



Minutes of Regular Council Meeting

November 24, 2014

6:30 PM

Council Chambers, Town Hall, Arnprior

Present:

Deputy Mayor Mark Willmer
Reeve Walter Stack
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Dan Lynch

Also Present:

Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, Director of Corporate
Services/Treasurer
Guy Bourgon, Director of Public Works
John Steckly, Civil Engineering Officer
Lindsay Wilson, Marketing & Economic Dev. Officer
Kaila Zamojski, Secretariat Services Coordinator

Absent:

Mayor David Reid
Councillor Lyle Anderson

1. Call to Order

Deputy Mayor Mark Willmer called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Mayor David Reid and Councillor Lyle Anderson.

3. Adoption of Agenda

Resolution No. 356-14

Moved by Walter Stack

Seconded by Lynn Grinstead

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, November 24, 2014 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 357-14

Moved by Lynn Grinstead

Seconded by Dan Lynch

THAT the Minutes of the Regular Meeting of Council dated Monday, November 10, 2014 be adopted.

Resolution CARRIED

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7. Awards/ Delegations/ Presentations

a) Presentations:

i) **Mr. Barry Nabatian, Shore-Tanner & Associates - Retail Market Demand Study: Arnprior, Ontario Final Report**

The CAO introduced Mr. Barry Nabatian, Shore-Tanner & Associates.

Mr. Nabatian stated that the purpose of the Retail Market Demand Study was to review the Arnprior retail market in order to determine the shopping patterns of Arnprior residents, the demand for market-viable amounts and types of retail and service floor space and leakages of shopping dollars into and out of Arnprior; following which a Retail Action Plan was prepared to improve the performance of Arnprior's retail market. Mr. Nabatian provided a presentation regarding the Town's Retail Market Demand Study, attached as Appendix A and forming part of these minutes.

8. Public Meetings

None

9. Matters Tabled/Deferred/Unfinished Business

None

10. Staff Reports

a) **Asset Management Plan 2014 Update – Civil Engineering Officer**

Resolution No. 358-14

Moved by Ted Strike

Seconded by Lynn Grinstead

THAT Council adopt report #14-11-24-01 "Asset Management Plan 2014 Update" as a supplemental compendium document to be read in conjunction with the Town's 2013 Asset Management Staff Report (Report # 13-12-19-01) and Asset Management Report (Dillon Consulting Ltd., Report 13-7736) January 2014 in order to establish enhanced target levels of annual investment towards linear assets, and

THAT Council, recognizing that the Asset Management Plan is a dynamic model, direct the Director of Public Works, in consultation with the Director of Corporate Services/Treasurer to continue to update the Asset Management Plan report annually and recommend updates to related documents such as the annual operating and capital budgets and the Long Range Capital Forecast.

Report and Resolution CARRIED

The Civil Engineering Officer provided an overview of the report.

Council thanked staff for their efforts.

Council took a short recess, due to a power outage at 7:38 PM.

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Council resumed to the regular meeting at 7:55 PM.

b) Investment Policy – Director of Corporate Services/ Treasurer

Resolution No. 359-14

Moved by Dan Lynch

Seconded by Walter Stack

THAT Council adopt a By-law to repeal the current investment policy and replace it with FS-BR-04 Investment Policy, attached herein.

Report and Resolution CARRIED

The Director of Corporate Services/ Treasurer provided an overview of the report.

Councillor Strike vacated his seat at the Council table at 8:05 PM.

Councillor Strike resumed his seat at the Council table at 8:10 PM.

11. Committee Reports and Minutes

None

12. Notice of Motions

None

13. Reeve's Report From County Council

Reeve Walter Stack provided an overview of the following meetings with Renfrew County:

- Operations Advisory Committee – November 12, 2014
 - Capital Asset Plan
 - Long Term Financial Plan
 - Active Transportation
 - Renfrew County Public Works Managers Group Report
 - Salt/ Sand Storage Dome Inspections
- Finance and Administration Advisory Committee – November 18, 2014
 - Department Reports
 - Council Remuneration
 - Treasurer's Report
 - Provincial Offences Act Update on Statistics
 - Human Resources Report
 - Bill 21
 - Media Relations
 - Take Your Kids to Work Day
 - Administration Report
 - County Asset Management Plan is to be recommended to County Council for approval.

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14. Correspondence & Petitions

a) **Correspondence Package No. I-14-NOV-20**

Resolution No. 360-14

Moved by Dan Lynch

Seconded by Walter Stack

THAT the Correspondence Package No. I-14-NOV-20 be received as information and filed accordingly.

Resolution CARRIED

Councillor Dan Lynch elaborated on the following item:

- Item #2 - Pages 4-7 - Application for the Ontario Community Infrastructure Fund and Application to the Building Canada Fund (Small Communities)
 - Councillor Lynch congratulated the CAO and staff for being successful in moving forward into the second round of both grant applications.

Reeve Walter Stack elaborated on the following items:

- Item # 3 – Page 8 – Ministry of Transportation – Response to 416-422 Daniel Street Letter
 - In response to the August 5, 2014 letter sent to the Ministry of Transportation by Reeve Walter Stack, the MTO indicated they are committed to discussing other access options for this property.
- Item #4 – Pages 9-10 - Commercial Logging in Algonquin Park
 - That a letter in support of the County of Renfrew's request to the Minister of Natural Resources and Forestry to not support the recommendation of the Environmental Commissioner of Ontario to end commercial logging in Algonquin Park be considered.

