



Minutes of Regular Council Meeting

June 23, 2014

6:30 PM

Council Chambers, Town Hall, Arnprior, ON

Present:

Mayor David Reid
Reeve Walter Stack
Councillor Ted Strike
Councillor Mark Willmer
Councillor Lynn Grinstead
Councillor Lyle Anderson

Also Present:

Michael Wildman, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, Director of Corporate Services/
Treasurer
Renée Couture, Manager of Financial Services
Guy Bourgon, Director of Public Works
Deanna Streifel, Environmental Engineering Officer
Robin Smith, Town Planner
Kaila Bowen, Secretariat Services Coordinator

Absent:

Councillor Dan Lynch

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Councillor Dan Lynch.

3. Adoption of Agenda

Resolution No. 222-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, June 23, 2014 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 223-14

Moved by Walter Stack

Seconded by Ted Strike

THAT the Minutes of the Regular Meeting of Council dated Monday, June 9, 2014 be adopted.

Resolution CARRIED

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7. Awards/ Delegations/ Presentations

a) Awards:

i) **Greg Murdoch, Lisa Turcotte and Greg Russell - Special Olympics Summer National Games**

Mayor David Reid presented a Certificate of Achievement to Lisa Turcotte (Athletics), Greg Russell (Bowling), and Greg Murdoch (Swimming), Special Olympic Athletes. Mayor Reid congratulated them on behalf of Council on representing the Province of Ontario, and the Town of Arnprior at the 2014 Special Olympics National Summer Games taking place in Vancouver, British Columbia. July 8 – 14, 2014. Mayor Reid also recognized the coaches who were present, Renee Stewart, Vicky Murdoch, and Barb Cosman.

ii) **Arnprior-Braeside - McNab- Seniors At Home Program Inc. – Town Award**

Mayor David Reid presented Arnprior-Braeside - McNab- Seniors At Home Program Inc. with the Town Award on behalf of Council; congratulating them on the role their organization has played, in creating a community in which all residents can feel a sense of pride.

Dennis Harrington, Executive Director of Arnprior-Braeside-McNab- Seniors At Home Program Inc., thanked Council, indicating it is a wonderful tribute leading to the celebration of their 35th Anniversary, in 2015, and they are honoured to receive such a prestigious award.

8. Public Meetings

a) **OPA/ZBLA – 148 Division Street**

Resolution No. 224-14 (6:45PM)

Moved by Walter Stack

Seconded by Ted Strike

THAT Council move into a Public Meeting regarding a proposed Official Plan Amendment and Implementing a Zoning By-law Amendment for Lots 4 and 6, Block A, Plan 155, 148 Division Street.

Resolution CARRIED

Mayor Reid called the meeting to order at 6:45 PM and welcomed those present. At the Mayor's request, staff noted requirements for oral or written submissions prior to adoption of the amending by-law for the purposes of the Ontario Municipal Board requirements.

Staff confirmed that notice of this Public Meeting was sent out by first class mail to all property owners within 120m of the subject lands as well as posted on the site. All notification was done in accordance with the Ontario Planning Act and Ont. Regulation 543/06 and 545/06. No comments were received in writing prior to the meeting.

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The Town of Arnprior has received application No. 1920 for an amendment to the Town's Official Plan and implementing zoning by-law for the lands described as Lots 4 and 6, Block A, Plan 155, geographic Town of Arnprior, being 148 Division Street North. Please note that the owners of the property use the address "94" on Division Street.

Effect of Official Plan Amendment – The proposed Official Plan amendment would re-designate the subject lands from "Residential" to "Residential Exception Eleven" to permit the use of an accessory building for a home occupation.

Effect of Zoning By-law Amendment – The proposed zoning amendment would rezone the lands from Residential One (R1) to Residential One – Exception Thirty Four (R1-E34) zoning to allow the use of the existing accessory building for a home occupation.

The floor was open to the public for comments with none being received.

On question of Council the following was clarified:

- Wording will be included in the implementing by-law to indicate the specified use of the property, so that another type of business could not just move into this space without Council consideration.

The Planner, Robin Smith explained, if there are no issues to be addressed, the by-laws to adopt the OPA and ZBLA will be on the next Council meeting agenda for Council consideration. If comments require reporting further to Council, then a staff report to address the comments raised at tonight's meeting would come back to the next Council, with copies provided to those who provided written comments or oral comments to Council.

The public meeting was declared closed at 6:52 PM.

Resolution No. 225-14 (6:52 PM)

Moved by Ted Strike

Seconded by Walter Stack

THAT Council resume to the regular meeting of Council.

