



Minutes of Regular Council Meeting

December 10, 2018

6:30 PM

Town Hall, Council Chambers

Present:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Also Present:

Jennifer Morawiec, GM, Client Services/Treasurer
Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
John Steckly, GM, Operations
Jeff Crawford, Fire Chief
Estelle Moynes, Manager Finance & Support Services
Taylor Giffen, Operations Supervisor
Robin Paquette, Town Planner
Lindsay Wilson, Marketing & Economic Dev. Officer
Jennifer Glofcheski, Human Resources Officer
Gordon Gillespie, Engineering Officer Facilities/Civil
Emily Melanson, Client Services Admin. Assistant

Absent:

1. Call to Order

Mayor Walter Stack called the Council meeting to order at 6:30 PM and welcomed those present.

Mayor Walter Stack made some opening remarks congratulating his colleagues around the Council Table on being elected, and noting he was looking forward to a productive 4-year term of Council.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 381-18

Moved by Lynn Grinstead

Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, December 10, 2018 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

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6. Adoption of Minutes of Previous Meetings

Resolution No. 382-18

Moved by Ted Strike

Seconded by Dan Lynch

That the Minutes of the Regular and Special Meetings of Council listed under item 6 (a) & (b) on the agenda be adopted (Regular Meeting of Council – November 13, 2018; Special Meeting of Council – December 3, 2018).

Resolution CARRIED

7. Awards/ Delegations/ Presentations

a) Awards

i) Town Award – NeighbourLink Fountain

Mayor Walter Stack provided some background information on NeighbourLink Fountain, as the recipient of the Town Award, noting how deserving of an organization they are, to receive this recognition. Mayor Stack then read the certificate as presented:

"Members of Council of the Town of Arnprior are honoured on this 10th day of December to present the Town Award to NeighbourLink Fountain. From the lumber era to one of industrial manufacturing and technology the people of this small town have been committed to the true sense of community. What has made Arnprior strong over the years has been its people, hardworking dedicated people, willing to give both time and talent to enhance the quality of life within Arnprior. We congratulate you for the role you have played in creating a community in which all residents can feel a sense of pride."

On invitation of Mayor Stack, Lois Bogar and Robert Jones, members of the Board for NeighbourLink Fountain, accepted the award, expressing how honoured they are as an organization to receive the Town Award, and thanked Members of Council and the Town of Arnprior for this recognition.

b) Presentations

i) Nick Smith Centre Arena Remediation – Engineering Officer Facilities and Civil

The Engineering Officer, Facilities and Civil provided a presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

8. Public Meetings

a) Zoning By-law Amendment 3/18 – 10 Galvin Street (Fairgrounds) – Town Planner

Resolution No. 383-18 (6:46 pm)

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council move into a public meeting to consider the proposed amendment 3/18 to Comprehensive Zoning By-law No. 6875-18, regarding 10 Galvin Street, in accordance with Section 34 of the Planning Act, as amended.

Resolution CARRIED

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Mayor Stack called the meeting to order at 6:46 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Local Planning Appeal Tribunal requirements.

Staff advised that one written comment received prior to the meeting with regard to the fencing of the subdivision lands.

Robin Paquette, Town Planner, explained the amendment is being requested to amend the zone designations to permit the land uses associated with a Draft Plan of Subdivision (47-T-18004), being single detached residential units, semi-detached residential units and townhouse residential units, as well as a park block. Furthermore, the Fairview Crescent Park lands zoning would be amended from Residential One (R1) to Open Space (OS).

The effect of this amendment is to amend the zoning of the subject lands from Future Development (FD) to Residential Three – Holding (R3-h), Residential Four – Exception X – holding (R4*X-h) and Open Space (OS). The exception to the R4 provisions will allow for a 1.2m side yard setback, rather than the required 1.8m side setback, for the townhouse units. The holding provision will require a development agreement to be entered into prior to any development taking place.

