



Minutes of Regular Council Meeting

November 13, 2018

6:30 PM

Town Hall, Council Chambers

**Present:**

Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Frank Dugal

**Also Present:**

Michael Wildman, CAO  
Jennifer Morawiec, GM, Client Services/Treasurer  
Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
John Steckly, GM, Operations  
Jeff Crawford, Fire Chief  
Estelle Moynes, Manager Finance & Support Services  
Graeme Ivory, Manager of Recreation  
Taylor Giffen, Operations Supervisor  
Robin Paquette, Town Planner  
Lindsay Wilson, Marketing & Economic Dev. Officer  
Jennifer Glofcheski, Human Resources Officer

**Absent:**

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Adoption of Agenda

Resolution No. 358-18

Moved by Dan Lynch

Seconded by Tom Burnette

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Tuesday, November 13, 2018 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 359-18

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** the Minutes of the Regular and Special Meetings of Council listed under item 6 (a) - (c) on the agenda be adopted (Regular Meeting of Council – October 9, 2018; Special Meetings of Council – October 9, 2018 & October 29, 2018).

Resolution CARRIED

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### 7. Awards/ Delegations/ Presentations

#### a) **Presentations**

##### i) **CIP Application 106 Daniel Street North – Marketing & Economic Development Officer**

The Marketing & Economic Development Officer provided a presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

### 8. Public Meetings

None

### 9. Matters Tabled/Deferred/Unfinished Business

None

### 10. Staff Reports

#### a) **Zoning By-law Amendment 3/18 Fairgrounds Subdivision –Town Planner**

##### Resolution No. 360-18

Moved by Dan Lynch

Seconded by Walter Stack

**That** Council receives an application for amendment to Zoning By-law No. 6875-18, for being the Fairgrounds Subdivision lands, to amend the zone designation to permit land uses associated with a Draft Plan of Subdivision, as detailed in this report and the Fairview Crescent Park lands, to amend the zone designation from Residential One (R1) to Open Space (OS); and

**That** pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, December 10th, 2018, regarding the proposed amendment, to allow for public review and comment.

Report and Resolution CARRIED

The Town Planner provided an overview of the report, and responded to questions.

#### b) **Plan of Subdivision 47-T-14002 Revision Madawaska Boulevard Subdivision**

##### **Madawaska Regional Inc. Part Lots 1&2, Conc. C&D, Arnprior – Town Planner**

##### Resolution No. 361-18

Moved by Dan Lynch

Seconded by Tom Burnette

**That** Council receives on circulation from the County of Renfrew the Redline Revision of the Draft Approved Plan of Subdivision for Madawaska Boulevard (47-T-14002); and

**That** Council approve the revised conditions of draft approval as outlined in this report.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

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### c) Biannual Financial Update (October 2018) – GM Client Services/Treasurer & Manager Finance and Support Services

Resolution No. 362-18

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** Council receive report number 18-11-13-03 as information.

Report and Resolution CARRIED

The General Manger Client Services/Treasurer and Manager Finance and Support Services provided an overview of the report and responded to questions.

### d) Nick Smith Centre (NSC) Facility and Program Evaluation Results - GM Client Services/Treasurer & GM, Operations

Resolution No. 363-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council receive report 18-11-13-04 as information.

Report and Resolution CARRIED

The General Manger Client Services/Treasurer and General Manager, Operations provided an overview of the report and responded to questions.

### e) Comprehensive Commemorative Naming Policy – Deputy Clerk

Resolution No. 364-18

Moved by Dan Lynch

Seconded by Walter Stack

**That** Council receives Report Number 18-11-13-05; and

**That** Council adopt a by-law repealing and replacing Commemorative Naming Policy for Municipal Parks, Streets and Facilities By-law No. 5119-03, as amended, with the Comprehensive Commemorative Naming Policy, included on this evening's Council Agenda; and

**That** Council amend Schedule A – Administration & Finance Fees of the User Fees and Charges By-law No. 6837-18 to reflect the following:

Description	Fee
Commemorative Naming Plaque, Signage, and/or purchase of Minor Asset (Bench/Tree)	Cost Recovery +5%

Report and Resolution CARRIED

The Deputy Clerk provided an overview of the report and responded to questions.