Resolution CARRIED

9. Matters Tabled/Deferred/Unfinished Business

Matters Tabled:

a) Long Range Capital Forecast - CAO

The CAO provided a Power Point Presentation, outlining the Draft Long Range Capital Forecast.

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b) Establishing & Regulating By-law (Fire) – Fire Chief

The Fire Chief provided a Power Point Presentation, outlining the Draft Fire Department Establishing and Regulating By-law.

The CAO indicated staff will provide a Memo to Council prior to the next regular meeting indicating the need for the new apparatus and additional equipment indicated in the Long Range Capital Forecast, stating that the items outlined, were strongly urged by the Town's consultant, under the Development Charges Background Study, as well as, in anticipation of the Fire Master Plan.

10. Staff Reports

a) Equipment Rates – Director of Public Works

Resolution No. 226-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT Council adopt the OPSS 127 equipment rates as updated from time to time as the external equipment rates for the Town of Arnprior effective immediately;

AND THAT Council direct staff to prepare the 2015 budget based upon utilizing the OPSS 127 equipment rates as updated from time to time as the internal equipment rates for the Town of Arnprior.

Report and Resolution CARRIED

The Director of Public Works provided an overview of the report.

On question of Council the following was clarified:

Staff will look into the appropriate idling time of municipal vehicles.

b) Ontario Regulation 397/11, Energy Conservation and Demand Management Plan –Environmental Engineering Officer

Resolution No. 227-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT Council adopt the Energy Conservation and Demand Management Plan prepared in accordance with Ontario Regulation 397/11 reporting requirements.

Report and Resolution CARRIED

The Environmental Engineering Officer provided an overview of the report.

On question of Council the following was clarified:

- Staff can look at putting the information into a format with only a one (1) year lag in time, versus a two (2) year lag in time, to assist with the budget process.

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- An estimated price increase/ percentage over time can be applied to the figures to help paint a better picture for Council, versus everything for the future being in today's dollars.
- A vehicle shut off policy can be looked at for the future. Staff will look into lowering the amount of time vehicles are idling, to help reduce emissions.
- The streetlights can be looked at by staff to be included in the report in the future.

c) Review of Council Remuneration – Manager of Financial Services

Resolution No. 228-14

Moved by Lyle Anderson

Seconded by Lynn Grinstead

THAT the salary for the position of the Mayor for the first year of the term of Council following the October 27, 2014 election be set at \$30,330; and

THAT the salary for the positions of the Reeve and Councillor for the first year of the term of Council following the October 27, 2014 election be set at \$15,840; and

THAT the salaries for the Mayor and Members of Council be adjusted annually using the same Cost of Living Adjustment (COLA) received by the Town's administrative staff and;

THAT Mayor and Members of Council be provided with monthly allowances of \$50 for internet cost, \$35 cellular telephone costs and \$30 for in-town mileage costs, subject to provision of receipts; and

THAT Mayor and Members of Council be compensated a per diem, \$150 for a full day and \$75 for a half day, to attend an approved out-of-town event; and

THAT Mayor and Members of Council be provided a Town purchased laptop for conducting Town business during the term of Council which must be returned to the Town at the end of the term or upon vacating the seat on Council; and

THAT a market review for Council compensation be conducted every four years during the third year of the Council's term of office, to take effect in the following term of Council, and

THAT staff prepare the necessary enacting by-laws and policies in order to implement all recommendations herein.

Report and Resolution CARRIED

The Manager of Financial Services provided an overview of the report.

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11. Committee Reports and Minutes

a) **Committee Minutes:**

i) **Operations Advisory Committee – April 7, 2014**

Resolution No. 229-14

Moved by W

Seconded by T

THAT Council receive the April 7, 2014 Operations Advisory Committee minutes as information.

Resolution CARRIED

ii) **Corporate Services Advisory Committee – April 22, 2014**

Resolution No. 230-14

Moved by Lyle Anderson

Seconded by Lynn Grinstead

THAT Council receive the April 22, 2014 Corporate Services Advisory Committee minutes as information.

Resolution CARRIED

Reeve Walter Stack indicated he has enjoyed working with the Corporate Services Advisory Committee, and commended them on all of the hard work they have completed thus far.

Reeve Stack asked the CAO to potentially provide the newly elected Council with an opportunity to look at the Committee structure one more time, with particular attention being paid to the role of Chair having to be a Member of Council, and also bringing reports forward from the Committee themselves.

