Present:
Mayor David Reid
Reeve Walter Stack
Councillor Ted Strike
Councillor Dan Lynch
Councillor Lynn Grinstead
Councillor Frank Dugal
Councillor Tom Burnette

Also Present:
Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, GMCS/Treasurer
Kaila Zamojski, Deputy Clerk
John Steckly, General Manager, Operations
Jeff Crawford, Fire Chief
Robin Paquette, Town Planner

Absent:

1. Call to Order
Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call
The roll was called, with all Members of Council being present.

3. Adoption of Agenda
Resolution No. 051-18
Moved by Dan Lynch
Seconded by Tom Burnette
Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, February 26, 2018 be adopted, with amendments being the addition of item 15(a)(vii) – By-law No. 6800-18 –and the amendment to the confirmatory by-law number under item 19.

Resolution CARRIED

4. Disclosures of Pecuniary Interest
Councillor Dan Lynch noted an item of pecuniary interest:

“I Councillor Dan Lynch have a pecuniary interest in Item No. 15 (a)(ii), in regards to the By-law to adopt the Arnprior Airport Grant, as I am a paid employee of the Arnprior Airport.”

Mayor David Reid noted an item of pecuniary interest:

“I David Reid have a pecuniary interest in Item No. 10 (c) – Report to Council on Use of the Old Fire Hall by Ottawa Valley Community Connections, as my daughter is enrolled in this program.”

5. Question Period
None
6. Adoption of Minutes of Previous Meetings
   Resolution No. 052-18
   Moved by Lynn Grinstead
   Seconded by Ted Strike
   That the Minutes of the Regular and Special Meetings of Council listed under item 6 a) and b) on the agenda be adopted (Regular Council Meeting – February 12, 2018; Special Council Meeting – February 20, 2018).

   Resolution CARRIED

7. Awards/ Delegations/ Presentations
   a) Presentations
      i) Sticking to the Plan (Chamber Presentation) – Mayor Reid
         Mayor David Reid provided presentation on “Sticking to the Plan”, attached as Appendix A and forming part of these minutes, and responded to questions.

8. Public Meetings
   None

   None

10. Staff Reports
    a) 2017 Strategic Plan Update – CAO & Town Planner
       Resolution No. 053-18
       Moved by Dan Lynch
       Seconded by Walter Stack
       That Council receives the CAO’s 2017 Update, report number 18-02-26-01 regarding the Town’s Strategic Plan as information; and

       That Council approve the 2018 and 2019 Strategic Plan Action Plans.

       Report and Resolution CARRIED

       The CAO provided an overview of the report, and responded to questions.

       Mayor David Reid noted this report is a testament to the hard work of our staff. Thank you for managing this workload and providing this information to Council regularly.
b) Community Transportation Grant Program - Municipal Stream – Town Planner
Resolution No. 054-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council direct the CAO to apply for a grant opportunity from the Ministry of Transportation Community Transportation Grant Program – Municipal Stream (CT Program) in partnership with Carefor Health & Community Services and Arnprior-Braeside-McNab Seniors At Home Program Inc.

Report and Resolution CARRIED

The Town Planner provided an overview of the report and responded to questions.

Mayor David Reid noted that this was one of the higher priorities in the Age Friendly Community Plan, and will be another significant item completed on this plan, if approved.

Mayor David Reid vacated his seat at the Council table at 7:19 pm.

c) Use of the Old Fire Hall by Ottawa Valley Community Connections (OVCC) – Town Clerk
Resolution No. 055-18
Moved by Dan Lynch
Seconded by Walter Stack
That Council approve the request, for rent free space of the Old Fire Hall, from Ottawa Valley Community Connections (OVCC).

Report and Resolution CARRIED

The Town Clerk provided an overview of the report and responded to questions.

Mayor David Reid resumed his seat at the Council table at 7:24 pm.

11. Committee Reports and Minutes
None

12. Notice of Motions
None

13. Reeve’s Report From County Council
None
14. **Correspondence & Petitions**  

a) **Correspondence Package No. I-18-FEB-04**  

**Resolution No. 056-18**  
Moved by Lynn Grinstead  
Seconded by Frank Dugal  
**That** the Correspondence Package No. I-18-FEB-04 be received as information and filed accordingly.  

Resolution CARRIED

Councillor Dan Lynch referred to various items from the Correspondence Package No. 1-18-FEB-04, noting the following:

- **Item #6 – Page 15 – Ottawa Valley Business – February 20, 2018**
  - Great article by Jennifer Layman, depicting Mayor Reid’s time on Council and Council’s achievements over the past eight 8 years.

