



Minutes of Regular Council Meeting  
November 9, 2015  
6:30 PM  
Council Chambers, Arnprior

**Present:**

Mayor David Reid  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Frank Dugal

**Also Present:**

Michael Wildman, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, Dir. Corp. Services/Treasurer  
Richard Bennett, A/Manager of Financial Services  
Guy Bourgon, Director of Public Works  
Glenn Arthur, Director of Recreation Services  
Robin Smith, Town Planner  
John Steckly, Civil Engineering Officer  
Kaila Zamojski, Secretariat Services Coordinator

**Absent:**

Reeve Walter Stack

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present, except Reeve Walter Stack.

Mayor David Reid asked the audience to pause for a Moment of Silence to reflect on our Veterans' sacrifices for our freedom, as this week is Veterans Week as well as Remembrance Day.

3. Adoption of Agenda

Resolution No. 296-15

Moved by Dan Lynch

Seconded by Tom Burnette

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, November 9, 2015 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 297-15

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Minutes of the Regular and Special Meetings of Council listed under Item #6 a and b on the Agenda, be adopted (Special Meeting of Council – Wednesday, October 21, 2015 & Regular Meeting of Council – Monday, October 26, 2015).

7. Awards/ Delegations/ Presentations

**a) Recreation Master Plan – Dunbar & Associates**

The Town Planner and Director of Recreation Services introduced Peter Dunbar of Dunbar and Associates, the Town's consultant, who provided a Power Point Presentation, on the Recreation Master Plan, attached as Appendix A and forming part of these minutes.

Mayor Reid thanked Peter Dunbar from Dunbar and Associates as well as staff for their efforts in completing this plan.

8. Public Meetings

None

9. Matters Tabled/Deferred/Unfinished Business

None

10. Staff Reports

**a) Insurance Award – Director of Corporate Services/Treasurer & A/Manager of Financial Services**

Resolution No. 298-15

Moved by Tom Burnette

Seconded by Dan Lynch

That Council award the provision of municipal general insurance and risk management services for January 1, 2016 to December 31, 2016 and January 1, 2017 to December 31, 2017 to Frank Cowan Company/J.P. Mulvihill & Son General Insurance Brokers.

Report and Resolution CARRIED

The Director of Corporate Services/Treasurer and A/Manager of Financial Services provided an overview of the report, and responded to questions.

**b) Award of Standing Offer for Professional Engineering Services – Civil Engineering Officer**

Resolution No. 299-15

Moved by Lynn Grinstead

Seconded by Ted Strike

That Council appoint the following five engineering firms to the Town's Standing Offer List for Professional Engineering Services for the period of January 1<sup>st</sup>, 2016 to December 31<sup>st</sup>, 2020:

1. JP2G Consultants Inc.
2. J.F. Sabourin and Associates Inc. (limited to Stormwater management)
3. Novatech

## Minutes of Regular Council Meeting

4. Stantec Consulting Inc.
5. R.V. Anderson Associates Ltd.

And, that upon the CAO's approval of the final form of the foregoing documents, Council authorize the Mayor and Clerk to enter into an agreement with each of the five firms, using a modified MEA/CEO Client/Consultant Agreement that has been vetted through the Town's solicitor.

Report and Resolution CARRIED

The Civil Engineering Officer provided an overview of the report, and responded to questions.

### **c) 2016 Calendar of Meetings – Secretariat Services Coordinator**

Resolution No. 300-15

Moved by Dan Lynch

Seconded by Tom Burnette

That Council receive and approve Report Number 15-11-09-03 and the attached 2016 Calendar of Council and Committee Meetings.

Report and Resolution CARRIED

The Secretariat Services Coordinator provided an overview of the report and responded to questions.

## 11. Committee Reports and Minutes

### **a) Community Development Advisory Committee Minutes – September 8, 2015**

Resolution No. 301-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council receive the September 8, 2015 Community Development Advisory Committee Minutes as information.

Resolution CARRIED

## 12. Notice of Motions

None

## 13. Reeve's Report From County Council

None

## 14. Correspondence & Petitions

### **a) Correspondence Package No. I-15-NOV-19**

Resolution No. 302-15

Moved by Dan Lynch

Seconded by Lynn Grinstead

THAT the Correspondence Package No. I-15-NOV-19 be received as information and filed accordingly.

