Minutes of Regular Council Meeting
May 14, 2018
6:30 PM
Town Hall, Council Chambers

Present:
Mayor David Reid
Councillor Ted Strike
Councillor Dan Lynch
Councillor Lynn Grinstead
Councillor Frank Dugal
Councillor Tom Burnette

Absent:
Reeve Walter Stack

Also Present:
Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, GMCS/Treasurer
Kaila Zamojski, Deputy Clerk
John Steckly, GM, Operations
Jeff Crawford, Fire Chief
Estelle Moynes, Manager of Finance & Support Services
Graeme Ivory, Manager of Recreation
Robin Paquette, Town Planner
Jay Koch, Pool & Programs Supervisor

1. Call to Order
Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call
The roll was called, with all Members of Council being present except Reeve Walter Stack.

3. Adoption of Agenda
Resolution No. 162-18
Moved by Lynn Grinstead
Seconded by Ted Strike

Be It Resolved That the amended agenda for the Regular Meeting of Council dated Monday, May 14, 2018 be adopted, with the addition of a resolution for “Arnprior Wheels” Car-Truck-Bike Show” under item 15(b)(i).

Resolution CARRIED as amended

4. Disclosures of Pecuniary Interest
None

5. Question Period
None

6. Adoption of Minutes of Previous Meetings
Resolution No. 163-18
Moved by Tom Burnette
Seconded by Dan Lynch

That the Minutes of the Regular & Special Meetings of Council listed under item 6 a & b on the agenda be adopted (Regular Meeting of Council – April 23, 2018; Special Meeting of Council – April 26, 2018).

Resolution CARRIED
7. **Awards/ Delegations/ Presentations**
   
   a) **Presentations**
      
      i) **“Arnprior Wheels” Car-Truck-Bike Show – Pool & Programs Supervisor**
      
      The Pool & Programs Supervisor and Brian Estabrooks, Coordinator of the “Arnprior Wheels” Car-Truck-Bike Show provided a presentation on this event, attached as Appendix A and forming part of these minutes, and responded to questions.
      
      ii) **2018 User Fees and Charges Review – General Manager, Client Services/Treasurer**
      
      The General Manager, Client Services/Treasurer provided a presentation on the 2018 User Fees and Charges By-law, attached as Appendix B and forming part of these minutes, and responded to questions.
      
      iii) **Renfrew County Algonquin Trail 2018 OMCC- Arnprior – General Manager, Operations**
      
      The General Manager, Operations provided a presentation on the Renfrew County Algonquin Trail 2018 Ontario Municipal Commuter Cycling Grant, Arnprior portion, attached as Appendix C and forming part of these minutes, and responded to questions.

8. **Public Meetings**
   
   None

9. **Matters Tabled/Deferred/Unfinished Business**
   
   None

10. **Staff Reports**
    a) **JR Packers Requests – General Manager, Client Services/Treasurer**
    
    Resolution No. 164-18
    
    Moved by Ted Strike
    
    Seconded by Frank Dugal
    
    **That** Council authorize the following:
    
    (a) **That** the General Manager, Client Services/Treasurer is authorized to execute the 2018-2019 contract between the Town and the Arnprior Packers with the final form and content to be prepared in consultation with the Town Solicitor and Town Insurer; and
    
    (b) **That** subject to the Arnprior Packers agreeing to fund all associated upfront capital costs as well as on-going maintenance costs, and entering into a 2018-19 contract with the Town for same, the Town implement the IT infrastructure necessary to allow for live broadcasting of the Arnprior Junior Packers; and
    
    (c) **That** the General Manager, Client Services/Treasurer prepare an amendment to the User Fees and Charges By-law to include a consolidated ice rental fee, specific for the Arnprior Junior Packers as outlined in this staff report.
The General Manager, Client Services/Treasurer provided an overview of the report, and responded to questions.

Resolution No. 165-18
Moved by Dan Lynch
Seconded by Lynn Grinstead
That Council amend Resolution No. 164-18 regarding the JR. Packers Requests by striking paragraph (b); and

Further That Council strike the words “outlined in this staff report” in the last sentence of paragraph (c) and replace the words with “$165.00 per hour which includes capital and ongoing maintenance costs of installing a firewall to allow internet access for live broadcasting”.

Resolution CARRIED

Resolution No. 166-18
Moved Tom Burnette
Seconded Dan Lynch
That Council authorize the following:
(a) That the General Manager, Client Services/Treasurer is authorized to execute the 2018-2019 contract between the Town and the Arnprior Packers with the final form and content to be prepared in consultation with the Town Solicitor and Town Insurer; and

(c) That the General Manager, Client Services/Treasurer prepare an amendment to the User Fees and Charges By-law to include a consolidated ice rental fee, specific for the Arnprior Junior Packers as $165.00 per hour which includes capital and ongoing maintenance costs of installing a firewall to allow internet access for live broadcasting.

Report and Resolution CARRIED As Amended

b) Annual Statement of Development Charges for 2017 – General Manager, Client Services/Treasurer
Resolution No. 167-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council receive report number 18-05-14-02 as information; and

That this Annual Statement be made available to the public on the Town of Arnprior website or upon request.

Report and Resolution CARRIED

The General Manager, Client Services/Treasurer provided an overview of the report and responded to questions.
c) Proclamation – May 23, 2018 – Rotary Day – Town Clerk

Resolution No. 168-18

Moved by Lynn Grinstead
Seconded by Ted Strike

That Council proclaim May 23, 2018 as “Rotary Day” in the Town of Arnprior and fly the Rotary Flag in recognition of the Rotary Club’s service to the community.