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### 11. Committee Reports and Minutes

None

### 12. Notice of Motions

#### a) **CAO Hiring Committee – To be considered at the next Regular Meeting of Council**

Moved by Dan Lynch

**Whereas** the planned last day of employment of the Town's CAO is January 4, 2019; and

**Whereas** on August 27, 2018, Council received a report dealing with the hiring of a new CAO;

**Therefore Be It Resolved That** the CAO Hiring Committee be composed of the whole of Council, with the assistance, advice and general coordination of the Human Resources Officer and with the attendance of the Town Clerk to record the Closed Session proceedings of Council pursuant to Sections 238 (1) and 239 (2) of the Municipal Act.

### 13. Reeve's Report from County Council

Reeve Walter Stack provided information from the following County of Renfrew Meeting(s), with the information presented being available in the Deputy Clerk's Office for review by the public:

- Algonquin Trail Advisory Committee – November 7, 2018
- County of Renfrew County Meeting – October 31, 2018
  - Reeve Stack noted the County has taken a legal position, in relation to their Official Plan review, to not accept the Provincial Policy Statement, on issues with the strict development guidelines surrounding rural communities. The position is that the Province leaves rural communities with little to no development opportunities in the Provincial Policy Statement, and this is not fair to those communities and their economic development and future potential. The County is trying to work with the Province to come up with a solution.
- Finance and Administration Committee – October 19, 2018
- Social Services Committee – October 18, 2018

### 14. Correspondence & Petitions

#### a) **Correspondence Package No. I-18-NOV-18**

Resolution No. 365-18

Moved by Lynn

Seconded by Ted

**That** the Correspondence Package No. I-18-NOV-18 be received as information and filed accordingly.

Resolution CARRIED

Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-NOV-18, noting the following:

- Item #2 – Page 16 – Correspondence from the Ministry of Community Safety and Correctional Services – Repeal Firefighter Certification Regulation

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- The Ministry of Community Safety and Correctional Services, effective October 5, 2018 has appealed the decision for the Firefighter Certification Regulation.
- Item #3 – Page 17 & 22 – Correspondence from the County of Renfrew – Algonquin Trail-Trailhead Parking & Warden’s Community Service Awards
  - In response to Councillor Lynch the CAO noted staff have not yet met with the County official to discuss a committed place for the parking of snowmobiles or other recreational vehicles. It is understood that the County will be looking to schedule a meeting in the near future.
  - County of Renfrew Warden Community Service Award is now accepting nominations for recognizing individuals, not for profit organization, and for profit companies who have improved and strengthened the quality of life we enjoy in the valley. The deadline to submit a nomination is November 15, 2018.
- Item #5 - Page 26 – Correspondence from St. Joseph’s Catholic School – Donation – Annual Christmas Raffle
  - In response to Councillor Lynch the CAO noted that staff will notify St. Joseph’s Catholic School of our policy dealing with donations.
- Item #7 - Page 29 – Correspondence from the City of Ottawa – Thank you
  - Thank you to Mayor Jim Watson for his kind letter dealing with our donation.
- Item #14 – Page 63 & 65 – AMO Watch Files (October 18 & 25, 2018)
  - In response to Councillor Lynch the CAO noted staff did not participate in the LAS Road and Sidewalk Assessment Service webinar on October 30, 2018 or the Asset Management webinar on October 31, 2018, as staff has participated in webinars on similar topics last year.
  - AMO AGM and Conference is being held in Ottawa from August 18 – 21, 2019. This is an excellent opportunity for Municipal Council Members to attend, as it is local.
  - ROMA Matters is scheduled for January 27 – 29, 2019 at the Sheraton Centre in Toronto. Another opportunity for Municipal Council Members to attend.
  - In response to Councillor Lynch staff has already completed the AMO and Solutions Notaris webinar. This technology is not something that the Town is using at this time, but may be something to look at in the future.

Mayor David Reid referred to item #1 – Page 7-8 – Correspondence from the Province of Ontario – Flu Shot Now Available, from the Correspondence Package No. 1-18-NOV-18, noting the following:

- The Flu Shot is now available for anyone in the Province of Ontario, through your doctor, nurse practitioner, and in most cases local pharmacies and public health units.

### **b) Correspondence Package No. A-18-NOV-17**

Resolution No. 366-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** the Correspondence Package No. A-18-NOV-17 be received and that the recommendations outlined be brought forward for Council’s consideration.

