



Minutes of Regular Council Meeting

April 9, 2018

6:30 PM

Town Hall, Council Chambers

**Present:**

Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Frank Dugal  
Councillor Tom Burnette

**Also Present:**

Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, GMCS/Treasurer  
Kaila Zamojski, Deputy Clerk  
John Steckly, GM, Operations  
Jeff Crawford, Fire Chief  
Estelle Moynes, Manager of Finance & Support Services  
Ryan Wall, Engineering Officer  
Deanna Nicholson, Env. Engineering Officer  
Robin Paquette, Town Planner

**Absent:**

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:31 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

Mayor David Reid asked everyone to bow their heads for a moment of silence, out of respect for those families affected by the bus tragedy in Humboldt, Saskatchewan.

3. Adoption of Agenda

Resolution No. 120-18

Moved by Dan Lynch

Seconded by Tom Burnette

**Be It Resolved That** the amended agenda for the Regular Meeting of Council dated Monday, April 9, 2018 be adopted, with the addition of item no. 7(b) (i) Presentation – Bill 139 Building Better Communities and Conserving Watersheds Act, 2017; and item no. 15(a) Resolution of Support for the Humboldt Saskatchewan tragedy.

Resolution CARRIED As Amended

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

## Minutes of Regular Council Meeting

### 6. Adoption of Minutes of Previous Meetings

#### Resolution No. 121-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** the Minutes of the Regular Meeting of Council listed under item 6 a) on the agenda be adopted (Regular Council Meeting – March 26, 2018).

Resolution CARRIED

### 7. Awards/ Delegations/ Presentations

#### **a) Delegation**

##### **i) Rehabilitation of County Structure B258 Madawaska River Bridge – S. Boland, County of Renfrew and WSP**

Steve Boland, of the County of Renfrew and Julia Marson, a representative of WSP provided a presentation to Council outlining the Rehabilitation of County Structure B258 Madawaska River Bridge, attached as Appendix A and forming part of these minutes.

Discussion ensued among members of Council surrounding the various options presented, with Council noting they would send any feedback to the County within one month's time. The CAO noted staff would bring forward a recommendation for Council consideration in the near future.

#### **b) Presentations**

##### **i) Bill 139 Building Better Communities and Conserving Watersheds Act, 2017 – Town Planner**

The Town Planner provided an overview presentation of Bill 139, Building Better Communities and Conserving Watersheds Act, 2017, attached as Appendix B and forming part of these minutes.

### 8. Public Meetings

#### **a) Zoning By-law Amendment – 275 Ida Street North (The Grove Nursing Home)**

##### Resolution No 122-18 (7:35 pm)

Moved by Lynn Grinstead

Seconded by Frank Dugal

That Council move into a public meeting pursuant to the requirements of Section 34(10.7) of the Planning Act, R.S.O 1990, c.P.13, as amended, to consider the proposed amendment to Comprehensive Zoning By-law No. 4990-01, regarding the lands known as 275 Ida St. N, being Part 1, of plan 49R-4104 and Part 1, of plan 49R-3337.

Resolution CARRIED

Mayor Reid called the meeting to order at 7:35 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Ontario Municipal Board requirements.

## Minutes of Regular Council Meeting

Staff advised written comments were received prior to the meeting and have been provided to Council for consideration.

Robin Paquette, Town Planner, explained the amendment being requested as follows:  
The purpose of the proposed zoning amendment is to recognize the two parcels as one for the purposes of interpreting the zoning by-law requirements and to recognize the south lot line as the 'front lot line'.

The floor was opened to the public for comments, with the following being a summary of the comment received.

- Russ Corbett – 167 Dan Street, Arnprior ON.
  - Mr. Corbett provided an overview of the letter he submitted to Council, attached as Appendix C, and forming part of these minutes.
    - Mayor Reid noted that the Town has a record of Mr. Corbett's concerns, and that an environmental study will be completed on the site, which should address the concerns noted.
  - In follow-up to his comments in the letter, Mr. Corbett also expressed concern with the potential flooding issues that could arise, due to the paving over of the large forested area.
    - Mayor Reid noted this will be considered through the various studies which will have to be completed for the site, prior to construction.

The public meeting was declared closed at 7:47 p.m.

Resolution No. 123-18 (7:47 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to the Regular Meeting of Council.

Resolution CARRIED

### 9. Matters Tabled/Deferred/Unfinished Business

None

### 10. Staff Reports

#### a) **Water Rescue – Fire Chief**

Resolution No. 124-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

That Council authorize the Arnprior Fire Department to offer water rescue to neighbouring municipalities including the Township of Greater Madawaska, the Town of Renfrew, Horton Township, the Township of McNab/Braeside and the City of Ottawa, and

That the CAO, in consultation with the Fire Chief and Town Solicitor, is authorized to execute the necessary documentation to implement water rescue services between the municipalities listed herein should they wish to avail themselves of the offer.

