Present:  
Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Frank Dugal  

Also Present:  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, GMCS/Treasurer  
Kaila Zamojski, Deputy Clerk  
John Steckly, General Manager, Operations  
Jeff Crawford, Fire Chief  
Deanna Nicholson, Environmental Eng. Officer  
Ryan Wall, Engineering Officer  
Robin Paquette, Town Planner  
Lindsay Wilson, Marketing & Economic Dev. Officer  

Absent:  
Councillor Lynn Grinstead  
Councillor Tom Burnette  

1. Call to Order  
Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.  

2. Roll Call  
The roll was called, with all Members of Council being present, except Councillor Lynn Grinstead and Councillor Tom Burnette.  

3. Adoption of Agenda  
Resolution No. 072-18  
Moved by Dan Lynch  
Seconded by Walter Stack  
**Be It Resolved That** the amended agenda for the Regular Meeting of Council dated Monday, March 12, 2018 be adopted, with the addition of an attachment to item no. 10(a) – Tender Document – and item no. 14(a) – addition of two letters for support in the Correspondence Package A-18-MAR-05.  
Resolution CARRIED  

4. Disclosures of Pecuniary Interest  
None  

5. Question Period  
None  

6. Adoption of Minutes of Previous Meetings  
Resolution No. 073-18  
Moved by Frank Dugal  
Seconded by Ted Strike  
**That** the Minutes of the Regular Meeting of Council listed under item 6 a) on the agenda be adopted (Regular Council Meeting – February 26, 2018).
7. **Awards/ Delegations/ Presentations**
   a) **Presentations**
      i) **2018 Expanded Rolling Road Rehabilitation Program – General Manager, Operations**
         The General Manager, Operations provided a presentation on the 2018 Expanded Rolling Road Rehabilitation Program, attached as Appendix A and forming part of these minutes, and responded to questions.

    Resolution No. 074-18
    Moved by Frank Dugal
    Seconded by Ted Strike
    That Council direct staff to include the following streets for rehabilitation in the 2018 Road Rehabilitation Tender as outlined in this presentation:
    1. Gary Crescent
    2. Allan Drive
    3. Edey Street
    4. Winners Circle
    5. Michael Street (Provisional)
    6. Asphalt Removal and Paving (m2) Items (Provisional)

    Resolution CARRIED

8. **Public Meetings**
   a) **Zoning By-law Amendment – 23 Arthur Street**

    Resolution No. 075-18 (6:53 pm.)
    Moved by Dan Lynch
    Seconded by Walter Stack
    That Council move into a public meeting pursuant to Section 34 (10.7) of the Planning Act, R.S.O 1990, c.P.13, as amended to discuss an application for an amendment to Comprehensive Zoning By-law No. 4990-01, for the property known as 23 Arthur Street.

    Mayor Reid called the public meeting to order at 6:53 p.m., welcomed those present and the Planner noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Ontario Municipal Board requirements.

    Staff advised written comments were received prior to the meeting and have been provided to Council for consideration.

    Robin Paquette, Town Planner, explained the amendment being requested as follows:

    The purpose of the proposed zoning amendment is to allow the current single detached dwelling to be converted to a semi-detached dwelling. The current zoning by-law restricts the use of the lands to single detached dwelling. The effect of the amendment is to rezone the lands from
“Residential One (R1)” to “Residential Two (R2)”. The floor was opened to the public for comments. The Town Planner noted one letter was received prior to the meeting and was provided to Council for their information. No further comments from members of the public were received.

On question of Mayor David Reid, the applicant, who was in the audience, indicated they would work with the Town Planner and ensure the concerns noted in the letter were addressed.

The applicant provided further information on the plans for this property noting:

- Some trees will be removed, where necessary, however where possible the trees would remain.
- The hedge currently on the property line will remain in place.
- The new carport will meet the minimum requirements as set by the Town.

The public meeting was declared closed at 7:00 p.m.