- **Item #7 – Page 28 – AMO – Breaking News – Public Reporting Fire Regulation**
  - On February 16th the Ministry of Community Safety and Correctional Services (MCSCS) released the proposed Public Reporting for Fire Department Response Times Regulation under the Fire Protection and Prevention Act, 1997 (FPPA). With this latest posting, MCSCS is looking for comments on this draft regulation in addition to the other proposed two regulations that were posted for comment on January 30, 2018:
    - Mandatory Training and Certification for Fire Fighters; and
    - Community Risk Assessments.
  - The deadline for the January 30\(^{th}\) postings is March 11\(^{th}\), while comments on the draft Public Reporting regulation are due on March 18, 2018. It is not clear on what would happen if the Municipal Council disagrees or raises concerns with the fire department’s public report on response times. This raises concerns with good governance and accountability as the draft regulation has the Fire department providing the public report to the Fire Marshal directly. It is problematic that a Municipal Council does not appear have a decision-making role in the proposed reporting process.
  - In response to Councillor Lynch the CAO noted that Arnprior Fire Services already provides OFMEM with our response times in the form of our standard incident reports for each call. Under the new proposal the OFMEM would provide a yearly report on response times for council’s perusal. Council could choose to use the response time report to adjust fire service delivery as necessary. I have no issue with making public our response times. Also of note the Fire Master Plan did undergo a comprehensive review, and was recently approved. This is the Council directed policy which will be followed by the Fire Department. If there are any questions or concerns of the Chief which fall outside of the FMP framework, he would be bringing these forward to me, and these issues would be brought forward to Council as required.
b) Correspondence Package No. A-18-FEB-04

Resolution No. 057-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That the Correspondence Package No. A-18-FEB-04 be received and the recommendations be brought forward for Council consideration,

Resolution CARRIED

Resolution No. 058-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council receive the correspondence from the County of Renfrew, dated February 5, 2018, regarding “Major Speed Limit Update – County Roads”;

Whereas the County of Renfrew is proposing to undertake an update to the speed limit by-law that affects the County Road network; and

Whereas the County of Renfrew is soliciting feedback from local municipalities and the OPP, to advise of any changes to the speed zones contained in the by-law that the municipality wishes to have considered; and

Whereas the General Manager, Operations provided feedback to be considered by the County of Renfrew for their by-law including the recommendation to:
   i. Revise County Road #2 from 150m west of Staye Court Dr. to Campbell Dr. from 60 km/h to 50 km/h as a result of the increased traffic volumes in this area due to growth; and
   ii. Revise County Road #10 limits of the school safety zone to extend past the development of the proposed French Catholic School, once developed.

Therefore, Be It Resolved That Council of the Corporation of the Town of Arnprior approves of the recommendations noted by the General Manager, Operation; and

Further That the recommendations noted by forwarded to the County of Renfrew for consideration in their by-law.

Resolution CARRIED

Resolution No. 059-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from The Arnprior & District NeighbourLink Fountain, dated January 9, 2018; and

Further That Council approve the request to waive the fees for the following Landfill Vouchers (approximate total value $462.50):
   • 10 Vouchers – Up to ¾ Ton Pick-up, Full size van, large SUV, or Single-Axel Utility Trailer
   • 10 Vouchers – Mattress or Box spring (each)

Resolution CARRIED
Resolution No. 060-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive and approve of the attached letter written by Mayor David Reid, regarding the AMO Local Share Proposal; and

Further That Council approve of the letter prepared by the Mayor, to be sent to the Association of Municipalities of Ontario for consideration.

Resolution AMENDED

Resolution No. 061-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council Amend Resolution No. 060-18 regarding the AMO Local Share Proposal Letter by striking the following sentence from the letter:

“Our initial reaction to AMO’s Local Share Proposal, was that it was a fabulous idea and would go a long way to solve the Municipal Infrastructure Gap.”

And Further That the letter be distributed to all municipalities in Renfrew County for their information.

Resolution CARRIED

Resolution No. 062-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive and approve of the letter, as amended, written by Mayor David Reid, regarding the AMO Local Share Proposal; and

Further That Council approve of the letter, as amended, prepared by the Mayor, to be sent to the Association of Municipalities of Ontario for consideration, and all municipalities in Renfrew County for their information.

