



Minutes of Arnprior Accessibility Advisory Committee Meeting

June 19, 2013

Nick Smith Centre (Meeting Room), Arnprior, ON

Present:

Chair, Lyle Anderson
Citizen Member, Dawn Church
Citizen Member, David Armstrong
Citizen Member, David Furgoch
Citizen Member, Carol Ruddy

Also Present:

Maureen Spratt, Town Clerk
Kaila Bowen, Secretariat Services Assistant

Absent:

Citizen Member, Tammy Bartel

1. Call to Order

Chair Anderson called the Arnprior Accessibility Advisory Committee Meeting to order at 7:00 PM and welcomed those present.

2. Adoption of Agenda

Resolution No. AAAC001-13

Moved by David Furgoch

Seconded by David Armstrong

BE IT RESOLVED THAT the agenda for the Arnprior Accessibility Advisory Committee Meeting dated Wednesday, June 19, 2013, be adopted.

Resolution CARRIED

3. Disclosures of Pecuniary Interest

None

4. Adoption of Minutes of Previous Meetings

Resolution No. AAAC002-13

Moved by David Armstrong

Seconded by David Furgoch

THAT the Arnprior Accessibility Advisory Committee Minutes of October 10, 2012 be adopted.

Resolution CARRIED

Resolution No. AAAC003-13

Moved by David Armstrong

Seconded by David Furgoch

THAT the Arnprior Accessibility Advisory Committee Minutes of January 23, 2013 be adopted.

Resolution CARRIED

5. Presentations/ Delegations

None

6. Matters Tabled/Deferred/Unfinished Business

a) Accessible Customer Service Policy Update

The Secretariat Services Assistant advised the Committee Members that the Accessible Customer Service Policy was updated and adopted by Council.

b) Tour of Town Facilities Update

The Secretariat Services Assistant advised Committee Members that the tours of the Town facilities were completed, and the information collected has been included in the Draft Multi-Year Accessibility Plan.

c) Accessibility Budget Update

The Town Clerk provided an update on the accessibility budget, indicating it is provided in each individual departmental budget.

On question of Committee Members the following was clarified:

- The minutes of the budget deliberations are on the Town website.

7. NEW BUSINESS

a) Council Code of Conduct

The Town Clerk gave an overview of the Council Code of Conduct, indicating that it includes Committee Members. She also noted to Committee Members that any investigations would be performed by Council, not the Integrity Commissioner, as Committee Members are volunteers. She then requested that the Committee Members read the Code of Conduct, then sign and return the Acknowledgement of Understanding and Compliance Form to the Clerk's Office as soon as practicable.

On question of Members the following was clarified:

- The Integrity Commissioner is used on an as needed basis for Council Member investigations.

b) Multi-Year Accessibility Plan

The Town Clerk and Secretariat Services Assistant went through the entire draft Multi-Year Accessibility Plan document with the Committee Members. The following changes were requested by Committee Members:

- Removal of the Committee Member biographies.
- Removal of "Environmental Barrier" as a type of barrier.

- Add an employee feedback process and initiatives to promote the current and future feedback processes under the “Information and Communication Standards Requirement – Accessible Feedback Process.” Change the status of this requirement.
- Inquire about the Early Assistance and Reintegration Service Program (EARS) for employees, and ensure this is in compliance with the regulation.
- Create a pamphlet indicating the transportation standards, for taxi-cab companies in Town.
- Remove “Environmental Barrier” and “Physical Barrier” definitions, from “Definitions and Acronyms” section.

Resolution No. AAAC004-13

Moved by Carol Ruddy

Seconded by David Armstrong

THAT the Arnprior Accessibility Advisory Committee endorses the Draft Multi-Year Accessibility Plan, as amended; and

THAT the Committee recommends the Draft Multi-Year Accessibility Plan be brought forward for Council approval as soon as practicable.

Resolution CARRIED

Chair Anderson thanked staff for their hard work.

The Town Clerk thanked the Committee Members for their dedication and commitment to this Committee.

8. ADJOURNMENT

Resolution No. AAAC005-13

Moved by David Furgoch

Seconded by Dawn Church

THAT this meeting of the Arnprior Accessibility Advisory Committee be adjourned at 7:57PM.

Resolution CARRIED