Resolution No. 076-18 (7:00 pm)
Moved by Walter Stack
Seconded by Dan Lynch
That Council resume to the Regular Meeting of Council.
Resolution CARRIED

None

10. Staff Reports
a) Sale of Surplus Lands by Tender – Allan Drive Lots – Town Planner
Resolution No. 077-18
Moved by Frank Dugal
Seconded by Ted Strike
That Council direct that the three (3) parcels of land declared surplus on Allan Drive, described as Parts 1, 2 & 3, Plan 49R-18983 be disposed of by sale by public tender; and
That the attached draft form of tender as prepared by the Town Solicitor be utilized for the tender process; and
That the CAO, in consultation with the Town Solicitor, be authorized to finalize any documentation necessary to issue the tenders contemplated herein; and
That proceeds, net of any expenses, from the sale of Parts 1, 2 & 3, Plan 49R-18983 be allocated to the Park Land Reserve.
Report and Resolution CARRIED

The Town Planner provided an overview of the report, and responded to questions. The Town Planner also noted a letter received prior to this evening’s meeting, that was provided to Council for their information, attached as Appendix B and forming part of these minutes.

Following consensus of Council, Mayor David Reid opened the floor for discussion from members of the public. Discussion ensued with the following individuals in the audience:
These members of the public indicated that they did not know the decision to sell the parkland has already been made. They expressed concern with selling these lands which are currently greenspace, and row house units being placed on the land parcels. Mayor Reid noted these lands are zoned for single family homes and unless the developer/purchaser comes forward with a zoning by-law amendment, which would follow an open process, row house units would not be the case.

Although not recommended by staff and the Town Solicitor, following a brief discussion on the tendering process, the consensus of Council was to ensure there is wording and criteria within the tender document to allow for individuals bidding to be able to bid on all three parcels of land.

b) Zoning By-law Amendment 6/17 275 Ida Street North – Amend from CF-h to CF-E2-h – Town Planner

Resolution No. 078-18
Moved by Walter Stack
Seconded by Dan Lynch

That Council receive an application for amendment to Zoning By-law No. 4990-01, for the property known municipally as 275 Ida Street North, to amend the zone designation from Community Facility-holding (CF-h) to Community Facility–Exception Two–holding (CF-E2-h); and

That pursuant to Section 34(12) of the Planning Act that Council hold a public meeting on Monday, April 9th, 2018, regarding the proposed amendment, to allow for public review and comment.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

c) 2017 Economic Development Update – Marketing and Economic Development Officer

Resolution No. 079-18
Moved by Ted Strike
Seconded by Frank Dugal

That Council receive Report No. 18-03-12-03 entitled the 2017 Economic Development Update as information.

Report and Resolution CARRIED

The Economic Development Officer provided an overview of the report and responded to questions.

11. Committee Reports and Minutes
None
12. Notice of Motions
None

13. Reeve’s Report From County Council
Reeve Walter Stack noted information from the following Renfrew County meetings, noting further information can be found in the Clerk's office:
- County Council Meeting – February 28, 2018

Reeve Stack noted that the OSUM Conference will be coming to Pembroke next year in 2019.

14. Correspondence & Petitions
a) Correspondence Package No. I-18-MAR-05
Resolution No. 080-18
Moved by Dan Lynch
Seconded by Ted Strike
That the Correspondence Package No. I-18-MAR-05 be received as information and filed accordingly.
Resolution CARRIED

Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-MAR-05, noting the following:
- Item #2 – Page 34 – Correspondence from Sylvia Jones – MPP Dufferin/Caledon – Newly Released Requirements for Asset Management Plans
  o In response to Councillor Dan Lynch the Environmental Engineering Officer noted the Wastewater Report is sent to the local Ministry of Environment office, but there are also various surveys provincial and federal that the Municipality reports wastewater flows. Following a brief discussion a resolution of support will be included in the next Council Correspondence Package.
- Item #6 – Page 39 – Correspondence from AMCTO – Board of Governance Review Engagement Workshop Group
  o Kudos and thank you to our CAO, Michael Wildman, for being recognized by the Association of Municipal Managers, Clerks, and Treasurers of Ontario for his participation in their working group on the Board of Governance Review.
- Item #9 – Page 51 – AMO – Watch File – February 22, 2018
  o In response to Councillor Lynch the Town Clerk noted that the Deputy Clerk and the Marketing and Economic Development Officer are registered to attend the AMO Social Media webinar on Dealing with Emergencies.
- Item #9 – Page 57 – AMO – Letter of Appreciation
  o Nice to see a letter from AMO President, Lynn Dollin thanking the Town for our support in the Fire Medic program discussions.
- Item #10 – Page 58 – Correspondence from OSUM – Nomination for OSUM Executive Committee
In response to Councillor Lynch the Town Clerk noted that she has not heard of any interest in anyone wanting to be nominated to sit on the OSUM Executive Committee.

