



## Town of Arnprior Staff Report

<b>Subject:</b>  2018 Multi-Year Accessibility Plan Status Report	<b>Department:</b> Client Services  <b>Report Author:</b> Kaila Zamojski  <b>Title:</b> Deputy Clerk
<b>Report Number:</b> 19-01-28-03	<b>Meeting Date:</b> January 28, 2019

**Recommendations:**

**That** Council approve the Town of Arnprior 2018 Multi-Year Accessibility Plan Status Report attached to this report; and

**That** staff be directed to post the Town of Arnprior 2018 Multi-Year Accessibility Plan Status Report on the Town website.

**Background:**

Under the most recent legislation, the requirements for employers and businesses operating in Ontario were split between O. Reg. 429/07 – Accessibility Standards for Customer Service Regulation and O. Reg. 191/11 – Integrated Accessibility Standards Regulation (Information and Communication, Employment, Transportation and Design of Public Spaces). Effective July 1st, 2016 these two regulations were consolidated into a single Integrated Accessibility Standards Regulation (IASR) through amendments contained in O. Reg. 165/16. These standards set out mandatory requirements that organizations, businesses and municipalities are legally required to comply with.

On January 29, 2018 the Town of Arnprior approved and implemented the Town’s second five-year (2018-2023) Multi-Year Accessibility Plan, in accordance with the IASR. This plan, and the previous plan were implemented to help the Town remain in compliance and address the necessary areas specified in the regulations. The Multi-Year Accessibility Plan is a plan detailing where the Town stands when looking at accessibility legislation compliance, as well as how and when the Town is going to meet the various requirements of the legislation.

The Multi-Year Accessibility Plan was reviewed and approved by Council and the Arnprior Accessibility Advisory Committee. The Town of Arnprior is in compliance with current legislation, with ongoing items to be completed on a regular basis.

The Multi-Year Plan also lists “Further Goals Above and Beyond the AODA and IASR” for multiple municipal facilities and areas. These are non-legislative items that have been outlined by the Accessibility Advisory Committee as areas where accessibility can be further improved throughout the Town. The Town endeavors to work toward completing these items as budget permits and wherever grant opportunities arise, which are above and beyond legislative requirements.

**Discussion:**

In accordance with the IASR, the Town of Arnprior is to complete an annual status report on the Multi-Year Accessibility Plan, detailing what items have been addressed, and which items of the plan continue to be on the radar for completion.

Attached to this report is the 2018-2023 Multi-Year Accessibility Plan. Staff would note at this time, when it comes to applicable legislative requirements, the Town is in compliance and continues to monitor areas that require ongoing attention. All Design of Public Spaces Standards are consistently taken into consideration when redeveloping or creating new spaces, as outlined in the regulations. The Arnprior Accessibility Advisory Committee was consulted on the status of the Multi-Year Accessibility Plan, at their September 5, 2018 Regular Meeting.

Staff would also note, the Town of Arnprior continues to endeavor to go above and beyond legislative requirements of the AODA. Attached to this report is a summary chart of the progress and accomplishment made on any Further Goals, as suggested by the Accessibility Advisory Committee.

### **Options:**

Option 1: Council could choose to amend the 2018 Annual Multi-Year Accessibility Plan Status Report.

Option 2: Council could choose to not approve the status report, which is not recommended by staff, as the Annual Status Report for the Multi-Year Accessibility Plan is a requirement of the Integrated Accessibility Standards Regulation (IASR).

### **Policy Considerations:**

The Town of Arnprior Strategic Plan has been considered in the development of the 2018 Multi-Year Accessibility Plan Status Report in terms of Effective Service Delivery and Improved Infrastructure. Additional policies considered include:

- Town of Arnprior Accessible Customer Service Policy
- Town of Arnprior IASR Policy
- Town of Arnprior 2018-2023 Multi-Year Accessibility Plan
- AODA
- IASR

### **Financial Considerations:**

There is no cost associated with the approval of the 2018 Multi-Year Accessibility Plan Status Report. However, necessary training and implementation of the various items included in the regulations will continue to incur some cost to the municipality, as well as the cost of implementing any maintenance/ infrastructure items being actioned under the "Further Goals Above and Beyond the AODA and IASR". All of these additional items being actioned have been listed in the attached summary chart. These items are completed under either departmental operating budget funds, as a capital item, or through grant funding.

### **Meeting Dates:**

The Multi-Year Accessibility Plan Status Update was discussed at the September 5, 2018 Arnprior Accessibility Advisory Committee Meeting.

### **Consultation:**

Town Clerk

Town of Arnprior Staff (Departments Heads with pending action items)  
Arnprior Accessibility Advisory Committee (AAAC)

**Documents:**

Appendix A – 2018 Status Report – Summary Chart of Actioned “Further Goals Above and Beyond the AODA and IASR”

Appendix B – 2018-2023 Multi-Year Accessibility Plan

**Reviewed By Branch Manager:**

Maureen Spratt, Town Clerk

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**Reviewed By General Manager, Client Services / Treasurer:**

Jennifer Morawiec

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**A/CAO Concurrence:**

Jennifer Morawiec

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**Workflow Certified By Town Clerk:**

Maureen  
Spratt

Digitally signed by Maureen Spratt  
DN: cn=Maureen Spratt, o=Town of Arnprior, ou,  
email=mspratt@arnprior.ca, c=CA  
Date: 2019.01.22 14:52:42 -05'00'

**Appendix A**  
**2018 Status Report – Summary Chart of**  
**Actioned “Further Goals Above and Beyond the AODA and IASR”**

