



Minutes of Regular Council Meeting

April 14, 2014

6:30 PM

Council Chambers, Town Hall, Arnprior, ON

**Present:**

Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Dan Lynch  
Councillor Lyle Anderson

**Also Present:**

Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, Director of Corporate Services/  
Treasurer  
Renée Couture, Manager of Financial Services  
Guy Bourgon, Director of Public Works  
Glenn Arthur, Director of Recreation Services  
John Okum, Fire Chief  
Lindsay Wilson, Marketing & Economic Dev. Officer  
Robin Smith, Town Planner  
Kaila Bowen, Secretariat Services Coordinator

**Absent:**

Councillor Mark Willmer

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Councillor Mark Willmer.

3. Adoption of Agenda

Resolution No. 128-14

Moved by Dan Lynch

Seconded by Ted Strike

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, April 14, 2014 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 129-14

Moved by Lynn Grinstead

Seconded by Walter Stack

THAT the Minutes of the Regular Meeting of Council dated Monday, March 24, 2014 be adopted.

Resolution CARRIED

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### 7. Awards/ Delegations/ Presentations

#### a) **Presentations**

##### i) **Official Plan Amendment #19 and ZBLA-9/13 – Town Planner**

The Town Planner provided an overview of the Memo distributed to Council, and in the Agenda Package, outlining staff comments on the feedback received on the amendments taking place.

Mayor Reid reiterated that the current application matches the historical proposals put forward. The only reason the application is in front of Council this time is because of the re-location of the Canadian Tire building.

##### ii) **Emergency Preparedness Week – Fire Chief**

The Fire Chief provided a Power Point presentation, attached as Appendix A, and forming part of these minutes.

On question of Council the following was clarified:

- The Town currently has a robust Emergency Plan, to deal with crisis and emergency situations.

### 8. Public Meetings

None

### 9. Matters Tabled/Deferred/Unfinished Business

None

### 10. Staff Reports

#### i. **Corporate Succession Plan - CAO**

Resolution No. 130-14

Moved by Lyle Anderson

Seconded by Lynn Grinstead

THAT Council receive and approve the CAO's Succession Plan report # 14-04-14-01 and,

THAT Council assert its ongoing commitment to the Town's Succession Plan Strategies set out in this report, and

THAT the CAO and the management team are directed to ensure implementation of all elements of the Succession Plan.

Report and Resolution CARRIED

The CAO provided an overview of the report as well as a Power Point presentation, attached as Appendix B, and forming part of these minutes.

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Council thanked the CAO for this report, and indicated that this type of plan is long overdue and will allow for more stability in the organization.

### ii. Glen Meadows Estates – Town Planner

Resolution No. 131-14

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council receives on circulation from the County of Renfrew the Redline Revision of the Draft Approved Plan of Subdivision for Glen Meadows Estates (47-T-11002);

AND FURTHER THAT Council direct staff to provide a letter in response to the County and Township of McNab/Braeside advising that the Town has no comments or concerns with the Redline Revision of the Draft Approved Plan of Subdivision, provided the painted stop bars and tails required align along the centerline proposed.

Report and Resolution CARRIED

The Town Planner provided an overview of the report.

### iii. Downtown Sidewalk Rehabilitation – Director of Public Works

Resolution No. 132-14

Moved by Ted Strike

Seconded by Walter Stack

1. THAT Council authorize the Director of Public Works to undertake the proposed sidewalk rehabilitation works as included in Appendix 'A' Option 1 of this report to a maximum upset limit of \$90,000, and
2. THAT the funding source(s) for the proposed sidewalk rehabilitation as listed in Appendix 'A' shall be as follows in the order presented:
  - a) 2014 Public Works Department Tax Funded Operating Budget Surpluses
  - b) 2014 Public Works Department Tax Funded Capital Expenditure Surpluses
  - c) 2014 Corporate Tax Funded Operating or Capital Surpluses, as approved by the CAO
  - d) Capital Expenditure Reserve Fund and,
3. THAT the Director of Corporate Services/Treasurer is directed and authorized to track and fund expenditures as listed in recommendation 2.

Report and Resolution CARRIED

The CAO introduced the topic, indicating that in accordance with Provincial direction, staff developed an Asset Management Plan last year, which was completed in December 2013. Through this plan sidewalks were considered an important part of the continued infrastructure improvements required. It is important to note that this proposal can be funded within this year's budget as outlined without any new increases to rate payers.