Mayor David Reid referred to Item #11 – Page 61-63 of the Correspondence Package No. I-18-MAR-05, noting the following:

- The memorandum included is very informative and helpful in explaining the Development Charges for industry, and the fact that all industry is not the same and needs to be looked at on a case by case basis. Council may, in the future, look at ways of mitigating costs/looking at options for future industry if required.

b) Correspondence Package No. A-18-MAR-05

Resolution No. 081-18
Moved by Frank Dugal
Seconded by Ted Strike
That the Correspondence Package No. A-18-MAR-05 be received and the recommendations be brought forward for Council consideration.

Resolution CARRIED

Resolution No. 082-18
Moved by Frank Dugal
Seconded by Ted Strike
That Council receive the correspondence from the Arnprior Regional Health Foundation, dated February 22, 2018;

Whereas Council has provided the service of a water billing insert for Arnprior Regional Health, at no cost in the past; and

Whereas the insert will provide residents of the Town of Arnprior with important health care related information.

Therefore, Be It Resolved That Council of the Corporation of the Town of Arnprior approves of a letter being inserted in the 2018 fall water billing.

Resolution CARRIED

Resolution No. 083-18
Moved by Frank Dugal
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from The Greater Arnprior Chamber of Commerce, dated February 7, 2018; and
Further That Council waives the fees for the Nick Smith Centre Community Hall Rental (valued at approximately $450.00) for the 2018 Business Achievement Awards Ceremony and Gala Reception hosted by Greater Arnprior Chamber of Commerce, on April 5, 2018; and

Further That the Greater Arnprior Chamber of Commerce be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

Resolution No. 084-18  
Moved by Frank Dugal  
Seconded by Ted Strike  
That Council of the Corporation of the Town of Arnprior receive the correspondence from Relay for Life – Renfrew County.

Whereas Relay for Life is the flagship fundraising event for the Canadian Cancer Society; and

Whereas a Relay will be taking place in the County of Renfrew in Pembroke, consisting of a 6 hour event (6 pm. – midnight) at the Pembroke Memorial Center; and

Whereas Relay for Life – Renfrew County is hoping to reach as many participants as possible for this year’s event.

Therefore Be It Resolved That Council of the Corporation of the Town of Arnprior approves of passing the Relay Event information along to staff of the organization by email, as well as posting the event information on the Town’s website for public information; and

Further That Council approves of Relay for Life – Renfrew County using the Arnprior Municipal Office as a pick up location for team kits for anyone who would like to register a team.

Resolution CARRIED

Resolution No. 085-18  
Moved by Frank Dugal  
Seconded by Ted Strike  
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Ministry of Community Safety and Correctional Services and the Renfrew County Fire Chiefs’ Association.

Whereas the Ministry of Community Safety and Correctional Services requesting comments on the proposed regulations under The Fire Protection and Prevention Act (FPPA), 1997, including amendments to Mandatory Training and Certification for Firefighters and Mandatory Risk Assessments to inform the delivery of fire protection services; and
Whereas the Renfrew County Fire Chiefs’ Association met to discuss the proposed regulations, and drafted a letter detailing their comments.

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior supports the letter submitted by the Renfrew County Fire Chiefs’ Association and its content, as well as the letters submitted by the Association of Municipalities of Ontario (AMO) and the Ontario Association of Fire Chiefs (OAFC) in response to the proposed legislation; and

Further That this letter be circulated to the Ministry of Community Safety and Correctional Services, Premier Kathleen Wynne, the Office of the Fire Marshall and Chief, Emergency Management Ontario, Cheryl Gallant, MP, John Yakabuski, MPP, Renfrew County Council and CAO, and all local Councils, Fire Chiefs and CAOs in Renfrew County.