Councillor Dan Lynch, noted the following:

- Item #1 – Page 1 – Information from the Ministry of Economic Development, Employment, and Infrastructure – David C. Onley Award for Leadership in Accessibility
  - In response to Councillor Lynch the CAO noted this information was sent out to various organizations in the community working in this field, to allow them the opportunity to nominate a deserving candidate. Next year staff will bring this award forward to the Arnprior Accessibility Advisory Committee for their information and suggestion.
- Item #5 – Page 6 – Letter of Appreciation – Resolution for Fairness in Provincial Infrastructure Funds
  - MPP Randy Pettapiece of Perth-Wellington thanked the Town of Arnprior for the resolution of support. It is nice to see that the Town's resolutions are being read in Queen's Park and do make a difference.
- Item #6 – Page 8 – Request for Donations/Support – Arnprior Partners in Caring 2015 Tree Lighting Ceremony
  - Partners in Caring is having a Tree Lighting Fund Raising Service at 6:00 PM on Thursday, December 3, 2015 at the Arnprior and District Memorial Hospital. Lights are available to be purchased for as little as \$25.00.
- Item #7 – Page 9 – Request Road Closure – Santa Clause Parade 2015
  - The 2015 Santa Clause Parade is on November 28, 2015 beginning at 6:00 PM, beginning at Winners Circle. If you would like to register a float in the parade, please contact the Arnprior Legion at 613-623-4722.
- Item #11 – Page 19 – AMO Watch File – October 29, 2015
  - The Ontario Government has passed Bill 52, which is an Act to amend the Courts of Justice Act, the Libel and Slander Act, and the Statutory Powers Procedure Act in order to protect expression on matters of public interest.
- Item #12 – Ottawa Valley Business – October 20, 2015
  - Reeve Stack was not present at this meeting; however Councillor Lynch requested to be informed of the individuals nominated for the County Awards noted in the Ottawa Valley Business.
- Item #12 – Ottawa Valley Business – November 3, 2015
  - Ed's Salvage was awarded tenders for Sale of Surplus Equipment for a GMC Gas Pumper as well as an International Tanker. This could be of use to the Town in the future, if any repairs or parts are required for our Fire Trucks.

Councillor Frank Dugal noted Item #12 – Page 28 – Ottawa Valley Business Article "Fire Chiefs Ignoring County"

- In response to Councillor Dugal the CAO indicated the Fire Chief is working with his partners on the emergency communication aspect, and will be looking at the available equipment in our Fire Department.

## Minutes of Regular Council Meeting

Mayor David Reid noted the following

- Item #9 – Page 12 - Letters from Mr. and Mrs. Corbett
  - Mr. and Mrs. Corbett make some good points when it comes to the divergence of recyclable material from our landfill. The Town does participate in recycling efforts, but the community could be more diligent. It is important to note this to the Environmental Engineering Officer to see if there is anything further we can do to improve our efforts as a municipality.
- Item #2 – Page 2 – Information from the County of Renfrew – Policing Costs
  - Policing costs are not a County issue they are a municipal issue. Mayor Reid expressed his concern with the County getting involved in this matter.

### Resolution No. 303-15

Moved by Lynn Grinstead

Seconded by Dan Lynch

THAT Council endorses the Mayor, respectfully asking the County of Renfrew to withdraw from the issue of Policing Costs, as this is a municipal issue and not of County jurisdiction;

AND FURTHER THAT Council direct staff to prepare a letter for the Mayor's signature, detailing this viewpoint, to the Warden of the County of Renfrew.