Report and Resolution CARRIED

11. Committee Reports and Minutes
   a) Corporate Services Advisory Committee Meeting Minutes – February 5, 2018

Resolution No. 169-18

Moved by Dan Lynch
Seconded by Tom Burnette

That Council receive the February 5, 2018 minutes of the Corporate Services Advisory Committee meeting, as information.

Resolution CARRIED

12. Notice of Motions
   None

13. Reeve’s Report From County Council
   None

14. Correspondence & Petitions
   a) Correspondence Package No. I-18-MAY-09

Resolution No. 170-18

Moved by Lynn Grinstead
Seconded by Ted Strike

That the Correspondence Package No. I-18-MAY-09 be received as information and filed accordingly.

Resolution CARRIED

Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-MAY-09, noting the following:

- Item #1 – Page 1 – Correspondence from the Ministry of Transportation (MTO) – Community Transportation Grant Program Funding Award
  - Congratulations to staff for their hard work in completing a successful application to the Community Transportation Grant Program for $500,000.00.
  - In response to Councillor Lynch the CAO noted the Planner will be working with the consultant to develop a strategy moving forward. Staff will advise Council once this is in place.

- Item #4 – Page 21 – Correspondence from the Ministry of Education – Pupil Accommodation Review Guideline
In response to Councillor Lynch, the CAO noted the Pupil Accommodation Review included in the information package is the guideline document under development and the feedback process it is going through. Once the Guideline document is developed, this will be the process followed to proceed with future Pupil Accommodation Reviews. Once the final document is developed we will know the impacts if any to the schools in the Town of Arnprior.

- Item #6 – Page 39 – Correspondence from Province of Ontario – Government to Review Public Holiday Rules
  - In response to Councillor Lynch, the CAO noted, the Review of Public Holidays regulation actually reverts the public holiday pay back to the “old” calculation that was in place before January 1, 2018. Reverting to the old calculation does reduce the amount paid to employees for public holidays.

- Item #6 – Page 41 – Correspondence from Province of Ontario – Inspecting Workplaces to Protect Workers’ Health and Safety
  - Local businesses are reminded that the Ontario Government will be conducting more than two dozen inspection blitzes in 2018-19 to ensure employers are meeting health, safety, and employment standards at work place across the province.

- Item #17 – Page 67 – Correspondence from Student – Request for Financial Support – Scientific Research Expedition
  - In response to Councillor Lynch, the CAO noted that staff will send a letter to the ADHS Student in regards to their request for a grant, noting the Town does not provide this type of funding.
  - Councillor Lynch further noted that this grade 11 student from Arnprior District High School, is trying to raise money, hoping to attend the 2018 Students On Ice Arctic expedition in mid July. She has a GoFundMe account at [https://ca.gofundme.com/marlayna-griffin-students-on-ice-expedition](https://ca.gofundme.com/marlayna-griffin-students-on-ice-expedition). This is an educational opportunity, taking 100 students on a polar expedition to study wildlife, native culture, and global warming.

- Item #19 – Page 93 – AMO Gas Tax Team – Federal Gas Tax Allocation
  - In response to Councillor Lynch the General Manager, Client Services/Treasurer noted with the Town’s 8.4% increase in population and other municipalities not meeting the 5% national average for Gas Tax Allocations, this will increase our Gas Tax Revenue. While the amount is not yet known, based on this correspondence we do expect the Town’s Gas Tax grant to increase from 2019-2023.

Mayor David Reid referred to various items from the Correspondence Package No. 1-18-MAY-09, noting the following:

- Item #2 – Page 4 – Correspondence from the Ministry of Agriculture, Food and Rural Affairs – 2018 Intake of OCIF Top-Up
  - In response to Mayor Reid, the CAO noted staff will come back to Council with submission options for the 2018 intake of the Ontario Community Infrastructure Fund Top-Up.
• Item #3 – Page 5-6 – Correspondence from the Ministry of Infrastructure – Integrated Bi-lateral Agreement (IBA) – Investing in Canada’s Infrastructure Program
  o Mayor Reid noted there is a component in the IBA Program for application regarding Green Community and Recreation & Culture, meaning the Town may be able to apply for this towards parts of the waterfront, trail remediation, parks, etc. The CAO noted that staff is looking into this program.

• Item #20 – Page 116 – AMCTO – Robin Paquette – Graduation from AMCTO’s Executive Diploma in Municipal Management
  o Congratulations to the Planner on completing the AMCTO Executive Diploma in Municipal Management. A lot of hard work and dedication goes into training, and there are a number of staff continually taking on initiatives like these. Well done.

b) Correspondence Package No. A-18-MAY-09
Resolution No. 171-18
Moved by Lynn Grinstead  
Seconded by Frank Dugal  
**That** the Correspondence Package No. A-18-MAY-09 be received and the recommendations outlined be brought forward for Council consideration.  
Resolution CARRIED

Resolution No. 172-18
Moved by Lynn Grinstead  
Seconded by Frank Dugal
**That Council** of the Corporation of the Town of Arnprior receive the correspondence from Optimist-ic Women’s Club, Arnprior; and

**Further That** Council waives the fees for the Nick Smith Centre Community Hall Rental (valued at approximately $450.00) for the first annual Lady’s Trivia/Games Night, hosted by the Arnprior Optimist-ic Women’s Club on Saturday, November 10, 2018; and

**Further That** the Optimist-ic Women’s Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.  
Resolution CARRIED

Resolution No. 173-18
Moved by Lynn Grinstead  
Seconded by Frank Dugal
**Whereas** municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

**And Whereas** this outdated policy allows private landfill operators to consult with Local residents and municipal Councils, but essentially ignore them;
And Whereas municipalities already have exclusive rights for approving casinos and Nuclear waste facilities within their communities, and further that the province has recognized the value of municipal approval for the siting of power generation facilities;

And Whereas the recent report from Ontario’s Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (101) waste generated within the City of Toronto, where diversion rates are as low as 15%;

And Whereas municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

And Whereas municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades’ worth of in-house expertise in managing waste, recycling, and diversion programs;

And Whereas municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior supports Bill 76, Respecting Municipal Authority Over Landfilling Sites Act introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities;

And Further That the Corporation of the Town of Arnprior send copies of this Resolution to MPP Ernie Hardeman, Ministry of Environment, Renfrew County Municipalities, MPP John Yakabuski, MP Cheryl Gallant, and Premier Kathleen Wynne.

