

# Town of Arnprior

## Special Council Meeting

### Agenda

**Monday, December 4, 2017 @ 6:00 PM**

Council Chambers, Town Hall  
105 Elgin Street W., Arnprior

1. Call to Order

2. Roll Call

3. Adoption of the Agenda (Additions/Deletions)

4. Disclosures of Pecuniary Interest

5. Presentations

#### 2017 Budget Consultations

- a) [Arnprior Regional Health Physician Recruitment](#).....1-6
- b) [Arnprior & District Museum](#) .....7-13
- c) [Arnprior Airport Commission](#).....14-18

- d) Arnprior & McNab/Braeside Archives
- e) Arnprior Public Library
- f) Public Delegations

7. Confirmatory By-law

By-law No. 6772-17 By-law to confirm the proceedings of Council

8. Adjournment

Full Distribution: Council, C.A.O., Town Clerk, Deputy Clerk, General Manager Client Services, Treasurer, General Manager, Operations, Fire Chief, Director of Recreation, Museum Curator, Chief Librarian, Deputy Fire Chief, Human Resources Officer, IT Support Coordinator, Chief Building Official, Planner, Marketing and Economic Development Officer, Engineering Officer, Environmental Engineering Officer, Engineering Officer, Facilities/Civil, Fire Prevention/Protection Officers, Public Works Supervisor, Water/Wastewater Supervisor, Operations Supervisor, Pool/Program Supervisor

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The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's Website at [arnprior.ca](http://arnprior.ca). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

## 2017 Arnprior & McNab/Braeside Family Physician Recruitment

Monday December 4, 2017

## THANK YOU

We could not have achieved the following successes without the generous financial support of the Town of Arnprior.

PRC would like to recognize Mayor David Reid for his time attending student/resident lunches to help sell the community, as well as attending our monthly PRC meetings.

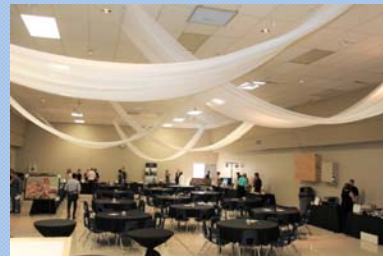
The Town's support in helping with advertising and attending our fundraising events is also appreciated.



## 2017 Highlights

- The newly renovated physician office suite is up and running and both Dr. Fishman and Dr. Shi have full patient loads. Plans are underway to bring on an additional doctor before January 2018.
- I was able to attend the Canadian Association of Staff Physician Recruiters conference in Windsor Ontario and bring back many ideas for improvements in our recruitment strategy.
- We were very well received at all of the career fairs we attended including: Ottawa University, Kitchener Family Medicine event (McMaster) and the Family Medicine Forum in Montreal (McGill and Montreal University). I added over 60 new resident names to the recruitment list.

In addition to Municipal support, PRC raised \$12,500 at the Doctor's Dining Duel.



We had 25 students/residents come through from Jan to Oct 2017, this is up from 15 last year.



Four of the residents that have done rotations here have expressed a strong interest in practicing in Arnprior when they finish their residency.

## Here are some of the things they had to say about their experience:

- I had fabulously diverse clinical experiences, and was lucky enough to meet the family health team, clerks, nurses, emergency doctors, surgeons, dermatologist, and family physicians in their work on the wards, the clinic, the operating room, nursing home, and education roles. It was a blessing to feel so welcome and witness the extraordinary work that each of them do! Above all, it was amazing to be working with my preceptor every day and developing skills to be a well-rounded clinician. I hope to one day follow in the footsteps of the mentors I met here, in their knowledge, compassion, and wisdom. I am so grateful to Arnprior, and the gracious patients who would share their stories with me, for taking me in for this past month. I wouldn't change my experience for the world; I felt very fortunate to be a student here at ADMH!
  - Marie Kim, U3 student from Ottawa University
- The thing that struck me the most about the team in Arnprior is the warm welcome and receptiveness they showed towards me. From the nurses on the inpatient unit and in the ER, to the clerks, the cleaning and cafeteria staff, the administration, and of course the docs. My supervisor, Dr. Nejad, was very supportive, and he and the family health team were very kind and open. I felt like a valuable member of the team and all seemed genuinely interested in getting to know me. I was warmly received at the recruitment luncheon and even ran into your CEO Eric Hanna again in the cafeteria where he remembered who I was. Overall it was a lovely experience as a trainee and perhaps we shall all meet again in the future!
  - Dr. Annelise Miller, PGY2 resident from Ottawa University

