

**The Corporation of the
Town of Arnprior**

By-Law No. 6794-18

Being a By-Law to adopt the 2018 Operating and Capital Budget Estimates.

Whereas Section 290(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, provides that a local municipality shall in each year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality; and

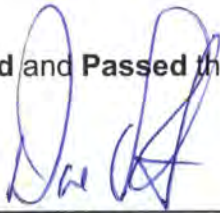
Whereas, notice to adopt the budget was given in accordance with the *Municipal Act, 2001*, S.O. 2001, c. 25 and the Town's Notice By-law 6639-16 by being published on the Town's website and in a newspaper at least ten (10) days in advance of the Council meeting at which the budget will be considered for adoption; and

Whereas it is deemed necessary and expedient to adopt the capital and general operating budget estimates for the Town of Arnprior for the year 2018.

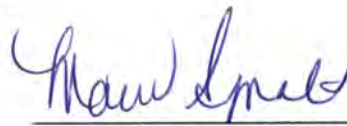
Therefore the Council of the Corporation of the Town of Arnprior enacts as follows:

1. **That** the 2018 Operating Budget estimates, excluding the Airport Grant estimates, attached as Schedule "A" forming part of this by-law be hereby adopted, approved and authorized; and
2. **That** the 2018 Capital Budget estimates attached as Schedule "B" forming part of this by-law be hereby adopted, approved and authorized.

Enacted and Passed this 26th day of February, 2018.



Mayor, David Reid



Clerk, Maureen Spratt

**2018 Operating Budget
Schedule "A"**

Description	Revenues	Expenses	2018 Budget
Revenue from Taxation	\$ (8,896,874)	\$ -	\$ (8,896,874)
Payments in Lieu of Taxation	(123,000)	-	(123,000)
OMPF Funding	(1,275,100)	-	(1,275,100)
	(10,294,974)	-	(10,294,974)
General Government			
Council	-	200,000	200,000
Clerk	(51,500)	290,500	239,000
Corporate Management	(243,500)	1,053,860	810,360
Human Resources	-	110,050	110,050
Information Systems	(4,000)	155,750	151,750
	(299,000)	1,810,160	1,511,160
Protection to Persons and Property			
Fire Services	(9,400)	651,275	641,875
Police Services	-	1,704,044	1,704,044
Animal Services & Parking Enforcement	(31,750)	90,950	59,200
	(41,150)	2,446,269	2,405,119
Public Works			
Public Works	(575,150)	2,570,532	1,995,382
Vehicles and Equipment	(727,400)	249,000	(478,400)
Buildings	-	294,700	294,700
Crossing Guards	(5,080)	49,900	44,820
	(1,307,630)	3,164,132	1,856,502
Environmental Services			
Waterworks	(2,810,668)	2,449,337	(361,331)
Wastewater	(2,547,918)	2,153,577	(394,341)
Waste Management	(869,200)	788,250	(80,950)
	(6,227,786)	5,391,164	(836,622)
Parks and Recreation			
Parks	(5,000)	220,500	215,500
Marina	(69,200)	81,200	12,000
Programs	(165,400)	377,300	211,900
Nick Smith Centre	(1,003,110)	1,751,185	748,075
	(1,242,710)	2,430,185	1,187,475
Cemetery			
Cemetery	(103,035)	103,035	-
Community Services			
Grants and Subsidies*	-	320,434	320,434
Museum	(32,780)	159,400	126,620
Protection, Inspection & Control (PIC)	(160,000)	154,440	(5,560)
Planning and Zoning	(25,500)	138,200	112,700
Marketing and Economic Development	(32,000)	214,900	182,900
	(217,500)	987,374	737,094
Contribution to Reserves			
Transfer to General Reserve & Reserve Funds	-	2,532,064	2,532,064
Transfer to PIC Reserve Fund	-	5,560	5,560
Transfer to Water Reserve Fund	-	361,331	361,331
Transfer to Wastewater Reserve Fund	-	394,341	394,341
Transfer to Landfill/WM Reserve Fund	-	80,950	80,950
	-	3,374,246	3,374,246
Total Operating Budget	\$ (19,733,785)	\$ 19,706,565	\$ (60,000)

*The expenses do not include the Arnprior Municipal Airport Grant. The Grant is authorized under a separate By-Law.

