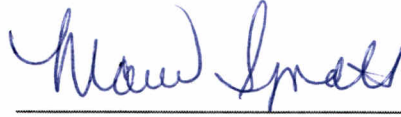
Seconded by Lisa McGee

**That** this meeting of Council be adjourned at 8:33 pm.

Resolution CARRIED



Walter Stack, Mayor



Maureen Spratt, Town Clerk