Report and Resolution CARRIED

The Fire Chief provided an overview of the report, and responded to questions.

## Minutes of Regular Council Meeting

### **b) Proclamation Emergency Preparedness Week – Town Clerk**

Resolution No. 125-18

Moved by Lynn Grinstead

Seconded by Frank Dugal

**That** Council proclaim May 6<sup>th</sup> to May 12<sup>th</sup>, 2018 as “Emergency Preparedness Week” in the Town of Arnprior.

Report and Resolution CARRIED

### **11. Committee Reports and Minutes**

**a) Operations Advisory Committee Minutes – January 2, 2018**

Resolution No. 126-18

Moved by Dan Lynch

Seconded by Tom Burnette

That Council receive the Operations Advisory Committee Minutes of January 2, 2018, for information.

Resolution CARRIED

### **12. Notice of Motions**

None

### **13. Reeve’s Report From County Council**

Reeve Walter Stack provided an overview of the following County Council meetings, with the information being filed in the Clerk’s Office for review by members of the public:

- County Council Meeting – March 28, 2018

Reeve Stack also noted the Warden’s Golf Tournament will take place on September 7, 2018.

Councillor Dugal vacated his seat at the Council table at 8:10 pm and returned to his seat at 8:12 pm.

### **14. Correspondence & Petitions**

**a) Correspondence Package No. I-18-APR-07**

Resolution No. 127-18

Moved by Ted Strike

Seconded by Lynn Grinstead

**That** the Correspondence Package No. I-18-APR-07 be received as information and filed accordingly.

Resolution CARRIED

Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-APR-07, noting the following:

- Item #2 – Page 2 – Correspondence from Ontario Association of Fire Chiefs – Letter from the President

## Minutes of Regular Council Meeting

- The Ontario Fire Chiefs correspondence indicates that our response was one of 400 received, concerning mandatory training, delivery of protection services and response times.
- Item #4 – Page 11 – Correspondence from the Province of Ontario – Funding to Help People Save Energy
  - The Governments of Canada and Ontario announced funding to help people in Ontario save energy and money in their homes and businesses. Through Green ON, property owners are currently eligible for rebates up to \$7,200 in savings on new insulation; \$5,000 in savings on replacement windows; \$5,800 in savings on some air source heat pumps; and \$20,000 in savings on installation of some certified ground source heat pumps.
- Item #10 – Page 29 – Ottawa Valley Business – April 3, 2018
  - The OPP is holding a Gun Amnesty during the month of April. Any Ontario resident can voluntarily surrender unwanted or illegally owned firearms, weapons, accessories or ammunition. Call 1-888-310-1122.
- Item #11 – Page 36 – Correspondence from AMO – Watch File – March 22, 2018
  - In response to Councillor Lynch the CAO noted that staff is reviewing the P.J. Marshall Municipal Innovation Award, from an eligibility and applicability standpoint.

### **b) Correspondence Package No. A-18-APR-07**

#### Resolution No. 128-18

Moved by Tom Burnette

Seconded by Dan Lynch

**That** the Correspondence Package No. A-18-APR-07 be received and the recommendations be brought forward for Council consideration.

Resolution CARRIED

#### Resolution No. 129-18

Moved by Tom Burnette

Seconded by Dan Lynch

**That** Council receive and support the following resolution passed by the Township of Madawaska Valley, on March 5, 2018:

**Whereas** small, rural Municipalities face significant resource capacity challenges in the collection and maintenance of accurate data for asset management planning, standardized tools should be developed at the cost of the provincial government;

**And Whereas** these standardized tools should be piloted in a number of small rural municipalities with provincial government guidance and resources to ensure evidence based outcomes that satisfy the regulatory frameworks outlined in O.Reg. 588/17, and the expectations of the province going forward;

## Minutes of Regular Council Meeting

**And Whereas** these standardized tools should be designed with service level metrics for baseline data and automatic calculations and formulas that bring forward the data required to update the asset management plan in prescribed 5 year intervals and, with built in verification of data to be uploaded electronically for reporting.

**Now Therefore Be It Resolved That** the Town of Arnprior strongly urges Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities;

**And Further That** a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, John Yakabuski, MPP, Cheryl Gallant, MP, Doug Ford, Leader of the Progressive Conservative Party of Ontario, Andrea Horwath, Leader of the Ontario New Democratic Party, AMO, the Rural Ontario Municipal Association, and the Township of Madawaska Valley.