Resolution CARRIED

15. Bylaws/ Resolutions
   a) By-laws
      Resolution No. 174-18
      Moved by Tom Burnette
      Seconded by Dan Lynch
      That the following by-laws be and are hereby enacted and passed:
      i) By-law No. 6830-18 – Remove Holding Symbol (Campbellbrook Phase 4)
      ii) By-law No. 6831-18 – Exempt Lands from Part Lot Control (Riverwood Estates)
      iv) By-law No. 6832-18 – Appointment to Arnprior & District Museum Board

Resolution CARRIED
b) **Resolutions**  
  i) “Arnprior Wheels” Car-Truck-Bike Show  
  Resolution No. 175-18  
  Moved by Lynn Grinstead  
  Seconded by Ted Strike  
  That Council receive the request from the “Arnprior Wheels” Car-Truck-Bike Show; and  

Further That Council approve the use of Hydro Park for the event; and  

Further That Council approve of Operations-Recreation staff provide event set-up, including:  
placement of extra garbage cans at Hydro Park, placement of two road signs at each end of town, and traffic barriers in the East Side Mario’s parking lot; and  

Further That Council approve of a $250.00 contribution towards the cost of Dash Plaques (with the Town Logo), to be funded from the Operating Budget – Special Events Line.  
Resolution CARRIED

16. **Announcements**  
Councillor Dan Lynch made the following announcement:  
- Renfrew County Senior Games Carpet Bowling will be taking place this Wednesday, May 16, 2018 at the Nick Smith Centre.  

Councillor Lynn Grinstead made the following announcement:  
- I attended the OSUM Conference in Niagara Falls, and there were many good speakers. I encourage my fellow Councillors and staff to go on the OSUM website and look at the posted presentations for information.

17. **Media Questions**  
None

18. **Closed Session**  
Resolution No. 176-18 (9:00 pm.)  
Moved by Lynn Grinstead  
Seconded by Ted Strike  
That Council move into closed session regarding one (1) matter to discuss a personal matter about an identifiable individual including municipal or local board employee; labour relations or employee negotiations pursuant to Section 239 (2)(b)(d) of the Municipal Act, 2001 (Employee).  
Resolution CARRIED

Resolution No. 177-18 (9:30 pm.)  
Moved by Frank Dugal  
Seconded by Ted Strike  
That Council resume to open session.  
Resolution CARRIED
Minutes of Regular Council Meeting

Resolution No. 178-18
Moved by Lynn Grinstead
Seconded by Frank Dugal
That Council authorize the CAO to proceed as directed.

19. Confirmatory By-Law
Resolution No. 179-18
Moved by Frank Dugal
Seconded by Ted Strike
That By-law No. 6833-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on May 14, 2018 be and it is hereby enacted and passed.

20. Adjournment
Resolution No. 180-18
Moved by Lynn Grinstead
Seconded by Dan Lynch
That this meeting of Council be adjourned at 9:32 pm.

Resolution CARRIED

David Reid, Mayor

Maureen Spratt, Town Clerk
“Arnprior Wheels”
Car-Truck-Bike Show

Presented by: Jay Koch
Pool & Programs Supervisor

Monday, May 14, 2018

A Brief History...

• July 1, 2017: Arnprior Canada Day Car Show is cancelled due to bad weather
• Rescheduled for the Civic Holiday, Monday, August 7 at Hydro Park
• No competing events or car shows

But would the people come?
The Results

- Higher community attendance and great feedback
- Car Show registrations up 25%, proceeds up 20% from 2016 – all funds donated to Arnprior Regional Health Foundation
- Arnprior-Braeside-McNab Seniors at Home BBQ and 50/50 draw had 200% increase

Total funds raised: $2,935.96

Community Partners

- Oldies 107.7 donated audio equipment to broadcast the event and awards
- Arnprior-Braeside-McNab Senior’s at Home ran BBQ and 50/50 draw with their own equipment, food, drinks, and volunteers
- East Side Mario’s provided access through their parking lot, donated funds for dash plaques
- Local businesses provided awards sponsorships and/or donations of prizes
Community Accolades

“We were very pleased with the day and the final results of our charity barbeque. I wish to extend a huge thank you, on behalf of the Agency and our volunteers, to Janet Forsyth and staff of East Side Mario’s, Lynn Grinstead and staff of MyFM 107.7 Oldies, Glenn Arthur, Jay Koch and staff of Nick Smith Centre, our volunteers and staff who made it possible for us to host the barbeque, to everyone who stopped by for lunch and supported the 50/50 draw and finally, Brian Estabrooks, Car Show Coordinator and his group of volunteers for making us feel part of the TEAM. I trust we will see everyone back next year.”

