



Minutes of Corporate Services Advisory Committee Meeting

February 6, 2017

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

**Present:**

Chair, Walter Stack  
Vice-Chair, Frank Dugal  
Citizen Member, Lori van Wyk  
Citizen Member, Rick Farrell  
Citizen Member, Chris Couper

**Also Present:**

Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
Jennifer Morawiec, General Manger, Client Services/  
Treasurer  
John Steckly, A/Director of Public Works

**Absent:**

Citizen Member Peter Anas  
Citizen Member David Mitchell

1. Call to Order

Chair Walter Stack called the Corporate Services Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Deputy Clerk called the roll with all Members of the Corporate Services Advisory Committee being present, except Citizen Member Peter Anas, and Citizen Member David Mitchell.

3. Adoption of Agenda

Resolution No. CSC001-17

Moved by Lori van Wyk

Seconded by Frank Dugal

**Be It Resolved That** the agenda for the Corporate Services Advisory Committee Meeting dated Monday, February 6, 2017 be adopted.

Resolution CARRIED

4. Disclosures of Pecuniary Interest

None

5. Adoption of Minutes of Previous Meetings

a) Corporate Services Advisory Committee Minutes – November 7, 2016

Resolution No. CSC002-17

Moved by Rick Farrell

Seconded by Lori van Wyk

**That** the minutes of the Corporate Services Advisory Committee meeting dated November 7, 2016 be adopted.

Resolution CARRIED

## Minutes of Corporate Services Advisory Committee Meeting

### 6. Presentations/ Delegations

#### a) **Malloch Rd. Cemetery Columbarium Site Plan – General Manager of Client Services/Treasurer & A/Director of Public Works**

Resolution No. CSC003-17

Moved by Rick Farrell

Seconded by Chris Couper

**That** the Corporate Services Advisory Committee receive the Malloch Rd. Cemetery Columbarium Site Plan Presentation as information.

Resolution CARRIED

The General Manager of Client Services/Treasurer & A/Director of Public Works provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

Committee Members requested information with regards to any removal of trees that would be required in conjunction with a Columbarium installation at Malloch Road Cemetery, come forward to the Committee in the future, for information.

#### b) **2017 Draft Budget & LRCF – General Manager of Client Services/Treasurer**

Resolution No. CSC004-17

Moved by Chris Couper

Seconded by Rick Farrell

**That** the Corporate Services Advisory Committee receive the 2017 Draft Budget & LRCF presentation as information.

Resolution CARRIED

The General Manager of Client Services/ Treasurer provided a Power Point presentation, attached as Appendix B and forming part of these minutes, and responded to questions.

#### c) **Council Remuneration – Town Clerk**

Resolution No. CSC005-17

Moved by Lori van Wyk

Seconded by Frank Dugal

**That** the Corporate Services Advisory Committee receive the Council Remuneration presentation as information.

Resolution CARRIED

The Town Clerk provided a Power Point presentation, attached as Appendix C and forming part of these minutes, and responded to questions.

## Minutes of Corporate Services Advisory Committee Meeting

### Resolution No. CSC006-17

Moved by Lori van Wyk

Seconded by Chris Couper

That the Corporate Services Advisory Committee agree to be established as an Ad-Hoc Committee of Citizen Members, acting independently, as the Council Remuneration Review Committee to recommend Council Remuneration to take effect in the 2018-2022 term of Council.

Resolution CARRIED

### **d) Waive NSC Hall Fee – Town Clerk**

#### Resolution No. CSC007-17

Moved by Lori van Wyk

Seconded by Chris Couper

**That** the Corporate Services Advisory Committee receive the Waive NSC Hall Fee verbal presentation as information.

Resolution CARRIED

The Town Clerk provided a verbal presentation, on the Waiving of the Nick Smith Centre Hall Fee for a lottery event being requested by the Arnprior Agricultural Society, noting:

- The Agricultural Society is looking for permission to utilize the Nick Smith Centre Hall on Sundays in the late afternoon/early evening in 2017, for the new “Catch the Ace” lottery.
- The Director of Recreation checked the rentals for 2016 on Sundays, with there being 23 rentals in 2016 and currently 14 booked for 2017;
- Normally Council provides a hall, with waived fees, for a one-time event, to a not-for-profit/ charitable organization.

The Town Clerk responded to questions and requested feedback from Committee Members, with the following being a summary of the feedback received:

- Allowing a free rental weekly ties up the Hall for too many lost revenue opportunities
- A waiver of this kind would set a precedent.
- A request to waive fees of any kind, should come from the Head of the Organization, in all instances.

### 7. Matters Tabled/Deferred/Unfinished Business

None

### 8. Staff Reports

None

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### 9. New Business

Chair Walter Stack noted the following items of New Business:

- a) Article – Federal Government To Tax Benefits
  - The federal government is considering taxing health and dental benefits.
- b) The Renfrew County Council 2017 Budget was approved with a 3% Tax Levy increase.
- c) An overview of the updates on the CPR Recreation Trail “Ottawa Valley Recreation/ Algonquin Trail” noting that the County of Renfrew now owns/ leases all areas of the Trail. At this time the trail is not open to the public, and anyone using this trail, at this time, is trespassing.

**Vice Chair Dugal vacated his seat at the Council table at 8:05 PM**

**Vice Chair Dugal Resumed his seat at the Council table at 8:08 PM**

### 10. Closed Session

None

### 11. Adjournment

Resolution No. CSC008-16

Moved by Rick Farrell

Seconded by Chris Couper

**That** this meeting of the Corporate Services Advisory Committee be adjourned at 8:10 PM.

Resolution CARRIED