Resolution CARRIED

### Resolution No. 130-18

Moved by Tom Burnette

Seconded by Dan Lynch

**That** Council receive the correspondence from Nathan Hisko and the Teachers Against Poverty Team, dated March 28, 2018; and

**Further That** Council approve of the request to waive the fees for the rental of two (2) Ball Diamonds (valued at approximately \$1,002.30 plus HST) to allow the Teachers Against Poverty Team host a fundraising softball tournament on June 8<sup>th</sup> from 6:00 pm-11:00 pm and June 9<sup>th</sup> from 8:00 am-9:00 pm; and

**Further That** the Teachers Against Poverty Team be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the Tournament.

Resolution CARRIED

## 15. Bylaws/ Resolutions

### Resolution No. 131-18

Moved by Dan Lynch

Seconded by Tom Burnette

**That** Council support the Mayor sending a letter of condolences and support on behalf of the Town of Arnprior to Humboldt Saskatchewan; and

**Further That** Council authorize the donation of \$200 to support the Humboldt “gofundme” page.

Resolution CARRIED

## Minutes of Regular Council Meeting

### 16. Announcements

Councillor Dan Lynch made the following announcements:

- The Renfrew County Senior Games are quickly approaching. Applications for participants are available at Nick Smith Centre. Dead line is April 26, 2018. Arnprior will be hosting Carpet Bowling on May 16, 2018 at the Nick Smith Centre.
- It is a couple months away but the Special Olympics Golf Tournament is scheduled to take place on July 6, 2018 and they are accepting registrations.
- I declare that “Winter” is now over. I want to thank our Operations Department for the super job they did in this year’s snow removal. The number of calls I received about snow was the lowest since I have been on Council. The CAO has also confirmed this winter control season has produced the least amount of complaints for him also. Again thank you.
- Congrats to the “Ranch Night Organizers” on a very successful night.
- Welcome to our newest part time employee, Ruth Jones, who is our temporary Client Service Administrative Assistant. Also, welcome to Estelle Moynes who started as the Manager of Finance and Support Services last Tuesday.
- This Wednesday, Island View is having a Pancake Breakfast from 8:00 am – 10:00 am at a cost of \$10/person.
- On Friday, April 13, 2018, the Legion is hosting a “Fish Fry” from 4:00 pm to 7:00 pm.
- Again, this Friday Ducks Unlimited are holding their annual Fund Raising dinner at the Parish Hall. Doors open at 5:30 pm.

Mayor David Reid made the following announcement:

- Congratulations to Jeanette Grant as this year’s Town of Arnprior Volunteer of the Year, and congratulations to all of the other Greater Arnprior Chamber of Commerce Gala Award winners. The Greater Arnprior Chamber of Commerce hosted another fantastic evening, which was enjoyed by many.

Councillor Ted Strike made the following announcement:

- On Canada Day Last year, the Arnprior Airport made history by being the first stop for a C150 Global Odyssey helicopter that was part of Canada’s 150th Celebration. This helicopter was going to visit 150 countries flown by Bob and Steve Dengler. The first stop was supposed to be Ottawa Science and Technology but weather dictated that they had to land in Arnprior. Today we received an autographed pictorial book of their trip; and more importantly, we received a pennant that was in the aircraft for the tour and has been autographed by the pilots.

### 17. Media Questions

None

## Minutes of Regular Council Meeting

### 18. Closed Session

#### Resolution No. 132-18 (8:26 pm)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into Closed Session pursuant to Section 239(2)(f) and (b) of the Municipal Act, 2001, regarding advise that is subject to solicitor-client privilege, including communications necessary for that purpose and personal matter about an identifiable individual including municipal or local board employees (Brownfield Site); and one (1) matter regarding personal matter about an identifiable individual including municipal or local board employees. (Ad Hoc Committee).

Resolution CARRIED

#### Resolution No. 133-18 (9:11 pm)

Moved by Tom Burnette

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution CARRIED

#### Resolution No. 134-18

Moved by Walter Stack

Seconded by Dan Lynch

That Council direct staff to proceed with the site management analysis activities on the Brownfield Site at a cost of up to \$40,000.00, with the funding source to be determined by the CAO.

Resolution CARRIED

#### Resolution No. 135-18

Moved by Dan Lynch

Seconded by Tom Burnette

That Council direct staff to prepare the necessary appointment by-law for the Ad Hoc Committee on Child Poverty and Homelessness, to include those individuals identified in Closed Session.