Liz Wall, Development Coordinator, Arnprior Braeside McNab Seniors at Home (ABMSH)
Economic Impact Analysis - GDP

- Ministry’s Tourism Regional Economic Impact Model (assumes 500 visitors)

<table>
<thead>
<tr>
<th></th>
<th>Haliburton Highlands to Ottawa Valley (RTO 11)</th>
<th>Rest of Province</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Visitors’ Spending</td>
<td>$29,538</td>
<td></td>
</tr>
<tr>
<td>Gross Domestic Product (GDP)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct</td>
<td>$12,786</td>
<td>$0</td>
</tr>
<tr>
<td>Indirect</td>
<td>$1,997</td>
<td>$2,006</td>
</tr>
<tr>
<td>Induced</td>
<td>$2,913</td>
<td>$1,965</td>
</tr>
<tr>
<td>Total</td>
<td>$17,696</td>
<td>$3,972</td>
</tr>
</tbody>
</table>

Town of Arnprior - 2018 Request

- Use of Hydro Park land
- Minimal setup by seasonal Operations-Recreation staff: placement of extra garbage cans at Hydro Park, two road signs at each end of town, and traffic barriers in the East Side parking lot
- $250 contribution towards cost of Dash Plaques (with Town logo) for first 100 entrants
  - Funded from Operating Budget Special Events Line
Benefits

• Serves as valuable promotion for Arnprior and positive economic impact
• Impeccably organized and executed charitable show an enormous asset to our Town
• Will benefit and grow through partnership with the Town

Questions?
Background

• The current User Fees and Charges By-law 6693-17 was passed on April 10, 2017
  – Meant to incorporate all user fees and charges imposed for services and activities
• Comprehensive annual review of fees and charges performed to ensure they meet legislated requirements, Strategic Plan sustainability objectives and remain comparable with neighbouring municipalities
Discussion

• The presentation will outline the:
  – Recommended changes to the current fees and charges;
  – Any Legislative requirement changes;
  – Market comparators, where applicable
  – Estimated financial impact of proposed fees

• The entire listing of fees are included in the draft by-law.

Discussion

• The 2018 Operating Budget included substantial impact from the recent ESA changes including but not limited to minimum wage increases and changes to holiday pay calculations.
  – Most significant impacts to recreation

• Additional impacts will occur in 2019
  – Minimum wage increase to $15
  – CPP increases by 1%
Listing of By-Law Schedules

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule A</td>
<td>Client Services - Administration &amp; Finance Fees</td>
</tr>
<tr>
<td>Schedule B</td>
<td>Protection Inspection &amp; Control – Animal Control</td>
</tr>
<tr>
<td>Schedule C</td>
<td>Protection Inspection &amp; Control – Fire Services</td>
</tr>
<tr>
<td>Schedule D</td>
<td>Protection Inspection &amp; Control - Building</td>
</tr>
<tr>
<td>Schedule E</td>
<td>Community Development – Planning &amp; MED</td>
</tr>
<tr>
<td>Schedule F</td>
<td>Operations – Waste Management</td>
</tr>
<tr>
<td>Schedule G</td>
<td>Operations – Water and Wastewater</td>
</tr>
<tr>
<td>Schedule H</td>
<td>Operations - Cemeteries</td>
</tr>
<tr>
<td>Schedule I</td>
<td>Operations – Equipment Charges</td>
</tr>
<tr>
<td>Schedule J</td>
<td>Operations – Sewage Charges</td>
</tr>
<tr>
<td>Schedule K</td>
<td>Client Services - Recreation Facility Usage &amp; Programs</td>
</tr>
<tr>
<td>Schedule L</td>
<td>Community Development - Museum Services</td>
</tr>
</tbody>
</table>

Schedule A
Administration & Finance

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Fee</th>
<th>Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Ceremony – Outside Office Hours / Offsite</td>
<td>$250</td>
<td>$300</td>
</tr>
<tr>
<td>- Town retains $100</td>
<td>- Officiant paid $150</td>
<td>- Town retains $100</td>
</tr>
</tbody>
</table>

- A large number of ceremonies performed by Town Officiants are completed after hours and on weekends
  - Incremental fee increase is recommended to be directed back to the Officiant to reimburse for their outside time and efforts.
**Schedule A**

**Administration & Finance**

<table>
<thead>
<tr>
<th></th>
<th>Arnprior -Current</th>
<th>Arnprior -Proposed</th>
<th>Mississippi Mills</th>
<th>McNab/Braeside</th>
<th>Carleton Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Ceremony - Outside Office Hours / Offsite</td>
<td>$250.00</td>
<td>$300.00</td>
<td>$350.00</td>
<td>$350.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Marriage License</td>
<td>$125.00</td>
<td>$125.00</td>
<td>$150.00</td>
<td>$125.00</td>
<td>$140.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$375.00</td>
<td>$425.00</td>
<td>$500.00</td>
<td>$475.00</td>
<td>$540.00</td>
</tr>
</tbody>
</table>

**Schedule A**

**Administration & Finance**

- **Seasonal Market**
  - Add $12.50 / day for access to single generator connection – fee subject to adjustment for commodity price increases (fuel)

- **Town Merchandise (Mugs, hats, etc)**
  - Pricing for Town merchandise is dependant upon the cost of the items when purchased throughout the year.
  - Recommend setting fees at cost + 5%.
Schedule B - Animal Control

• No changes to fees recommended.

