



## Minutes of Arnprior Accessibility Advisory Committee Meeting

June 7, 2017

Town Hall, Council Chambers, Arnprior, ON

### **Present:**

Chair, Mayor David Reid  
Citizen Member, Jane Dowd  
Citizen Member, Justin Halpenny  
Citizen Member, France Guillemette

### **Also Present:**

Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
Robin Paquette, Town Planner

### **Absent:**

Citizen Member, David Furgoch

#### 1. Call to Order

Chair Mayor David Reid called the Arnprior Accessibility Advisory Committee Meeting to order at 7:06 PM and welcomed those present.

#### 2. Adoption of Agenda

Resolution No. AAAC005-17

Moved by Jane Dowd

Seconded by Justin Halpenny

BE IT RESOLVED THAT the agenda for the Arnprior Accessibility Advisory Committee Meeting dated Wednesday, June 7, 2017, be adopted.

Resolution CARRIED

#### 3. Disclosures of Pecuniary Interest

None

#### 4. Adoption of Minutes of Previous Meetings

**a) Arnprior Accessibility Advisory Committee Minutes – March 8, 2017**

Resolution No. AAAC006-17

Moved by Jane Dowd

Seconded by Justin Halpenny

THAT the minutes of the Arnprior Accessibility Advisory Committee for March 8, 2017 be adopted.

Resolution CARRIED

#### 5. Staff Reports

**a) Community Services Branch Reports**

**i. Waterfront Feasibility – Issues and Options Continued – Town Planner**

The Town Planner provided an update on the Waterfront Feasibility Issues and Options, through a presentation, attached as Appendix A and forming part of these minutes, and responded to questions.

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The following feedback was provided, noting specific accessibility issues with the waterfront:

- Pathways
- Waterfront access
- Pathways required to get to various areas/ facilities in the park
- Accessible Seating Furniture

### b) Clerk's Office Reports

#### i. 2017 Tour of Facilities Overview – Deputy Clerk

The Deputy Clerk provided an overview of the 2017 Tour of Facilities which took place on May 10, 2017, noting the following items to be investigated and remedied in 2017:

- Town Hall
  - Change in location of push button to main reception
  - Painting of a contrasting colour on the main reception door
  - Lift adjustments, to ensure level with the ground on both first and second floor
  - Both doors to be opened for meetings at Town Hall to maintain a wider entrance for those requiring to use mobility aids
- Phase I – Downtown Revitalization (John Street – Elgin to Madawaska)
  - Relocate accessible parking sign pole to not impede vehicular doors from opening in the accessible spaces
- Arnprior & District Museum
  - Add reflective/ contrast to start and finish of the accessible ramp railing
- Arnprior Public Library
  - Add sign coming from the parking lot to indicate where accessible door push button operator is located (as this operator is in an inconspicuous place)
- Nick Smith Centre
  - Re-install contrasting colour strips on entrance doors

The Deputy Clerk then noted the following items which will be included in the upcoming 2018-2022 Multi-Year Accessibility Plan:

- General Items
  - Future Signage to incorporate pictures where possible in all facilities
- Stanley Tourangeau Fire/Police Services Centre
  - OPP Service Counter to be lowered to accessible height
  - Installation of a push button operator for Accessible Washroom
- Arnprior Public Library
  - Remove lip and add automatic door to the after-hours entrance to lower level.
- Robert Simpson Park
  - Move accessible parking stalls to the rear of the washrooms and level out paved area for this parking
  - Provide access to the beach/water for mobility devices and persons using wheelchairs

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- Create accessible pathway to the Canteen, Splash Pad, playground structure, and Gazebo
- Lower the service counter to an accessible height at the Canteen
- Make public washrooms fully accessible
- Add accessible swing/ accessible play features to the playground structure
- Nick Smith Centre
  - Install automatic door operator to the community hall entrance(s)
  - Install a high “standing counter” to the customer service counter (similar to that installed at the Clerk’s Office)
  - Install an family accessible change-room/ washroom
  - Look at Fitness Room procedures – concern for elderly (Greater Arnprior Seniors Council Suggestion)
    - Concern that door to fitness room locks behind you and if there was an accident/ first aid required, nobody would know, as there is no window in the door and no other way to access the room
    - Potentially install an emergency push button alarm/ window in the door and not have the door lock behind you

### 6. Matters Tabled/Deferred/Unfinished Business

None

### 7. New Business

#### a) **Community Accessibility Forum Overview – Citizen Member Justin Halpenny**

Citizen Member Justin Halpenny provided an overview of the Community Accessibility Forum that he attended noting:

- A survey will be produced and provided to all accessibility committees across the province, to find out what the committees feel they need assistance with, in order for the province to better understand what assistance they should be providing (monetary and otherwise).
- All municipalities are going to be required to have an accessibility advisory committee no matter the population.

#### b) **David C. Onley Award for Leadership in Accessibility – Town Clerk**

The Town Clerk thanked the Arnprior Accessibility Advisory Committee for their efforts and feedback thus far, noting the award and its significance for the Town of Arnprior.

#### c) **Museum Elevator – Citizen Member Jane Dowd**

Citizen Member Jane Dowd requested information on the Museum Elevator, as she had received a phone call regarding providing support. Mayor Reid provided background information and noted that this will be arising to Council for consideration, at a public Council Meeting.

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### Resolution No. AAAC007-17

Moved Jane Dowd

Seconded Justin Halpenny

As the Arnprior Accessibility Advisory Committee we feel the installation of an elevator at the Arnprior & District Museum is a very important initiative, but understand the budget constraints against Council at this time. However, as a Committee advocating for Accessibility we hope that Council will do their best to have this accessible feature considered for the Arnprior and District Museum, if possible.

Resolution CARRIED

### 8. Closed Session

None

### 9. Adjournment

#### Resolution No. AAAC008-17

Moved by France Guilmette

Seconded by Justin Halpenny

THAT this meeting of the Arnprior Accessibility Advisory Committee be adjourned at 8:22pm.

Resolution CARRIED