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Resolution CARRIED

### Resolution No. 367-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior & District Quilters' Guild.

**Whereas** the Bi-Annual Quilt Show generally attracts over 300 people per day to the event generating an estimated economic impact of \$28,759 in accordance with the MTCS Tourism Regional Economic Impact Model; and

**Whereas** proceeds from the event are used for supplies for creating fundraising quilts including a major quilt for the Arnprior Regional Health at their annual Maritime Night; and

**Therefore Be It Resolved That** Council approve the request for waiving the community hall and arena rental fees (approximate value of \$3,075.36) for the 7th Biannual Quilt Show, on the last weekend of April 2019 (April 27th -28th); and

**Further That** the Arnprior & District Quilters' Guild be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

### Resolution No. 368-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior Optimist Club; and

**Further That** Council approve the request for waiving the community hall, pool, and arena rental fees (approximate value of \$7,440.93) for the Annual Optimist Winter Carnival, on January 12th – 19th, 2019, at the Nick Smith Centre.

**Further That** the Arnprior Optimist Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

### Resolution No. 369-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council of the Corporation of the Town of Arnprior receive the correspondence from the Spirit of 69 Brass Ensemble.

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**Whereas** the Town of Arnprior Recreation Master Plan recommendation #23 indicates the Town will “work with Arnprior’s arts and culture leaders to increase art and culture based recreation opportunities, e.g. Spirit of 69 Brass Band.”

**Therefore Be It Resolved That** Council approve of the request to waive the community hall rental fees (approximate annual value of \$960.00) for the Spirit of 69 Brass Ensemble to practice, one Sunday per month from 7-9 pm, subject to revenue generating bookings; and

**Further That** the Spirit of 69 Brass Ensemble be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the booking.  
Resolution CARRIED

### Resolution No. 370-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**Whereas** the Town of Arnprior wishes to partner with the County of Renfrew Economic Development Services to host a 2018 Job Fair at the Nick Smith Centre this fall; and

**Whereas** the County of Renfrew requested the use of the Nick Smith Centre Community Hall to host the event.

**Therefore Be It Resolved That** Council approve the request for waiving the community hall rental fees (approximate value of \$350.00) for a County of Renfrew Job Fair, on November 29, 2018, at the Nick Smith Centre.

Resolution CARRIED

### Resolution No. 371-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council of the Corporation of the Town of Arnprior receive the correspondence from Arnprior-Braeside-McNab Seniors At Home Program; and

**Further That** Council approve the request for waiving the community hall rental fees (approximate value of \$350.00) for their Christmas Craft, Bake and Business Fair, on November 24, 2018, at the Nick Smith Centre.

**Further That** Arnprior-Braeside-McNab Seniors At Home Program be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

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### 15. Bylaws/ Resolutions

#### a) **By-laws**

##### Resolution No. 372-18

Moved by Dan Lynch

Seconded by Tom Burnette

**That** the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6880-18 – Amendment to By-law 6189-13, as amended – Procurement Policy (Disposal of Surplus Equipment)
- ii) By-law No. 6881-18 – Part Lot Control (Campanale)
- iii) By-law No. 6882-18 – Amend User Fees and Charges
- iv) By-law No. 6883-18 – CIP –106 Daniel Street
- v) By-law No. 6884-18 – Comprehensive Commemorative Naming Policy

Resolution CARRIED

### 16. Announcements

Councillor Dan Lynch made the following announcements:

- On behalf of Veterans and their families thank you: His Worship and Reeve, as well as any others, for attending this year's Remembrance Ceremonies which marked the 100<sup>th</sup> Anniversary of the end of World War I.
- Congratulations to the new Mr. Gas, now open on Daniel Street. Looks great when entering in to Arnprior. We wish you all the best.
- On November 17, 2018 there are a number of Bake Sales and dinners including:
  - The Bake Sale by the Lionette's at the Arnprior Public Library,
  - the Bake Sale at the Arnprior Legion Hall; and
  - the Anglican Church is hosting a chicken a la king supper.
- As this is the last meeting of the present day Council we the "Council of the Day" have a memento for Mayor Reid and Councillor Dugal. We wish you all the best in your future endeavours. Councillor Lynch presented both Mayor David Reid and Councillor Frank Dugal with a gift on behalf of the Council.

Mayor David Reid made the following announcements:

- Condolences to the Family and Friends of former Mayor Taylor Fitzpatrick who passed away on October 30, 2018. A tribute to Mr. Fitzpatrick will take place on Saturday, November 17<sup>th</sup> at the Pilon Family Chapel.
- Tonight's meeting is my last as Mayor and I would like to take this opportunity to thank all Members of Council and Staff for a great eight years. It has been wonderful working with each and every one of you. To staff and volunteers, you are all exceptional. To Lisa McGee, Chris Toner, and all returning Members of Council, congratulations, and I wish you all the best in your upcoming term of Council.