Schedule C - Fire Services

• Fire Marque Wording
  – Housekeeping - Replace “cost recovery” with:
    • Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
  
• Amend wording to update Smoke Alarm/Carbon Monoxide Alarm & battery replacement
  – E.g. “ionization” no longer relevant
Schedule C - Fire Services

• Water Rescue Services
  – $1,000 annual administrative fee
  – Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call

• Services provided to Municipalities where no agreement for services is in place
  – (Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call) x 1.5

Schedule C - Fire Services

• Add False Fire Alarm Fee - $250
  – Fee charged when there are more than two false fire alarms caused by a “controllable factor” within a twelve month period

• Fire Inspection Letter or Order
  – Specify to include fire & investigation reports, compliance letters, real estate records search.
  – Increase fee to $100 from $50
  – Aligns with Planning Compliance Report fee
Schedule C - Fire Services

• Fee comparison for Inspections and Fire Reports

<table>
<thead>
<tr>
<th>Service</th>
<th>Arnprior - Current</th>
<th>Arnprior - Proposed</th>
<th>McNab / Braeside</th>
<th>Pembroke</th>
<th>North Grenville</th>
<th>Woolwich</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire reports, investigation reports, compliance letters, real estate records search, etc.</td>
<td>$50.00</td>
<td>$100.00</td>
<td>none</td>
<td>$50.00</td>
<td>$75.00</td>
<td>$106.00</td>
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</table>

Schedule D - Building Fees

• Building Permit – Commercial / Industrial / Institutional
  – Increase to $0.75 per sq.ft from $0.42

• Private Swimming Pool fee
  – Increase to $75.00 from $50.00

Note: Building Services Reserve has not achieved the minimum balance yet
### Schedule D - Building Fees

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Pool</th>
<th>Non Residential Fees</th>
<th>2835 sq.ft Commercial Retail Building @ $90.00/sq.ft = $255,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Arnprior</td>
<td>$50.00</td>
<td>$0.42/ sq. ft</td>
<td>$0.42 x 2835 = $1,190.07</td>
</tr>
<tr>
<td>Brockville</td>
<td>$175.00</td>
<td>$12/ $1,000 of value</td>
<td>255 x $12 = $3,060</td>
</tr>
<tr>
<td>Carleton Place</td>
<td>$100.00</td>
<td>2% of valuation up to $500,000</td>
<td>$255,000 x 2% = $5,100</td>
</tr>
<tr>
<td>City of Ottawa</td>
<td>$200.00</td>
<td>$1.16/ sq. ft (Grp A)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>$0.83/ sq. ft (Grp E)</td>
<td>0.83 x 2835 = $2,353.05</td>
</tr>
<tr>
<td>Clarence Rockland</td>
<td>$125.00</td>
<td>$4,590 up to 5,000 sq. ft</td>
<td>$4,590.00</td>
</tr>
<tr>
<td>Gananoque</td>
<td>$50 + $12/ $1,000 value or $25 / sq. ft.</td>
<td>$50 + $12 / $1,000 value</td>
<td>$50 + (255 x $12) = $3,110</td>
</tr>
<tr>
<td>North Grenville</td>
<td>$45.00</td>
<td>$10 / $1,000 value (over $250,000)</td>
<td>255 x $12 = $3,060</td>
</tr>
<tr>
<td>PROPOSED</td>
<td>$75.00</td>
<td>$0.75/ sq. ft</td>
<td>$0.75 x 2,835 = $2,126.25</td>
</tr>
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### Schedule E

**Community Services - Planning**

- No changes to fees recommended.
Schedule F
Waste Management

• No changes to fees recommended.

Schedule G
Operations- Water/Wastewater

• Water and wastewater rates schedule for 2018-2022 based on the recent Water and Wastewater Rate Study adopted.
  – July 1, 2018 implementation of 2018 water and wastewater rates to coincide with two month residential billing cycle
## Schedule G
### Operations - Water/Wastewater

### Water Rates

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</tr>
</thead>
<tbody>
<tr>
<td>Commodity charge (per cubic meter) based on water rates multiplied by water consumption</td>
<td>$1.68</td>
<td>$1.72</td>
<td>$1.76</td>
<td>$1.76</td>
<td>$1.76</td>
</tr>
<tr>
<td>Service Charge per month – 3/4&quot; meter</td>
<td>$20.40</td>
<td>$22.70</td>
<td>$25.00</td>
<td>$28.19</td>
<td>$28.88</td>
</tr>
<tr>
<td>Service Charge per month – 1&quot; meter</td>
<td>$35.51</td>
<td>$39.50</td>
<td>$43.59</td>
<td>$49.06</td>
<td>$50.27</td>
</tr>
<tr>
<td>Service Charge per month – 1.5&quot; meter</td>
<td>$63.09</td>
<td>$70.18</td>
<td>$77.40</td>
<td>$87.17</td>
<td>$89.33</td>
</tr>
<tr>
<td>Service Charge per month – 2&quot; meter</td>
<td>$102.18</td>
<td>$113.67</td>
<td>$125.44</td>
<td>$141.18</td>
<td>$144.69</td>
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<tr>
<td>Service Charge per month – 3&quot; meter</td>
<td>$183.91</td>
<td>$204.61</td>
<td>$225.79</td>
<td>$254.12</td>
<td>$260.41</td>
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<tr>
<td>Service Charge per month – 4&quot; meter</td>
<td>$425.75</td>
<td>$473.66</td>
<td>$522.70</td>
<td>$588.29</td>
<td>$602.84</td>
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<tr>
<td>Service Charge per month – 6&quot; meter</td>
<td>$826.10</td>
<td>$919.06</td>
<td>$1,014.23</td>
<td>$1,141.50</td>
<td>$1,169.71</td>
</tr>
<tr>
<td>Service Charge per month – 8&quot; meter</td>
<td>$1,311.84</td>
<td>$1,459.46</td>
<td>$1,610.59</td>
<td>$1,812.68</td>
<td>$1,857.49</td>
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</tbody>
</table>

