

# Town of Arnprior

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## Regular Meeting of Council Agenda

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Monday, December 9, 2013 - 6:30 PM  
Council Chambers, Town Hall  
105 Elgin Street West, Arnprior, ON

1. Call To Order

2. Roll Call

3. Adoption of Agenda (Additions/Deletions)

4. Disclosures of Pecuniary Interest

5. Question Period

6. Adoption of Minutes of Previous Meeting(s) (except Minutes of Closed Session)

a) Regular Meeting of Council – November 25, 2013 ..... 1-12

7. Awards/Delegations/Presentations

a) Presentation

i) Recreation Fees/Invoicing – A/Director of Corporate Services/Treasurer and Director of Recreation Services

8. Public Meetings

a) Development Charges Background Study/By-law

9. Matters Tabled/Deferred/Unfinished Business

10. Staff Reports

a) Report submitted by the CAO Regarding Strategic Plan .....	13-25
b) Report submitted by the MEDO Regarding Support of the Film Cicada .....	26-29
c) Report submitted by the A/Dir. Corporate Services/Treasurer Regarding Award RFP Audit Services .....	30-31
d) Report submitted by the Environmental Engineering Officer Regarding DWQMS Endorsement .....	32-36
e) Report submitted by the Fire Chief Regarding Risk Assessment .....	37-73
f) Report submitted by the Fire Chief Regarding Prevention Policy .....	74-80
g) Report submitted by the Clerk Regarding 2014 Council Calendar .....	81-84

<b>11. <u>Committee Reports and Minutes</u></b>
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Operations Committee Minutes – October 7, 2013.....	85-90
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<b>12. <u>Notice of Motions</u></b>
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<b>13. <u>Reeve’s Report from County Council</u></b>
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<b>14. <u>Correspondence &amp; Petitions</u></b>
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a) Correspondence Package I-13-DEC-23.....	(distributed separately)
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<b>15. <u>By-Laws/Resolutions</u></b>
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**a) By-laws**

i) By-law Number 6281-13 – Transfer from WW Reserve.....	91
ii) By-law Number 6282-13 – Recreation Fees .....	92-98
iii) By-law Number 6283-13 – JE/PE .....	99-102
iv) By-law Number 6284-13 – Continuation of BIA .....	103-104
v) By-law Number 6285-13 – Appointment of Auditor .....	105
vi) By-law Number 6286-13 – Maintain 2013 Budget Estimates.....	106

**b) Resolution**

**Statement of Commitment**

The Town of Arnprior is committed to providing quality goods, services and facilities that are accessible to all persons we serve and in a manner that respects the dignity and independence of persons with disabilities in a timely manner and will do so by preventing and removing barriers to accessibility in customer service, information and communication, employment, the built environment and transportation.

We are committed to meeting the requirements of applicable legislation, including the AODA and the *Human Rights Code*. This commitment extends to residents, visitors and employees with visible or non-visible disabilities.

**16. Announcements**

**17. Media Questions**

**18. Closed Session**

Pursuant to Section 239 2 (e) and (b) of the Municipal Act, 2001 to discuss one (1) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (sewage discharge) and one (1) personal matter about an identifiable individual, including municipal or local board employee (Claim)

**19. Confirmatory By-Law**

By-law No. 6287-13 By-law to Confirm the Proceedings of Council

**20. Adjournment**

Full Distribution: Council, C.A.O., Town Clerk, A/Director of Corporate Services/Treasurer, Director of Public Works & Engineering, Director of Recreation Services, Fire Chief, Chief Librarian, Museum Curator, A/Deputy Treasurer, Chief Building Official, Planner, Civil Engineering Technologist, Environmental Engineering Technologist, /Fire Prevention/Protection Officers, Public Works Supervisor, Water/Wastewater Supervisor, Operations Supervisor, Pool/Program Supervisor, E-mail to: [john.carter@metroland.com](mailto:john.carter@metroland.com); [news@myfmradio.ca](mailto:news@myfmradio.ca); [kdeluca@sympatico.ca](mailto:kdeluca@sympatico.ca); [jason@valleyheritageradio.ca](mailto:jason@valleyheritageradio.ca)

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's Website at [arnprior.ca](http://arnprior.ca). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext 239. The Agenda and Agenda items will be prepared in an accessible format upon request.