## Current Status

- We are anticipating the start of a new physician before January of 2018. This will be an additional physician resource that would begin to meet our goal of ensuring that every local resident has access to a local primary care physician, as there are currently no doctors actively taking on new patients.
- We are planning for two retirements in 2018, and thanks to our ongoing recruitment, have two strong candidates to ensure their patients do not go without a family doctor.
- There will be continued retirements in the next 2-5 years. With a long recruiting cycle it is important to continue our recruitment efforts now to ensure we are successfully able to transition their patients to new doctors as well.
- As our service area continues it's tremendous growth, we will also need additional physicians to service the increased population.

## Recruitment Plan

### **To Continue flow of potential candidates through:**

- Building relationships with new schools (Queen's, Kitchener, McGill, Montreal) and ERMEP to ensure continued flow of students and residents.
- Ensuring postings are always current with medical schools, HFO and CASPR to maintain visibility.
- Providing regular updates to those on physician recruitment candidate list.
- Continuing our attendance at career fairs/events.

The committee will also be asked to consider new additions to our current plan including:

- New activities that target first year medical students and PGY1 residents (ie: retreats/weekends)
- Creating a formal mentorship program for incoming physicians (pairing them with an experienced Arnprior physician)



## Financial Summary

- We are currently on or under budget in all areas.
- The cancellation of the Casino Night event did not impact us financially as the \$6,000 budgeted for a locum was not required. One candidate did a two month residency rotation with us instead, which has no cost to PRC.
- Our budget for 2018 allows for support bringing in two additional physicians. This will mean the new office space will be over capacity. ARH and the FHT will begin to look at options for additional renovations to accommodate additional future physicians.
- PRC's budget for recruitment initiatives for 2018 will total \$50,000.
  - This includes the Physician Recruitment Coordinator role, attendance at recruitment events in Ottawa and other locations, the continuation of student lunches, one physician locum and support the addition of two additional physicians.

## Request

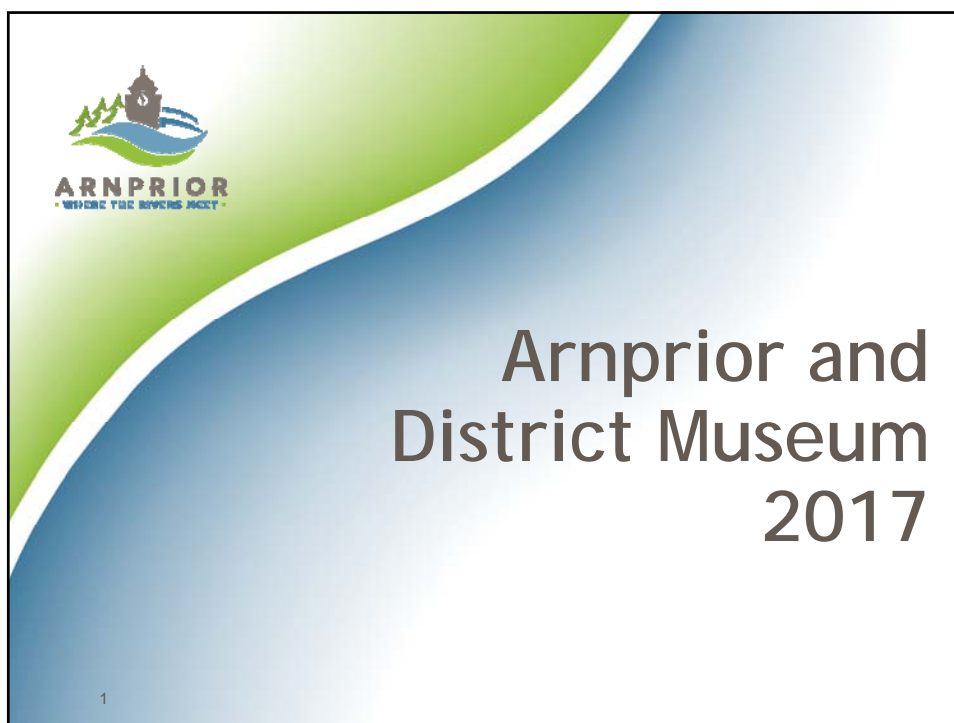
We are again asking the Town of Arnprior to continue their generous support of our efforts to ensure all local area residents have access to a local primary care physician. This year we are looking for \$20,000. We also hope to gain your commitment to continue:

- Attending student/resident lunches,
- Attending/advertising/supporting our fundraising events, and
- Providing a representative to attend our PRC meetings.

Future Fundraising items include:

- Continue to approach local businesses for support during the year.
- Focus on making the Doctor's Dining Duel our signature event, and maximizing sponsorship and support for this event.

**Closing Remarks & Questions**

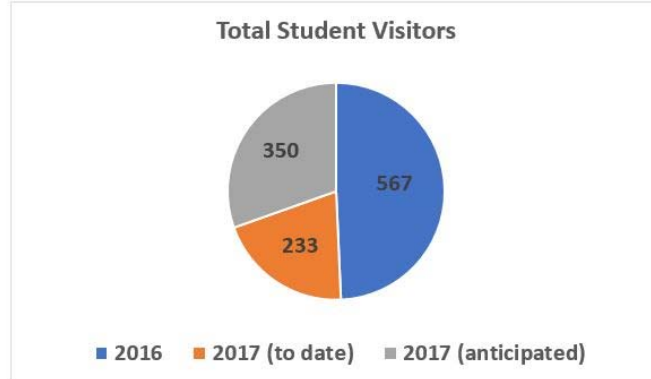


## 2017 at a Glance

- Travelling Exhibits
  - My Story My Tattoo (Feb. 14 – Apr. 25)
  - Canada at Play (Sept. 12 – Nov. 9)
- Construction Began (Aug) 2017
- Donation vs admission began Feb 16th
- Quilt Exhibit November 12<sup>th</sup> – 26<sup>th</sup>
- Summer programming July/August



## Visitors (Schools)



Note I: Cost per student \$2 [2016 - \$1134; 2017 - \$466 (to date), \$700 (anticipated)]

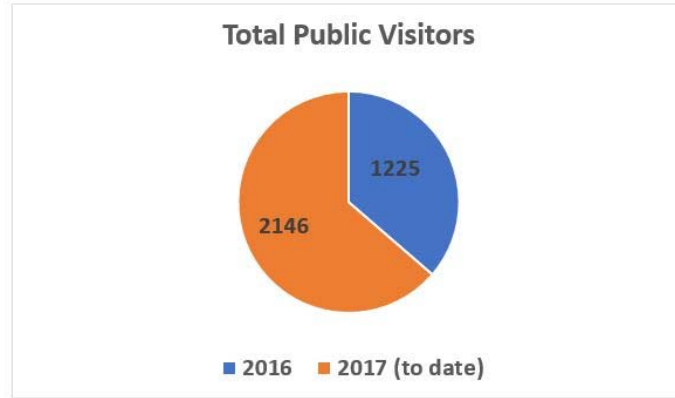
Note II: 2017 on track to match 2016 (Two Visiting Exhibits/year)



## Community Involvement



## Visitors (Public)

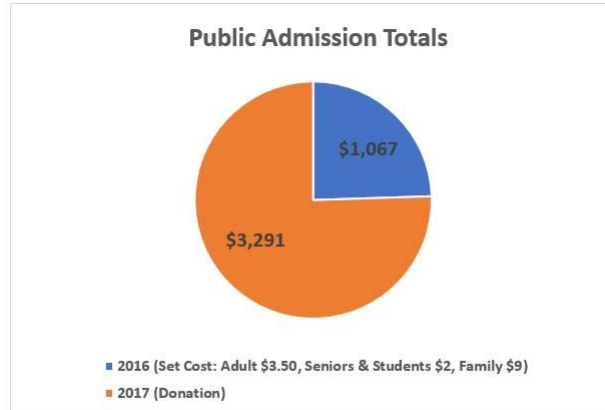


Note: 42% Increase in Visitors to Date (Oct 1), for 2017.