Resolution CARRIED

### 19. Confirmatory By-Law

#### Resolution No. 136-18

Moved by Dan Lynch

Seconded by Tom Burnette

**That** By-law No. 6813-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 9, 2018 be and it is hereby enacted and passed.

Resolution CARRIED



**Minutes of Regular Council Meeting**

**20. Adjournment**

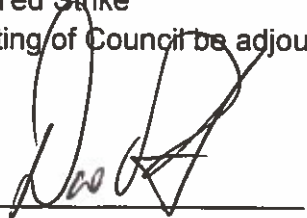
Resolution No. 137-18

Moved by Lynn Grinstead

Seconded by Ted Strike

That this meeting of Council be adjourned at 9:12 pm.

Resolution CARRIED



---

David Reid, Mayor



---

Maureen Spratt, Town Clerk

REHABILITATION  
OF COUNTY  
STRUCTURE B258  
MADAWASKA  
RIVER BRIDGE

Presentation to Council of  
Town of Arnprior  
Monday, April 9, 2018



## PURPOSE OF THE PRESENTATION AND MEETING

To provide Town of Arnprior with background information on County Structure B258 –Madawaska River Bridge in Arnprior and magnitude and details of proposed work by the County

- To provide Town with available rehabilitation options and associated costs,
- To advise Town of separate liaison that is being carried out with utility agencies.
- To advise Town of costs and cost sharing opportunities
- To discuss next steps for project for Town to decide on their recommended option

# GENERAL INFORMATION

WSP was retained by County of Renfrew to carry out preliminary and final design of rehabilitation of the structure.

Work completed to date:

- Compiled all available information
- Deck condition survey (corrosion/delaminated concrete),
- Underwater investigation of piers & Soffit and bearings investigation,
- Topographic survey.
- Consultation with Town and Stakeholders was initiated and is ongoing.

Work to be completed:

- Continued Consultation with Stakeholders and Public,
- Receiving direction from County on final approach for sidewalk/ utility issues
- Finalizing Preliminary Design,
- Completion of Detailed Design and Preparation of Construction Contract Package.

# PRINCIPLE STAKEHOLDERS AND THEIR INTERESTS

- **Town of Arnprior:** Town owns water main on structure, Town is also responsible for maintenance of sidewalks and responsible for street lighting on structure and wiring, pedestrian path under west abutment.
- **Bell Canada:** Owner of utilities on structure
- **Hydro One:** Owner of utilities on structure
- **OPG:** Owner of upstream hydro generating facility. OPG may also own or have easement agreements in place for some land along shores of Madawaska River in proximity of structure.
- **MTO:** CR 29 north of Hwy 417 and up to intersection with Madawaska Blvd has signs indicating Madawaska Blvd as EDR in west and east directions. County has no records of such a designation or specific agreement. No EDR signage noted on the Madawaska Boulevard west of County Road 29.
- **Local Residents and Businesses**

# MATERIAL CONDITION OF THE STRUCTURE

The inspections and review of available information revealed the following primary findings:

- Structure: 44 years old and due for major rehabilitation,
- Deck: repairable to last 25 years,
- Sidewalks - repairable if utility ducts are removed,  
- can not be permanently repaired if utility ducts are left in,
- Expansion joints: need to be replaced,
- Bearings: selected and possibly all bearings may need to be replaced,
- West abutment: requires extensive repairs,
- Approach slabs: need to be replaced,
- Parapet walls: repairable to last 25 years

# PRINCIPAL APPROACH TO THE STRUCTURAL REHABILITATION

In general during structural rehabilitation the roadway width and sidewalks on bridges are maintained in their geometry unless critical deficiency is identified.

- No critical deficiencies were recognized at the structure.

The railing on the structure is controlled by CHBDC requirements and deficiencies are generally addressed by Authorities when major rehabilitation project is undertaken and railing is in poor condition.

- These conditions exist and an upgrade in the railing is warranted.

# COMPARISON OF BEFORE AND AFTER OF THE RAILING



**BEFORE**

(similar to existing)



**AFTER**

(similar to proposed in Basic Rehabilitation)



# CONSTRUCTION DURATION

The actual duration of construction will depend primarily on the methodology agreed to with utility agencies in regards to their approach in utility relocation:

The possible scenario provided Town and Utility agreements are in place shortly:

- relocate utilities in 2018,
- bridge rehabilitation will take place in 2019 and 2020 with winter shutdowns.
  - anticipated winter shutdown - between December and the end of March.
  - However, utility relocation construction may extend into winter months of 2018/2019.

If agreements can not be reached in a timely fashion, the schedule may need to be postponed for a year. It is anticipated that the rehabilitation will be accomplished in two years regardless of the final approach to the sidewalk issue.