Resolution CARRIED

15. **Bylaws/ Resolutions**

a) **By-laws**

   Resolution No. 086-18
   Moved by Walter Stack
   Seconded by Dan Lynch
   That the following by-law be and is hereby enacted and passed:
   i) By-law No. 6802-18 – Consolidated Water By-law

   Resolution CARRIED

   Resolution No. 087-18
   Moved by Frank Dugal
   Seconded by Ted Strike
   That the following by-law be and is hereby enacted and passed:
   ii) By-law No. 6803-18 – Amend By-law No. 6227-13 Sewer Use By-law

   Resolution CARRIED

   Resolution No. 088-18
   Moved by Walter Stack
   Seconded by Dan Lynch
   That the following by-law be and is hereby enacted and passed:
   iii) By-law No. 6804-18 – Adopt the Development Charge Background Study – separate

   At the request of Mayor David Reid a recorded vote was taken:
   Councillor Ted Strike Yes
   Councillor Dan Lynch Yes
   Councillor Frank Dugal Yes
   Reeve Walter Stack Yes
   Mayor David Reid Yes

   Resolution CARRIED
Resolution No. 089-18  
Moved by Frank Dugal  
Seconded by Ted Strike  
**That** the following by-law be and is hereby enacted and passed:  
   *iv)* By-law No. 6805-18 – Development Charges By-law – separate

At the request of Mayor David Reid a recorded vote was taken:

- Councillor Ted Strike   Yes
- Councillor Dan Lynch   Yes
- Councillor Frank Dugal  Yes
- Reeve Walter Stack   Yes
- Mayor David Reid   Yes

Resolution CARRIED

Resolution No. 090-18  
Moved by Frank Dugal  
Seconded by Ted Strike  
**That** the following by-law be and is hereby enacted and passed:  
   *v)* By-law No. 6806-18 – Memorandum of Understanding County of Renfrew – Ontario Municipal Commuter Cycling Funding Program

Resolution CARRIED

16. **Announcements**  
Councillor Dan Lynch made the following announcements:

- On March 13th, CBC is doing a “Surprise” video for our very own Para Olympian, John Leslie at the Nick Smith Centre, beginning at 7:00 a.m.
- Welcome aboard to our newest employee Estelle Moynes who will be our new Deputy Treasurer. Ms. Moynes begins here employment in April.
- Good luck to a new business in town, “MY PUTT PUTT”, located at 100 Madawaska (round the corner form Valley Roots). It’s an arcade game business with mini putt, and numerous arcade games.
- Mark March 29th on your calendars. The Opportunity Shop is hosting their “Spring Fling” at the library.
- Congrats to our fellow Council members of Mississippi Mills for being awarded the Salvation Army “Annual Christmas Kettle Bell Ringer Trophy” for fundraising. It’ the first time Council has won the award. They raised over $12,800.00. Well done.

17. **Media Questions**  
None

18. **Closed Session**  
None
19. **Confirmatory By-Law**  
   Resolution No. 091-18  
   Moved by Dan Lynch  
   Seconded by Walter Stack  
   That By-law No. 6807-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 12, 2018 be and it is hereby enacted and passed.  
   Resolution CARRIED

20. **Adjournment**  
   Resolution No. 092-18  
   Moved by Frank Dugal  
   Seconded by Ted Strike  
   That this meeting of Council be adjourned at 8:03 PM.  
   Resolution CARRIED

David Reid, Mayor  
Maureen Spratt, Town Clerk
Discussion

• As part of the 2018 capital budget, $371,000 has been included for Rolling Road Rehab.
• Approximately $200,000 has been budgeted for the resurfacing of ½ of Gary Crescent.
• Staff have compiled a list of options for road and sidewalk repairs to be paid for out of the remaining $171,000 of the rolling road rehabilitation budget.
• Roads listed are identified in AMP as requiring resurfacing in 2018 based on their 2014 Pavement Condition Index.
Discussion

• Staff is seeking Council Approval of the 2018 Rolling Road Rehab Priorities.
• Road projects identified as #1-4 on the Road Rehab table are recommended for 2018 works.
• Roads #5-8 are other roads identified as needing resurfacing in 2018 but not in need of underground utility works at this time. Staff recommends including one of these as a provisional item in the 2018 tender, in the event that excess funds from the Downtown Revitalization come available.