Resolution CARRIED As Amended

15. Bylaws/ Resolutions
   a) By-laws
      Resolution No. 063-18
      Moved by Tom Burnette
      Seconded by Dan Lynch
      That the following by-law be and is hereby enacted and passed:
      i) By-law No. 6794-18 – 2018 Budget (operating and capital)
At the request of Mayor David Reid a recorded vote was taken:

Councillor Ted Strike        Yes
Councillor Dan Lynch         Yes
Councillor Lynn Grinstead    Yes
Councillor Frank Dugal       Yes
Councillor Tom Burnette      Yes
Reeve Walter Stack           Yes
Mayor David Reid             Yes

Resolution CARRIED

Councillor Dan Lynch vacated his seat at the Council table at 7:32 pm.

Resolution No. 064-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That the following by-law be and is hereby enacted and passed:
   ii) By-law No. 6795-18 – 2018 Airport Grant

At the request of Mayor David Reid a recorded vote was taken:

Councillor Ted Strike        Yes
Councillor Lynn Grinstead    Yes
Councillor Frank Dugal       Yes
Councillor Tom Burnette      Yes
Reeve Walter Stack           Yes
Mayor David Reid             Yes

Resolution CARRIED

Councillor Dan Lynch resumed his seat at the Council table at 7:33 pm.

Resolution No. 065-18
Moved by Dan Lynch
Seconded by Tom Burnette
That the following by-law be and is hereby enacted and passed:
   iii) By-law No. 6796-18 – 2017 Works in Progress (WIP)

At the request of Mayor David Reid a recorded vote was taken:

Councillor Ted Strike        Yes
Councillor Dan Lynch         Yes
Councillor Lynn Grinstead    Yes
Councillor Frank Dugal       Yes
Councillor Tom Burnette      Yes
Reeve Walter Stack           Yes
Mayor David Reid             Yes

Resolution CARRIED

Resolution No. 066-18
Moved by Lynn Grinstead
Seconded by Frank Dugal
That the following by-law be and is hereby enacted and passed:
   iv) By-law No. 6797-18 – Job Evaluation & Pay Equity/ 2018 Salary Grid
16. **Announcements**

Councillor Dan Lynch made the following announcements:

- If you’re a Trivia buff, there are two Trivia Fundraising Events taking place:
  - March 10th – Prior Sports Bar, in support of the Arnprior & District Humane Society
  - March 23rd – Nick Smith Centre, in support of the Partners in Caring Foundation

- Congratulations to the Fung Loy Kok Institute of Taosim who are celebrating their 48 anniversary; of note this is the “Year of the Dog”.

- Spring is in the air! March 1st, both Wes Chip's and Dairy Queen are open for business.

- If you like fish, on the 10th of March, the Knights of Columbus are having an “All You Can Eat” fish fry. Doors open from 4:30 pm to 7:30 pm. The cost is $15.00 for adults and $12.00 for 12 and under.

Councillor Lynn Grinstead made the following announcement:

- My son Nigel Grinstead will be on the Comedy Network, Just for Laughs this Saturday night.

Councillor Ted Strike made the following announcement:

- It is becoming more and more of a problem that people who are walking their animals around Town, are not picking up after them. Please, as a courtesy to others and to comply with the Animal Control By-law, pick up after your animals if you are taking them for a walk around Town.

17. **Media Questions**

None

18. **Closed Session**

Resolution No. 067-18 (7:37 pm)

Moved by Walter Stack
Seconded by Dan Lynch

**That** Council move into Closed Session regarding One (1) Matter to discuss a proposed or pending acquisition or disposition of land by the municipality or local board pursuant to Section 239 (2)(c) of the Municipal Act (Sale of Land).

Resolution CARRIED

Resolution No. 068-18 (7:49 pm)

Moved by Dan Lynch
Seconded by Walter Stack

**That** Council resume to Open Session.
Minutes of Regular Council Meeting

Resolution No. 069-18
Moved by Lynn Grinstead
Seconded by Frank Dugal
That Council direct staff to proceed as directed in Closed Session.

Resolution CARRIED

19. Confirmatory By-Law
Resolution No. 070-18
Moved by Dan Lynch
Seconded by Tom Burnette
That By-law No. 6801-18 being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 26, 2018 be and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment
Resolution No. 071-18
Moved by Lynn Grinstead
Seconded by Ted Strike
That this meeting of Council be adjourned at 7:50 PM.

Resolution CARRIED

David Reid, Mayor
Maureen Spratt, Town Clerk
Town of Arnprior
Year(s) in Review!