The floor was opened to the public for comments, with the following comments being received:

- Graham and Janice McCausland – 1 Alan Bond Court, Arnprior
 - Concerned about not having enough traffic lights onto Daniel Street, and suggested another traffic light be installed, in addition to the Galvin Street Entrance, at Elizabeth Street.
 - Concerned about the location of the developers' model home, and the traffic this will cause, if located at the corner coming off of Thomas Street.
 - The Planner noted that is not included on the drawings provided to the Town, and the Town has not been made aware of where the Model Home was going to be placed.

The public meeting was declared closed at 7:01 p.m.

Resolution No. 384-18 (7:01 pm)

Moved by Dan Lynch

Seconded by Ted Strike

That Council resume to the Regular Meeting of Council.

Resolution CARRIED

9. Matters Tabled/Deferred/Unfinished Business

a) Notice of Motion – CAO Recruitment Process

Resolution No. 385-18

Moved by Dan Lynch

Seconded by Ted Strike

Whereas the planned last day of employment of the Town's CAO is January 4, 2019; and

Whereas on August 27, 2018, Council received a report dealing with the hiring of a new CAO;

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Therefore Be It Resolved That the CAO Hiring Committee be composed of the whole of Council, with the assistance, advice and general coordination of the Human Resources Officer and with the attendance of the Town Clerk to record the Closed Session proceedings of Council pursuant to Sections 238 (1) and 239 (2) of the Municipal Act.

Resolution LOST

Discussion ensued among Members of Council resulting in the following motions:

Resolution No. 386-18

Moved by Walter Stack

Seconded by Lynn Grinstead

That the CAO Hiring Committee be composed of three (3) Members of Council, with the assistance, advice and general coordination of the Town of Arnprior Human Resources Officer, the County of Renfrew Human Resources Officer, and the County of Renfrew recently retired Chief Administrative Officer.

Resolution CARRIED

Resolution No. 387-18

Moved by Dan Lynch

Seconded by Lisa McGee

That the following Members of Council be appointed to the CAO Hiring Committee:

- Mayor Walter Stack
- Councillor Ted Strike, and
- Councillor Chris Toner

Resolution CARRIED

b) CAO Recruitment Strategy and Process

Mayor Walter Stack noted this previous report was provided for information purposes.

10. Staff Reports

a) CAO Recruitment Campaign – Human Resources Officer

Resolution No. 388-18

Moved by Dan Lynch

Seconded by Lisa McGee

That Council receive report 18-12-10-01 as information; and

That Council receive the list of recommended candidates in Closed Session this evening; and

That Council direct the HRO to contact the recommended candidates to secure them for Stage 1 interviews with the CAO Recruitment Committee for the week of January 7th, 2019; and

That Council direct the HRO to engage Caliper for a comprehensive candidate personality profile analysis as outlined herein.

Report and Resolution AMENDED

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The Human Resources Officer provided an overview of the report, and responded to questions.

Resolution No. 389-18

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council amend the CAO Recruitment Campaign Resolution No. 388-18 to strike paragraphs three (3) and four (4).

Resolution CARRIED

Resolution No. 390-18

Moved by Lisa McGee

Seconded by Tom Burnette

That Council receive report 18-12-10-01 as information; and

That Council receive the list of recommended candidates in Closed Session this evening;

Report and Resolution CARRIED As Amended

b) Appeal to Comprehensive Zoning By-law 6875-18 (Campanale Homes) – Town Planner

Resolution No. 391-18

Moved by Lynn Grinstead

Seconded by Ted Strike

That Council give the appellant, Campanale Homes, notice under clause 34(20.2)(a) of the *Planning Act*, of its intention to use dispute resolution techniques to attempt to resolve the appeal filed to By-law 6875-18.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

c) Zoning By-law Amendment 4/18 192 Harrington Street – Town Planner

Resolution No. 392-18

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council receives an application for amendment to Zoning By-law No. 6875-18, for 192 Harrington Street, to amend the zone designation from Institutional (I) to Residential Two (R2) to permit a multi-unit residential use; and

That pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, January 14th, 2019, regarding the proposed amendment, to allow for public review and comment.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

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d) Zoning By-law Amendment 5/18 50 John Street North – Town Planner

Resolution No. 393-18

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council receives an application for amendment to Zoning By-law No. 6875-18, for 50 John Street North, to amend the zone designation from Downtown – Commercial/Residential (D-CR) to Downtown – Commercial/Residential – Exception XX (D-C/R*XX) to permit alkaline hydrolysis, a flameless form of cremation, within the existing funeral home; and

That pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, January 14th, 2019, regarding the proposed amendment, to allow for public review and comment.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

e) Occupational Health and Safety Statement – Human Resources Officer

Resolution No. 394-18

Moved by Lynn Grinstead

Seconded by Ted Strike

That Council adopt a by-law approving the annual Occupational Health and Safety Policy written statement for the Corporation of the Town of Arnprior.

Report and Resolution CARRIED

The Human Resources Officer provided an overview of the report and responded to questions.

f) 2019 Draft Calendar of Council and Committee Meetings – Town Clerk & Deputy Clerk

Resolution No. 395-18

Moved by Lynn Grinstead

Seconded by Ted Strike

That Council receive Report Number 18-12-10-06 and the attached Draft 2019 Calendar of Council and Committee Meetings; and

That Council approve the January 2019 Regular Council Meetings to be held on January 14, 2019 and January 28, 2019; and

That Council approve the Final 2019 Calendar of Council and Committee Meetings at the January 28, 2019 Regular Council Meeting.

Report and Resolution CARRIED

11. Committee Reports and Minutes

None

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12. Notice of Motions

None

13. Reeve's & County Councillor's Report from County Council

Former Reeve's Report (reported on the last meeting of County Council as we transition to the new County Councillor role):

- Former Reeve, Walter Stack provided background information for the following County Council Meeting, filing the total report in the Clerk's Office for review by Members of the Public.
 - Renfrew County Council Meeting – November 28, 2018

The new County Councillor reported on the following items from Renfrew County:

- On November 28, 2018, a County of Renfrew resident, Mr. Art Jamieson was presented the very prestigious Governor Generals Volunteer Medal.
- December 18, 2018 was the Inaugural meeting of Renfrew County Council, for swearing in of County Council Members, including the election of the 2019 Warden. Two nominees' were presented, being Mayor Jennifer Murphy (Eganville -incumbent) and Mayor Tom Peckett (Township of McNab\Braeside).
- On January 16, 2019 an orientation session is being held at Miramichi Lodge in Pembroke.
- On January 17, 2019 an orientation session is being held at Bonnechere Manor in Renfrew.
- County Council Budget Meetings are being held on January 23rd and 24th, 2019.
- The next Regular County Council Meeting is on January 30, 2019.

14. Correspondence & Petitions

a) Correspondence Package No. I-18-DEC-19

Resolution No. 396-18

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the Correspondence Package No. I-18-DEC-19 be received as information and filed accordingly.

Resolution CARRIED

County Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-DEC-19, noting the following:

- Item #1 – Page 16 – Correspondence from Province of Ontario – Ministry of Indigenous Affairs – Settlement of Williams Treaties Land Claim
 - Canada, Ontario and Williams Treaties First Nation reach a negotiated settlement agreement for Alderville Litigation. Terms include:
 - Financial compensation of 1.1 Billion (666 million Federal and 444 million from Ontario (your tax dollars))
 - An entitlement for each of the seven nations to purchase an additional 11000 acres of land for their reserve

