Minutes of Regular Council Meeting  
January 14, 2019  
6:30 PM  
Town Hall, Council Chambers  

Present:  
Mayor Walter Stack  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Lisa McGee  

Absent:  

Also Present:  
Jennifer Morawiec, GM, Client Services/Treasurer  
Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
John Steckly, GM, Operations  
Jeff Crawford, Fire Chief  
Janet Carlile, Museum Curator  
Estelle Moynes, Manager Finance & Support Services  
Graeme Ivory, Manager of Recreation  
Robin Paquette, Town Planner  
Erin Williams, Environmental Eng. Officer  
Jennifer Glofcheski, Human Resources Officer  
Emily Melanson, Client Services Admin. Assistant  

1. Call to Order  
Mayor Walter Stack called the Council meeting to order at 6:30 PM and welcomed those present.  

2. Roll Call  
The roll was called, with all Members of Council being present.  

3. Adoption of Agenda  
Resolution No. 001-19  
Moved by Tom Burnette  
Seconded by Lisa McGee  

Be It Resolved That the amended agenda for the Regular Meeting of Council dated Monday, January 14, 2019 be adopted, with amendments to item no. 10(b) and 15(a)(ii) – Substance Use in the Workplace Policy, to remove reference to Members of Council and Committee Members.  

Resolution CARRIED As Amended  

4. Disclosures of Pecuniary Interest  
None  

5. Question Period  
None
6. Adoption of Minutes of Previous Meetings
   Resolution No. 002-19
   Moved by Lynn Grinstead
   Seconded by Dan Lynch
   That the Minutes of the Regular and Special Meetings of Council listed under item 6 (a) & (b) on the agenda be adopted (Regular Meeting of Council – December 10, 2018; Special Meeting of Council – December 12, 2018).
   Resolution CARRIED

7. Awards/ Delegations/ Presentations
   None

8. Public Meetings
   a) Zoning By-law Amendment 4/18 – 192 Harrington Street– Town Planner
      Resolution No. 003-19 (6:32 pm)
      Moved by Lynn Grinstead
      Seconded by Ted Strike
      That Council move into a public meeting to consider the proposed amendment 4/18 to Comprehensive Zoning By-law No. 6875-18, regarding 192 Harrington Street, in accordance with Section 34 of the Planning Act, as amended.
      Resolution CARRIED

      Mayor Stack called the meeting to order at 6:32 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

      Staff advised that two written comments were received prior to the meeting and provided to Council for consideration.

      Robin Paquette, Town Planner, explained the amendment is being requested to permit a four-unit apartment within the existing structure (former church). The effect of the amendment is a possible zoning change from an Institutional (I) Zone to a Residential Two – Exception (R2*X) Zone to permit a four-unit apartment building. The existing performance standards will be recognized as the minimum standards.

      The floor was opened to the public for comments with the following being received:

      - Dwayne Palmer– 3452 Joy's Rd. RR1, Richmond ON.
        o Owner of Elgin Street property adjacent to 192 Harrington Street.
        o Expressed concern with additional tenants using his laneway as a throughway to Elgin Street.
        o Requested a barrier be erected between the two properties.

      The public meeting was declared closed at 6:42 p.m.
b) Zoning By-law Amendment 5/18 – 50 John Street North – Town Planner

Resolution No. 004-19 (6:42 pm)

Moved by Dan Lynch
Seconded by Lynn Grinstead

That Council move into a public meeting to consider the proposed amendment 5/18 to Comprehensive Zoning By-law No. 6875-18, regarding 50 John Street North, in accordance with Section 34 of the Planning Act, as amended.

Resolution CARRIED

Mayor Stack called the meeting to order at 6:42 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

Staff advised that no written comments were received prior to the meeting.

Robin Paquette, Town Planner, explained the amendment is being requested to permit alkaline hydrolysis (a flameless form of cremation) within the existing structure (funeral home). The effect of the amendment is a possible zoning change from Downtown-Commercial/Residential (D-C/R) to a Downtown-Commercial/Residential – Exception X –holding (D-C/R*X(H)) Zone to permit alkaline hydrolysis as a permitted use on the property. The Holding (H) symbol would be in place requiring the owner to demonstrate compliance with the requirements of the Town’s Sewer Use By-law prior to allowing the use to operate on the subject lands.

The floor was opened to the public for comments with the following being received:

- Jennifer Trott- 990 River Road, Braeside ON
  - Expressed concern with the effluent from human remains entering the wastewater system.
  - The General Manager, Operations noted that staff is working with the applicant to ensure compliance with Town by-laws, prior to issuing any approvals.

The public meeting was declared closed at 6:49 p.m.

Resolution No. 005-19 (6:49 pm)

Moved by Lynn Grinstead
Seconded by Dan Lynch

That Council resume to the Regular Meeting of Council.

Resolution CARRIED
9. **Matters Tabled/Deferred/Unfinished Business**
   a) **Presentations**
      i) **Tabling Draft 2019 Budget – General Manager, Client Services/Treasurer & General Manager, Operation**

      The General Manager, Client Services/Treasurer and General Manager, Operations provided a presentation outlining the 2019 Draft Budget, attached as Appendix A and forming part of these minutes, and responded to questions.

      **Councillor Lisa McGee vacated her seat at the Council table at 7:56 pm and resumed her seat at 7:58 pm.**

10. **Staff Reports**
    a) **Planning for Cannabis Retail Sales – Opting In or Opting Out – Town Planner**

        **Resolution No. 006-19**
        Moved by Lynn Grinstead
        Seconded by Lisa McGee
        **That** Council receives Report #19-01-14-01; and,

        **That** Council adopt a resolution to opt-out of having physical retail cannabis stores in the Town of Arnprior pending the outcome of a public consultation process as outlined in this report.

        At the request of Councillor Grinstead and Mayor Walter Stack a recorded vote was taken:

        | Councillor                |   |
        |--------------------------|---|
        | Tom Burnette             | Yes |
        | Lynn Grinstead           | No  |
        | Lisa McGee               | Yes |
        | Ted Strike               | No  |
        | Chris Toner              | Yes |
        | Dan Lynch                | No  |
        | Mayor Walter Stack       | No  |

        Report and Resolution LOST

      The Town Planner provided an overview of the report and responded to questions.