Road Rehabilitation Recommendations

<table>
<thead>
<tr>
<th>#</th>
<th>Location</th>
<th>Rehabilitation</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Gary Crescent (Second Half from 56 Gary Crescent to Allan Drive)</td>
<td>Shave 50mm asphalt, adjust irons, pave 50mm top lift asphalt, sidewalk patches</td>
<td>$25,000</td>
</tr>
<tr>
<td>2</td>
<td>Allan Drive from Edey Street to Gary Crescent</td>
<td>Shave curb line, pad centerline and pave, sidewalk patches</td>
<td>$32,000</td>
</tr>
<tr>
<td>3</td>
<td>Edey Street from school parking lot to Landrigan Street</td>
<td>Shave and pave 50mm asphalt, sidewalk patches, iron adjustments</td>
<td>$63,000</td>
</tr>
<tr>
<td>4</td>
<td>Winners Circle from Daniel Street to No Frills first entrance</td>
<td>Shave and pave 50mm asphalt</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

• Roads #1-4 are recommended to be included in a combined 2018 Road Rehab Tender which will include William Street and Gary Crescent.
## Road Rehabilitation Provisional Options

<table>
<thead>
<tr>
<th>#</th>
<th>Location</th>
<th>Rehabilitation</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Michael Street from Daniel Street to Thomas Street</td>
<td>Shave and pave 50mm asphalt, iron adjustments, curb and sidewalk patching</td>
<td>$70,000</td>
</tr>
<tr>
<td>6</td>
<td>Rock Lane from Daniel Street to Russell Street</td>
<td>Strip and Pave two lifts</td>
<td>$40,000</td>
</tr>
<tr>
<td>7</td>
<td>Atkinson Street from Daniel Street to Russell Street</td>
<td>Strip and Pave Two Lifts, remove south side sidewalk, repair north side sidewalk</td>
<td>$60,000</td>
</tr>
<tr>
<td>8</td>
<td>Jack Crescent from Madawaska Blvd to Wolff Crescent/Short Road</td>
<td>Shave and pave 50mm asphalt</td>
<td>$120,000</td>
</tr>
</tbody>
</table>

- Roads #5-8 could be considered for inclusion in the 2018 tender as provisional items using surplus funds from the Downtown Revitalization (estimated to be $100,000).
- Staff are recommending that #5 Michael Street from Daniel Street to Thomas Street as well as provisional m2 asphalt removal and paving items for various patches throughout the Town be included as provisional items in the 2018 tender.

### Resolution

- That Council direct staff to include the following streets for rehabilitation in the 2018 Road Rehabilitation Tender as outlined in this presentation:
  1. Gary Crescent
  2. Allan Drive
  3. Edey Street
  4. Winners Circle
  5. Michael Street (Provisional)
  6. Asphalt Removal and Paving (m2) Items (Provisional)
Questions?
March 12, 2018

Corporation of Town of Arnprior
105 Elgin Street W.
Arnprior, ON K7S 0A5

Attention: Mayor David Reid

Dear Mayor Reid:

RE: ALLAN DRIVE PARK

I have reviewed the above-mentioned matter with my client in light of comments received from you in response to my earlier correspondence.

My client notes that the Petition which was earlier forwarded contained the signatures of approximately 100 persons residing in the immediate area of the park. While 100 signatures of the more than 10,000 residents of the Town may not sound impressive one could bear in mind that those 100 persons represent all but one of the residents to whose attention the Petition was brought. I am advised that there have been a great many more residents living in that section of town that remain ready to sign the Petition opposing residential development. Indeed, a number of these residents have suggested there be arranged a meeting between representatives of the neighbourhood and the relevant sub-committee of Council or the Committee of the Whole.

Further, I can advise that there is registered on title to the relevant lands in the subdivision agreement between 3M Construction Limited and the Town of Arnprior a notation to the effect that these lands, Part 1, Plan 49R-3196, are referred to as “parkland dedication as referred to on Schedule F”. Clearly, the intention of the parties was that these lands should be parklands. Apparently, the developer was required to provide the Town with part of its lands, five per cent or thereabouts, for use as parkland. It would now not be appropriate that the Town would require such a
conveyance for such purpose and thereafter sell the lands to a different developer for the very use that 3M Construction would have put the lands in the first instance but for the Town’s requirement that the lands be given to be used as a park.

Yours very truly,

D. SCOTT MURRAY

DSM/ecm