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- Recognition of treaty harvesting rights
 - A commitment by the Federal and Ontario government to provide an oral and written statement of apologies to the Williams Treaty Nations.
- Item #4 – Page 45 – Correspondence from Rural Ontario Municipal Association (ROMA) – Call for Nominations (2019-2023)
 - ROMA Board of Director Call for Nominations. Council members interested in being nominated for this Board have a deadline of 12:00 pm on December 31, 2018 which includes a resolution from Council.
- Item #6 – Page 50 – Correspondence from Ville de Gatineau – Thank you
 - Letter from the Mayor of Gatineau, Ms. Maxine Pedneaud-Jobin expressing gratitude for the support in dealing with the Tornado that hit them on September 21, 2018.
- Item #9 – Page 82 – AMO – Watch File – November 22, 2018
 - In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted that staff have not yet participated in the Municipal Indigenous Relations 201 webinar, but will look for a similar webinar in the future.
 - In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted that the Planner, Town Clerk, Deputy Clerk, as well as a representative from By-law Enforcement participated in the webinar on Cannabis Retail Industry and Licencing.
 - In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted the Land Use Planning course outlined in the correspondence package is designed for new Council Members or new staff, at a cost of \$200 and is a half day in length. Staff believe the closest location is Kingston. The Town Planner is well versed in this topic, but will download the free web version of the course in January, 2019. The Town Planner, is always available to talk to any Council Member who has a question about planning.
- Item #9 – Page 83 – AMO – Watch File – November 22, 2018
 - In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted staff is aware of the July 1st, 2019 deadline for the LAS 5-year energy plan, and are working towards updating the Town's plan. The Town currently has a subscription for the LAS Energy Planning Tool and staff have attended the LAS workshops in the past.
 - The 2019 AMO Annual General Meeting is taking place in Ottawa on August 18 – 21, 2019. This is a great opportunity for Council Members to attend as it is close to home
- Item #9 – Page 85 – AMO – Watch File – November 29, 2018
 - In response to County Councillor Lynch the General Manager, Client Services/Treasurer noted staff has not provided a submission as of yet for the provincial government public consultation about increasing the Housing Supply in Ontario. However, there is a comprehensive on-line survey on the Provincial website that staff will use to provide feedback and Council is also encouraged to add their voice to the process. If Council would like staff to submit on their behalf, please contact the Planner.

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15. Bylaws/ Resolutions

a) **By-laws**

Resolution No. 397-18

Moved by Dan Lynch

Seconded by Ted Strike

That the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6887-18 – Ontario Infrastructure and Lands Corporation (OILC) Agreement
- ii) By-law No. 6888-18 – Occupational Health and Safety Statement
- iii) By-law No. 6889-18 – Repeal By-law No. 6132-12 and 6101-12, Appointment of CAO and Deputy Clerk

Resolution CARRIED

16. Announcements

County Councillor Dan Lynch made the following announcements:

- Thank you to the hospital and fire department for bringing Santa on time to the Annual Tree Lighting at the Arnprior Hospital, there was a great turn out.

Mayor Walter Stack made the following announcements:

- Thank you to staff for their efforts at this year's Inaugural Meeting of Council.
- This year's tree lighting at the Arnprior Hospital was very well done.

Councillor Ted Strike requested the Fire Chief provide an update on the new Quint Truck:

- The Fire Chief noted the new Quint Truck is scheduled to arrive on Thursday, with a full day of orientation to take place that day with the full time staff. Further training for all firefighters will take place in the new year, with the truck being in full use on January 6, 2019.
- The Fire Chief noted that a ribbon cutting will be set up for Members of Council to attend this week.

17. Media Questions

Derek Dunn or Metroland Media inquired as to the catchment area the new cremation service will be offered to. The Planner noted that staff has not been made aware of the exact catchment area, however, given the fact that there are not many other areas who offer this service, the area likely will be significant.

18. Closed Session

Resolution No. 398-18 (8:29 pm)

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council move into closed session regarding One (1) matter pursuant to Section 239(2) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal or local board employees (CAO Recruitment).