The Director of Public Works provided an overview of the report.

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On question of Council the following was clarified:

- The Public Works Labourers will complete the excavation works and contractors will complete the balance of work – Mud Jacking and/or Sidewalk Panel/ Concrete replacement are both being considered.
- The manhole on John Street South as well as the curb height on Elgin Street in front of Shoppers Drug Mart will be looked into by staff, to see if any improvements can be made.

### iv. **White Pine 5<sup>th</sup> Anniversary – Director of Recreation Services**

Resolution No. 133-14

Moved by Lynn Grinstead

Seconded by Walter Stack

THAT Council authorize funding from the Recreation Department Special Events Program account in the amount of \$5,000.00 towards the 2014 Production of the 5<sup>th</sup> Anniversary of the White Pine Festival.

Report and Resolution CARRIED

The Director of Recreation Services provided an overview of the report.

On question of Council the following was clarified:

- A dollar (\$) figure for in-kind services provided by the Town for the White Pine Festival event, will be determined by staff, and this figure will be circulated to Council for their information in the near future.

### v. **Capital Project – Desiccant Dehumidifier System – Director of Recreation Services**

Resolution No. 134-14

Moved by Ted Strike

Seconded by Dan Lynch

THAT Council authorize a contract with CIMCO to supply and install a Desiccant Dehumidifier in Arena B at a price of \$33,580.80, with \$33,000.00 funded from the Arena - Humicons Arena B capital account, and \$580.80 funded from the Recreation Minor Capital account.

Report and Resolution CARRIED

The Director of Recreation Services provided an overview of the report.

On question of Council the following was clarified:

- Comparisons of pricing of other municipalities, who used CIMCO, were completed by staff, and the quotation given to the Town of Arnprior is consistent.

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### vi. Fire Department Core Services – Fire Chief

Resolution No. 135-14

Moved by Lyle Anderson

Seconded by Lynn Grinstead

THAT Council receives report# 14-04-14-06 as information.

Report and Resolution CARRIED

The Fire Chief provided an overview of the report.

On question of Council the following was clarified:

- The Town of Arnprior Fire Department is not able to provide all levels of service. If a level of service is not provided other specialty teams might need to be called in to assist, such as Mutual Aid. There are certain things on the list of Core Services that the Fire Department currently does not provide. If conditions change, the risks would be investigated further, and changes to levels of service could be made.

### vii. First Responders Day (May 1<sup>st</sup>) – Fire Chief

Resolution No. 136-14

Moved by Dan Lynch

Seconded by Ted Strike

THAT Council receives report # 14-04-14-07 as information and;

THAT Council pass a resolution enacting May 1<sup>st</sup> as First Responders Day.

Report and Resolution CARRIED

The Fire Chief provided an overview of the report.

Mayor Reid requested the staff look at organizing a future event to recognize First Responders of the Town of Arnprior, and in the meantime organize a meeting date for Fire Fighters where Council can attend to thank them personally for the work they do.

### viii. Continuation of BIA - Interim BIA Board of Management

Resolution No. 137-14

Moved by Walter Stack

Seconded by Dan Lynch

THAT the Downtown Arnprior BIA be declared dormant until determined otherwise by Council; and

FURTHER THAT the Interim Board of Management, established by By-law No. 6247-14, remains in place, solely for the purpose of holding elections for positions on the Board provided there is demonstrated adequate interest from the members in order to re-activate the BIA.

Report and Resolution CARRIED

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The CAO noted that staff (Marketing and Economic Development Officer, Town Clerk, and Manager of Financial Services) is appearing as the BIA Interim Board of Management, not as staff per se. He also indicated that he would like to recognize the efforts of the Interim Board of Management thus far, in taking on this extra workload to help handle the current BIA situation.

The Interim BIA Board of Management provided an overview of the report.

Councillor Grinstead re-iterated her comments from the last Community Development Advisory Committee Meeting, stating that it is not Council's job to create better communication within the BIA, it is Council's job to make sure the by-laws of the BIA are being upheld, as well as to revise by-laws if the BIA comes to Council requesting changes be made.

