



## Minutes of Operations Committee Meeting

August 6, 2013

Town Hall (Council Chambers), Arnprior, ON

### **Present:**

Chair, Ted Strike  
Vice-Chair, Dan Lynch  
Citizen Member, John Shane  
Citizen Member, Phil MacLeod  
Citizen Member, Clint Duff  
Citizen Member, Rick Trahan

### **Also Present:**

Guy Bourgon, Director Public Works  
John Okum, Fire Chief  
Rick Desarmia, Fire Prevention/Protection Officer  
Kaila Bowen, Secretariat Services Assistant  
Staff Sgt. Colin Slight

### **Absent:**

Citizen Member, David Coreau

#### 1. Call to Order

Chair Ted Strike called the Operations Committee meeting to order at 6:30 PM and welcomed those present.

#### 2. Roll Call

The Secretariat Services Assistant called the roll with all Members of the Operations Committee being present except David Coreau.

#### 3. Adoption of Agenda

##### Resolution No. OC011-13

Moved by John Shane

Seconded by Phil MacLeod

BE IT RESOLVED THAT the agenda for the Operations Committee Meeting dated Tuesday, August 6, 2013, be adopted.

Resolution CARRIED

#### 4. Disclosures of Pecuniary Interest

None

#### 5. Adoption of Minutes of Previous Meetings

##### Resolution No. OC012-13

Moved by Phil MacLeod

Seconded by Clint Duff

THAT the minutes of the Operations Committee Meeting dated Monday, June 3, 2013 be adopted.

Resolution CARRIED

#### 6. Presentations/ Delegations

None

#### 7. Matters Tabled/Deferred/Unfinished Business

None

## Minutes of Operations Committee Meeting

### 8. Staff Reports

#### **a) OPP Reports**

Resolution No. OC013-13

Moved by John Shane

Seconded by Rick Trahan

THAT the Operations Committee receive the following OPP reports as information.

Reports and Resolution CARRIED

#### **i) Statistical Report**

Staff Sgt. Slight provided an overview of the Statistical Report, indicating that he would email out the July 2013 report, as it was unable to be included in this package.

On question of Members the following was clarified:

- There was no real indication of an increase in accidents/ issues over the long weekend. Staff Sgt. Slight indicated he would get back to the committee on this information.
- Bike patrols are not functioning this year because Arnprior does not have the beat radio system, as well as training requirements have changed, and officers need to be put through more training before this can begin.
- Statistics are separated for Arnprior. It is not a combined total for all of the Renfrew detachment area

#### **ii) Community Satisfaction Survey Results 2013**

Staff Sgt. Slight provided an overview of the 2013 Community Satisfaction Survey Results.

On question of Members the following was clarified:

- Staff Sgt. Slight will discuss the turnover of bicycles with the Director of Recreation Services, for donation to people/ children who are less fortunate, and get back to the Committee in the future.

Vice Chair Dan Lynch advised the Committee that Reverend Leo Hughes had nothing but compliments for the OPP Officers who dealt with the tragic murder of one of his family members.

#### **b) Fire Department Reports**

Resolution No. OC014-13

Moved by Rick Trahan

Seconded by Phil MacLeod

THAT the Operations Committee receive the following Fire Department reports as information.

Reports and Resolution CARRIED

## Minutes of Operations Committee Meeting

### i) Emergency Response Trial

The Fire Chief and Prevention/Protection Officer provided a presentation outlining the Emergency Response Trial, attached as Appendix A and forming part of these minutes.

On question of Members the following was clarified:

- Liability in response time of a volunteer fire department is very limited – as it is a volunteer department.
- There is no paid on duty fire fighters, however the Town does provide an on call person during evenings, weekends and holidays. This leaves one person to respond at least, who then can call Mutual Aid for assistance, if there is not enough response from the volunteer department.
- The trial period is from September 1<sup>st</sup> until December 31<sup>st</sup> (end of year) 2013, unless problems or issues are encountered, in which case the trial will be terminated.

#### Resolution No. OC015-13

Moved by Rick Trahan

Seconded by Clint Duff

THAT the Operations Committee recommends the response trial be brought forward for Council approval.

Resolution CARRIED

### ii) Open Air Burning

The Fire Chief provided an update on the previous topic of Open Air Burning, indicating:

- The Procedural By-law was reviewed and staff, in consultation with the Chair found that the By-law could not yet be reconsidered. This is why the special meeting did not go forward.
- For now, the 1978 by-law is still in effect. The Fire Department had ceased any authorized outdoor burning, however now the Fire Department will issue permits under the existing By-law No. 3058-78.
- The existing By-Law is in the Agenda Package for the Committee Members information.
- This by-law is not enforceable by Fire Officials, but is by By-Law Enforcement Officers. However, By-law enforcement is not always on call to deal with the complaints, therefore Fire Officials are having to respond to these calls. By-law Enforcement will be informed of these complaints as it stands for now, and they can choose to lay a fine on the individual(s).
- If there are any public concerns for fire safety, the Fire Department will respond. If it is a complaint regarding open air burning, individuals are encouraged to contact by-law enforcement.

Chair Ted Strike stated that the proposed by-law, brought forward at the last meeting, is the same or similar to the one that was presented to Council last year. This by-law was defeated by Council, and in order for it to be brought back for discussion, a Member of

## Minutes of Operations Committee Meeting

Council has to bring forward a notice of motion and a motion for reconsideration, which needs to be voted on. If Council does not agree to reconsider, there is a one (1) year time period that need to lapse, before the by-law can be brought forward again.

Vice Chair Dan Lynch advised that the Town, through Enbridge Gas, had been awarded a number of combination carbon monoxide\smoke alarms, for distribution.

### iii) Smoke Alarm Program

The Fire Prevention/Protection Officer provided an overview of the report.

### iv) Project Zero

The Fire Prevention/ Protection Officer provided an overview of the report.

On question of Members the following was clarified:

- With reference to the Carbon\smoke alarms the Prevention/ Protection Officers are currently preparing a distribution program through Seniors At Home and Renfrew County Social Services.

## 9. NEW BUSINESS

### a) Landrigan Street Construction

The Director of Public Works informed the Committee Members that Landrigan Street Construction began today, and is to be completed by the end of September 2013.

## 10. ADJOURNMENT

Resolution No. OC015-13

Moved by Rick Trahan

Seconded by Clint Duff

THAT this meeting of the Operations Committee be adjourned at 8:05 PM.

Resolution CARRIED

Original Copy Signed

\_\_\_\_\_  
Ted Strike, Chair

\_\_\_\_\_  
Kaila Bowen, Secretariat Services Assistant