



Minutes of Arnprior Accessibility Advisory Committee Meeting

June 6, 2018

Town Hall, Council Chambers, Arnprior, ON

Present:

Citizen Member, Jane Dowd
Citizen Member, David Furgoch
Citizen Member, France Guillemette
(7:08 pm)

Also Present:

Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Ryan Wall, Engineering Officer
Taylor Giffen, Operations Supervisor

Absent:

Chair, Mayor David Reid

1. Call to Order

Resolution No. AAAC005-18

Moved by France Guillemette

Seconded by David Furgoch

That the Arnprior Accessibility Advisory Committee agrees to appoint Jane Dowd as Chair of the June 6, 2018 Regular Meeting, in the absence of Mayor David Reid.

Resolution CARRIED

Chair Jane Dowd called the Arnprior Accessibility Advisory Committee Meeting to order at 7:15PM and welcomed those present.

2. Adoption of Agenda

Resolution No. AAAC006-18

Moved by France Guillemette

Seconded by David Furgoch

BE IT RESOLVED THAT the agenda for the Arnprior Accessibility Advisory Committee Meeting dated Wednesday, June 6, 2018, be adopted.

Resolution CARRIED

3. Disclosures of Pecuniary Interest

None

4. Adoption of Minutes of Previous Meetings

a) Arnprior Accessibility Advisory Committee Minutes – January 3, 2018

Resolution No. AAAC007-18

Moved by France Guillemette

Seconded by David Furgoch

THAT the minutes of the Arnprior Accessibility Advisory Committee for January 3, 2018 be adopted.

Resolution CARRIED

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5. Staff Reports

a) **Operations / Client Services Departments – Recreation**

i. **Enabling Accessibility Fund – Operations Supervisor**

Resolution No. AAAC008-18

Moved by France Guillemette

Seconded by David Furgoch

That the Arnprior Accessibility Advisory Committee receive the Enabling Accessibility Fund presentation as information.

Resolution CARRIED

The Operations Supervisor outlined the presentation on the Enabling Accessibility Fund, attached as Appendix A and forming part of these minutes, and responded to questions.

Discussion ensued with the following being a summary of the comments received:

- Ensure the new toilets being installed are the correct raised height.
- Ensure the hand bars are installed in the accessible washroom stalls.
- Ensure one sink at least is lowered in each of the washrooms being renovated.
- Lowering soap dispensers at the lowered sinks, and also including an automatic dispenser would be beneficial
 - The Operations Supervisor noted that at this time, the sinks are being lowered, and other accessories can be looked at in the near future.
- The washrooms at the Community Hall are going to be difficult to make accessible due to their current configuration. It would be beneficial for a staff person to get into a wheelchair and try out the configuration, to understand the various areas requiring attention, when it comes to accessibility.
 - The Operations Supervisor noted, he would be speaking to the General Manager, Operations surrounding this issue, to come up with the best possible solution for the community hall area.

ii. **Pool Accessibility Equipment – Pool & Program Supervisor**

Resolution No. AAAC009-18

Moved by David Furgoch

Seconded by France Guillemette

That report number AAAC-18-06-06-01 be received as information; and

That Accessibility Advisory Committee considers the pool accessibility improvements as a project in the Multi-year accessibility plan and be included in any prioritization exercise.

Resolution CARRIED

The Pool & Program Supervisor provided an overview of the report and responded to questions.

Discussion ensued, with the following being a summary of the comments received:

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- Overview of the challenges of the current Chair Lift was outlined, noting the lack of straps and a headrest on the chair, and the issue of the classroom/ change room not having an adult accessible change table available.
- Overview of the mechanical operation of the pool Chair Lift was provided, noting the staff lifeguard on duty operates the chair.
 - The Pool & Program Supervisor noted staff would be trained on the Hoyer Lift being installed, prior to operation. In addition, the process for getting individuals in and out of the pool using the lift will also need to be clarified to staff and further established.
- The new lift should be advertised on the Town's website and in the Arnprior Life Magazine once it is operational.

b) Operations Department – Engineering

i. Downtown Accessible Parking – Engineering Officer

Resolution No. AAAC010-18

Moved by France Guillemette

Seconded by David Furgoch

That the Arnprior Accessibility Advisory Committee receives the Downtown Accessible Parking presentation as information.

