



Minutes of Regular Council Meeting

August 12, 2013

6:30 PM

Council Chambers, Town Hall, Arnprior, ON

Present:

Mayor David Reid
Reeve Walter Stack
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Dan Lynch
Councillor Lyle Anderson

Also Present:

Michael Wildman, CAO
Renée Couture, Acting Director of Corporate Services/
Treasurer
Kaila Bowen, Secretariat Services Assistant
Guy Bourgon, Director of Public Works
Robin Smith, Town Planner
Laura Garbuio, Human Resources Officer
John Steckly, Civil Engineering Technologist

Absent:

Councillor Mark Willmer

1. Call to Order

Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present, except Councillor Willmer.

3. Adoption of Agenda

Resolution No. 303-13

Moved by Dan Lynch

Seconded by Walter Stack

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council dated Monday, August 12, 2013 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Question Period

None

6. Adoption of Minutes of Previous Meetings

Resolution No. 304-13

Moved by Walter Stack

Seconded by Lynn Grinstead

THAT the Minutes of the Special Meeting of Council dated Monday, July 22, 2013, be adopted.

Resolution CARRIED

Resolution No. 305-13

Moved by Lynn

Seconded by Walter

THAT the Minutes of the Regular Meeting of Council dated Monday July 22, 2013, be adopted.

Resolution CARRIED

Resolution No. 306-13

Moved by Ted

Seconded by Dan

THAT the Minutes of the Special Meeting of Council dated Wednesday July 31, 2013, be adopted.

Resolution CARRIED

7. Awards/ Delegations/ Presentations

a) Interview Panel – Detachment Commander – CAO

The CAO provided a verbal presentation, indicating:

- The trigger for this request is that with the addition of Arnprior to the Renfrew Detachment, the Detachment Commander must be an Inspector. Currently it is a Staff Sgt.
- Therefore there is an interview process needed for the Renfrew County Detachment Commander.
- The CAO and Superintendent discussed the fact that Arnprior makes up approximately 24% of the calls and it was agreed that there should be representation from Arnprior on the interview panel. The interview is currently being planned to occur in the month of September, 2013.
- Later on tonight's Agenda there is a resolution to appoint a Member of Council to sit on the interview panel.

b) Commence Work By-law – CAO

The CAO provided a Power Point Presentation to Council outlining the Commence Work By-law on tonight's agenda, attached as Appendix A and forming part of these minutes.

On question of Council the following was clarified:

- The Fine Schedule is in the by-law.
- The Ministry of Environment does have a significant delay period when processing MOE applications.
- The fines the municipality are permitted to issue are derived from the Municipal Act and there is a range that can escalate with non-compliance.
- If there is non-compliance and a project is undertaken without approval from the Town, the Director of Public Works will investigate and can issue Orders to remedy, Stop Work and in extreme cases he may enter on the lands to rectify the

offense and those costs would be placed on the tax roll. The Town's By-law enforcement officers would issue fines as required.

8. Public Meetings

None

9. Matters Tabled/Deferred/Unfinished Business

None

10. Staff Reports

a) Lifting of Part Lot Control (Village Creek)

Resolution No. 307-13

Moved by Lynn Grinstead

Seconded by Dan Lynch

THAT Council, pursuant to Section 50 of the Planning Act, adopt a By-law to lift part lot control from those lands shown as Blocks 129 and 130 on Plan 49M-76, being in the Village Creek Subdivision, including a sunset clause of twenty-four (24) months, to be registered in the Land Registry Office.

Report and Resolution CARRIED

The Town Planner provided an overview of the report.

b) Draft Plan of Subdivision and Zoning By-law Amendment (Baskin Drive)

Resolution No. 308-13

Moved by Dan Lynch

Seconded by Ted Strike

THAT Council approve the staff report regarding the approval of Draft Plan of Subdivision application 47-T-13002, submitted by Devcore Group;

AND FURTHER THAT Council approve the conditions of draft approval as outlined in this report;

AND FURTHER THAT Council receive an application for amendment to Zoning By-law No. 4990-01, for the property known municipally as 115-117 Baskin Drive, to amend the zone designation from Residential Two (R2) and Community Facility (CF) to Residential Three – Exception Eighteen – holding (R3-E18-h) and Open Space One-holding (OS1-h).