Mayor Reid indicated that BIA's are emergent based initiatives, which are empowered through legislation under the Municipal Act. Keeping the BIA in a dormant stage allows for merchants to come back in the future, when they are ready, and revive the BIA. They will need a strong business plan with their goals and a clear direction of where they would like to stand as a BIA for the Town.

### 11. Committee Reports and Minutes

#### **Committee Minutes:**

##### **a) Community Development Advisory Committee Minutes – January 6, 2014**

##### Resolution No. 138-14

Moved by Walter Stack

Seconded by Ted Strike

THAT Council receive the Community Development Advisory Committee Minutes of January 6, 2014 as information.

Resolution CARRIED

##### **b) Operations Advisory Committee Minutes – February 3, 2014**

##### Resolution No. 139-14

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council receive the Operations Advisory Committee Minutes of February 3, 2014 as information.

Resolution CARRIED

### 12. Notice of Motions

None

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### 13. Reeve's Report From County Council

Reeve Stack provided the following information from Renfrew County Council:

- County Council met on March 26, 2014
  - The Summer Company for Students Program is up and going again. There are nine (9) spaces for students between the ages 15 and 29 years old, to set up a summer company. Individuals are encouraged to contact the County of Renfrew for more information.
  - Report from the Eastern Ontario Warden's Caucus in the package.
  - Ontario's Renewable Forest Product Sector report is also in the package.
  - Report on the County's Asset Management Plan. It important to note that this speaks to the level of service the County's Asset Management Plan will provide.
  - Delegations - Tax Policy Workshop was presented.
  - Property and Development report is included in the package
  - OVTA report is also included in the package
  - Health Committee Report – the population for the homes is at 344.
  - Boundaries for 911 routings is included
  - Active Transportation By-law is included
  - Social Services:
    - Ontario Works Caseload Statistics
    - Child Care Caseload Statistics
    - Social Housing Waiting List for this month
  - Healthy Kids Community Challenge proposal from the County
- The Operations Committee met today on April 14, 2014:
  - New Director of Operations and Public Works for the County is Mr. Steve Boland.
  - 2013 Unaudited Report – Infrastructure Spending - Winter Maintenance – It is important to note that winter maintenance this year was \$950,000 over budget and one third of the allotted amount of salt for the season was used in the month of December alone. Over 122 days on the road compared to a traditional 90 days in a winter seasons on the road.
  - A summary of the Infrastructure Budget – because tenders are getting out early the County is getting back some very positive numbers. As a point of interest Smith's Construction was recently awarded another contract for the County for \$360,000.
- All of the information is available in the Clerk's office.

### 14. Correspondence & Petitions

#### **a) Correspondence Package No. I-14-APR-07**

Resolution No. 140-14

Moved by Walter Stack

Seconded by Dan Lynch

THAT the Correspondence Package No. I-14-APR-07 be received as information and filed accordingly.

Resolution CARRIED

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Mayor Reid pointed out Item No. 10 of the Correspondence Package indicating that the Town's actual policing costs came in at approximately \$230,000. Between 2009 and 2013 there was a cost savings to the Town of approximately \$400,000. The projected costs would have been over \$2.3 million and overall this accounts to a savings of almost \$700,000. He indicated he is very happy with the level of service and the steps taken by the Town with regard to OPP policing have been very positive, especially for the Town's financial stability.

### 15. Bylaws/ Resolutions

#### **a) By-Laws**

##### Resolution No. 141-14

Moved by Dan Lynch

Seconded Walter Stack

THAT the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6332-14 – Part Lot Control (Campanale – Riverwood Estates)
- ii) By-law No. 6333-14 – Part Lot Control (Pegasus – Village Creek)
- iii) By-law No. 6334-14 – Part Lot Control (McEwan – Allan Bond Court)
- iv) By-law No. 6337-14 – Surplus Funds
- v) By-law No. 6338-14 – Authorize Application for Funding (LED Street Lights)

Resolution CARRIED

##### Resolution No. 142-14

Moved by Dan Lynch

Seconded by Ted Strike

THAT the following by-law be and is hereby enacted and passed:

- i) By-law No. 6335-14 – Official Plan Amendment No. 18 (Harden – Winners Circle Dr.)