Mayor David Reid

Council Meeting – February 26, 2018

As Presented at the Chamber of Commerce Breakfast Social – Wednesday, February 7th, 2018
Introduction

• Today I will be expanding a little on the usual “Year in Review” to include
  – A high level review of the past 2 Terms of Council
  – 2018 Draft Budget
  – What lies ahead over the next few years
What Drives the Process?

• Council’s Role
  – Provide critical link to the Community
    • Engage, Listen, Communicate
  – Establish a long term “Vision” for the Town
  – Establish shorter term goals for the Town
  – Provide direction to Staff through:
    • Strategic Planning
    • Master Plans
    • Asset Management Plans
    • Budgets & Long Range Capital Planning
• Staff’s Role
  – Staff, through the CAO, leads the process
    • Responsible to implement Council direction
    • Assigns and oversees the work plans
    • Ensure process is open & transparent
    • Ensure outputs are financially responsible
    • Report back to Council in a timely manner for final decisions and/or further direction
    • Staff are the experts or should be…
      – Council should stay out of the daily operations, while having adequate controls in place to ensure proper oversight and accountability
Strategic Plan “Key Priorities”

• 2012
  – Hired new CAO, Michael Wildman
  – Undertake a Strategic Planning Session

• 2013
  – Corporate Review & Reorganization
  – Establish Financial Model, Planning & Controls

• 2014-15
  – Infrastructure – AMP and LRCF’s
  – Economic Development & Marketing
  – Refresh Strategic Plan with new Council
  – Confirmed ongoing Key Priorities moving forward
• 2016-17
  – Downtown Revitalization - Construction
  – Waterfront Revitalization – Planning
  – Approve Recreation Master Plan
  – Improve and approve “Arnprior Centric” Official Plan
• 2018
  – Comprehensive Zoning By-Law
  – Fire Master Plan
  – Ongoing implementation of Planning Documents
  – Ongoing Infrastructure Improvements
    • Delay Waterfront temporarily…shift to Roads & Infrastructure
  – Election Year
Looking Back on 2011-2017
Major Infrastructure Projects

• Completed and implemented financing of both the Water & Sewage Treatment Plant Upgrades
• Full & Partial Re-Construction of Roads & Sidewalks
  – Charles, Arthur, Third Ave, Tierney, Landrigan, Hugh
• Upload of Division Street to the County & Resurfacing
• County Resurfacing of Madawaska Blvd
• Lead Removal System at Water Treatment Plant
• Significant investment in the Water Distribution Infrastructure
• Significant investment in Storm Sewer Separation
• Downtown Revitalization
Looking Back on 2011-2017
Economic Development

• Have updated and implemented full cost recovery of Development Charges

• Arnprior continues to be one of the fastest growing Communities in Ontario
  – Campbellbroke Village (180 units built / 80 units under construction)
  – Callahan Estates (70 units built / 300 under construction)
  – Village Creek (230 units built / 50 units under construction)
  – Madawaska Blvd (280 units draft approved)

• 2 Affordable Senior Housing Apartments (40 units)

• Major Redevelopment of the Arnprior Mall/Canadian Tire

• 4 New Restaurants/Entertainment Establishments

• Local Industry remains strong
Looking Back on 2011-2017
Other Accomplishments

• Addressed the Water Meter & Billing Issue
• Addressed the Industrial Sewer Odour & Degradation Issue
• New long term McNab/Braeside Library & Rec Agreements
• Lead renegotiation of the OPP Billing Model
• Updated Website and Social Media presence
• Significant investment in IT and Security Systems
• Significant investment in Records Management & Retention
• Significant effort updating By-Laws and implementing new Staff/Council Code of Conduct By-Laws
• Major investment in the Museum (Windows & Foundation)
• David Onley Award for our efforts on Accessibility
2018 “Draft” Budget

- Continue “Pay As You GO” principal….Budget funds Reserves and the Reserves fund Capital Projects
- Continue strong Cost Control measures…80% Rule and Earmarking for non-budgeted expenses
- Previous 7 Budgets have all resulted in tax rate increases at or below inflation
- Cost of General Govt. has decreased from 15.7% of Operating Expenditures in 2013 to 13.0% in 2018
- 2018 “Draft” Budget calls for a 1.5% tax rate increase
2018 Draft Budget

• Contribution to Reserves is approx. $4.6 Million
• Total Capital Expenditures is approx. $3.8 Million
  – Includes short term Downtown Bridge Financing Costs
  – William Street Full Reconstruction
    • Phase 1 - $1 Million
    • Potential Phase 2 – Additional $1 Million (if OCIF Grant is successful)
  – Rolling Road Rahab - $200,000
  – Public Works Fleet Replacement – 3 New Vehicles
  – NSC - Roof, Arena Condenser
  – Library - Roof
  – Fire Dept. - Radio System upgrades, Jaws of Life
  – Client Services – Automated Billing/Payment, Arnprior App
Stick to the Plan

• Continue “Pay as you Go” model and not take on any new long term debt.

