



Minutes of Community Development

Advisory Committee Meeting

October 17, 2016

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

Present:

Vice-Chair, Tom Burnette
Citizen Member, Neil Caldwell
Citizen Member, Gib McMullen
Citizen Member, Darrel O'Shaughnessy
Citizen Member, Dennis Turpin

Also Present:

Glenn Arthur, Director of Recreation
Robin Paquette, Town Planner
Lindsay Wilson, Marketing & Economic Dev. Officer
Jacques Benoit, Chief Building Official
Maureen Spratt, Town Clerk

Absent:

Chair Lynn Grinstead
Citizen Member, Gib McMullen

1. Call to Order

Vice-Chair Tom Burnette called the Community Development Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Town Clerk called the roll with all Members of the Community Development Advisory Committee being present, with the exception of Chair Lynn Grinstead and Citizen Member Gib McMullen.

3. Disclosures of Pecuniary Interest

None

4. Adoption of Agenda

Resolution No. CDC014-16

Moved by Neil Caldwell

Seconded by Darrel O'Shaughnessy

BE IT RESOLVED THAT the agenda for the Community Development Advisory Committee Meeting dated Monday, October 17, 2016 be adopted.

Resolution CARRIED

5. Adoption of Minutes of Previous Meetings

a) Community Development Advisory Committee Minutes – June 20, 2016

Resolution No. CDC015-16

Moved by Neil Caldwell

Seconded by Dennis Turpin

Minutes of Community Development Advisory Committee

THAT the Community Development Advisory Committee Minutes of June 20, 2016 be adopted.

Resolution CARRIED

6. Presentations/ Delegations

Presentations

a) Community Development Branch

i) Official Plan Review Update, Planner

The Planner provided a verbal update on the Official Plan Review, highlighting the following:

- Project awarded to Meridian Consulting in May of 2015. Between May of 2015 and end of September 2016 – there has been an Open House, Statutory Meetings, a Tabled Issues and Options Report and a Draft Plan prepared and available at an Open House in September and on the Municipal Website. On October 11th, the Draft Plan was presented and provided an overview of the significant differences between the new Official Plan and the existing Official Plan and gave the public the opportunity to make representations in respect of the proposed plan. Final comments required by October 26th to be considered in the final document.
- The review paid a lot of attention to residential designations and divided the current mixed-use designation into i) new downtown area designation ii) new mixed use residential/commercial area designation and iii) new commercial/employment area designation
- Other new key policies have been added including, waterfront development study area, natural heritage, transportation, land use compatibility and sensitive land uses, policies promoting sustainable development, urban design and policies implementing the recreation master plan.

ii) Waterfront Feasibility – Planner

The Planner explained the next phase of the Strategic Plan focuses on the Waterfront; therefore Council authorized a Feasibility Issues and Options Report. The report will look at both sides of the River (from Library to Robert Simpson Park and Bell Park). The Planner further explained there are many variables including municipal servicing, passive recreation and commercial opportunities. The consultants have begun by taking pictures, reviewing policies, researching waterfronts across Canada, had booths at the Nick Smith Centre and the Arnprior Public Library and posted an online survey to gauge public feedback. The Planner stressed this is just the first of the initiatives taken; there will be other opportunities to get feedback to feed into the process to determine what is feasible and affordable.

Minutes of Community Development Advisory Committee

On question of Committee Members the following was clarified:

- The municipality owns Bell Park; it was deeded to the Town by the Morris Family. The family is still interested in what activities take place on the lands.
- Currently, the Fish & Game Club and the Chats Lake Yacht Club are located in Bell Park.

iii) Outdoor Sidewalk Patio Café By-law and Application – Planner

The Planner provided a PowerPoint presentation on an Outdoor Sidewalks Patio Café By-law and Application attached as Appendix A and forming part of these minutes. The Planner highlighted that the Strategic Plan includes Downtown Revitalization as a key priority, and with the completion of John Street there is now the physical infrastructure in place to create a vibrant shopping and business area. The Planner emphasized the regulations contained within the draft by-law including permit periods between April and October, hours of operation, location, insurance requirements, design, enclosures, lighting, and signs and refuse, noise and heating devices. The Planner asked that the committee members review the draft by-law and provide feedback.

On question of Committee Members the following was clarified:

- The non-refundable sidewalk occupancy permit is set at \$425.00 which is equivalent to the fee charged for a refreshment vehicle.
- Any licensed establishment would require an amendment to the existing liquor licence to include the patio.
- The municipality wants to encourage patios but also wants to protect our infrastructure, as well as ensure, sidewalk patios are not a detriment to the travelling public

iv) Seasonal Vendor Market – MEDO

The Marketing and Economic Development Officer provided a PowerPoint presentation on the concept of a Seasonal Vendor Market attached as Appendix B and forming part of these minutes.

On question of Committee Members the following was clarified:

- The market would be held on John Street from Rock Lane to Elgin Street.
- Sundays were chosen as they tie into the municipality's Concerts in the Park series, as well as, offer a different market day than neighbouring municipalities
- Fees would be issued seasonally or on a one-time basis.
- Many stores are not open on Sundays, therefore there would not be direct competition, however, local stores could have a vendor booth located outside of their store.
- Next steps include a survey gauging interest and with favourable feedback a report to Council to establish a market in 2017

Minutes of Community Development Advisory Committee

b) Recreation Department

i) **Healthy Kids Renfrew County, – Director of Recreation**

The Director of Recreation provided a PowerPoint presentation on Healthy Kids Renfrew County attached as Appendix C and forming part of these minutes.

On question of Committee Members the following was clarified:

- \$825,000. grant split between all Renfrew County municipalities.
- Equipment is available on a first come first served basis, Arnprior has junior and senior cross country ski packages, hockey helmets, child and adult skates, paddle boards, and shuffle board sets
- Municipality also received \$7055 in funding for a Healthy Kids Natural Play Space - Legion Park identified as an ideal location
- The Director of Recreation will have Evergreen look at the waterfront as a potential natural play space

ii) **Easter Parade, – Director of Recreation**

The Director of Recreation provided a verbal report on a potential Easter Parade to take place on Saturday, April 8th 2017. The activity has been proposed by a local volunteer, and would include a parade beginning at the Kenwood Centre and ending up at Robert Simpson Park for a large Easter Egg Hunt. The event would be included in the 150 things to do in 2017.

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

a) **2016 Building Statistics – Chief Building Official**

Resolution No. CDC016-16

Moved by Neil Caldwell

Seconded by Darrel O'Shaughnessy

That the Committee receives report number CDC-10-17-01 as information.

Resolution CARRIED

The Chief Building Official provided an overview of the report.

9. New Business

None

Minutes of Community Development Advisory Committee

10. Closed Session

None

11. Adjournment

Resolution No. CDC017-16

Moved by Darrel O'Shaughnessy

Seconded by Neil Caldwell

THAT this meeting of the Community Development Advisory Committee be adjourned at 7:34 p.m.

Resolution CARRIED