      **Councillor Lynn Grinstead vacated her seat at the Council table at 8:39 pm and resumed her seat at 8:41 pm.**

    b) **Substance Use in the Workplace Policy – Human Resources Officer**

        **Resolution No. 007-19**
        Moved by Ted Strike
        Seconded by Tom Burnette
        That Council receive report 19-01-14-02 as information; and
That Council accept and adopt the Substance Use in the Workplace By-law and policy as put forth and recommended by Staff.

Report and Resolution CARRIED As Amended

The Human Resources Officer provided an overview of the report and responded to questions.

11. Committee Reports and Minutes
None

12. Notice of Motions
None

13. County Councillor’s Report from County Council
County Councillor Dan Lynch provided an overview of the following meetings from the County of Renfrew, with his notes being filed in the Clerk’s Office for public information:
  - Inaugural Renfrew County Council Meeting - December 19, 2018
  - Operations Committee Meeting – January 7, 2019
  - Health Committee Meeting – January 9, 2019

14. Correspondence & Petitions
a) Correspondence Package No. I-19-JAN-01
Resolution No. 008-19
Moved by Lynn Grinstead
Seconded by Dan Lynch
That the Correspondence Package No. I-19-JAN-01 be received as information and filed accordingly.

Resolution CARRIED

County Councillor Dan Lynch referred to various items from the Correspondence Package No. I-19-JAN-01, noting the following:
  - Item #1 – Page 9 – Correspondence from Province of Ontario -- Ontario Seeking Ideas from the People for the 2019 Budget.
    o Residents are reminded that you have until February 8, 2019 to advise the Provincial Government on how to cut red tape, improve government programs and services; and save taxpayers money in the 2019 Budget.
  - Item #5 - Page 33 – Correspondence from LAS – LAS Natural Gas Program – 2016-17 Period Reserve Fund Rebate
    o Letter from Local Authority Services (LAS) advises that Arnprior’s portion of the LAS Natural Gas Program Members Rebate for 2016-2017 rebate is $6726.66. A good decision by Council to participate in this program.
  - Item #8 - Page 43 – AMO – Watch File – December 13, 2018
    o In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted that staff has obtained an electronic copy of the Federal
Government’s Telecommunications and Right of Ways for Municipalities information booklet.

- Item #9 - Page 52 – Ottawa Valley Business – Issue No. 244 – December 18, 2018
  - Congratulations to the Town of Almonte for placing 4th in the Readers Digest “Where to spend Christmas” locations in Canada.

Mayor Walter Stack referred to Item #6 – Page 34 – Correspondence from The Eganville Leader – Ford’s Plan (January 3, 2019) – from the Correspondence Package No. I-19-JAN-01, noting the following:

- The article, details Premier Doug “Ford’s Plan” moving forward for the province of Ontario. Mayor Stack emphasized that that the province of Ontario spends 1 billion dollars per month on the interest for its debt alone.

b) Correspondence Package No. A-19-JAN-01

Resolution No. 009-19
Moved by Tom Burnette
Seconded by Lisa McGee
That the Correspondence Package No. A-19-JAN-01 be received and that the recommendations outlined be brought forward for Council’s consideration.

Resolution CARRIED

Resolution No. 010-19
Moved by Tom Burnette
Seconded by Lisa McGee
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Town of Kearney.

Whereas concern over the quality of the Municipal Voters’ List is not a new phenomenon;

And Whereas in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a “Voters’ List Position Paper” and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters’ List for municipal elections;

And Whereas the Preliminary List of Electors which forms the Voters’ List in Ontario is supplied by data from the Municipal Property Assessment Corporation (MPAC);

And Whereas despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impairs the current process, and the Voters’ List continues to be flawed with data inaccuracies and outdated information;

And Whereas a transformational solution to the way that the Voters’ List is created and managed is required;
Now Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters’ List for Municipal Elections;

And Further That Council requests an update be provided from this ‘Voters’ List Working Group’ on the transformational solutions being discussed;

And Further That this resolution be sent to the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Ontario, and the Town of Kearney.

Resolution CARRIED

Resolution No. 011-19
Moved by Tom Burnette
Seconded by Lisa McGee
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior Community Choir and the Valley Concert Band; and

Further That Council approve the request for waiving the community hall rental fees (approximate value of $350.00) for the “Music, Music, Music!” combined concert, held by the Arnprior Community Choir and the Valley Concert Band on March 10, 2019 at 3:00 pm.

Further That the Arnprior Community Choir and the Valley Concert Band be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

Resolution No. 012-19
Moved by Tom Burnette
Seconded by Lisa McGee
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior Lions Club; and

Further That Council approve of the request to waive the Robert Simpson Park Gazebo rental fees (approximate value of $93.65) for the 2nd Annual Pet Value Walk for Guide Dogs Event, held by the Arnprior Lions Club, on May 26, 2019 from 11:00 am – 3:00 pm.

Further That the Arnprior Lions Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the booking.

Resolution CARRIED

Resolution No. 013-19
Moved by Tom Burnette
Seconded by Lisa McGee
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Physician Recruitment Committee; and

Further That Council approve the request for waiving the community hall rental fees (approximate value of $450.00) for the Doctors Dining Duel Event, held by the Physician Recruitment Committee, on September 12, 2019.

Further That the Physician Recruitment Committee be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

15. Bylaws/ Resolutions
a) By-laws
Resolution No. 014-19
Moved by Lynn Grinstead
Seconded by Dan Lynch
That the following by-laws be and are hereby enacted and passed:
   i) By-law No. 6902-19 – 2019 Interim Tax Levy
   ii) By-law No. 6903-19 – Adopt Policy No. HR-HS-13 – Substance Use in the Workplace Policy

Resolution CARRIED

b) Resolution
   i) Cannabis Retail
      Due to the report and resolution above being lost, this resolution, as listed on the agenda, was not brought forward for consideration.

