



## Minutes of Operations Advisory Committee Meeting

June 6, 2016 at 6:30PM

Town Hall Council Chambers, Arnprior, ON

### **Present:**

Chair, Ted Strike  
Vice Chair, Dan Lynch  
Citizen Member, David Coreau  
Citizen Member, Clint Duff  
Citizen Member, John Shane

### **Also Present:**

Kaila Zamojski, Deputy Clerk  
John Okum, Fire Chief  
Guy Bourgon, Director of Public Works  
David Armstrong, Public Works Supervisor  
Deanna Streifel, Environmental Engineering Officer

### **Absent:**

Citizen Member, Philip MacLeod  
Citizen Member, David Major

#### 1. Call to Order

Chair Ted Strike called the Operations Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

#### 2. Roll Call

The Deputy Clerk called the roll with all Members of the Operations Advisory Committee being present, except Citizen Member Philip MacLeod and Citizen Member David Major.

#### 3. Adoption of Agenda

##### Resolution No. OAC020-16

Moved by David Coreau

Seconded by John Shane

BE IT RESOLVED THAT the agenda for the Operations Advisory Committee Meeting dated Monday, June 6, 2016, be adopted.

Resolution CARRIED

#### 4. Disclosures of Pecuniary Interest

None

#### 5. Adoption of Minutes of Previous Meetings

##### **a) Operations Advisory Committee Minutes – April 4, 2016**

##### Resolution No. OAC021-16

Moved by Dan Lynch

Seconded by John Shane

THAT the minutes of the Operations Advisory Committee for April 4, 2016 be adopted.

Resolution CARRIED

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### 6. Presentations/ Delegations

#### a) **Public Works Reports**

##### i. **Expanded Sidewalk Weed Control Program – Environmental Engineering Officer**

Resolution No. OAC022-16

Moved by Clint Duff

Seconded by Dan Lynch

THAT the Operations Advisory Committee receive the Expanded Sidewalk Weed Control Program presentation as information.

Resolution CARRIED

The Environmental Engineering Officer provided a presentation on the Expanded Sidewalk Weed Control Program, attached as Appendix A and forming part of these minutes, and responded to questions.

##### ii. **Hot Box Analysis – Public Works Supervisor**

Resolution No. OAC023-16

Moved by Clint Duff

Seconded by David Coreau

THAT the Operations Advisory Committee receive the Hot Box Analysis presentation as information.

Resolution CARRIED

The Public Works Supervisor provided a presentation regarding a Hot Box Analysis, attached as Appendix B and forming part of these minutes, and responded to questions.

Discussion ensued regarding cold patch material and the difference in patching pot holes with the material being cold versus hot, with the Public Work Supervisor explaining the process, and responding to further questions.

Committee Members also discussed the potential use of recycled asphalt, from excavations, with the hot box. The Public Works Supervisor noted that the Town could test out the use of recycled material, when the Hot Box is received by the Department, if Council desires.

Resolution No. OAC024-16

Moved by David Coreau

Seconded by John Shane

THAT the Operation Advisory Committee endorses staff's recommendations of including an amount of \$38,000 in the Draft 2017 Capital Budget for the tender of an Asphalt Recycler and Hot Box trailer unit;

AND FURTHER THAT the Operations Advisory Committee recommends to Council that the amount of \$38,000 be included in the Long Range Capital Forecast, for 2017 expenditure.

Resolution CARRIED

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7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. NEW BUSINESS

Chair Ted Strike noted to the Director of Public Works, concern with the current state of a couple of catch basins in Town. The Director of Public Works noted the Chair's concerns and indicated staff would investigate further.

Chair Ted Strike also inquired whether any of the fill from the construction sites will be going to the landfill. The Director of Public Works noted that the clean fill will be directed to the Town's landfill site.

The Fire Chief noted a letter received from Red Cross, attached as Appendix C and forming part of these minutes, noting the Pembroke Office will be closing in the month of July.

The Deputy Clerk provided a copy of the most recent OPP Report, sent by the OPP Inspector, for the Operations Advisory Committee's information, attached as Appendix D and forming part of these minutes.

10. ADJOURNMENT

Resolution No. OAC025-16

Moved by Dan Lynch

Seconded by Clint Duff

THAT this meeting of the Operations Advisory Committee be adjourned at 7:16 PM.

Resolution CARRIED