# TRAFFIC CONTROL



## DURING UTILITY RELOCATION

### Roadway

- Closures will be relatively mobile,
- Lane closures with TCBs for approach slab removals,
- Only one lane closed at any time,

### Pedestrians

- One sidewalk open to pedestrians,

### Pathway Under the Bridge

- Pathway will be closed during construction.

## DURING BRIDGE REHABILITATION

### Roadway

- One lane in each direction open with work area separated by TCBs
- Short duration closure of one of the open lanes (weekends/ nights).

### Pedestrians

- One sidewalk open to pedestrians,

### Pathway Under the Bridge

- Pathway will be closed during construction.

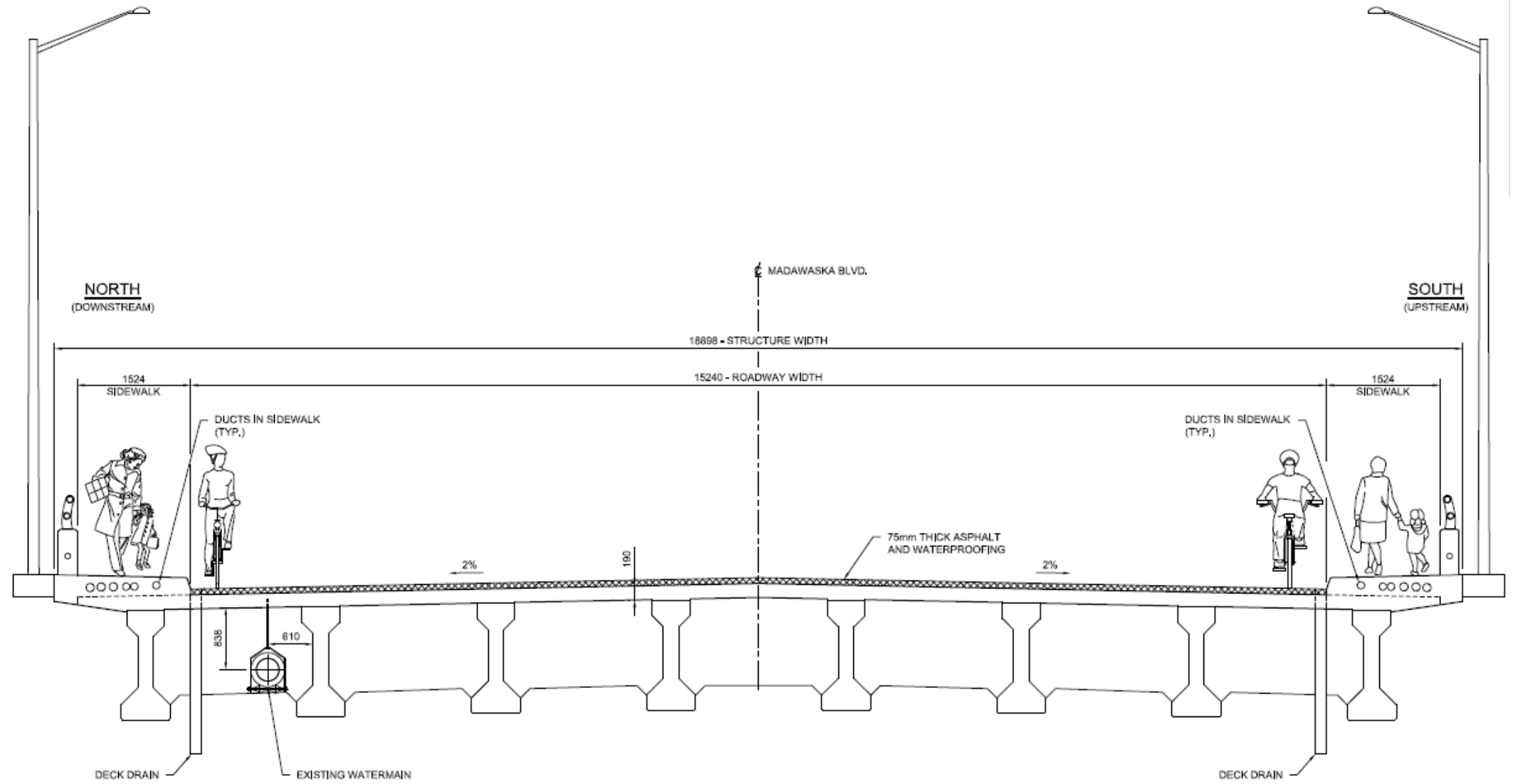
# IMPACT ON APPROACH ROADWAYS AND PATHWAYS



## Following construction:

- Intersection will be repaved with some work on County storm sewer
- East approach roadway up to first signalized intersection will be repaved.
- Storm sewer catchbasins will be adjusted.
- Pedestrian pathway under the bridge on west side will remain.