Further Goal Identified in Multi-Year Plan	Status
<b>Overall Goals</b>	
Revitalize Town Facility signage to incorporate more pictures through the adoption of an Accessible Sign Guideline Policy, through consultation with the Accessibility Advisory Committee	Endeavor to be completed 2019
<b>Town Hall Goals</b>	
Emergency Evacuation Plan	Completed Fall 2018
Contrasting Colour Strips on Entry Doors where required	Completed Fall 2018
Outdoor Centre Line Painted on streets to assist visually impairs, where they are not painted.	Where possible center lines are painted on main roadways and if not most roadways have a sidewalk on at least one side of the road. Where possible, the Town will endeavor to have a center line painted or a sidewalk installed on redeveloped streets.
<b>Stanley Tourangeau Fire/Police Services Centre Goals</b>	
Review/Update Emergency Evacuation plan to incorporate accessibility (as required)	Will be updated as required
Lower OPP Service Counter	Discussions with OPP are taking place in early 2019. This item will be budget dependent as well as dependent on OPP requirements for their administrative staff.
Make public washroom fully accessible, by installing an automatic door opener, emergency alarm/push bottom lock, etc.	Enabling Accessibility Grant has been applied for and if funding is granted (should receive notification by spring of 2019), the automatic door operator will be installed in 2019.  Emergency alarm/ push button lock will remain in the document to be completed at a future date.
<b>Arnprior Public Library and Archives Goals</b>	
Installation of a sign coming from the parking lot where the accessible push button for the front door is located	Completed Winter 2018
Review/ Update Emergency Evacuation Plan to incorporate accessibility (as required)	Will be updated as required
Community Meeting Rooms to have automatic door openers	These extra door operators will remain in the document to be completed at a future date, contingent on available budget/ grant opportunities.  In the meantime, staff endeavor to have doors opened at times of meetings so that there is an accessible entry/exit from the room.

<b>Arnprior Public Library and Archives Goals Continued</b>	
Continue to add more accessible computer software to the Library's current software.	This is an ongoing initiative.
<b>Nick Smith Centre Goals</b>	
Review/Update Emergency Evacuation plan to incorporate accessibility (as required)	Will be updated as required
Refresh contrasting colour strips on entrance doors and any other doors where required	To be completed in Spring of 2019, due to outdoor cold weather conditions and metal surfaces. Tape is already purchased and ready to install.
Make change rooms (pool/arena) fully accessible	Will be reviewed in 2019 as part of the BCA study in an effort to develop scope and high level estimate for the LRCF.
Install automatic door to access Rink B	Enabling Accessibility Grant has been applied for and if funding is granted (should receive notification by spring of 2019), this automatic door operator will be installed in 2019.
Install automatic door to access the Community Hall	<p>Enabling Accessibility Grant has been applied for in 2018 and if funding is granted (should receive notification by spring of 2019), this automatic door operator in the interior from the community hall to the Lobby will be installed in 2019.</p> <p>An automatic door operator was installed on the outside doors entering the Community Hall in 2018 through Enabling Accessibility Grant Funding.</p>
Install a higher writing platform (similar to Town Hall Second Floor Service Counter) at Customer Service Counter	This item will be completed in 2019 under current operating budgets.
Make all washrooms accessible	<p>Washroom upgrades in the main lobby have taken place and include:</p> <ul style="list-style-type: none"> <li>• Upgraded one toilet in men's to accessible height</li> <li>• Toilet in women's washroom was at accessible height</li> <li>• Accessible sinks were installed in both men's and women's washrooms</li> <li>• Grab bars were already installed at appropriate height</li> </ul> <p>Washrooms outside Community Hall were looked at and staff are investigating options for a separate accessible washroom in the future to be added to the LRCF once the project is fully developed.</p>
Install handrail in the stands of Rink A	To be reviewed as part of the 2019 BCA.
Make emergency exit outside Community Hall and Rink B accessible by grading the step outside the door.	This item will be completed as part of the 2019 operating budget.

Robert Simpson Park Goals	
Move the accessible parking stalls to be behind the washrooms and level the parking area prior to completion	Accessible Parking has been moved to behind the washrooms, and signage installed.
<ul style="list-style-type: none"> <li>• Install an accessible pathway into the water on the beach area.</li> <li>• Install an accessible pathway to the Canteen and lower the service counter.</li> <li>• Make the washrooms fully accessible.</li> <li>• Install an accessible pathway to the Gazebo.</li> <li>• Install an accessible pathway to the Splash Pad and Playground.</li> </ul>	There is a Waterfront Feasibility Study and Plan coming forward, and these items will be addressed, if possible, under the overall plans for the waterfront project.
Install an accessible swing in the playground	<p>There are no swings currently at Robert Simpson Park.</p> <p>This item will remain in the document to be completed at a future date if possible, contingent on available budget/ grant opportunities.</p> <p>Of note four (4) new accessible swings were installed in 2018 at the following parks in the Town of Arnprior:</p> <ul style="list-style-type: none"> <li>• MacLean Diamonds</li> <li>• Caruso St. Park</li> <li>• Legion Park</li> <li>• Atkinson St. Park</li> </ul>
Arnprior & District Museum Goals	
Review/Update Emergency Evacuation Plan, to incorporate accessibility (as required)	Updated Emergency Evacuation/ Response plan recently.
Contrasting colour on the black railing ends, to identify the railing start and finish at night	To be completed in Spring of 2019, due to outdoor cold weather conditions and metal surfaces. Tape is already purchased and ready to install.
Access to exhibits on all three (3) floors of the Museum	The Museum Curator will continue to implement a virtual tour of the other exhibits, which are not accessible at this time, if possible.
Install an elevator in the Museum to allow access to upper floors	This item is tentatively included in the Long Range Capital Forecast in 2035. The item and timeline for implementation will continue to be looked at once the Building Condition Assessment has been completed.
Continue to install explanation (audio and/or braille) of exhibits	Continue to be completed if possible, when required.