



Minutes of Operations Committee Meeting

December 2, 2013

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

Present:

Chair, Ted Strike
Vice-Chair, Dan Lynch
Citizen Member, John Shane
Citizen Member, David Coreau
Citizen Member, Phil MacLeod

Also Present:

Renee Couture, A/Director Corporate Services/Treasurer
Guy Bourgon, Director Public Works
John Okum, Fire Chief
Cory Nicholas, Fire Prevention/Protection Officer
Kaila Bowen, Secretariat Services Assistant
OPP Sgt. Steve Linton

Absent:

Citizen Member, Clint Duff
Citizen Member, Rick Trahan

1. Call to Order

Chair Ted Strike called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Secretariat Services Assistant called the roll with all Members of the Operations Advisory Committee being present except Clint Duff and Rick Trahan.

3. Adoption of Agenda

Resolution No. OC022-13

Moved by Phil MacLeod

Seconded by John Shane

BE IT RESOLVED THAT the agenda for the Operations Advisory Committee Meeting dated Monday, December 2, 2013, be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

Resolution No. OC023-13

Moved by Phil MacLeod

Seconded by David Coreau

THAT the minutes of the Operations Advisory Committee Meeting dated Monday, October 7, 2013 be adopted.

Resolution CARRIED

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6. Presentations/ Delegations

a) **Budget Review**

Resolution No. OC024-13

Moved by Phil MacLeod

Seconded by Dan Lynch

THAT the Operations Advisory Committee receive the budget review presentation as information.

Resolution CARRIED

The A/Director of Corporate Services/ Treasurer provided a presentation, attached as appendix A and forming part of these minutes.

On question of Committee Members the following was clarified:

- Budget pressures are due to the Town's loss of revenue, and overall uncontrollable increases in expenses.
- Increased waste management fee options will come to Council at budget deliberations. Currently, contracts for waste management are increasing due to the Town's growth. All fees will be reviewed in the near future to mitigate the pressures.

Vice Chair Dan Lynch indicated he would be bringing up the option of transporting the Town's garbage to Ottawa at budget deliberation time.

b) **OPP Reports**

Resolution No. OC025-13

Moved by David Coreau

Seconded by John Shane

THAT the Operations Committee receive the OPP Report as information.

Resolution CARRIED

OPP Sgt. Steve Linton provided an OPP Statistical Report to Committee Members, attached as Appendix B and forming part of these minutes.

On question of Committee Members the following was clarified:

- Speed board on Daniel Street does a great job at deterring speeding in that area.
- The RIDE Program was explained to Committee Members, indicating it is part of the highway safety division of the OPP.
- The RIDE Program, highway safety division units are here in Renfrew County approximately 30% of their time.

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- The number of collisions involving wildlife, detachment wide, would be approximately 200 (plus or minus) per year.
- The financial changes with the OPP will be forthcoming, which should be able to provide more information in terms of budget alterations.

Vice-Chair Dan Lynch provided the following announcements:

- Crime Stopper Calendars are being sold by the OPP.
- The OPP will be filling a Cruiser at the Arnprior No Frills this upcoming weekend.

c) Fire Department Reports

Resolution No. OC026-13

Moved by Dan Lynch

Seconded by Phil MacLeod

THAT the Operations Advisory Committee receive the following Fire Department reports as information.

Resolution CARRIED

i) Risk Assessment

The Fire Prevention/Protection Officer, Rick Desarmia, provided a presentation, attached as Appendix C and forming part of these minutes.

On question of Committee Members the following was clarified:

- On January 1, 2014 the Town of Arnprior Fire Department heavy lift extrication services will cease, with neighboring municipalities. The Town of Arnprior will only be providing this service within the Town of Arnprior, with the exception of the automatic aid agreement with the City of Ottawa (which will remain in place). The Township of McNab/Braeside has informed the Fire Department that they will be providing their own extrication services to their municipality.
- Water and Ice rescue services are only being provided in the Town of Arnprior.
- The Fire Department Trial Update:
 - The Fire Chief has been gathering statistics but does not have them processed yet. The initial time for firefighters responding with a truck is slightly higher, but this is offset by the time to when they are able to start their job, which is lower. Overall, the response trial is going as expected.
- The Master Fire Plan is forthcoming in 2015 according to the Long Range Capital Forecast.
- Under the new legislation, compliance falls under the jurisdiction of the fire department. The Chief Building Official (CBO) is only responsible for compliance for new buildings and new construction.

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- An overview of the new amendments to the legislation was provided to the Committee Members.
- This new legislation has different years of compliance which will be phased in over five years, beginning in 2014.
- L'Arche has built a new group home, which has been built up to the new standards. The Fire Department would like to commend them on their keen efforts.
- Carbon-monoxide Detector legislation falls under the Fire Department, as a Fire Code Requirement; it is also noted in the Ontario Building Code. These detectors/alarms are already a requirement for new homes to have, however the new legislation is addressing the old homes and requiring every home to have one of these detectors.

ii) Prevention Policy

The Fire Prevention/Protection Officer, Cory Nicholas, provided a presentation attached as Appendix D and forming part of these minutes.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. NEW BUSINESS

- a) Vice Chair Dan Lynch gave an update on the OPP Inspector Interview process thus far.
- b) The Committee Requested the Fire Chief to bring forward a statistical report on the Fire Department Activity, similar to that brought by the OPP.

10. ADJOURNMENT

Resolution No. OC027-13

Moved by Phil MacLeod

Seconded by David Coreau

THAT this meeting of the Operations Committee be adjourned at 7:45PM.

Resolution CARRIED

Original Copy Signed

Ted Strike, Chair

Kaila Bowen, Secretariat Services Assistant