# GENERAL ARRANGEMENT OF EXISTING CONDITIONS



EXISTING CONDITONS

# WATERMAIN UNDER THE BRIDGE

The watermain condition and potential modifications/replacement will need to be reviewed by Town especially in consideration of:

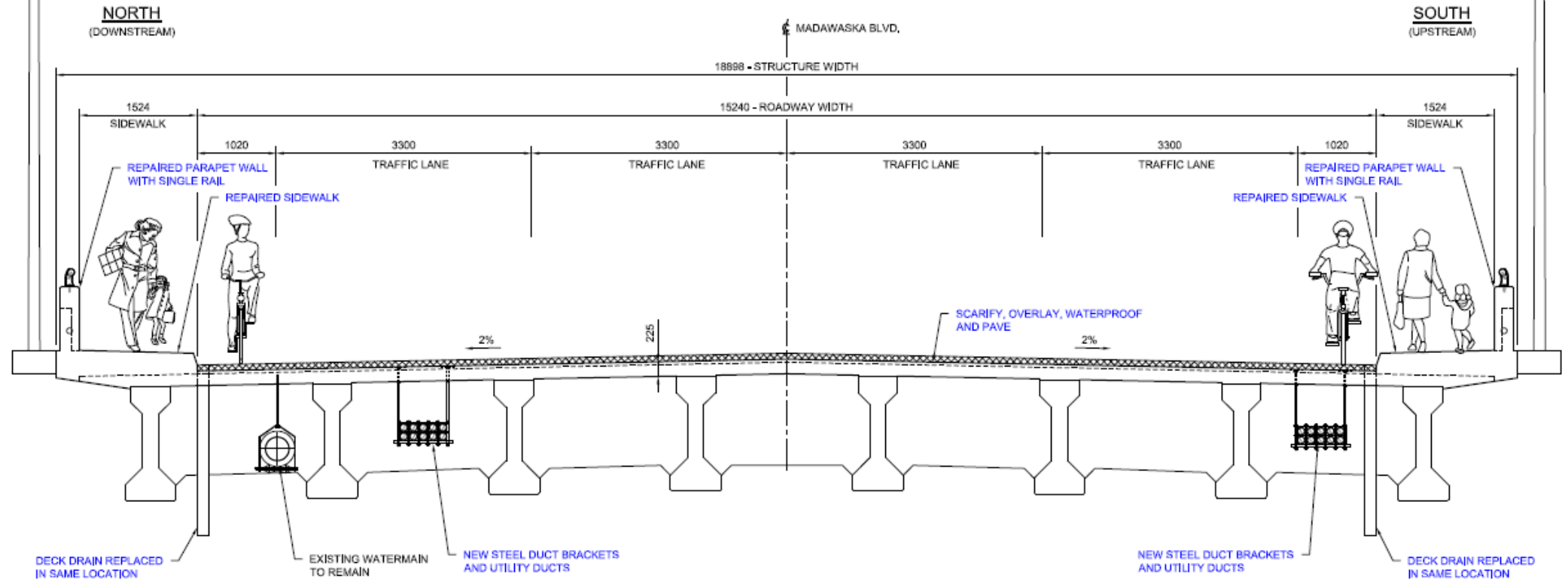
- Recent December watermain failure under west approach slab as the condition of watermain may impact the structure (example washouts of fill at wingwall).
- The watermain in its current configuration at the approaches may present hindrance in the required utilities relocation. Town has provided some information already.
- The watermain in its current location on approaches will be under planned utility banks and there may be complications should work on watermain be required.
- Town may have a need for watermain replacement and upgrades in near future and construction to replace now should be considered.
- Relocation of watermain is required for one of the rehabilitation options.

# GENERAL ARRANGEMENT OF OPTION 1

## OPTION 1 – BASIC REHABILITATION WITH RELOCATED UTILITIES

### UTILITY RELOCATION OPTIONS:

- 2 SUSPENDED DUCT BANKS BOTH SIDES (SHOWN)
- SINGLE SUSPENDED DUCT BANK ON SOUTH
- SUBMARINE CABLES (UPSTREAM OR UPSTREAM/ DOWNSTREAM)