AND FURTHER THAT pursuant to Sections 34(12) and 51(20) of the Planning Act, that Council hold a public meeting to allow for public review and comment.

Report and Resolution DEFERRED

The Town Planner provided an overview of the report.

On question of Council the following was clarified:

- The Planner will report back to Council on whether or not the Town has gone down to 8.2 meter lot frontage in the past.
- Council can still speak to other concerns at or prior to the public meeting.

Reeve Stack indicated that he feels the roads in that area, particularly Baskin Drive need to be upgraded to urban standards, as there is potential for further development in the future. From a planning point of view, how is the Town planning to deal with this road in the future, and is its upgrading in the 10 Year Long Range Capital Forecast, and the Development Charge By-law as the Town has a responsibility beyond the curb, the County only is responsible curb to curb. The CAO noted that the Development Charge By-law is up for review this fall and this will be a consideration. In the meantime staff will report about the current DC by-law relative to Reeve Stack's concerns.

Mayor Reid suggested the Town look into a cost sharing of the sidewalk with the developer, as the subdivision is so isolated. He asked staff to consider whether it is appropriate to come up with an amount for the developer to pay a fair portion of the cost, and draft this condition for Council as an amended report. He also stated that a plan needs to be put in place to look into sidewalks along Baskin Drive, because of the development beginning, including a financial plan.

Resolution No. 309-13

Moved by Dan Lynch

Seconded by Ted Strike

THAT Council Defer the Draft Plan of Subdivision and Zoning By-law Amendment (Baskin Drive) Report until the next Regular Meeting of Council.

Resolution CARRIED

c) 2013 Road Resurfacing Projects

Resolution No. 310-13

Moved by Lynn Grinstead

Seconded by Walter Stack

THAT Council direct staff to move forward with the resurfacing of the following streets using gas tax funding, upon formal confirmation of funding through the Municipal Infrastructure Investment Initiative (MIII) Capital Program for the Reconstruction of Landrigan Street:

1. Baskin Drive East – from Johnston Road to East End
2. Decosta Street – from Madawaska Boulevard to Hartney Street
3. Harriet Street – from Madawaska Boulevard to Elgin Street West
4. Mary Street – from Landrigan Street to Tierney Street South; and

THAT Council directs staff to issue tenders for the identified streets; and

THAT Council delegate's authority to the CAO to award tenders for the identified streets not to exceed \$456,000.00.

Report and Resolution AMENDED

The CAO acknowledged on August 9th the Town of Arnprior was successful in receiving the MIII Grant. It has been a long process. There were only 11 municipalities chosen for this grant in Ontario. He recognized staff for their hard work and dedication in this process.

Mayor Reid thanked staff and congratulated them on a job well done.

The Civil Engineering Technologist and Director of Public Works provided an overview of the report.

On question of Council the following was clarified:

- Using Gas Tax funds to pave the parking lot at the Nick Smith Centre will have to be looked into, as it may not fall under the appropriate criteria to be eligible.
 - Mayor Reid indicated that he feels the Nick Smith Centre Parking Lot will be dealt with in the next couple of Council Meetings, and the money from this grant needs to be used for the roads and rehabilitation of them.
- Mary Street will last until a later date if it is not completed this time.
- Hot patching can be completed on some streets; it may however not qualify for Gas Tax funding.
- Council can also utilize the funds for Mary Street with the other left over funding to complete another project, if that is what they desire.

The Director of Public Works and the Civil Engineering Technologist indicated that other roads in Town were explored, and based on poor condition and heavy traffic flow the following are other options Council can look at, in place of Mary Street:

- Caruso Street (between Ida Street and Division Street). This would be a three (3) block span, which could be pulverized and paved for approximately \$82,000.00.
- William Street (from Norma Street to Edward Street). This could be shaved and paved with some sidewalk repair for approximately \$130,000.00.
- Sheffield Road (half of a block, beside KFC) and McNab Street (between Sullivan's and Scheel Windows). These two areas have significant drainage issues. There would be repairs to drainage and sidewalks, and re-paving. The cost of Sheffield Road is approximately \$44,000.00 and of McNab Street is \$25,000.00.

