



# Minutes of Operations Advisory Committee Meeting

January 2, 2018

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

## **Present:**

Chair, Ted Strike  
Vice Chair, Dan Lynch  
Citizen Member, David Coreau  
Citizen Member, Clint Duff  
Citizen Member, Philip MacLeod  
Citizen Member, John Shane

## **Also Present:**

Jennifer Morawiec, General Manager of Client Services/Treasurer  
John Steckly, General Manager, Operations  
Jeff Crawford, Fire Chief  
Cory Nicholas, Fire Prevention/Protection Officer  
Kaila Zamojski, Deputy Clerk

## **Absent:**

### 1. Call to Order

Chair Ted Strike called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

### 2. Roll Call

The Clerk called the roll with all Members of the Operations Advisory Committee being present.

### 3. Adoption of Agenda

#### Resolution No. OC001-18

Moved by Philip MacLeod

Seconded by John Shane

BE IT RESOLVED THAT the agenda for the Operations Advisory Committee Meeting dated Tuesday, January 2, 2018 be adopted with an amendment to item no. 6(a) to remove the Environmental Engineering Officer, and item no. 6(c) to remove the OPP Statistical report.

Resolution CARRIED As Amended

### 4. Disclosures of Pecuniary Interest

None

### 5. Adoption of Minutes of Previous Meetings

#### Resolution No. OC002-18

Moved by David Coreau

Seconded by Dan Lynch

THAT the minutes of the Regular Operations Advisory Committee meeting on October 2, 2017 be adopted.

Resolution CARRIED

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6. Public Meeting  
None

7. Presentations/ Delegations

### **Presentations**

#### **a) Fire Reports**

##### **i. 2018-2028 Fire Master Plan – Fire Chief**

Resolution No. OC003-18

Moved by John Shane

Seconded by Philip MacLeod

**Whereas** Council authorized the creation of a Fire Master Plan; and

**Whereas** extensive public, council and staff consultations were undertaken.

**Therefore Be It Resolved That** the Operations Advisory Committee Recommend to Council:

**That** Council receive the 2018-2028 Fire Master Plan Report, dated December 1, 2017 and that Council endorse the Fire Master Plan for use as a long-term planning goal to guide and inform flexible implementation in future capital and operating budget cycles.

Resolution CARRIED

The Fire Chief provided an overview presentation on the 2018-2028 Fire Master Plan (dated December 1, 2017), attached as Appendix A and forming part of these minutes, and responded to questions.

Discussion ensued among committee members with the following items being further clarified:

- Further clarification on the Town's current dispatching system as well as the dispatching system they would like to move to in the near future, was provided.
- The purpose of the different coloured Fire Hydrant plates was explained, noting that red hydrants have the least amount of pressure. The General Manager, Operations noted that most of the red hydrants left in Town will gain improved pressure (and thus be changed to a different colour) through the process of various capital projects improving the water distribution system taking place over the next few years (i.e. William Street).
- The Fire Prevention/Protection Officer provided clarification on the types of inspections the Fire Department completes, and the overall process.
- The current points system for volunteer firefighters was explained.

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- The recommended change for the Prevention/Protection Officers to include Full Time Deputy Fire Chief role and Full Time Captain role, was explained. The General Manager, Client Services/Treasurer noted that minimal change to budget would be required, as the change would be close to revenue neutral.
- With regards to the selling and disposal of future surplus fire equipment, the Chair noted there is a company in the province on Ontario which accepts all types of equipment for resale which could be considered in addition to the selling brokerage from the United States that specializes in sale of surplus fire equipment.

### b) Operations Reports

#### i) October 2017 River Crossing Water Main Break – General Manager, Operations

Resolution No. OC004-18

Moved by Dan Lynch

Seconded by Dave Coreau

**That** the Operations Advisory Committee receive the October 2017 River Crossing Water Main Break presentation as information.

Resolution CARRIED

The General Manager, Operations provided an overview of the October 2017 River Crossing Water Main Break, attached as Appendix B and forming part of these minutes, and responded to questions.

#### 8. Matters Tabled/Deferred/Unfinished Business

None

#### 9. Staff Reports

None

#### 10. New Business

Committee Members voiced their disappointment in the OPP not being able to make the last two meetings, as there are only four meetings per year, and this Committee serves in the capacity as the Community Policing Advisory Committee.

#### 11. Adjournment

Resolution No. OC005-18

Moved by Dan Lynch

Seconded by Dave Coreau

**That** this meeting of the Operations Advisory Committee be adjourned at 7:40 pm.

Resolution CARRIED