15. Bylaws/ Resolutions

a) **By-laws**

Resolution No. 361-14

Moved by Walter Stack

Seconded by Lynn Grinstead

THAT the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6402-14 – Repeal and Replace Schedule “A” Records Management Policy
- ii) By-law No. 6403-14 – Allocate Surplus Funds (OPP)
- iii) By-law No. 6404-14 – Fund Part-time OMERS (Library)
- iv) By-law No. 6405-14 – Investment Policy

Resolution CARRIED

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b) Resolutions

Resolution No. 362-14

Moved by Lynn Grinstead

Seconded by Walter Stack

WHEREAS Shore-Tanner & Associates was awarded RFP#CDB 2014-01, to review the Arnprior retail market to determine shopping patterns of its residents, demand for market-viable amounts and types of retail and service floor space and leakages of shopping dollars into and out of Arnprior; and prepare a Retail Action Plan to improve the performance of Arnprior's retail market;

AND WHEREAS on November 24, 2014 Mr. Barry Nabatian, Director, Market Research Division of Shore-Tanner & Associates provided a presentation to Council on the *Retail Market Demand Study: Arnprior, Ontario Final Report dated November 2014*;

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Arnprior adopts the *Retail Market Study Final Report dated November 2014*.

Resolution CARRIED

16. Announcements

Councillor Dan Lynch made the following announcements:

- Thank you to the residents who were a part of the Town of Arnprior Advisory Committees this past term. The Committee members provided a great service to the Town and are encouraged to return for another term. Councillor Lynch also thanked the many Town Volunteers for their hard work and dedication in making many events and programs a success.
- The Santa Clause Parade is taking place on Saturday, November 29, 2014, beginning at 6:00 PM at Winners Circle Drive.
- The Royal Canadian Legion is holding a breakfast on Saturday, November 29, 2014 from 8:00 AM – 10:00 AM, which is open to the public. The breakfast is \$7.00 per plate.
- Welcome to a new business in town, "Urban Sports" located on Pine Grove Road.
- The Arnprior Lionettes are having a Bake Sale on Saturday, November 29, 2014 beginning at 9:00 AM at the Arnprior Mall, located on Daniel Street. There will be many Christmas and other baked goods available for purchase.

Councillor Ted Strike made the following announcements:

- The Association of Ontario Road Supervisors (AORS) has proposed a distribution of proceeds from the 2014 Trade Show, with the following being a summary of the breakdown of distribution of \$55,833.41, in Renfrew County:
 - Scholarships/Bursaries – a total value of \$30,000.00. There will be a \$200/ year Student Bursary for one student in each of the 11 High Schools within Renfrew County.

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- Hospitals – a total value of \$10,000. There will be \$2,000 distributed to each of the 5 Hospitals in Renfrew County to support special appeals/ projects.
- Long Term Care Homes – a total value of \$5,000. There will be \$2,500 distributed to each of the Long Term Care Facilities operated by the County of Renfrew to support special projects.
- Renfrew County Food For Learning Student Nutrition Program – a total value of \$2,500 for assistance in funding the program.
- Renfrew County Road Supervisors Association (RCRSA) Training Fund – a total value of \$8,000 for assistance in funding future training of RCRSA Members.
- RCRSA General Fund – a total value of \$333.41 to support ongoing operations of the RCRSA.
- Councillor Strike wished Deputy Mayor Mark Willmer all the best in his future endeavors. Councillor Strike noted Councillor Willmer began his twenty plus year relationship with the Town of Arnprior as an employee and has served as a Member of Council with the Town of Arnprior under six different Mayors as well as with many Reeves, Deputy Reeves and Councillors. Councillor Strike noted Councillor Willmer was awarded the Town's most prestigious award, the Town Crest in the year 2000 for his service to the community.

Deputy Mayor Mark Willmer thanked Councillor Strike for his comments and expressed it was his honour to have served on Arnprior Town Council for many years. Serving the community gave him the opportunity to meet many wonderful people, and be part of a community where one can live, work and play. Deputy Willmer thanked the residents, staff and Members of Council who have supported him throughout his years on Council, and noted that the Town of Arnprior has come a long way and in recent years is in great hands with both staff and the newly elected Council.

The CAO announced that Mayor David Reid called prior to the meeting and echoed Councillor Strike's comments with respect to thanking Deputy Mayor Mark Willmer for his service to the Town. The CAO, on behalf of Arnprior Town Staff, wished Deputy Mayor Willmer the best of luck in the future and reiterated that staff is looking forward to the next four years with the newly Elected Council.

17. Media Questions

None

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18. Closed Session

Resolution No. 363-14 (8:35 PM)

Moved by Lynn Grinstead

Seconded by Dan Lynch

THAT Council move into closed session regarding personal matters about an identifiable individual, including municipal or local board employees; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; pursuant to Section 239 (2)(b)&(e) of the Municipal Act (Claim(s))

Resolution CARRIED

Resolution No. 364-14 (8:45 PM)

Moved by Lynn Grinstead

Seconded by Dan Lynch

THAT Council resume to Open Session.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 365-14

Moved by Walter Stack

Seconded by Lynn Grinstead

THAT By-law No. 6406-14 being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 24, 2014 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

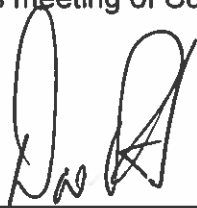
Resolution No. 366-14

Moved by Ted Strike

Seconded by Dan Lynch

THAT this meeting of Council be adjourned at 8:46 PM.

Resolution CARRIED



David Reid, Mayor



Maureen Spratt, Town Clerk