Minutes of Special Council Meeting  
April 11, 2018  
6:30 PM  
Town Hall, Council Chambers  

Present:  
Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Frank Dugal  
Councillor Tom Burnette  

Absent:  

Also Present:  
Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, GMCS/Treasurer  
Kaila Zamojski, Deputy Clerk  
John Steckly, GM, Operations  
Gordon Gillespie, Eng. Officer, Facilities & Civil  
Jacques Benoit, Chief Building Official  
Robin Paquette, Town Planner  
Rick Desarmia, Deputy Fire Chief- Fire P.P. Officer  
Cory Nicholas, Captain – Fire P.P. Officer  
Janet Carlile, Museum Curator  
Anita Brown, Museum Administrative Assistant  

1. **Call to Order**  
Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. **Roll Call**  
The roll was called, with all Members of Council being present.

3. **Adoption of Agenda**  
Resolution No. 138-18  
Moved by Walter Stack  
Seconded by Dan Lynch  
**Be It Resolved That** the agenda for the Special Meeting of Council dated Wednesday, April 11, 2018 be adopted  
Resolution CARRIED

4. **Disclosures of Pecuniary Interest**  
None

5. **Staff Reports**  
a) **Museum Elevator Feasibility Study – Engineering Officer, Facilities and Civil**  
Resolution No. 139-18  
Moved by Frank Dugal  
Seconded by Lynn Grinstead  
**That** Council, in light of the options and costs presented in the Museum Elevator Feasibility Study report, defer the museum elevator project until the recommended Building Condition Assessment (BCA) including a full Code Analysis, Fire and Life Safety Assessment, building systems review and exterior screening is completed; and
That, pending the outcome of the aforementioned assessment(s), Council approve use of the municipally funded portion of the museum elevator budget ($125,000.00), or a portion thereof, on actionable recommendations contained within the eventual BCA report; and

That Council approve notifying the Canadian Cultural Spaces Fund (CCSF) of the Town’s intent to put the construction of an accessible elevator at the D.A. Gillies Building on hold and subsequently release our approved grant funds of $125,000.00 back into circulation for use by alternative CCSF grant applicants.

Report and Resolution AMENDED

The Engineering Officer, Facilities and Civil as well as the representatives of Richard White Architect (RWA) in cooperation with Robertson Martin Architects (RMA), provided an overview of the report and a presentation, attached as Appendix A, forming part of these minutes, and responded to questions.

Resolution No. 140-18
Moved by Walter Stack
Seconded by Dan Lynch
That Council amend resolution no. 139-18 regarding the Museum Elevator Feasibility Study, by striking recommendation two (2) from the motion.

Resolution CARRIED

Resolution No. 141-18
Moved by Lynn Grinstead
Seconded by Frank Dugal
That Council, in light of the options and costs presented in the Museum Elevator Feasibility Study report, defer the museum elevator project until the recommended Building Condition Assessment (BCA) including a full Code Analysis, Fire and Life Safety Assessment, building systems review and exterior screening is completed; and

That Council approve notifying the Canadian Cultural Spaces Fund (CCSF) of the Town’s intent to put the construction of an accessible elevator at the D.A. Gillies Building on hold and subsequently release our approved grant funds of $125,000.00 back into circulation for use by alternative CCSF grant applicants.

Report and Resolution CARRIED As Amended

6. Confirmatory By-Law
Resolution No. 142-18
Moved by Ted Strike
Seconded by Frank Dugal
That By-law No. 6814-18 being a By-law to confirm the proceedings of the Special Meeting of Council held on April 11, 2018 be and it is hereby enacted and passed.

Resolution CARRIED
7. Adjournment
Resolution No. 143-18
Moved by Lynn Grinstead
Seconded by Dan Lynch
That this meeting of Council be adjourned at 7:25 pm.

Resolution CARRIED

__________________________________________
David Reid, Mayor

__________________________________________
Maureen Spratt, Town Clerk
Minutes of Special Council Meeting

7. Adjournment
Resolution No. 143-18
Moved by Lynn Grinstead
Seconded by Dan Lynch
That this meeting of Council be adjourned at 7:25 pm.

Resolution CARRIED

David Reid, Mayor

Maureen Spratt, Town Clerk