### 17. Media Questions

None



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### 18. Closed Session

#### Resolution No. 373-18 (8:18 pm)

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** Council move into closed session regarding Three (3) matters:

- One (1) matter to discuss a personal matter about an identifiable individual including municipal or local board employees pursuant to Section 239 (2)(b) of the Municipal Act, 2001 (Town Award);
- One (1) matter to discuss a personal matter about an identifiable individual including municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239 (2)(b)&(e) of the Municipal Act, 2001 (Insurance Claim); and
- One (1) matter to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose pursuant to Section 239 (2)(f) (Bequest).

Resolution CARRIED

#### Resolution No. 374-18

Moved by Lynn Grinstead

Seconded by Ted Strike

**That** Council resume to Open Session.

Resolution CARRIED

#### Resolution No. 375-18

Moved by Walter Stack

Seconded Dan Lynch

That Council authorize staff to proceed with disclaiming a bequest to the Town.

Resolution CARRIED

#### Resolution No. 376-18

Moved by Frank Dugal

Seconded by Ted Strike

That Council approve of awarding the 2018 Town Award to NeighbourLink Fountain, to be presented to the organization on December 10, 2018.

Resolution CARRIED

### 19. Confirmatory By-Law

#### Resolution No. 377-18

Moved by Dan Lynch

Seconded by Tom Burnette

**That** By-law No. 6885-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 13, 2018 be and it is hereby enacted and passed.

Resolution CARRIED

### 20. Adjournment

#### Resolution No. 378-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

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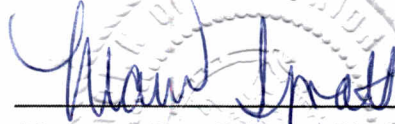
**That** this meeting of Council be adjourned at 8:48 pm.

Resolution CARRIED



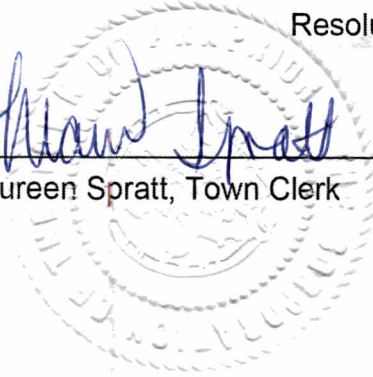
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Walter Stack, Mayor



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Maureen Spratt, Town Clerk





# CIP Application 106 Daniel Street

Lindsay Wilson, MEDO

Council Meeting- Tuesday, November 13, 2018

## Proposed Project

- 106 Daniel Street North
- Install siding, fascia and soffit to back of building.
- Back of building is now exposed to vehicles and pedestrians along Elgin Street.



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## General Eligibility Criteria

- ✔ Application submitted prior to commencing
- ✔ Applicant is owner or tenant of the property
- ✔ Within designated CIP area
- ✔ No outstanding tax arrears/good standing
- ✔ Complete application form & materials
- ✔ Work is in accordance with Town regulations
- ✔ Land use is in conformity with OP and zoning



## General Eligibility Criteria

- ✔ Application must take place before any permits or approvals are applied for.
- ✔ Any exterior changes must meet Urban Design Guidelines (Appendix A)
- Work must be consistent with application
- ✔ The total of combined grants and rebates must not exceed total project costs.



## Façade Improvement



## Façade and Property Improvement Program

- ✓ Meets General Eligibility Requirements
- ✓ Front, Sidewall and Rear façade restorations or property improvement.

Total cost of project \$15,085

Eligible for grant up to \$5,000



## Recommendation

- Down Town Revitalization is a key objective of the Town's Strategic Plan – this application helps achieve this objective.
- The improvement to this downtown building will assist with the overall revitalization of the Downtown.
- A grant for \$3,771 under the Façade and Property Improvement program. Received a grant for \$2,500 in 2014.



## Funding

Total cost of recommendation: \$3,771

Funded from the CIP Grants Operating Account

- \$14,587 remains of uncommitted funds in 2018 CIP Grants Budget, therefore if approved the remaining balance would be \$10,816.



# Questions?



• WHERE THE RIVERS MEET •

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