Resolution CARRIED

16. Announcements
County Councillor Dan Lynch made the following announcements:
   - Old news but a new business “Gingerly Aromatherapy” has opened at 57 B Madawaska Blvd. We wish them all the best in this new business venture.
   - This week is the Optimist Winter Carnival. Tons of activities have been planned including movie night, bowling, school skating, racing, public swims, public skates and my favorite the Shanty Breakfast which is Saturday, January 19th, at the Nick Smith Centre.

The Arnprior McNab/Braeside Men’s Shed is open Tuesdays and Thursdays from 8– 4 starting on February 5, 2019, at their location 328 Nieman Drive, in McNab/Braeside.

17. Media Questions
None

18. Closed Session
Resolution No. 015-19 (8:52 pm)
Moved by Lynn Grinstead
Seconded by Dan Lynch
That Council move into closed session regarding One (1) matter pursuant to Section 239(2) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal or local board employees (Acting CAO); One (1) matter pursuant to Section 239 (e)(f) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege including communications necessary for that purpose (Claim); and One (1) matter pursuant to Section 239(2) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal or local board employees (Striking Committee).

Resolution CARRIED

Resolution No. 016-19 (9:26 pm)
Moved by Lisa McGee
Seconded by Tom Burnette
That Council resume to Open Session.

Resolution CARRIED

Resolution No. 017-19
Moved by Dan Lynch
Seconded Lynn Grinstead
That Jennifer Morawiec is hereby appointed as acting CAO until a successful CAO candidate officially takes office. Compensation shall be effective January 7, 2019 and shall also include a retroactive payment for the period of December 10 to 14, 2018 at the first step of the rate of pay approved by Council for the new CAO’s position.

Resolution CARRIED

Resolution No. 018-19
Moved by Lynn Grinstead
Seconded by Dan Lynch
That Council authorize the Acting CAO to proceed as directed in closed session with regards to Item 2 (Claim).

Resolution CARRIED

Resolution No. 019-19
Moved by Dan Lynch
Seconded by Lynn Grinstead
That Council authorize the Clerk to bring forward appointment by-laws to the Town’s Committees and Boards for the 2018 – 2022 Term of Council.

Resolution CARRIED

19. Confirmatory By-Law
Resolution No. 020-19
Moved by Lisa McGee
Seconded by Ted Strike
That By-law No. 6904-19 being a By-law to confirm the proceedings of the Regular Meeting of Council held on January 14, 2019 be and it is hereby enacted and passed.

Resolution CARRIED
Minutes of Regular Council Meeting

20. Adjournment
Resolution No. 021-19
Moved by Tom Burnette
Seconded by Lisa McGee
That this meeting of Council be adjourned at 9:29 pm.

Resolution CARRIED

Walter Stack, Mayor

Maureen Spratt, Town Clerk
Guiding Principles - Arnprior Strategic Plan

- Vision: Sustainable financial model: Measured by debt ratios and a sound long range financial plan in place
- Vision: Improved infrastructure: We have an implementable 20 year capital plan including a lifecycle strategy for all assets.

Guiding Principles - Pay-as-you-go

- The “Pay-as-you-go” principle continues to be the vanguard in order to avoid new long-term borrowing, pay down debt and to build reserves to fund future expenditures

Guiding Principles - Sustainable Financial Planning

Guiding Principles

- Arnprior Strategic Plan
  - 2019 last year of current strategic plan
  - Renewal in 2019 to inform 2020 & beyond
- Pay-As-You-Go Funding Model
- Financial Controls
- Supporting Studies / Informed Data
- 2017 Council Directed Focus on Road Rehabilitation

Guiding Principles - Financial Controls

- Since 2013 several financial controls have been established
  - 80% rule applies to discretionary spending to mitigate cost center overages
  - CAO requires “earmarking” to be identified prior to allowing overages to ensure that there is either an offsetting revenue or cost savings wherever possible, pursuant to the Delegation of Authority By-law
Guiding Principles - Supporting Studies / Informed Data

- Reliance upon Town’s Asset Management Plan and Master Plans to inform budget
- Significant analysis and review of Operating Budget
  - Comprehensive review of every line item
  - 3 Year Trend Analysis of every line item

Guiding Principles - Focus on Road Rehabilitation

- June 2017 - Council provided direction to accelerate road projects through the 2017 Long Range Capital Forecast (LRCF)
  - Accelerated Road Rehabilitation (and collateral infrastructure renewal) was a key driver of the 2018 LRCF and budget and continues to inform the 2019 LRCF and budget

Operating Budget Format

- Column 1 – 2018 Actuals
  - Note: these are unaudited amounts and some invoices remain outstanding at point of printing
- Column 2 – 2018 Budget
- Column 3 – 2019 Draft Budget
- Column 4 – Budget Variance 2018 vs 2019

Operating Budget - Format

- Reallocations / Format Changes – will often show as “no net change”
  - Insurance Redistribution across Facilities
    - A breakdown of insurance by Facility allows for a redistribution. Various cost centres increase (e.g. NSC) and others decrease (e.g. Corp) based on the redistribution.
  - Moved Telecoms under IT cost centre
    - Shift from Town Hall Building

Operating Budget - Format

- Reallocations/Format Changes (con’t)
  - Salary Reallocations
    - Engineer Officer (Facilities) salary allocated across Town Facilities expanded to include NSC Building (no net impact)
  - NSC Building / Programs
    - Split into two cost centres due to 2017 corporate restructuring
  - Separation of Sweeping and Asphalt R&M
    - New cost centre created for Sweeping

Draft 2019 Operating Budget
Operating Budget Impacts

• Highlight Operating Budget items that impact (positive & negative) the budget:
  – Ontario Municipal Partnership Fund (OMPF)
    • 2019 allocation reduced by 10% from 2018 levels in anticipation of reductions of an unspecified amount by the Ministry of Finance

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OMPF Fund</td>
<td>$1,147,300</td>
<td>$1,029,500</td>
<td>$970,800</td>
<td>$1,108,300</td>
<td>$1,275,100</td>
<td>$1,147,590</td>
</tr>
</tbody>
</table>

Operating Budget Impacts

• Taxation
  – Year 3 of 4 Year Cycle for CVA
  – Penalty & Interest decreases
  – Vacancy Rebate savings ($13K-$17K)

• Council salary adjustment
  – Adjust for removal of 1/3 tax rebate

• Organizational Structure
  – Included estimated value for CAO position based on Council approved salary range.