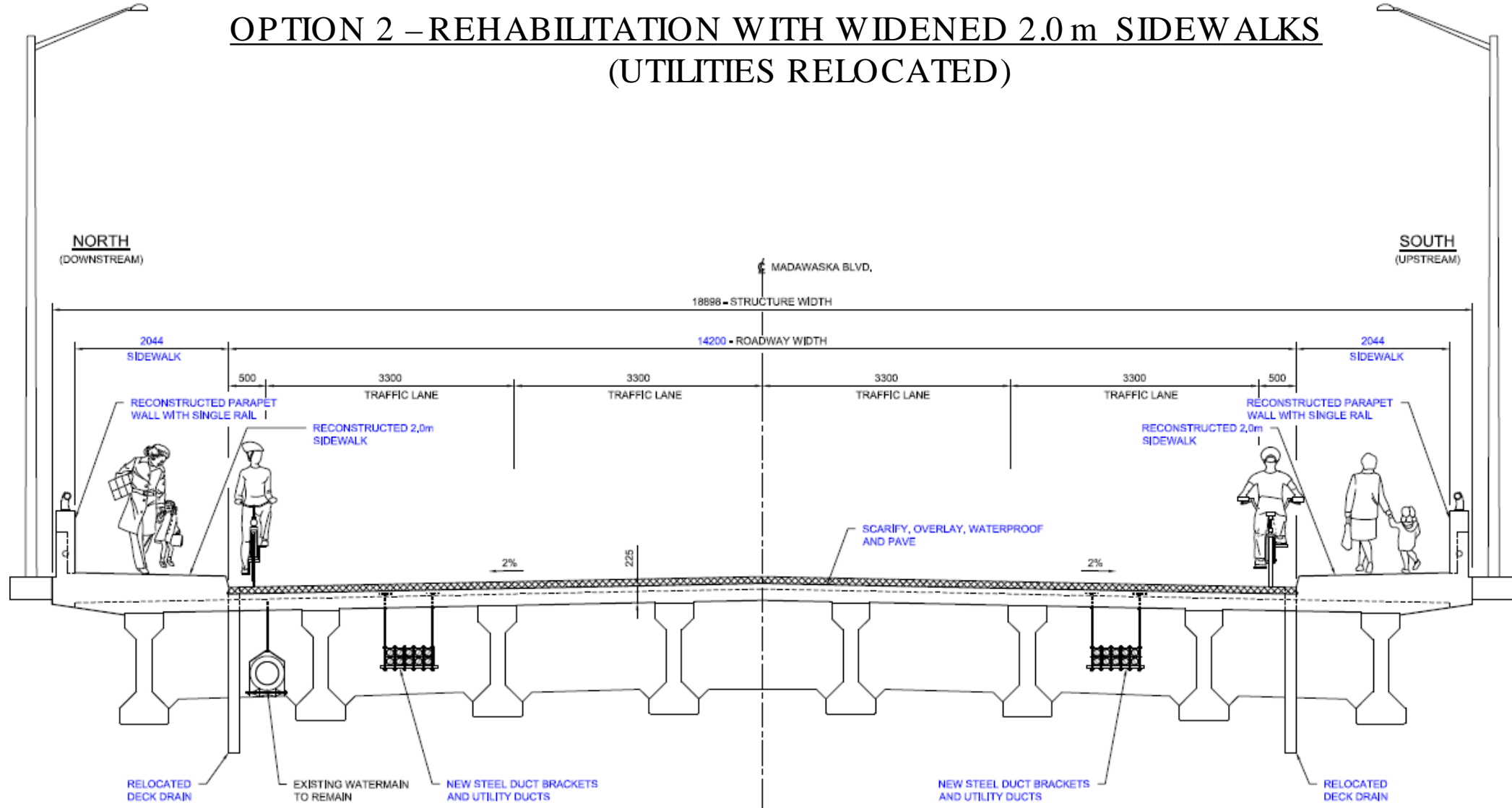


COST - \$6,190,000 - \$7,030,000

COST (WITHOUT UTILITY RELOCATION) - \$5,269,000

**GENERAL  
ARRANGEMENT  
OF OPTION 2**

**OPTION 2 – REHABILITATION WITH WIDENED 2.0 m SIDEWALKS  
(UTILITIES RELOCATED)**

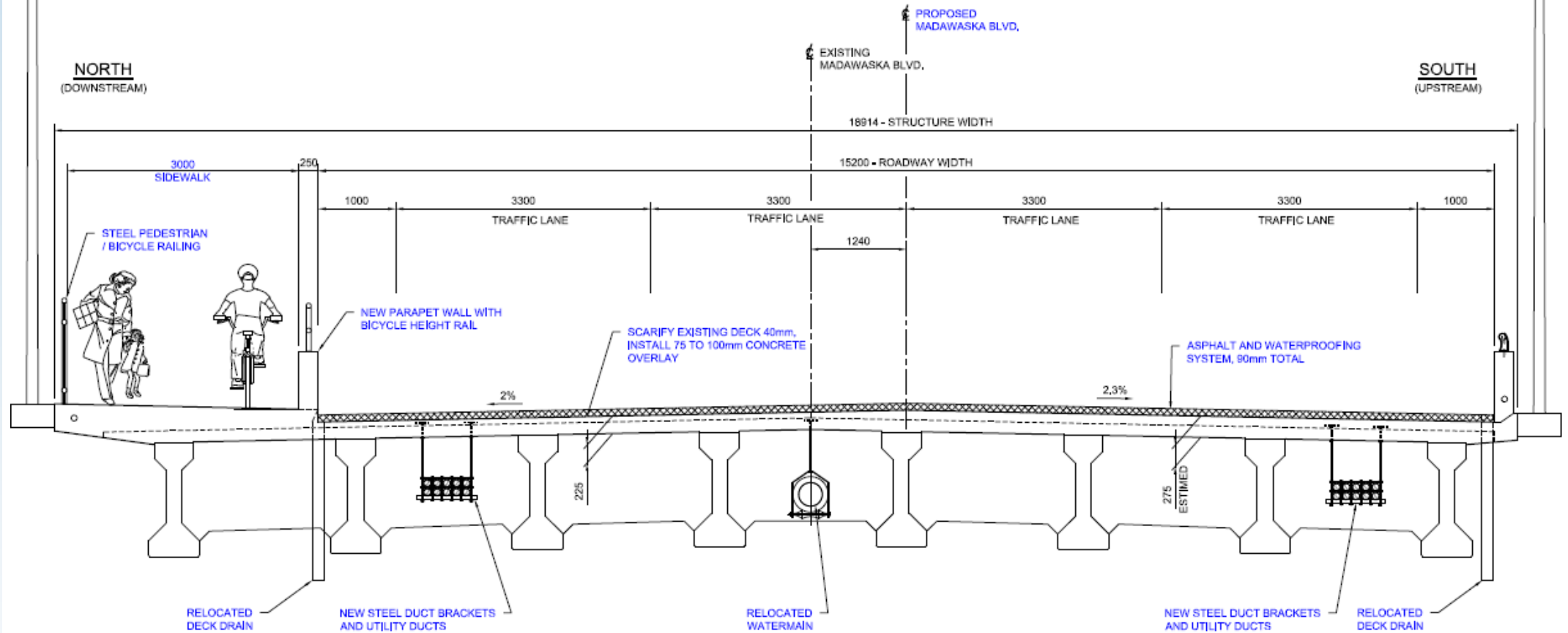


**COST - \$6,530,000 - \$7,370,000**

**COST (WITHOUT UTILITY RELOCATION) - \$5,610,000**

**GENERAL  
ARRANGEMENT  
OF OPTION 3**

**OPTION 3 – REHABILITATION WITH ONE 3.0 m SIDEWALK ON  
NORTH AND NO SIDEWALK ON SOUTH  
(UTILITIES & WATERMAIN RELOCATED)**



**COST - \$9,990,000 - \$10,820,000**

**COST (WITHOUT UTILITY RELOCATION) - \$9,064,000**





# SUMMARY OF COSTS

Alternatives	Option 1 Basic Rehab	Option 2 2m Sidewalks	Option 3 1-3m Sidewalk
Basic Structural Work including 1.5m sidewalk repairs on both sides	\$4,720,000	\$4,720,000	\$4,720,000
Utility Relocation	\$840,000 - \$1,600,000		
Street Light Modifications	\$70,000	\$70,000	\$150,000
Relocation of Watermain			\$1,170,000
Additional Costs Associated with Widening Sidewalks to 2.0m		\$310,000	
Additional Costs Associated with new 3.0m Sidewalk on North Side & Removal of Sidewalk on South Side			\$2,200,000
Subtotal	\$5,630,000 - \$6,390,000	\$5,940,000 - \$6,700,000	\$9,080,000 - \$9,840,000
10% Design and Construction Contingency	\$560,000 - \$640,000	\$590,000 - \$670,000	\$910,000 - \$980,000
<b>TOTAL</b>	<b>\$6,190,000 - \$7,030,000</b>	<b>\$6,530,000 - \$7,370,000</b>	<b>\$9,990,000 - \$10,820,000</b>

## NEXT STEPS

The County of Renfrew and WSP require, as a minimum, the following information to continue the design of the :

- Confirmation that the Watermain will be repaired as part of the County of Renfrew Construction Project?
- What would the Town like to see done with the sidewalks on the bridge?
- Does the Town wish to have any other improvements they would like to have included within the Construction Project?