12. Notice of Motions

None

13. Reeve's Report From County Council

Reeve Stack provided an overview of County Council information:

- All of the information is available from the Clerk's office.
- Finance Administration Committee Meeting:
 - The Renfrew County Audit report for 2013 was presented.
 - The Human Resources Report was presented. It was noted that WSIB is widening its openness to stress claims. This would be important for the Town of Arnprior Human Resources Officer to note/ investigate further.
 - The Council Remuneration Report was updated.
 - The Treasurers report was presented.
 - The Provincial Offences Act is still in the process of collecting back due fines.
 - A County Code of Conduct is to be presented to County Council at the upcoming meeting on Wednesday.

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14. Correspondence & Petitions

a) Correspondence Package No. I-14-JUN-12

Resolution No. 231-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT the Correspondence Package No. I-14-JUN-12 be received as information and filed accordingly.

Resolution CARRIED

The CAO indicated, on request of Council, that the Town Planner will provide a consolidated impact report for Arnprior, with regards to the changes to the Provincial Policy Statement.

b) Correspondence Package No. A-14-JUN-09

Resolution No. 232-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT the Correspondence Package No. A-14-JUN-09 be received and that the recommendations be brought forward for Council's consideration.

Resolution CARRIED

Resolution No. 233-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT Council of the Corporation of the Town of Arnprior receive the correspondence from the Township of Madawaska Valley dated May 5, 2014; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Arnprior supports the Township of Madawaska Valley in their call upon the House of Commons to require the Federal Government to implement a moratorium on the installation of cell towers and antennas everywhere in Canada until Safety Code 6 is replaced with a safety code that considers the biological, non-thermal effects of microwave technology on the health of Canadians, and until it adopts a truly democratic process for locating new cell towers and antennas that includes municipalities and citizens;

AND FURTHER BE IT RESOLVED THAT this resolution be sent to Cheryl Gallant MP, the Canadian Radio-television and Telecommunications Commission (CRTC), Transport Canada, the Ministry of Municipal Affairs and Housing (MMAH), the Association of Municipalities Ontario (AMO).

Resolution CARRIED

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15. Bylaws/ Resolutions

a) By-Laws

Resolution No. 234-14

Moved by Mark Willmer

Seconded Lynn Grinstead

THAT the following by-law be and is hereby enacted and passed:

- i) By-law No. 6361-14 – Zoning By-law Amendment (62 Carss Street)

Resolution CARRIED

Resolution No. 235-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT the following by-law be and is hereby enacted and passed:

- ii) By-law No. 6362-14 – Zoning By-law Amendment (63 Victoria St)

Resolution CARRIED

Resolution No. 236-14

Moved by Lynn Grinstead

Seconded by Mark Willmer

THAT the following by-law be and is hereby enacted and passed:

- iii) By-law No. 6363-14 – Zoning By-law Amendment (Village Creek)

Resolution LOST

b) Resolutions

Resolution No. 235-14

Moved by Lynn Grinstead

Seconded by Mark

THAT Council approve one (1) free landfill voucher for a roll-off box, valued at approximately \$200.00, to the Arnprior Agricultural Society for disposal of refuse from a Truck and Tractor Pull to be held on June 21, 2014.

Resolution CARRIED

16. Announcements

Reeve Walter Stack announced that the Ford Drive One 4 UR Community Event was a success, and thanked everyone who supported it. The event raised approximately \$2000.00 for Doctor Recruitment Initiatives.

Mayor Reid made the following announcements:

- Clara's Big Ride is stopping in Arnprior on June 30, 2014. There will be a Free BBQ and music to encourage everyone in Town to line John Street while she rides in. He applauded Clara for her efforts in supporting Mental Health across the country.

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- The Governor General and his wife, His and Her Excellencies will also be arriving in Arnprior on June 30, 2014 to participate in Clara's Big Ride. They will be touring various places in Arnprior prior to the Event at Robert Simpson Park.
- There is a survey being distributed regarding the Garbage pickup in the downtown core, to assist Council in finding the right solution to this issue. Council needs to come to a decision that is right for the residents, merchants and their customers.

17. Media Questions

None

18. Closed Session (8:20 p.m.)

Resolution No. 236-14

Moved by Lyle Anderson

Seconded by Mark Willmer

THAT Council move into closed session regarding one matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Section 239 (2) (e) of the Municipal Act. (Claim)

Resolution CARRIED

Resolution No. 237-14 (8:28 p.m.)

Moved by Ted Strike

Seconded by Walter Stack

THAT Council resume to Open Session.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 238-14

Moved by Walter Stack

Seconded by Ted Strike

THAT By-law No. 6364-14 being a By-law to confirm the proceedings of the Regular Meeting of Council held on June 23, 2014 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 239 -14

Moved by Lynn Grinstead

Seconded Mark Willmer

THAT this meeting of Council be adjourned at 8:30 p.m.

Resolution CARRIED

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David Reid, Mayor



Maureen Spratt, Town Clerk