Salary & Benefit Impacts

• COLA increase as per Resolution 122-17
• Benefit Premiums (Manulife)
  – Premiums for LTD (decrease), premiums for Life, AD&D, Extended Health Care, Dental Care (status quo)
  – Cowan’s negotiated premium with Manulife results in an overall 4.9% decrease and annual savings of $16K (EE and ER)
  – Premium holiday for two months
    • 80% employer ($35K), 20% EE ($8.5K)

Operating Budget Impacts

• Audit Services
  – Decrease fees with new contract
  – $17K in savings

• Information Technology
  – Addition of software licensing and maintenance agreements (Avaya, App, Perfect Mind)
  – Fibre (Fire) & Wireless Upgrades

Salary & Benefit Impacts

• Employment Standards Act (ESA) Amendments under Bill 148 / Bill 47
  – Minimum wage freeze at $14.00/hr going forward to October 1, 2020
  – Statutory Holiday Pay reverted back to original calculation

• Statutory Deduction impacts – WSIB, CPP, EI, etc. (net 0.08% increase)

Operating Budget Impacts

• For Insurance & Risk Management Services Council approved a renewal with Frank Cowan Company for 2019
  – Premiums increases result in a $9K impact allocated across the operating budget
  – With the recent claims-loss ratio, the premium is still lower than 8 year average.
  – New coverages: Cyber Fraud & Social Engineering
Operating Budget Impacts

• Policing Services
  – Based on the new policing billing model, the per unit cost for policing has increased from $401.23 in 2018 to $410.92 in 2019 and the total number of households for Arnprior has increased resulting in an increase to budget of $82,767 (approximate value = 1% MTR)
  – Removal of Town funded administrative resources at the OPP building in spring of 2017 - savings of $54,450.

Operating Budget Impacts

• Light / Heat / Power
  – Monitor increasing prices – holding steady
  – Mitigation measures:
    • A portion of Town hydro accounts benefit from the Fair Hydro Program (10-20% savings)
    • The Town is enrolled in various programs to help mitigate overall utility increases such as the LAS Electricity Billing program.

Considerations
Self-Sustaining Cost Centers

• The following programs are established as self-sustaining cost centers:
  – Wastewater Services
  – Waterworks Services
  – Waste Management
  – Cemeteries
  – Protection, Inspection and Control (PIC)

Water / Wastewater

• Draft 2019 budget set based on the Council approved Water/Wastewater Rate Study
  – Temporary phased shift in the Water and Wastewater rates to significantly increase Water revenues in the early years of the study to address Water Reserve deficit
    • Rapid Recovery Strategy – no changes to bottom line
  – Percentage shift from consumption to base fees for both cost centres as well.
  – For comparison purposes, the revenue sections will look fairly different from 2018

• Fire Department
  – Revenue line increased for Fire Claims recoveries (Fire Marque)
• Continue with Seasonal Market
  – Marketing Student to assist (as well as Downtown Student)
• Continue with Museum Pilot Projects
  – Weekend hours
  – PD days/holiday programming/education coordinator

• NSC Water Meter
  – Meter installed in 2018, estimated value (based on actual readings to date) included in 2019 however may need to adjust in 2020 after a full year of reads
  – $7,300 vs $54,000 with revenue going to Water Cost Centre
**Water / Wastewater**

- Reserve Position

**Waste Management**

- Maintain Stewardship Ontario grant
- Based on contract tendering in 2017 for Garbage & Recycling
  - $145 Garbage rate – no recommended increase from 2018 rates
- Estimated contribution to reserves of:
  - $51K to Landfill for closure costs
  - $13K to Waste Management Reserve to help cover fluctuations in revenues / expenditures in future years.

**Water / Wastewater Cost Centers**

- Need to recover from past unplanned events that impacted the amount of annual contributions to water/wastewater reserves
  - 2016 Clearwell Repairs
  - 2016 Drinking Water Advisory
    - Reliability Links
  - 2017 Drinking Water Advisory
    - 400 mm River Crossing repairs
    - Large valve replacements

**Cemeteries**

- The 2019 Draft Budget includes the increase in cemetery rates and reduced OPSS Internal Equipment Rates (70%), as approved by Council on November 28, 2016.
- The adjustments will assist with cost recovery of the cost center for 2019.
  - 2018 forecasted to break-even

**Protection, Inspection and Control (PIC)**

- Slight increase in permitting revenues estimated due to growth.
  - Collateral expenditure increases may occur.
- The PIC cost center is projected to generate a small surplus of $5,460 in 2019.
- Building Reserve is not at Council approved Minimum Balance yet
Grants to Organizations

• 2019 Draft Operating Budget includes:
  – Physician Recruitment - $20,000 (no change)
  – SALC - $5,000 + $5,000 in-kind (no change)
  – Archives - $18,000 ($2,500 increase)
  – Airport - $65,000 ($5,000 increase)
  – Ad Hoc Poverty Committee – ($5,000 new)
  – Library - $288,134 ($1,800 decrease)
    • Includes $283,034 grant + $5,100 to help with additional funding pressures (minimum wage).
    Additional $5,100 was also provided in 2018.