### Wastewater Rates

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodity charge (per cubic meter) based on water rates multiplied by water consumption</td>
<td>$1.19</td>
<td>$1.15</td>
<td>$1.11</td>
<td>$1.07</td>
<td>$1.03</td>
</tr>
<tr>
<td>Service Charge per month – 5/8&quot; meter</td>
<td>$11.22</td>
<td>$11.44</td>
<td>$11.67</td>
<td>$11.91</td>
<td>$13.98</td>
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<tr>
<td>Service Charge per month – 3/4&quot; meter</td>
<td>$15.33</td>
<td>$15.64</td>
<td>$15.95</td>
<td>$16.27</td>
<td>$19.11</td>
</tr>
<tr>
<td>Service Charge per month – 1&quot; meter</td>
<td>$26.88</td>
<td>$27.62</td>
<td>$28.77</td>
<td>$29.32</td>
<td>$33.06</td>
</tr>
<tr>
<td>Service Charge per month – 1.5&quot; meter</td>
<td>$47.41</td>
<td>$48.36</td>
<td>$49.32</td>
<td>$50.31</td>
<td>$59.09</td>
</tr>
<tr>
<td>Service Charge per month – 2&quot; meter</td>
<td>$76.79</td>
<td>$78.32</td>
<td>$79.89</td>
<td>$81.49</td>
<td>$96.71</td>
</tr>
<tr>
<td>Service Charge per month – 3&quot; meter</td>
<td>$138.21</td>
<td>$140.97</td>
<td>$143.79</td>
<td>$146.67</td>
<td>$172.27</td>
</tr>
<tr>
<td>Service Charge per month – 4&quot; meter</td>
<td>$319.85</td>
<td>$328.35</td>
<td>$332.88</td>
<td>$339.34</td>
<td>$398.95</td>
</tr>
<tr>
<td>Service Charge per month – 6&quot; meter</td>
<td>$620.82</td>
<td>$633.24</td>
<td>$645.90</td>
<td>$658.82</td>
<td>$773.81</td>
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<tr>
<td>Service Charge per month – 8&quot; meter</td>
<td>$985.86</td>
<td>$1,006.58</td>
<td>$1,046.20</td>
<td>$1,228.90</td>
<td>$1,370.24</td>
</tr>
</tbody>
</table>
Schedule G
Operations - Water/Wastewater

- Water Meters – clarify wording from “New Residential Meters” to “New Water Meters”
  - Will now allow cost recovery for commercial meters supplied/installed by the Town
- Water Disconnection / Reconnection Charges
  - Clarify for delinquent accounts, not for residential users doing home repairs

Schedule G
Operations - Water/Wastewater

- Bulk Water - Remove lines referencing 1,000 gallon charge as WFP now has m3 meter for measuring bulk water.
  - Housekeeping - No net increase

<table>
<thead>
<tr>
<th></th>
<th>Bulk Water</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Registration Fee</td>
<td>$100.00</td>
</tr>
<tr>
<td>Bulk Water Consumption Rate (per cubic meter) - Resident Rate</td>
<td>$3.96</td>
</tr>
<tr>
<td>Bulk Water Consumption Rate (per cubic meter) - Non-Resident Rate</td>
<td>$5.94</td>
</tr>
</tbody>
</table>
Schedule H
Operations- Cemetery

• No changes to fees recommended. Current By-Law includes 2018 and 2019 rates.

Schedule I
Operations - Equipment Charges

• No changes to fees recommended.
Schedule J
Operations - Sewer Charges

• Sewer charges were last updated in 2013. While additional discharges into the sewer system are not a regular occurrence, staff recommend keeping these fees in line with those of the City of Ottawa.
  – Remove Hauled Liquid – Septic Waste
  – Repeal & Replace fee schedule in Sewer Use By-Law

Schedule J
Operations - Water/Wastewater

<table>
<thead>
<tr>
<th>Sewage Charges</th>
<th>2017 Fees</th>
<th>2018 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hauled Waste Fees – Annual Permit Fee</td>
<td>$230.00</td>
<td>$274.00</td>
</tr>
<tr>
<td>Hauled Waste Fees – Annual Permit Revision Fee (per revision)</td>
<td>$130.00</td>
<td>$154.00</td>
</tr>
<tr>
<td>Disposal Fees – Hauled Liquid Waste (in accordance with Section 6 of Bylaw 6227-13) – (per cubic meter)</td>
<td>$2.25</td>
<td>$3.53</td>
</tr>
<tr>
<td>Discharge Fees – Biochemical Oxygen Demand – (per kg)</td>
<td>$1.40</td>
<td>$1.63</td>
</tr>
<tr>
<td>Discharge Fees – Suspended Solids – (per kg)</td>
<td>$0.70</td>
<td>$0.86</td>
</tr>
<tr>
<td>Discharge Fees – Phenolic Compounds – (per kg)</td>
<td>$1.40</td>
<td>$1.63</td>
</tr>
<tr>
<td>Discharge Fees – Kjeldahl Nitrogen – (per kg)</td>
<td>$6.25</td>
<td>$6.47</td>
</tr>
<tr>
<td>Discharge Fees – Phosphorous – (per kg)</td>
<td>$2.15</td>
<td>$2.60</td>
</tr>
<tr>
<td>Discharge Fees – Uncontaminated water from a source other than the municipal distribution – (per cubic metre)</td>
<td>$1.00</td>
<td>$2.32</td>
</tr>
<tr>
<td>Administration Fees – Temporary Discharge Agreement Fee</td>
<td>$855.00</td>
<td>$1,064.00</td>
</tr>
<tr>
<td>Administration Fees – Sanitary Sewer Agreement Fee</td>
<td>$575.00</td>
<td>$758.00</td>
</tr>
<tr>
<td>Administration Fees – Sanitary Sewer Agreement Revision Fee</td>
<td>$85.00</td>
<td>$114.00</td>
</tr>
<tr>
<td>Administration Fees – Compliance Program Fee</td>
<td>$855.00</td>
<td>$1,064.00</td>
</tr>
<tr>
<td>Administration Fees – Compliance Program Revision Fee</td>
<td>$170.00</td>
<td>$228.00</td>
</tr>
</tbody>
</table>
Schedule K
Recreation Fees - Facility Usage

