



Minutes of Corporate Services Advisory Committee Meeting

September 5, 2017

6:30 PM

Stanley Tourangeau Fire/Police Services Building

67-A Meehan St. Arnprior, ON

**Present:**

Chair, Walter Stack  
Vice-Chair, Frank Dugal  
Citizen Member, Lori van Wyk  
Citizen Member Peter Anas  
Citizen Member, Chris Couper (7:42pm)

**Also Present:**

Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
Jennifer Morawiec, General Manager of Client Services/  
Treasurer  
John Harnick, Human Resources Clerk

**Absent:**

Citizen Member, Rick Farrell

1. Call to Order

Chair Walter Stack requested Vice Chair Frank Dugal to Chair this evenings meeting as he is feeling under the weather.

Vice Chair Frank Dugal called the Corporate Services Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Corporate Services Advisory Committee being present, except Citizen Member Rick Farrell, and Citizen Member Chris Couper.

3. Adoption of Agenda

Resolution No. CSC016-17

Moved by Lori Van Wyk

Seconded by Peter Anas

**Be It Resolved That** the agenda for the Corporate Services Advisory Committee Meeting dated Monday, September 5, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

## Minutes of Corporate Services Advisory Committee Meeting

### 5. Adoption of Minutes of Previous Meetings

#### a) Corporate Services Advisory Committee Minutes – May 1, 2017

##### Resolution No. CSC017-17

Moved by Peter Anas

Seconded by Lori Van Wyk

**That** the minutes of the Corporate Services Advisory Committee meeting dated May 1, 2017 be adopted.

Resolution CARRIED

### 6. Presentations/ Delegations

#### a) **2018 Municipal & School Board Election Timeline – Town Clerk**

##### Resolution No. CSC018-17

Moved by Lori Van Wyk

Seconded by Peter Anas

**That** the Corporate Services Advisory Committee receive the 2018 Municipal & School Board Election Timeline Presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

Citizen Members requested information on what happens when there are still not enough candidates running, after the final nomination period. The Town Clerk, noted she would provide this information to Committee Members.

#### b) **Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 – Town Clerk**

##### Resolution No. CSC019-17

Moved by Peter Anas

Seconded by Walter Stack

**That** the Corporate Services Advisory Committee receive the Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

#### c) **Bill 148 Changes to ESA and Labour Relations Act – Human Resources Clerk & Deputy Clerk/Acting Human Resources Officer**

##### Resolution No. CSC020-17

Moved by Lori Van Wyk

Seconded by Walter Stack

**That** the Corporate Services Advisory Committee receive the Bill 148 Changes to ESA and Labour Relations Act presentation as information.

Resolution CARRIED

## Minutes of Corporate Services Advisory Committee Meeting

The Human Resources Clerk and Deputy Clerk/ Acting Human Resources Officer provided a Power Point presentation, attached as Appendix C and forming part of these minutes, and responded to questions.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. New Business

None

10. Closed Session

None

11. Adjournment

Resolution No. CSC021-17

Moved by Lori Van Wyk

Seconded by Chris Couper

**That** this meeting of the Corporate Services Advisory Committee be adjourned at 7:45 pm.

Resolution CARRIED