Grants to Organizations

• 2019 Budget Considerations where funds have not been included in the draft:
  – Library request for additional FTE
    • Additional $54,085 over 2019 phased grant ($283,034) or additional $48,985 over current grant amount (phased + $5,100)
  – Joint Use Agreement requires McNab/Braeside written agreement for service level increases (no agreement secured to date).
  – Grove Redevelopment $400,000 cash or $40,000 over 10 years (approx. 0.5% MTR)

Capital Budget Approach

• 2019 Draft Capital Budget
  – Rationale included to identify source of capital project:
    • LRCF - Capital projects over $10,000 are taken from the Long Range Capital Forecast
    • MP (Master Plan) – Projects resulting from Council approved master plans.
    • NEW - new projects include mandatory (required by law, based on Council direction or approved plans, etc.) or mission critical projects

Capital Highlights

• Linear Infrastructure
  – William St W Reconstruction – Phase II ($711K)
    • Tender Awarded & spending pre-approved by Council
    • Covers Division St to Edward St - Watermain, road and sidewalks.
  – Rolling Road Rehabilitation ($250K)
    • Increased from $100K to $250K to align with Council's request for accelerated road rehab
  – Madawaska Bridge Watermain ($175K)
    • County to begin work in 2019
Capital Highlights

• Facilities
  – Roof Replacement (metal) ($72K)
    • Asphalt shingled roofs are showing increased signs of deterioration and are in need of replacement.
  – Cemetery shed, NSC Washrooms & Canteen, Pump Station #3 – metal roofing recommended
  – Water Tower ($50K)
    • Pressure wash to extend life and design tender for painting/branding (shifted out to 2022 in LRCF)
    • Install climbing rail system – Ministry of Labour requirement due to legislative changes

• Vehicle Replacement
  – 1994 Parks Mower ($30K)
  – 2004 #1 Half Ton – Environmental ($30K)
  – 2008 #77 Single Axle ($260K)

• Equipment
  – WFP Watertrax Software ($20K)
  – Water Meter Reader ($16K)
  – SCALE Server Replacement ($45K)

• Studies
  – Emergency Plan 5 Year Update ($5K)
  – Asset Management Plan 5 Year Refresh ($25K)
  – NSC Building / Fire & Life Safety Study ($85K)
  – Studies (DC Funded)
    – Water & Wastewater Model Updates ($15K)
    – Town Strategic Plan – Term Refresh ($10K)
    – Waterfront Master Plan ($100K)
    – Airport Lands Special Study ($150K)

Capital Highlights

• Facilities
  – NSC Roof Guardrails ($45K)
    • Health & Safety requirement
  – NSC Refrigeration Electrical Panel ($60K)
    • Lifecycle replacement of 1977 control panel
  – NSC Rooftop Unit - HVAC ($52K)
    • WIP $35K from 2018 & increase project value to replace air conditioning and heating units for the Office / Pool areas (1993)

• Studies
  – Asset Management Plan 5 Year Refresh ($25K)
  – NSC Building / Fire & Life Safety Study ($85K)
  – Studies (DC Funded)
    – Water & Wastewater Model Updates ($15K)
    – Town Strategic Plan – Term Refresh ($10K)
    – Waterfront Master Plan ($100K)
    – Airport Lands Special Study ($150K)

• Vehicle Replacement
  – 1994 Parks Mower ($30K)
  – 2004 #1 Half Ton – Environmental ($30K)
  – 2008 #77 Single Axle ($260K)

Capital Budget Summary

• 2019 Capital budget includes 26 capital projects – total investment of $2.4M
  – 48% of investment is linear asset replacement
  – 35% replacement / improvement of Town buildings, vehicles or equipment

<table>
<thead>
<tr>
<th>Breakdown by Asset/Investment Type</th>
<th>2019 Investment</th>
<th>Capital Financing</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linear Assets</td>
<td>1,146,000</td>
<td>1,249,126</td>
<td>2,395,126</td>
</tr>
<tr>
<td>Buildings</td>
<td>406,000</td>
<td>406,000</td>
<td>812,000</td>
</tr>
<tr>
<td>Vehicles &amp; Equipment</td>
<td>452,000</td>
<td>151,312</td>
<td>603,312</td>
</tr>
<tr>
<td>Studies</td>
<td>300,000</td>
<td>300,000</td>
<td>600,000</td>
</tr>
<tr>
<td>Other</td>
<td>29,890</td>
<td>29,890</td>
<td>59,780</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>2,423,150</strong></td>
<td><strong>1,490,438</strong></td>
<td><strong>3,913,588</strong></td>
</tr>
</tbody>
</table>

*Capital Financing – Downtown & Quint
**Works in Progress (WIP)**

- WIP 2018 Capital Projects
  - Some will carry over into 2019, or may yet to have final invoicing completed when the draft budget was prepared.
  - A WIP by-law with detailed listing will be provided for information during deliberations on February 19-20, 2019.

---

**Reserve Contributions**

- The Draft 2019 budget includes an **$690,213 increase** to Reserve and Reserve Funds contributions:
  - 2019 contributions of **$5,161,355** versus 2018 budgeted contributions of **$4,471,142**.
- Contributions include:
  - Increase in water cost center (address deficit)
  - Increase in grant funding - OCIF and Gas Tax
  - Increase in development charges (growth)

---

**Contributions to Reserves**

- **2019 Contributions**
  - **Reserves**
    - Winter Control Reserve: 90,000
    - Election Reserve: 7,500
    - Marketing & Economic Development Reserve: 15,000
    - Protection, Inspection, Control (PIC) Reserve: 5,460
    - Waste Management and Collection Reserve: 13,150
  - **Reserve Funds**
    - Landfill Reserve Fund: 51,000
    - Wastewater Reserve Fund: 18,911
    - Water Reserve Fund: 1,155,385
    - Capital Expenditure Reserve Fund: 2,218,821
    - Municipal Parking Reserve Fund: 21,370
    - Museum Reserve Fund: 5,000
    - Development Charges Reserve Fund: 750,000
    - Gas Tax Reserve Fund: 266,807
  - Total Reserve Contributions: 5,030,245
  - OCIF Formula Contribution: 542,951
  - Total Contributions to Reserve / Reserve Funds + OCIF: 5,573,196
  - Total Contributions to Reserve / Reserve Funds + OCIF + Gas Tax: 5,836,062
Reserve Expenditures

- Total expenditures from Reserve / Reserve Funds are $3,788,998 which includes annual Financing payments of $1,249,126 for the Downtown Revitalization project and $151,312 for the Quint apparatus.
- The draft budget includes a positive net contribution to Reserves of $1,372,357.
  - Continues the planned recovery of Reserves from the Downtown Revitalization project.

