



Minutes of Corporate Services Advisory Committee Meeting

May 1, 2017

6:30 PM

Stanley Tourangeau Fire/Police Services Building

67-A Meehan St. Arnprior, ON

Present:

Chair, Walter Stack
Citizen Member, Lori van Wyk
Citizen Member, Rick Farrell
Citizen Member Peter Anas
Citizen Member, Chris Couper

Also Present:

Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager of Client Services/
Treasurer
Cory Nicholas, Fire Prevention/Protection Officer
Emily Melanson, Client Services Admin. Assistant

Absent:

Vice-Chair, Frank Dugal

1. Call to Order

Chair Walter Stack called the Corporate Services Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Corporate Services Advisory Committee being present, except Vice Chair Frank Dugal.

3. Adoption of Agenda

Resolution No. CSC009-17

Moved by Rick Farrell

Seconded by Lori Van Wyk

Be It Resolved That the agenda for the Corporate Services Advisory Committee Meeting dated Monday, May 1, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

a) Corporate Services Advisory Committee Minutes – February 2, 2017

Resolution No. CSC010-17

Moved by Lori Van Wyk

Seconded by Peter Anas

That the minutes of the Corporate Services Advisory Committee meeting dated February 2, 2017 be adopted.

Resolution CARRIED

Minutes of Corporate Services Advisory Committee Meeting

6. Presentations/ Delegations

a) Business Continuity – Town Clerk

Resolution No. CSC011-17

Moved by Lori Van Wyk

Seconded by Peter Anas

That the Corporate Services Advisory Committee receive the Business Continuity Presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

b) Post-Traumatic Stress Disorder Policy – Deputy Clerk & Fire Prevention/Protection Officer

Resolution No. CSC012-17

Moved by Chris Couper

Seconded by Lori Van Wyk

That the Corporate Services Advisory Committee receive the Post-Traumatic Stress Disorder presentation as information.

Resolution CARRIED

The Deputy Clerk and Fire Prevention/Protection Officer provided a Power Point presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

c) Arnprior Resident Concerns (ARC) – Deputy Clerk & Client Services Administrative Assistant

Resolution No. CSC013-17

Moved by Chris Couper

Seconded by Rick Farrell

That the Corporate Services Advisory Committee receive the Arnprior Resident Concerns (ARC) presentation as information.

Resolution CARRIED

The Deputy Clerk and Client Services Administrative Assistant provided a Power Point presentation, attached as Appendix C and forming part of these minutes, and responded to questions.

Minutes of Corporate Services Advisory Committee Meeting

d) Licencing Appeals Committee Appointment – Town Clerk

Resolution No. CSC014-17

Moved by Rick Farrell

Seconded by Peter Anas

That the Corporate Services Advisory Committee appoint Citizen Member Chris Couper to sit on the Town of Arnprior Business Licence Appeals Committee.

Resolution CARRIED

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

None

9. New Business

None

10. Closed Session

None

11. Adjournment

Resolution No. CSC015-17

Moved by Peter Anas

Seconded by Lori Van Wyk

That this meeting of the Corporate Services Advisory Committee be adjourned at 7:25 pm.

Resolution CARRIED