Resolution No. 311-13

Moved by Ted Strike

Seconded by Lynn Grinstead

THAT COUNCIL amend draft Resolution No. 309-13, to remove Mary Street and add the following three (3) streets:

- Caruso Street (between Ida Street and Division Street)
- Sheffield Road (half of a block beside KFC)
- McNab Street (between Sullivan's and Scheel Windows); and

FURTHER THAT Council delegate to staff the authority to scale back in the additional street rehabilitation if there is insufficient Gas Tax funds; and

FURTHER THAT Council delegate to staff the authority to prioritize the streets to be completed, if necessary due to limitations in funding.

Resolution CARRIED

Resolution No. 312-13

Moved by Ted Strike

Seconded by Lynn Grinstead

THAT Council amend Resolution No. 309-13 to delegate staff the authority to scale back the street rehabilitation if necessary, or using discretion, the CAO is authorized add an additional \$15,000.00 to the rehabilitation budget from the Capital Expenditure Reserve.

Resolution CARRIED

Resolution No. 313-13

Moved by Lynn Grinstead

Seconded by Ted Strike

Motion to amend the amended report and resolution.

Resolution CARRIED

d) Civil Marriage Solemnization

Resolution No. 314-13

Moved by Walter Stack

Seconded by Dan Lynch

THAT Council authorize the Clerk and Deputy Clerk to provide the service of solemnizing marriages at the Municipal Office and at such other locations as may be appropriate; and

THAT Council authorize that such persons as the Clerk delegates in writing the ability to solemnize marriages also be authorized to provide marriage solemnizing services; and

THAT Council enacts a by-law authorizing the Clerk, and Deputy Clerk and any such other persons as so delegated by the Clerk, to provide solemnization services within the Province of Ontario, as set out under the Ontario Regulation 285/04 and the Marriage Act, R.S.O. 1990, Chapter M.3.

Report and Resolution CARRIED

The CAO provided an overview of the report.

On question of Council the following was clarified:

- A ceremony can be short or tailored to make it more involved depending on the request of the individuals getting married.
- There will be a fee for during work hours, and additional costs for after-hours ceremonies.

11. Committee Reports and Minutes

Committee Minutes:

Council received the following Committee Minutes as information:

a) Operations Committee Minutes – June 3, 2013

Resolution CARRIED

12. Notice of Motions

a) Support Lac Megantic (Councillor Lynch)

Resolution No. 315-13

Moved by Dan Lynch

THAT the Corporation of the Town of Arnprior donate the sum of \$1000.00 towards the rebuilding of Lac Megantic.

13. Reeve's Report From County Council

Reeve Stack provided the following brief from County Council:

- The Operations Committee met and some of the highlights of discussion are as follows:
 - Discussion over pot hole and the procedures for pot hole repair and maintenance.
 - The Ministry has given notice that the intersection at Storyland Road has potential for new traffic lights.
 - Capital projects budget projections.
 - Gas tax indexing was discussed.
 - The Treasurer's report is included in the package.
 - Bridge inspections were discussed.
 - A discussion on culvert replacement was discussed as it is over budget.
 - Baskin Drive and Division Street construction will start on Monday.
- The County is looking to review their Bridge policy.

14. Correspondence & Petitions

a) Correspondence Package No. I-13-AUG-15

Resolution No. 316-13

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Correspondence Package No. I-13-AUG-15 be received as information and filed accordingly.

Resolution CARRIED

Councillor Lynch noted item 1 – Watch File – August 1, 2013 indicating the Ontario Association of Police Service Boards is holding a seminar on OPP Municipal Policing in Toronto on September 26-27, 2013.

Councillor Lynch also noted item 2 – Ottawa Valley Business, as the Town's CAO made the headlines.