Pay-as-you-go Expenditures

<table>
<thead>
<tr>
<th>Total Contributions to Reserve / Reserve Funds + OCIF</th>
<th>5,161,355</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 Capital</td>
<td>2019 Operating</td>
</tr>
<tr>
<td>Reserves/Reserve Fund Expenditures</td>
<td></td>
</tr>
<tr>
<td>Cemetery Reserve</td>
<td>15,000</td>
</tr>
<tr>
<td>Development Charges Reserve Fund</td>
<td>512,068</td>
</tr>
<tr>
<td>Wastewater Reserve Fund</td>
<td>115,484</td>
</tr>
<tr>
<td>Water Reserve Fund</td>
<td>254,163</td>
</tr>
<tr>
<td>Capital Expenditure Reserve Fund</td>
<td>127,776</td>
</tr>
<tr>
<td>Gas Tax Reserve Fund</td>
<td>266,807</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>2,388,560</td>
</tr>
<tr>
<td>Total R/RF Expenditures</td>
<td>2,388,560</td>
</tr>
<tr>
<td>Total Contribution less Expenditures</td>
<td>1,372,357</td>
</tr>
</tbody>
</table>

Reserve & Reserve Fund Balance Impact

- Net increase of $1,372,357

Reserve & Reserve Fund Continuity Schedule

<table>
<thead>
<tr>
<th>Source &amp; Reserve Funds</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>6,442,808</td>
<td>7,815,165</td>
<td>8,511,082</td>
<td>8,104,835</td>
<td>7,997,339</td>
<td>8,408,743</td>
</tr>
<tr>
<td>OCIF Formula Grant</td>
<td>471,434</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Development Charges</td>
<td>1,000,000</td>
<td>600,000</td>
<td>600,000</td>
<td>600,000</td>
<td>600,000</td>
<td>600,000</td>
</tr>
<tr>
<td>Reserves / RRF Expenditure</td>
<td>2,088,560</td>
<td>1,400,438</td>
<td>3,788,998</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Closing Balance</td>
<td>7,815,165</td>
<td>8,511,082</td>
<td>8,104,835</td>
<td>7,997,339</td>
<td>8,408,743</td>
<td></td>
</tr>
</tbody>
</table>

Estimated balances assume reserve/reserve fund contributions remain at 2019 levels and expenditures are as per the 2019 draft LRCF.

Water Reserve Fund Deficit - Recovery Strategy

- Recovery strategy from the large investment in the Downtown along with a number of unplanned water expenditures (Clearwell, DWA, River Crossing, etc.)
  - Water/WW Rate Study – Tiered collection of fees with emphasis on water rates for first few years
  - Apply grant funding where possible to water
  - Transfer from DC for past plant expansions
## Water Reserve Fund Deficit - Recovery Strategy

**WATER RESERVE FUND - 2019 ESTIMATE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>(1,469,775)</td>
</tr>
<tr>
<td>Add: Contributions</td>
<td>1,155,385</td>
</tr>
<tr>
<td>Add: OCIF Grant</td>
<td>187,368</td>
</tr>
<tr>
<td>Less: DT Financing</td>
<td>(187,368)</td>
</tr>
<tr>
<td>Less: 2019 Capital Projects</td>
<td>(264,163)</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td><strong>(578,553)</strong></td>
</tr>
</tbody>
</table>

*61% Recovery over 2019 (subject to consumption estimates)*

## Minimum Reserve & Reserve Fund Balances

- Minimum Reserve & Reserve Fund Balances
  - **$733K Shortfall to address all minimum balances as per the Reserve and Reserve Fund Policy**

### Minimum Reserve & Reserve Fund Policies

- **Minimum Reserve & Reserve Fund Balances**
  - Reserve/Reserve Fund Policy sets out two types of minimum balances:
    - Minimum Annual Contributions
    - Minimum Reserve/Reserve Fund Balances
  - All annual contribution requirements are being met in the 2019 draft budget with the exception of Wastewater
    - Rates shift to water leaves wastewater contributions at $19K (minimum $50K)
  - **Minimum Reserve & Reserve Fund Balances**
    - While not a “minimum balance” per se, it is important to note that the Reserve and Reserve Fund Policy does require the following reserve funds to be consistent with the required funding set out in the Long Range Capital Forecast (LRCF)
      - Capital Expenditure Reserve Fund
      - Water Reserve Fund
      - Wastewater Reserve Fund

### Minimum Balances

- **Minimum Balances**
  - Council approved minimum reserve balances are not yet achieved for some of reserve and reserve funds
    - Reserve balances continue to grow post Downtown Revitalization Recovery
    - 2019 surpluses and/or other funds should they become available will be recommended to be allocated to reserve & reserve fund accounts.

### Municipal Parking Reserve Fund

- **Municipal Parking Reserve Fund**
  - Reserve Fund Balance represents cost of the Ken Scissons Municipal Parking Lot less cash-in-lieu balance and FCM grant funding received
  - Council passed By-Law 6775-17 for a 15 year Parking Area Charge from 2019-2033
    - Annual area charge revenues ($21K) will be applied to the Municipal Parking Reserve Fund
Grant Opportunities

- Success on grant applications will have varying impact on reserves. Outstanding applications include:
  - OCIF Top-Up for Alicia Street (up to $885K)
- Staff will be seeking numerous grant opportunities in 2019, in particular any applicable to the NSC Remediation Project.

Background

- LRCF Document is updated annually at budget time.
- The Budget Binder includes a listing of all additions and revisions from the previous LRCF under the LRCF tab.