Resolution CARRIED

The Engineering Officer provided an overview of the Downtown Accessible Parking presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

Discussion ensued, with the following being a summary of the comments received:

- Ensure the sign posts for accessible parking spaces and otherwise, to ensure that car doors can open fully without hitting the poles.
- One parking space in front of John Street seems as if it is reducing visibility from the intersection, and should be looked at.
- The parking spaces at the corner of John and McGonigal Street require some hash marks, as people do not park in the space provided, and park too close to the intersection.
- Can we force the mall and other businesses to have proper full size van accessible parking spots available?
 - The Engineering Officer noted that this is completed through the Site Plan process.
 - Looking at the mall, that was mentioned; the Engineering Officer noted that he would contact the manager and inform them of the recommendation to ensure they have appropriate numbers of van accessible parking spaces.

c) Client Services Department – Clerk's Office – Town Clerk and Deputy Clerk

i. 2018-2023 Multi-Year Accessibility Plan Process

As an update for the Accessibility Advisory Committee Members, the Deputy Clerk noted that staff would be meeting with Department Heads over the summer to discuss the Multi-Year Accessibility Plan. The discussion will go

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through the goals noted, to set priorities as well as have shovel ready projects for when grant funding is made available, and to establish timelines for any items (if applicable) that can be completed through Operating funds.

ii. Education Campaign – Service Animals

The Deputy Clerk requested Committee Member feedback on development of an Education Campaign surrounding Service Animals, as well as the potential for an ongoing Did You Know Accessibility Education Campaign, to provide the public with necessary information on accessibility and accommodation.

Committee Members provided the following feedback/ suggestions:

- Information on the Town’s website and social media would be beneficial.
- It is important to put out information on the different types of disabilities as a whole, and also who may use a service animal, to help reduce the stigmatism around the non-visible disabilities that would use a service animal.

iii. Extension of Downtown Accessibility Grant Opportunity

The Deputy Clerk provided an overview of the Downtown Accessibility Grant Incentive Program, noting that the current by-law is under review by staff to look at extending the program indefinitely as well as looking at the potential for the program to be made available to businesses outside of the Downtown Core.

Resolution No. AAAC011-18

Moved by France Guillemette

Seconded by David Furgoch

That the Arnprior Accessibility Advisory Committee recommends to Council:

That the Downtown Accessibility Incentive Grant Program be made available permanently as an ongoing grant opportunity; and

That the Downtown Accessibility Incentive Grant be made available town-wide, thus removing the references to “Downtown” and making it the “Accessibility Incentive Grant Program”.

Resolution CARRIED

iv. Pre and Post-Election Accessibility Report

The Town Clerk noted the requirements for the Clerk under the Municipal Elections Act to provide/ compile a Pre and Post- Election Accessibility Report, noting that the Pre-Election report will come forward to this Committee at the next Regular Meeting in September.

The Town Clerk requested feedback on anything the Committee feels would assist in making the 2018 Municipal Election more accessible overall, with the following representing a summary of the comments received:

- Providing individual assistance at homes/ by phone, if required/ cannot attend the Municipal Office.

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- The Town Clerk noted that she and the Deputy Clerk would be visiting the various multi-residential seniors housing units, as well as the Villa, Islandview Suites, and the Grove Nursing Home, during the advanced voting period, allowing individuals the opportunity to vote at their building. There will be a voter helpline and helpdesk set up for individuals to call in and/or come in to Town Hall for assistance.
- Ensure the voter information letter is fully accessible.
 - The Town Clerk noted the font and everything is accessible in the online voting, as well as on the voter information letter.
- An explanation of the positions of Council would be helpful at the Town Hall/online, for information purposes.

6. Matters Tabled/Deferred/Unfinished Business

None

7. New Business

None

8. Closed Session

None

9. Adjournment

Resolution No. AAAC012-18

Moved by France Guillemette

Seconded by David Furgoch

THAT this meeting of the Arnprior Accessibility Advisory Committee be adjourned at 8:35pm.

Resolution CARRIED