Resolution CARRIED

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Resolution No. 399-18

Moved by Chris Toner

Seconded by Lynn Grinstead

That Council resume to Open Session.

Resolution CARRIED

Resolution No. 400-18

Moved by Tom Burnette

Seconded by Ted Strike

That Council authorize the CAO Recruitment Committee to further review the recommended candidates, as detailed in the closed session, and proceed to the first phase of the interview process.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 401-18

Moved by Dan Lynch

Seconded by Tom Burnette

That By-law No. 6900-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on December 10, 2018 be and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 402-18

Moved by Lynn Grinstead

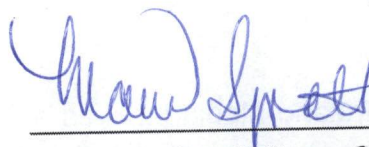
Seconded by Tom Burnette

That this meeting of Council be adjourned at 8:55 pm.

Resolution CARRIED



Walter Stack, Mayor



Maureen Spratt, Town Clerk



Nick Smith Centre, Arena Remediation

Gordon Gillespie, Engineering Officer

Regular Council Meeting – Monday, December 10, 2018

Background

- *Week of August 6, 2018:*
 - NSC staff noted esthetic damage to drywall finishes forming the upper portion of the south demising wall of Arena A (likely puck damage).
 - During repairs to the affected area, Staff observed wet materials and suspect mould growth in the damaged area. Review by Facility Management and Engineering Staff confirmed these suspicions.
 - Engineering Staff promptly retained environmental consulting experts Pinchin Ltd. to assess, test and provide findings and recommendations.



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Background

- *Tuesday, August 14, 2018:*
 - Pinchin performed a site assessment which included measurements of temperature, relative humidity, material moisture content and collection of both bulk and air samples for laboratory analysis.
- *Thursday, August 16, 2018:*
 - Preliminary findings and laboratory results, as available, were delivered to the Town.
 - Pinchin confirmed the presence of concealed mould growth on the backside of drywall wall finishes in Arena A and Arena B.



Background

- *Thursday, August 16, 2018 (cont'd):*
 - **All indoor spore trap mould air sample results identified mould spores of similar type and of lesser concentration than the outdoor reference sample, indicating that indoor air quality was not being negatively impacted by mould growth at the time of testing.**
 - Laboratory results were posted at all access points to the two arenas, displayed as a means of notifying facility occupants/users and the public.



Background

- In consultation with Pinchin, it was determined that the absence of a negative impact to indoor air quality would allow the Town to defer remediation.
- Pinchin recommended interim measures should include seasonal testing of indoor air quality to ensure continued absence of elevated airborne mould spore concentrations.
- *Friday, August 17, 2018:*
 - At a special meeting staff briefed Council on the findings. Council opted to continue air monitoring and directed staff to develop a remediation strategy.



Background

- *September 2018:*
 - Staff retained Pinchin to conduct monthly air quality testing, exceeding Pinchin's recommendations, with results continuing to be posted at the building for public information.
- **Results of spore trap mould air samples collected in September, October and November 2018 indicate indoor air quality continues to be acceptable.**



Background

- Pinchin and Town Staff are of the opinion that the mould growth and wet materials identified were likely caused by elevated relative humidity and water infiltration via historic roof defects.
- Staff have prepared a recommended strategy which will be included in the draft 2019 Capital Budget and LRCF.



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Strategy

- 2019 - Continue air monitoring program.
- 2019 - Prepare “Shelf Ready” remediation tender documents (\$25,000).
 - By preparing Shelf Ready Tender Documents the Town will be able to proceed sooner if grants are available or should conditions degrade triggering need for earlier remediation.
- 2019 - Pursue potential grants for project



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Strategy

- 2020 - Undertake full remediation during an extended spring shut down
 - Estimated cost \$600,000 to \$700,000
 - Extended shut down 8-10 weeks may impact spring/summer arena programming



Questions?



• WHERE THE RIVERS MEET •

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