• Junior Packers – Develop specific ice rate
  – Hourly ice rental rate of $161.98 developed based on three year average rentals
  – Access to IT services for streaming

• Ball Diamonds
  – Reduce hourly rental fee for Adult League to attract more use
    • More aligned with McNab/Braeside’s $33.00 per game fee as most adult games are 1.5 hrs long
  – Add Minor and Adult Tournament fees that cover Friday to Sunday as tournaments often begin on the Friday evening.
Schedule K
Recreation Fees - Facility Usage

<table>
<thead>
<tr>
<th>Ball Diamonds</th>
<th>Current Fee</th>
<th>Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult League – per hour</td>
<td>$33.41</td>
<td>$22.27</td>
</tr>
<tr>
<td>Minor Leagues – Recreation Affiliates – per hour</td>
<td>$15.20</td>
<td>$15.20</td>
</tr>
<tr>
<td>Minor Tournaments – per Day/per Diamond</td>
<td>$152.00</td>
<td>$152.00</td>
</tr>
<tr>
<td>Minor Tournaments – Fri-Sun /per Diamond</td>
<td>$228.00</td>
<td></td>
</tr>
<tr>
<td>Adult Tournaments – per Day/per Diamond</td>
<td>$334.10</td>
<td>$222.70</td>
</tr>
<tr>
<td>Adult Tournaments – Fri-Sun /per Diamond</td>
<td>$334.05</td>
<td></td>
</tr>
<tr>
<td>Out of Town – per hour</td>
<td>$45.10</td>
<td>Remove</td>
</tr>
</tbody>
</table>

Schedule K
Recreation Fees - Facility Usage

- Hourly Diamond Fee Comparison

<table>
<thead>
<tr>
<th>Ball Diamonds</th>
<th>City of Ottawa</th>
<th>Renfrew</th>
<th>Carleton Place</th>
<th>McNab/ Braeside</th>
<th>Arnprior Current</th>
<th>Arnprior Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult - Unit Diamond / per hour</td>
<td>$32.30</td>
<td>$34.00</td>
<td>$24.25</td>
<td></td>
<td>$33.41</td>
<td>$22.27</td>
</tr>
<tr>
<td>Adult - Lit Diamond / per hour</td>
<td>$46.35</td>
<td>$44.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minor - Unit Diamond / per hour</td>
<td>$6.30</td>
<td>$27.00</td>
<td>$15.50</td>
<td></td>
<td>$15.20</td>
<td>$15.20</td>
</tr>
<tr>
<td>Minor - Lit Diamond / per hour</td>
<td>$20.35</td>
<td>$33.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Game Fee</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$33.00</td>
<td></td>
</tr>
<tr>
<td>Out of Town - Per Hour</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$45.10</td>
<td>Remove</td>
</tr>
</tbody>
</table>
Schedule K
Recreation Fees - Facility Usage

• Tournament Fees

<table>
<thead>
<tr>
<th>Ball Diamonds - Tournaments</th>
<th>Arnprior Current</th>
<th>Arnprior Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Tournaments – per Day /per Diamond</td>
<td>$152.00</td>
<td>$152.00</td>
</tr>
<tr>
<td>Minor Tournaments – Fri-Sun /per Diamond</td>
<td>$228.00</td>
<td></td>
</tr>
<tr>
<td>Adult Tournaments – per Day /per Diamond</td>
<td>$334.10</td>
<td>$222.70</td>
</tr>
<tr>
<td>Adult Tournaments – Fri-Sun /per Diamond</td>
<td></td>
<td>$334.05</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tournaments - McNab/Braeside</th>
<th>Current Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lit Diamond / per Day</td>
<td>$160.00</td>
</tr>
<tr>
<td>Unlit Diamond / Per Day</td>
<td>$100.00</td>
</tr>
<tr>
<td>4 Diamonds / per Day</td>
<td>$400.00</td>
</tr>
<tr>
<td>Weekend (Fri-Sun) - all 4 diamonds</td>
<td>$800.00</td>
</tr>
<tr>
<td>Weekend (Sat-Sun only) - all 4 diamonds</td>
<td>$700.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tournaments - Carleton Place</th>
<th>Current Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond / Per Day</td>
<td>$154.50</td>
</tr>
</tbody>
</table>

Schedule K
Recreation Fees - Programming

• 2017 proposed increase to Aquafit Class fees based on market comparison
  – Incremental increase over 2017, 2018, 2019

<table>
<thead>
<tr>
<th>AQUAFIT CLASSES - Cost Per Class</th>
<th>30 Classes</th>
<th>10 Classes</th>
<th>Single Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnprior - Current</td>
<td>3.68</td>
<td>7.18</td>
<td>8.00</td>
</tr>
<tr>
<td>Deep River</td>
<td>8.10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arnprior - Proposed</td>
<td>4.70</td>
<td>8.50</td>
<td>10.00</td>
</tr>
<tr>
<td>Pembroke</td>
<td>8.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carleton Place</td>
<td>9.23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kanata Rec Centre</td>
<td>9.53</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Schedule K
Recreation Fees - Programming