Resolution CARRIED

A recorded vote was taken:

Councillor Lyle Anderson	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Reeve Walter Stack	Yes
Mayor David Reid	Yes

##### Resolution No. 143-14

Moved by Walter Stack

Seconded by Ted Strike

THAT the following by-law be and is hereby enacted and passed:

- i) By-law No. 6336-14 – Amend Zoning By-law 4990-01 (Winners Circle Dr.)

Resolution CARRIED



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A recorded vote was taken:

Councillor Lyle Anderson	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Reeve Walter Stack	Yes
Mayor David Reid	Yes

Mayor Reid indicated he would not be taking part in the vote on the “Nomination to Housing Task Force” as it was regarding himself.

### b) Resolutions

#### i) Nomination to Housing Task Force

Resolution No. 144-14

Moved by Walter Stack

Seconded by Dan Lynch

WHEREAS, on February 21, 2014, the Honourable Ted McMeekin, Minister of Community and Social Services announced the creation of a Housing Task Force to address housing issues for people with a developmental disability in Ontario;

AND WHEREAS the Task Force will review proposals, make recommendations on innovating housing solutions and develop online resources to help families find housing solutions specifically for adults with developmental disabilities;

AND WHEREAS the Ministry of Community and Social Services is seeking nominations from representatives from a broad range of stakeholder groups including developmental services and housing experts;

AND WHEREAS Mayor David Reid has expertise and demonstrated experience in a number of areas listed in the correspondence from the Ministry of Community and Social Services Correspondence dated March 21, 2014.

THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Arnprior hereby nominates Mayor David Reid as a potential member of a Housing Task Force to address issues for people with a developmental disability in Ontario.

Resolution CARRIED

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### ii) Provincial Oversight

#### Resolution No. 143-14

Moved by Dan Lynch

Seconded by Ted Strike

WHEREAS the Corporation of the Town of Arnprior received correspondence from the Association of Municipalities of Ontario (AMO) advising that the provincial government intends to create new municipal accountability measures for municipal government;

AND WHEREAS it is further understood that municipalities would be required to either create new processes to review complaints about service delivery, or choose to have service complaints investigated by the Office of Ontario's Ombudsman;

AND WHEREAS the Council of the Town of Arnprior, at their meeting held on March 24, 2014 discussed the correspondence and agreed with AMO to reject the Wynne's government position.

THEREFORE BE IT RESOLVED THAT a letter be sent to the Premier of Ontario stating that the Council of the Town of Arnprior does not support additional provincial oversight of municipal government, and respectfully request the new accountability measures as proposed by the provincial government not be implemented.

Resolution CARRIED

### 16. Announcements

Councillor Dan Lynch made the following announcements:

- The Knights of Columbus has been recognized as a 2014 World's Most Ethical Company by the Ethisphere Institute. Well done.
- If you are over the age of 55 and like sports the 2014 Renfrew County Senior Games are being held in Deep River this year. Competition dates are May 28<sup>th</sup> and 29<sup>th</sup>. Games include darts, euchre, crib, golf, cycling, swimming, and lawn bowling. If you like Carpet Bowling Arnprior will be hosting this event on May 28<sup>th</sup>. Registration Forms are available at the Nick Smith Centre and at Town Hall.
- The Town Hall will be closed this upcoming Friday and Monday for Good Friday and Easter Monday.

The CAO made the following announcement:

- Last week the Town raised the flag for World Autism Awareness Day, and was also able to participate in the "Light it Up Blue" campaign to help further raise awareness. The Town was recognized as participating in this event. The CAO thanked John Steckly and Lindsay Wilson for their efforts. Mayor Reid noted that he was attending another function on behalf of the Town and he thanked Councillor Anderson for stepping in as Deputy Mayor on his behalf for this event.

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17. Media Questions

None

18. Closed Session

None

19. Confirmatory By-Law  
Resolution No. 144-14

Moved by Ted Strike

Seconded by Walter Stack

THAT By-law No. 6339-14 being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 14, 2014 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No.145 -14

Moved by Dan Lynch

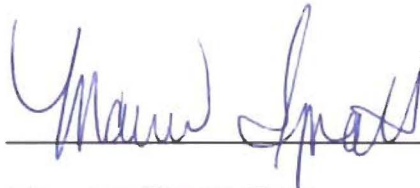
Seconded by Lynn Grinstead

THAT this meeting of Council be adjourned at 8:16 PM.

Resolution CARRIED



David Reid, Mayor



Maureen Spratt, Town Clerk