2019 Long Range Capital Forecast - 20 Year Term

Background

- Long Range Capital Forecast (LRCF) is a snapshot in time of known future Budget & Infrastructure pressures.
  - Significant reliance upon Town Master Plans and the Asset Management Plan
- LRCF is a dynamic tool which is reviewed and updated annually.
- LRCF is in “today’s dollars”

20 Year Timeframe

- Given the nature and longevity of municipal infrastructure staff have developed a 20 Year long range capital forecast (previously 10 years)
- Year to year, LRCF is subject to changes in priorities, funding, emerging legislation or trends, etc.
  - Many factors can impact a LRCF including pace of growth, inflation, master plan updates

Shift To 20 Year LRCF

- For planning purposes, varying levels of accuracy exists depending timeframes in the LRCF. Generally speaking:
  - 1-5 Year Timeframe
    - Projects are generally set, limited change in value/year
  - 6-10 Year Timeframe
    - Very probable to occur as forecasted – value/year may fluctuate somewhat
  - 11-20 Year Timeframe
    - Longer range and subject to adjustments as years draw closer
20 Year LRCF Summary

Aligning Related Projects

- Funding for design moved to 2020 for the following related projects:
  - 400mm River Crossing Replacement Project (2022 construction)
  - Field Watermain, WFP to Fairview Crescent (2021 construction)
  - Nick Smith Centre Parking Lot Paving (2021 construction)
- More effective, better alignment

Road Strategy

- At minimum, complete one major road reconstruction project per year
  - Often full reconstruction required versus "shave and pave" given condition of underground infrastructure
  - Total investment $11.7M (Yr 1-5), $17.5M (Yr 6-10), annual avg investment $2.9M
- Rolling Road Rehab adjusted to free up more funds for full reconstruction projects
  - Maintain balance for patch & repair work

Lifecyle Requirements

- Since the consolidation of the Operations Function (assets) into the Operations Department, the Engineering Branch has identified several additional asset lifecycling requirements which are reflected in the LRCF.
  - NSC HVAC RTUs
  - NSC Roof replacements
  - Compressors

Linear Investment Strategy

NSC Remediation

- Remediation project for the NSC has been included in 2020. In addition to the $600K estimated cost, there will be a number of operational impacts during the constructions period (2-3 months) such as impacted revenues from slab / ice rentals.
  - Unplanned expenditure impacts available capital funds in years 1-5.
  - Design to be completed in 2019 (shelf ready)
LRCF Additions

- Parkland provisions added for the Madawaska subdivision (2020)
- Community Improvement Plan (2021)
  - 10 year refresh
- McDonald St & Edey St sanitary sewer upsizing and road reconstruction (2024)
- DA Gillies Building Elevator
  - Added to 2035 (placeholder)

Investment in Linear Assets

- In 2015 to maintain levels of service, Council committed to a minimum annual increased investment of $75K in linear assets/yr for 10 years to meet the recommended AMP investment in linear assets
  - Current AMP annual recommended investment $2.70M
  - Recommend maintaining the additional $75,000 per year beyond 10 years

Investment Gap - Linear Assets

- For the 2019-2028 period the total planned Levels of Investment meets the AMP minimum investment levels (at +$75K/yr)
  - Average annual investment of $2.56M is getting closer to the annual $2.70M recommended linear investment levels
- Increasing the Levels of Investment (in the LRCF) is impacted by limited resources / ability to fund

Discussion

- The impact of new pressures, on-going debt financing and AMP objectives may exceed our ability to fund additional projects to close the investment gap, which will require annual monitoring
- Adjustments to DC’s, and Water & Wastewater Rates assist in responding to potential shortfalls
  - Development Charge Study and Water / Wastewater Rate Study completed in 2018
Pay-As-You-Go Model

- Maintaining a strong commitment to the pay-as-you-go model will help address funding challenges
  - One of the key objectives of the pay-as-you-go model is retirement of debt.
- Town can be debt free in 2032
  - Applying debt payment values to infrastructure renewal as debt retires helps address the funding gap.

Closing the Infrastructure Investment Gap

- As debt retires, redirecting these funds into capital asset investments, will close the forecasted investment gap
  - $18M surplus over 20 years retired debt is reinvested

Debt Retirement

- 2019 annual debt payments are $3,028,357
  - Over $1.2M will become available in 2022 as Downtown Revitalization debt retires

<table>
<thead>
<tr>
<th>Year</th>
<th>Annual Debt Payments</th>
<th>Additional Funds for Investment</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>$3,028,357</td>
<td>$0</td>
</tr>
<tr>
<td>2022</td>
<td>$1,771,749</td>
<td>$1,256,637</td>
</tr>
<tr>
<td>2025</td>
<td>$1,646,632</td>
<td>$1,387,725</td>
</tr>
<tr>
<td>2029</td>
<td>$1,177,732</td>
<td>$1,850,625</td>
</tr>
<tr>
<td>2032</td>
<td>$0</td>
<td>$3,028,357</td>
</tr>
</tbody>
</table>

LRCF Level of Investment

- While reinvesting debt indicates a surplus over 20 years, there is a need to consider projects still to be included in the LRCF
  - Waterfront Master Study recommendations
    - RSP Paving, Marina Fingers, Breakwater
  - Building Condition Assessments and Fire & Life Safety Studies for Museum and NSC
  - Significant investment in NSC may be required

Infrastructure Investment Gap

- Capital investments required to fund all LRCF projects increase over time.
  - Increasing shortfall when considering the annual reserve/reserve fund contributions
  - $21M investment gap over 20 years

<table>
<thead>
<tr>
<th>Year</th>
<th>LRCF Capital Investment</th>
<th>Less: Reserve Contributions (2019)</th>
<th>Less: Invest Debt Retirement Funds</th>
<th>Funding (Surplus) / Shortfall</th>
<th>Reg Annual (Surplus) / Shortfall</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-5</td>
<td>$20,042,713</td>
<td>$22,006,840</td>
<td>$4,98,960</td>
<td>($1,962,127)</td>
<td>($390,422)</td>
</tr>
<tr>
<td>6-10</td>
<td>$35,234,987</td>
<td>$23,894,640</td>
<td>$11,350,000</td>
<td>$7,23,956</td>
<td>$1,445,872</td>
</tr>
<tr>
<td>11-20</td>
<td>$64,169,150</td>
<td>$47,895,080</td>
<td>$16,274,070</td>
<td>$16,179,470</td>
<td>$1,617,047</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$117,436,061</td>
<td>$95,870,980</td>
<td>$21,456,701</td>
<td>$3,028,357</td>
<td>$13,374,063</td>
</tr>
</tbody>
</table>

*Overinvestment in Year 1-5 for planned Reserve recovery from Downtown Revitalization project.