Reeve Stack noted item 6 – Letter from Enbridge Gas Distribution Inc. indicating there is an overall increase being proposed.

b) Correspondence Package No. A-13-AUG-08

Resolution No. 317-13

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the Correspondence Package No. A-13-AUG-08 be received and that the recommendations be brought forward for Council consideration.

Resolution CARRIED

Resolution No. 318-13

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council receive the correspondence from acclaimed director David Ridgen on the making of the film 'cicada' in the Ottawa Valley, including the Town of Arnprior, and

FURTHER THAT staff be directed to circulate the brochure to Arnprior businesses for their consideration; and

FURTHER THAT Council extend an invitation to Mr. Ridgen to a future meeting of Council in order to learn more about the project.

Resolution CARRIED

15. Bylaws/ Resolutions

a) By-Laws:

Resolution No. 319-13

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT the following by-laws be and are hereby enacted and passed:

- i) By-Law No. 6245-13 – Reserve/Reserve Funds Policy
- ii) By-Law No. 6246-13 – Commence Work
- iii) By-Law No. 6247-13 – Interim Control – BIA
- iv) By-Law No. 6248-13 – Lifting of Holding (Bellwood)
- v) By-Law No. 6249-13 – Site Plan Control (Bellwood)
- vi) By-Law No. 6250-13 – Part Lot Control (Block 129-Plan 49M-76)
- vii) By-Law No. 6251-13 – Part Lot Control (Block 130-Plan 49M-76)
- viii) By-Law No. 6252-13 – Civil Marriage Solemnization

Resolution CARRIED

b) Resolutions:

Resolution No. 320-13

Moved by Lynn Grinstead

Seconded by Ted Strike

THAT Council appoint Dan Lynch as a Member of the Interview Panel for the selection of Detachment Commander, Renfrew Detachment.

Resolution CARRIED

Announcements

Council congratulated the CAO on his one year at the Town of Arnprior, and thanked him for a job well done.

Councillor Lynch congratulated the Fair Board on this weekend's Arnprior Fair, as it was a great success.

17. Media Questions

Road Construction on Baskin Drive and Division Street will be completed end of September, 2013.

18. Closed Session

Resolution No. 321-13 (8:30 PM)

Moved by Dan Lynch

Seconded by Walter Stack

THAT Council move into closed session regarding one matter pursuant to Section 239(2) (d) labour relations or employee negotiations (Union Collective Agreement/ Non-Union Wage Increase).

Resolution CARRIED

Resolution No. 322-13 (9:00 PM)

Moved by Dan Lynch

Seconded by Walter Stack
THAT Council resume to Open Session.

Resolution CARRIED

Resolution No. 323-13

Moved by Dan Lynch
Seconded by Walter Stack
THAT Council approve the Closed Session Minutes of July 22, 2013.

Resolution CARRIED

Resolution No. 324-13

Moved by Lynn Grinstead
Seconded by Ted Strike
THAT Council approves the proposed amendments to the CUPE Collective Agreement and;

That Council authorizes the Mayor, Clerk and CAO to execute the Collective Agreement; and

That Council approves a general wage increase for non-union staff, effective January 1, 2013 and January 1, 2014, pursuant to past practices in accordance with the same provisions as included in the new CUPE Collective Agreement.

Resolution CARRIED

19. Confirmatory By-Law

Resolution No. 325-13

Moved by Dan Lynch
Seconded by Lynn Grinstead

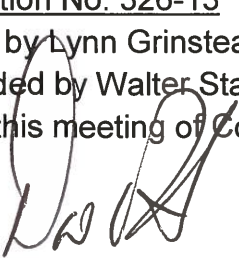
THAT By-law No. 6253-13 being a By-law to confirm the proceedings of the Regular Meeting of Council held on August 12, 2013 and it is hereby enacted and passed.

Resolution CARRIED

20. Adjournment

Resolution No. 326-13

Moved by Lynn Grinstead
Seconded by Walter Stack
THAT this meeting of Council be adjourned at 9:02 PM



David Reid, Mayor



Michael Wildman, CAO/Deputy Clerk