Schedule B - 2018 Capital Budget

Capital Project	Rationale	Total Project Cost	2017 WIP	Revenue Sources						Reserve / Fund Name	
				Provincial Grants	Federal Grants	OCIF Formula-Based	Gas Tax Reserve	Development Charges	Reserve Contribution		
Client Services											
Minor Capital - Corporate furniture, minor renovations and equipment replacement.	LRCF	10,000								10,000	Capital Expenditure Reserve Fund
Election - Funding for the 2018 Municipal Election.	LRCF	28,000								28,000	Election Reserve
IT - Software Upgrades - Server Upgrades (Filehold, NSC Host Server), Domain Controller Upgrade (NSC & Town Hall)	LRCF	13,000								13,000	Capital Expenditure Reserve Fund
IT - Desktop Upgrades - Includes the upgrade of aging computer systems as part of life-cycle replenishment.	LRCF	10,000								10,000	Capital Expenditure Reserve Fund
IT - Network Infrastructure - Install wireless access from NSC to PW Garage and WFP to improve connectivity.	LRCF	8,000								8,000	Capital Expenditure Reserve Fund
Total Client Services		69,000	0	0	0	0	0	0	0	69,000	
Fire Department											
Minor Capital Equipment - Acquisition/replacement of damaged, failed and aged tools & equipment used in providing core services.	LRCF	10,000								10,000	Capital Expenditure Reserve Fund
Jaws of Life - Replacement of current jaws of life which have reached its life expectancy.	FMP	50,000								50,000	Capital Expenditure Reserve Fund
Communication Equipment - Acquisition of infrastructure for new dispatch system.	FMP	75,000								75,000	Capital Expenditure Reserve Fund
Total Fire		135,000	0	0	0	0	0	0	0	135,000	
Public Works											
Town Hall General Maintenance - Various repairs and maintenance identified in the 2014 Town Hall Study.	LRCF	30,000								30,000	CERF 66.6%, Water 16.7%, WW 16.7%
Engineering Standards and Specifications - To develop engineering standards and specifications to assist with future development applications and capital infrastructure renewal projects.	NEW	20,000								20,000	CERF 33.4%, Water 33.3%, WW 33.3%

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Capital Project	Rationale	Total Project Cost	2017 WIP	Revenue Sources						Reserve / Fund Name
				Provincial Grants	Federal Grants	OCIF Formula-Based	Gas Tax Reserve	Development Charges	Reserve Contribution	
Asset Management Software - New software to address growing asset base and need for additional database management.**	NEW	52,500			42,000				10,500	CERF 50%, Water 25%, WW 25%
Library Roof - Asphalt shingled roof is showing signs of deterioration and is in need of replacement.	LRCF (2020)	40,000							40,000	Capital Expenditure Reserve Fund
DA Gillies Condition Assessment - Assessment key component for elevator project design.	LRCF (2019)	25,000							25,000	Capital Expenditure Reserve Fund
Vehicle Replacement - #5 Half ton (2003) *switch to 3/4 ton*	LRCF	50,000							50,000	Capital Expenditure Reserve Fund
Rolling Road Rehabilitation Program (incl. Preventative Maintenance & Sidewalks) - Road resurfacing (Gary Crescent)	LRCF	371,410							371,410	Capital Expenditure Reserve Fund
William St W Reconstruction - Division St to Edward St - Watermain, road and sidewalks.	LRCF	925,000					258,439	277,500	389,061	CERF 26%, Water 24%, WW 20%
Abandoned Rail Corridor Conversion to Cycling Commuter Route - Brush, grade and apply stonedust to a section of the rail corridor to create a surface suitable for cycling.	NEW	31,250		6,250*	25,000				0	20% of Project Costs to be Funded by the County of Renfrew - estimated at \$6,250 however subject to further negotiations.
Total Public Works		1,545,160	0	31,250	42,000	0	258,439	277,500	935,971	
Environmental										
Water & Wastewater Model Update - Annual update to W&WW models.	LRCF	15,000							15,000	Water and Wastewater Reserve Fund
Vehicle Replacement - #7 Meter Van (2003)	LRCF (2019)	25,000							25,000	Water Reserve Fund
Vehicle Replacement - #121 Water Works Van(1998)	LRCF	95,000							95,000	Water and Wastewater Reserve Fund
Rolling Storm Control Measures - Installation of ICDs on existing storm sewers as recommended in Stormwater Master Plan.	LRCF & SWMP	10,000							10,000	Wastewater Reserve Fund
Asbestos Management Plan Update - Complete required annual update to Asbestos Management Plan for municipal buildings and facilities	O.Reg 278/05	5,000							5,000	Capital Expenditure Reserve Fund
Landfill Trigger Mechanism and Financial Liability Estimate - MOE requirement to develop leachate monitoring plan.	LRCF (2021)	20,000							20,000	Waste Management Reserve