Resolution CARRIED

## 15. Bylaws/ Resolutions

### a) By-laws

#### Resolution No. 304-15

Moved by Tom Burnette

Seconded by Dan Lynch

THAT the following by-laws be and are hereby enacted and passed:

- i) By-law No. 6518-15 – Appoint Engineering Consultants
- ii) By-law No. 6519-15 – Amend By-law No. 6190-13 Advisory Committees' Terms of Reference

Resolution CARRIED

#### Resolution No. 305-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT the following by-law be and is hereby enacted and passed:

- iii) By-law No. 6520-15 – Water/Wastewater Rate Study

A recorded vote was taken, at the request of Mayor David Reid:

Councillor Tom Burnette	Yes
Councillor Frank Dugal	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Mayor David Reid	Yes

## Minutes of Regular Council Meeting

Resolution CARRIED

### Resolution No. 306-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT the following by-law be and is hereby enacted and passed:

- iv) By-law No. 6521-15 – Water/Wastewater Financial Plan

A recorded vote was taken, at the request of Mayor David Reid:

Councillor Tom Burnette	Yes
Councillor Frank Dugal	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Mayor David Reid	Yes

Resolution CARRIED

### Resolution No. 307-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT the following by-law be and is hereby enacted and passed:

- v) By-law No. 6522-15 - Adopt Water/Wastewater Rates 2016-2020

A recorded vote was taken, at the request of Mayor David Reid:

Councillor Tom Burnette	Yes
Councillor Frank Dugal	Yes
Councillor Lynn Grinstead	Yes
Councillor Dan Lynch	Yes
Councillor Ted Strike	Yes
Mayor David Reid	Yes

Resolution CARRIED

## 16. Announcements

Councillor Dan Lynch made the following announcements:

- The Arnprior Lionette's Annual Bake Sale is taking place on December 12, 2015 from 9:00 AM – 1:00 PM at the Arnprior Public Library.
- The Remembrance Day Ceremony will be held at the Arnprior Cenotaph on Wednesday, November 11, 2015 at 11:00 AM.

## 17. Media Questions

None

## 18. Closed Session

### Resolution No. 308-15

Moved by Lynn Grinstead

Seconded by Ted Strike

**Minutes of Regular Council Meeting**

THAT Council move into closed session regarding four (4) matters pursuant to Section 239 (2) (b) (f) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Claims); One (1) matter pursuant to Section 239 (2)(f) of the Municipal Act, 2001 advice that is subject to solicitor-client privilege, including communications necessary for that purpose (IPC); One (1) matter pursuant to Section 239 (2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual including municipal or local board employees (Employee); and One (1) matter pursuant to Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Lease Agreement).

Resolution No. 309-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council resume to open session.

Resolution CARRIED

Resolution No. 310-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council authorize the CAO to proceed as directed with regards to Items 1, 6 and 7.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 311-15

Moved by Dan Lynch

Seconded by Tom Burnette

THAT By-law No. 6523-15 being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 9, 2015 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 312-15

Moved by Lynn Grinstead

Seconded by Frank Dugal

THAT this meeting of Council be adjourned at 8:17 PM.

Resolution CARRIED



David Reid, Mayor



Maureen Spratt, Town Clerk



ARNPRIOR  
· WHERE THE RIVERS MEET ·

# Recreation Master Plan

Peter Dunbar, Dunbar & Associates

Council Monday November 9, 2015

## Topics Covered

1. Overview
2. Implementation: Costing and Scheduling
3. Questions
4. Next Steps



2 ARNPRIOR



## Overview

- Plan tabled on October 13<sup>th</sup>, 2015
  1. Purpose of the Master Plan
  2. Approach & Methodology
  3. Strategic Context within Town
  4. Vision & Mission
  5. Strategic Directions
  6. Key Recommendations



## IMPLEMENTATION: Costing

- Capital Project Recommendations
  - Red denotes projects currently in the Town's 10 Year Capital Budget
  - Positioning based on timing, recognized need, required resources, long term sustainability and evidence based (ie. trends, public input)
- Capital Funding by Intervals
- Non-Capital Operating Budget



## IMPLEMENTATION: Schedule

- Chart of all recommendations, ranked by priority criteria, with an estimated implementation timeframe (short, medium or long term) and an area of impact:
  - Standard Operating Procedure (SOP)
  - Internal
  - Partnership
  - Operating Budget
  - Capital



## NEXT STEPS

- October 13<sup>th</sup> – Draft tabled for Council, presentation overview of plan and released to public on website October 14<sup>th</sup>
- November 9<sup>th</sup> – Council meeting with presentation by Consultants and feedback from Council on final draft
- November 23<sup>rd</sup> – final draft to Council for consideration to receive and direct staff to use for guidance in future recreation decisions



# Questions?



• WHERE THE RIVERS MEET •

7