• With some patience, we should be in a financial position to re-invest significant amounts back into Infrastructure, closing the gap in our Asset Management Plan
  – 2021 approx. $450,000 Debt Servicing is retired
  – 2022 to 2030 approx. $1,300,000 Debt Servicing is retired
  – 2030 approx. $2,900,000 Debt Servicing is retired
Stick to the Plan

Relation Between Debt Repayment and Capital Investment

- TOTAL DEBT
- RESERVES + CAPITAL INVESTMENT
## 2016 Tax Rates - How Do We Compare?

<table>
<thead>
<tr>
<th>Municipality</th>
<th>2016 Tax Rate</th>
<th>Total Taxes</th>
<th>Garbage Rate</th>
<th>Total Garbage</th>
<th>Total Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Almonte</td>
<td>1.053824</td>
<td>$2,424</td>
<td>$252/yr</td>
<td>$252</td>
<td>$2,676</td>
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<tr>
<td>Kemptville</td>
<td>1.113397</td>
<td>$2,561</td>
<td>$1.75/bag</td>
<td>$182</td>
<td>$2,743</td>
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<tr>
<td>Carleton Place</td>
<td>1.208800</td>
<td>$2,780</td>
<td>$2.00/bag over 55</td>
<td>$104</td>
<td>$2,884</td>
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<td>Arnprior</td>
<td>1.343766</td>
<td>$3,091</td>
<td>$140/yr</td>
<td>$140</td>
<td>$3,231</td>
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<tr>
<td>Renfrew</td>
<td>1.413393</td>
<td>$3,251</td>
<td>0</td>
<td>$0</td>
<td>$3,251</td>
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<tr>
<td>Perth</td>
<td>1.426414</td>
<td>$3,281</td>
<td>$2.60/bag over 40</td>
<td>$166</td>
<td>$3,447</td>
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<tr>
<td>Brockville</td>
<td>1.437828</td>
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<td>$3.00/bag over 52</td>
<td>$156</td>
<td>$3,463</td>
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<td>Hawkesbury</td>
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<td>Smith Falls</td>
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<td>$4,088</td>
<td>0</td>
<td>$0</td>
<td>$4,088</td>
</tr>
</tbody>
</table>

Based upon an Assessed Value of $230,000 (which may not be equivalent in respective Municipalities)

Based upon 2 Garbage Bags per week
## 2017 Water Rates - How Do We Compare?

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Effective</th>
<th>Fixed</th>
<th>Base</th>
<th>Consumption</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brockville</td>
<td>Jan-17</td>
<td></td>
<td>$493</td>
<td>$197</td>
<td>$690</td>
</tr>
<tr>
<td>Hawkesbury</td>
<td>Jan-17</td>
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<td>$366</td>
<td>$344</td>
<td>$710</td>
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<tr>
<td>Arnprior</td>
<td>Jan-17</td>
<td></td>
<td>$264</td>
<td>$568</td>
<td>$832</td>
</tr>
<tr>
<td>Carleton Place</td>
<td>Jan-17</td>
<td>$900</td>
<td></td>
<td></td>
<td>$900</td>
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<tr>
<td>Prescott</td>
<td>Jan-17</td>
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<td>$825</td>
<td>$195</td>
<td>$1,020</td>
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<tr>
<td>Almonte</td>
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<td>$563</td>
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<tr>
<td>Pembroke</td>
<td>Jan-16</td>
<td>$1,068</td>
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<td>$1,068</td>
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<td>Kemptville</td>
<td>Oct-16</td>
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<td>$1,179</td>
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<td>Smith Falls</td>
<td>Feb-17</td>
<td></td>
<td>$833</td>
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<tr>
<td>Renfrew</td>
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<td>$457</td>
<td>$830</td>
<td>$1,287</td>
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<tr>
<td>Perth</td>
<td>Jan-17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Based upon an Annual Consumption of 186 cubic meters of water
2018 Election Year
Questions?