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Capital Project	Rationale	Total Project Cost	2017 WIP	Revenue Sources						Reserve / Fund Name
				Provincial Grants	Federal Grants	OCIF Formula-Based	Gas Tax Reserve	Development Charges	Reserve Contribution	
Emerald Ash Borer - Annual effort to manage EAB. Will include removal and replanting of trees.	LRCF	55,000							55,000	Capital Expenditure Reserve Fund
Total Environmental		225,000	0	0	0	0	0	0	225,000	
Recreation										
Minor Capital - Recreational furniture, minor renovations and equipment replacement.	LRCF	10,000							10,000	Capital Expenditure Reserve Fund
Recreation Management Software - Software replacement of the CLASS system including new online booking module.	2017 WIP	18,000	17,541						459	Capital Expenditure Reserve Fund
LED Lighting Replacement - Replacement of lighting in NSC with LED lighting.	Pre-approval	118,000							118,000	Capital Expenditure Reserve Fund
Roof Replacement - Section A, D, F, G	LRCF & RMP	395,000							395,000	Capital Expenditure Reserve Fund
Auto Floor Scrubber - Lifecycle replacement of current floor scrubber unit.	LRCF	13,000							13,000	Capital Expenditure Reserve Fund
Air Conditioning Replacement - Replacement in the Office / Pool area (1993)	LRCF & RMP	35,000							35,000	Capital Expenditure Reserve Fund
Arena Condensor - Replacement of 1977 unit that is beyond its lifecycle.	LRCF	125,000							125,000	Capital Expenditure Reserve Fund
Reverse-Osmosis Water System - Replacement of reverse-osmosis (RO) system (1983) for ice flooding.	NEW	20,000							20,000	Capital Expenditure Reserve Fund
Total Recreation		734,000	17,541	0	0	0	0	0	716,459	
Community Services Branch										
Arnprior "App" - Development of an Arnprior specific "App" for smartphones.	NEW	20,000							20,000	Marketing & Economic Development
Total Community Services Branch		20,000	0	0	0	0	0	0	20,000	
Other										
Arnprior & McNab/Braeside Archives - Project funding for mobile shelving. (Note 3)	NEW	12,500							12,500	Capital Expenditure Reserve Fund
TOTAL 2018 CAPITAL		2,740,660	17,541	31,250	42,000	0	258,439	277,500	2,113,930	

Notes

- (1) Asset Management Software - outstanding FCM grant application for \$42,000
- (2) LED Lighting NSC - outstanding GHG Challenge grant application for \$65,530
- (3) Archives - Project funding is subject to matching contribution by McNab/Braeside and a successful grant application for the remaining 50% of the mobile shelving project.