

**Town of Arnprior**  
**Regular Meeting of Council**  
**Agenda**  
**Monday, December 10, 2018**  
**6:30 pm**  
**Council Chambers, Town Hall**  
**105 Elgin Street West, Arnprior, ON**

1. Call To Order

2. Roll Call

3. Adoption of Agenda (Additions/Deletions)

4. Disclosures of Pecuniary Interest

5. Question Period

6. Adoption of Minutes of Previous Meeting(s) (except Minutes of Closed Session(s))

- a) **Regular Meeting of Council – November 13, 2018**..... 1-10
- b) **Special Meeting of Council – December 3, 2018**..... 11-12

7. Awards/Delegations/Presentations

- a) Awards
  - i) Town Award – NeighbourLink Fountain
- b) Presentations
  - i) **Nick Smith Centre Arena Remediation**, Engineering Officer, Facilities and Civil.....13-17

7. Public Meetings

- a) **Zoning By-law Amendment 3/18 10 Galvin Street (Fairgrounds)**.....18-25

9. Matters Tabled/Deferred/Unfinished Business

- a) **Notice of Motion – CAO Recruitment Process**  
Moved by Dan Lynch

**Whereas** the planned last day of employment of the Town's CAO is January 4, 2019;  
and

**Whereas** on August 27, 2018, Council received a report dealing with the hiring of a new CAO;

**Therefore Be It Resolved That** the CAO Hiring Committee be composed of the whole of Council, with the assistance, advice and general coordination of the Human Resources Officer and with the attendance of the Town Clerk to record the Closed Session proceedings of Council pursuant to Sections 238 (1) and 239 (2) of the Municipal Act

- b) **CAO Recruitment Strategy and Process**  
**August 27, 2018 Report, as amended**.....26-36

**August 27, 2018 Amended Resolution:**

**That** Council approve the attached CAO Job Description; and

**That** Council approve the CAO Recruitment Strategy & Process Outline including the recommended posted salary as outlined in the report, up to and including November 2018, and following, the new Council will reconsider and finalize the remainder of the recruitment process and strategy; and

**That** the CAO be authorized to proceed with the steps outlined herein.

**10. Staff Reports**

- a) Report submitted by the Human Resources Officer  
 Regarding **CAO Recruitment Campaign**.....37-42
- b) Report submitted by the Planner  
 Regarding **Appeal to Comprehensive Zoning By-law 6875-18**....43-45
- c) Report submitted by the Planner  
 Regarding **Zoning By-law Amendment 4/18 (192 Harrington Street)**.....46-51
- d) Report submitted by the Planner  
 Regarding **Zoning Bylaw Amendment 5/18 (50 John Street North)**.....52-58
- e) Report submitted by the Human Resources Officer  
 Regarding **Occupational Health and Safety Statement** .....59-61
- f) Report submitted by the Deputy Clerk & Town Clerk  
 Regarding **2019 Draft Calendar of Council and Committee Meetings** .....62-67

**11. Committee Reports and Minutes**

**12. Notice of Motions**

**13. Reeve’s Report from County Council**

**14. Correspondence & Petitions**

- a) Correspondence Package I-18-DEC-19 ..... (distributed separately)

**15. By-Laws/Resolutions**

**a) By-laws**

- i) **By-law No. 6887-18** – Ontario Infrastructure and Lands Corporation (OILC) Agreement.....68-94
- ii) **By-law No. 6888-18** – Occupational Health & Safety Statement...95-96
- iii) **By-law No. 6889-18** – Repeal By-law No. 6132-12 and 6101-12, Appointment of CAO and Deputy Clerk.....97

**16. Announcements**

**17. Media Questions**

**18. Closed Session**

One (1) matter pursuant to Section 239(2) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal or local board employees (CAO Recruitment).

**19. Confirmatory By-Law**

By-law No. 6900-18 By-law to Confirm the Proceedings of Council

**20. Adjournment**

Full Distribution: Council, C.A.O., Town Clerk, Deputy Clerk, General Manager Client Services, Treasurer, General Manager, Operations, Fire Chief, Director of Recreation, Museum Curator, Chief Librarian, Deputy Fire Chief, Human Resources Officer, IT Support Coordinator, Chief Building Official, Planner, Marketing and Economic Development Officer, Engineering Officer, Environmental Engineering Officer, Engineering Officer, Facilities/Civil, Fire Prevention/Protection Officers, Public Works Supervisor, Water/Wastewater Supervisor, Operations Supervisor, Pool/Program Supervisor

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The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's Website at [arnprior.ca](http://arnprior.ca). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.