LRCF Summary

- Snapshot in time of known pressures
- Supported by master plans and studies
- Varying levels of accuracy and probability
  - 1-5 years, 6-10 years, 11-20 years
- May be impacted by grant opportunities
- Future debt retirement will help create available funds for capital investment
- Fluid document meant to help inform financial planning
Conclusions and Recommendations

Draft 2019 Budget

- MPAC “Phase In” is not a Municipal Tax Rate Increase, it is an increase or decrease in Assessment due to MPAC’s 4 Year current value assessment (CVA) phase-in.
- 2019 is Year 3 in MPAC’s CVA’s phase-in
  – Decreases in assessment were realized in full during Year 1 (2017) of the assessment cycle.

Draft 2019 Budget

- Currently the budget as presented could be approved as a 0% Municipal Tax Rate increase.
  – $259,314 in additional Tax revenues would be generated due to CVA Phase-in and Growth
- Each additional 1.0% Municipal Tax Rate increase would generate an additional $90,012 in tax revenue.

Draft 2019 Budget

- Staff is recommending a 1.75% Municipal Tax rate increase which results in additional reserve contributions of $157,522 for levy cost centers.
  – Putting these additional revenues aside for 2019 and 2020 ($157,522 x 2 = $315,044), will cover approx. ½ the unplanned NSC Remediation costs.
  – Seek grant funding for other half where possible.

Draft 2019 Budget

- Inflation rates for consideration include:
  – 1.8% CPI (Ont. All items)
    • November 2017 – November 2018
  – 1.75% MTRI aligns closely with rate of inflation.
Impact of Municipal Tax Rate

- Additional taxation revenue will help:
  - Generate funds to assist with NSC Remediation
  - Bolster recovery of reserve fund balances related to the Downtown Revitalization project
  - Assist in bringing reserve and reserve fund balances to Council's minimum balances
  - Help address the gap between LRCF infrastructure requirements and funding over the 20 year forecast
  - Avoid the need for sharp increases in the future

What Impacts the Levy

2019 Municipal Tax Impact

<table>
<thead>
<tr>
<th>0% with CVA Phase-In</th>
<th>1.75% MTRI Increase</th>
<th>1.75% with CVA Phase-In</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Increase over 2018 Taxes</td>
<td>$42.26</td>
<td>$34.24</td>
</tr>
<tr>
<td>Monthly Increase over 2018 Taxes</td>
<td>$3.52</td>
<td>$2.85</td>
</tr>
</tbody>
</table>

*Calculated based on Assessed Value Avg Home of $231,500 and assumes a 1.18% Residential CVA Phase-In for 2019

1.75% Municipal Tax Rate Increase

<table>
<thead>
<tr>
<th>Municipal Tax Rate Increase</th>
<th>Additional Revenue</th>
<th>Annual Cost / Avg Home</th>
<th>Monthly Cost / Avg Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td>$0</td>
<td>$42.26</td>
<td>$3.52</td>
</tr>
<tr>
<td>0.50%</td>
<td>$45,006</td>
<td>$52.04</td>
<td>$4.34</td>
</tr>
<tr>
<td>1.00%</td>
<td>$90,012</td>
<td>$56.82</td>
<td>$4.55</td>
</tr>
<tr>
<td>1.50%</td>
<td>$135,019</td>
<td>$71.61</td>
<td>$5.97</td>
</tr>
<tr>
<td>1.75%</td>
<td>$157,522</td>
<td>$76.50</td>
<td>$6.37</td>
</tr>
<tr>
<td>2.00%</td>
<td>$180,025</td>
<td>$81.39</td>
<td>$6.78</td>
</tr>
</tbody>
</table>

1.75% Municipal Tax Rate Increase

- 1.75% MTRI equates to a $6.37/month increase for the Average Home with an Assessed Value of $231,500.

Overall Tax Rate

2019 Impact Applying CVA Phase-In and 1.75% Municipal Tax Rate

<table>
<thead>
<tr>
<th>Town</th>
<th>County</th>
<th>Education</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levy Rate</td>
<td>0.00899585</td>
<td>0.003694369</td>
<td>0.001700</td>
</tr>
<tr>
<td>% Impact</td>
<td>1.75%</td>
<td>2.00%</td>
<td>1.75%</td>
</tr>
<tr>
<td>Annual Estimated Increase</td>
<td>$70.50</td>
<td>$34.88</td>
<td>$8.50</td>
</tr>
<tr>
<td>Monthly Estimated Increase</td>
<td>$6.37</td>
<td>$2.91</td>
<td>$0.71</td>
</tr>
</tbody>
</table>

1 - County Rates are based on an estimated rate.
2 - Education rates are based on the 2018 Rates.
3 - Taxes calculated are based on Assessed Value Avg Home of $231,500 and assumes 1.18% Residential CVA Phase-In for 2019

Schedule of Deliberations

TUESDAY, FEBRUARY 19, 2019 at 5:00 PM
- 2019 Draft Operating Budget
- Carry Over from Prior Night

WEDNESDAY, FEBRUARY 20, 2019 at 5:00 PM
- 2019 Draft Capital Budget
- 2019 Long-Range Capital Forecast

Supporting Documents
Next Steps

- Deliberations – February 19 & 20, 2019
- Budget Approval – February 25, 2019
- LRCF – February 25, 2018
- County Sets Tax Ratios – by April 30, 2019
- Municipal Tax Rates – May, 2019

Questions?