• Recommend moving to proposed 2018 fees for Aquafit classes

<table>
<thead>
<tr>
<th>AQUAFIT CLASSES</th>
<th>Current</th>
<th>2017 Fee</th>
<th>Proposed 2018</th>
<th>Forecasted 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquafit – Full Session (30 Classes) – In Town</td>
<td>$115.85</td>
<td>$141.00</td>
<td>$165.75</td>
<td>$191.25</td>
</tr>
<tr>
<td>Aquafit – Full Session (30 Classes) – Out of Town</td>
<td>$173.78</td>
<td>$211.50</td>
<td>$248.75</td>
<td>$287.00</td>
</tr>
<tr>
<td>Aquafit – Punch Card – 10 Classes</td>
<td>$71.80</td>
<td>$85.00</td>
<td>$85.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Aquafit – Drop In Cost Per Class</td>
<td>$8.00</td>
<td>$10.00</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Schedule K
Recreation Fees - Programming

• Program fees can vary due to a number of factors including new or modified programs, participation levels, unique expenses, budget and grant funding.
  – Previously the User Fees and Charges By-Law stated that program fees were set by the Director of Recreation.
  – Program Fees are advertised in Arnprior Life & on the Town website (subject to change).
Schedule K
Recreation Fees - Programming

• New/Seasonal Programming - provide flexibility for new programs fees to be set by the GMCS/Treasurer in consultation with the Manager of Recreation.

Schedule K
Recreation Fees - Programming

• For 2018 the ESA impact to Recreation Programming is estimated at $10,250
  – Recommend various program fee increases to address the impact
  – May take 1-3 years to address the full impact of the ESA increases
Schedule K - Recreation Programming

• Summer Day Camp Fees
  – As the day camp program primary utilizes summer students, it is the program most impacted by the minimum wage increases
  – $10 increase x 35 x 8 weeks = $2,800

• Other Programs
  – Fitness, Dance, Ball hockey, Yoga, Volleyball, Baseball, Little People, etc.
  – $1 to $3 increases depending on program

Schedule K
Recreation Fees - Programming

• Based on 2017 registration numbers, fee proposed increases will offset approximately half of ESA impacts in 2018

<table>
<thead>
<tr>
<th></th>
<th>Fee Increase</th>
<th>Additional Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camp Wanago</td>
<td>$185 to $195/week</td>
<td>$2,800</td>
</tr>
<tr>
<td>Adult/Youth Programs</td>
<td>$1.00 to $3.00 per program</td>
<td>$1,840</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$4,640</td>
</tr>
<tr>
<td>ESA Impact</td>
<td></td>
<td>$10,250</td>
</tr>
</tbody>
</table>
**Schedule L**

**Museum Services**

- Reception Venue Rental - $50/hr fee
  - Could include wedding ceremonies, photos, family gatherings, etc.
  - Set Up/Tear Down $25/hr & Damage Deposit $200

<table>
<thead>
<tr>
<th></th>
<th>Arnprior - Proposed</th>
<th>Waba Cottage Museum</th>
<th>Brockville Museum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue Rental (Evenings/Weekends)</td>
<td>$50/hr</td>
<td>$92.00</td>
<td>$184.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>½ Day</td>
<td>Full Day</td>
</tr>
<tr>
<td>Wedding Ceremony &amp; Photos</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Damage Deposit</td>
<td>$200.00</td>
<td>$100.00</td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

- Staff recommends to implement the changes as proposed
- User Fees and Charges By-law to come forward on the May 28th Council meeting.
Questions?
Background

- The Ontario Municipal Commuter Cycling Program (OMCC) is a multi-year program with $42.5M available in the first year.
- Funding for future years based on availability of cap and trade proceeds.
- Ontario municipalities eligible for annual OMCC funding to support up to 80% of costs associated with implementation of eligible commuter cycling projects.
Background

• OMCC is supported by proceeds from Ontario’s cap and trade program.
• Purpose of program is to provide direct, dedicated, annual funding to Ontario municipalities to support implementation of commuter cycling infrastructure to encourage people to get out of their cars and onto bikes for their daily commute or other frequent trips.

---

Background

• On August 28th, 2017, Council passed a resolution authorizing the Mayor and Clerk to sign a declaration of interest to participate in the OMCC Program for 2017 to assist with converting the abandoned CP Rail Corridor (Algonquin Trail) to a Cycling Commuter Route.
Background

• In December 2017, Town was advised OMCC application was approved for 80% funding up to maximum of $25,000.
• Total project value of $31,250, with County contributing 20% ($6,250).
• On February 26th, 2018, Council approved Transfer Payment Agreement (TPA).
• Required completion date Nov 20th, 2020.

Background

• On March 12th, 2018, Council passed bylaw authorizing the signing of a Memorandum of Understanding (MOU) with County of Renfrew relating to funding under OMCC program.
• Under MOU, County will coordinate project tendering as a county-wide project and arrange for payment of all invoices.
Background

• In 2017, County applied asphalt grindings to trail between Division St and Daniel St. and installed signage (STOP and street signs) throughout Arnprior limits.

• In partnership with local snowmobile clubs, gates were installed to prevent vehicles from driving across Madawaska River trestle or entering trail by Daniel St and Division St.

2018 OMCC - Arnprior

• County is proposing to apply aggregate to Algonquin Trail from Daniel St to trestle and from trestle to County’s east boundary (ie. Herrick Drive).

• Compacted limestone dust 100mm (4”) thick by 4.5m (+/- 15’) wide for total distance of 1.8 km.

• Additional Trail Crossing Ahead signs on crossroads are proposed as well.
2018 OMCC - Arnprior (proposed)

Questions?
Questions?