## Community Involvement



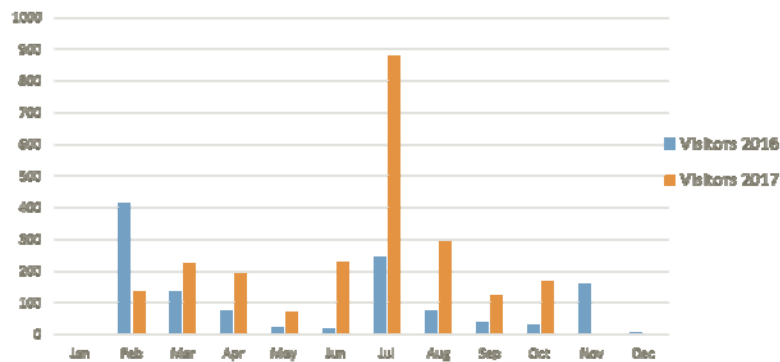
## Public Admission 2016 vs. 2017 (Oct 1)



Note: 68% Increase in Admissions to Date (Oct 1), for 2017



## Visitors by Month - 2016 vs. 2017



Note: Numbers not yet available for Nov and Dec 2017



## Community Involvement



## Revenue Strategies for 2018

- Weekend Openings
- Children's Program Coordinator ?
- New Travelling Exhibits

## Revenue Strategies for 2018

- Children's Program Coordinator

### 1) PA Day and Holiday Programming

- Coordinator hired to facilitate the Canada at Play exhibit.
- 100 visitors for two events with interest expressed for more.
- Five PA Days and five Holidays per year.
- Cost to hire at \$17/hour = approx. \$2900
- Total revenue expected, based on estimated attendance, would be approx. \$2000 plus, with goal to grow and exceed expenses over time.



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## Revenue Strategies for 2018

- Children's Program Coordinator (Cont'd)

### 2) School and Community Group Outreach

- Part time, and based on an initial workload of program creation followed by scheduled visits.
- At a rate of \$17/hour, the initial investment would be \$935, followed by \$68/school visit to plan the programs and market them to the schools.
- Momentum for school and community group visits is in full swing following our well received Canada at Play exhibit.
- The Museum's permanent exhibits lend themselves well to the school curriculum and community group philosophies. Lesson plans and activities can be created and presented to the schools.



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# Questions?



• WHERE THE RIVERS MEET •

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## Town of Arnprior – 2018 - Budget Presentation

The Arnprior Airport Commission budget for 2018 remains the same as last year which was \$60,000.00.

A review of what has taken place at the Airport is detailed below:

1. Letter of Intent has been signed with Solar Energy for a “Solar Farm”.
2. With the building of the last new hangar in the Brown Subdivision we have no more hangar lots for sale. We are in the process of creating a subdivision for 10 private hangars on the South side of Runway 10\28. It is expected that owners of float planes will purchase these lots as it has direct access to the float plane base.
3. The expansion of an existing business at the airport has created a few more jobs.
4. Our main Runway 10\28 was crack filled. (Should be good for two years).
5. Runways 10\28 and 16\34 and our parking lot were line painted.
6. As of 8 November 2017 there have been 21 Medivacs flights to\from the airport.
7. Corporate businesses continue to use our airport for visits to the town.
8. Hydro\Ontario Provincial Police\Military continue to use our airport.
9. In July the Airport hosted an “Airport Day” for residents to visit airport.
10. Community activity at the airport has remained the same with visits from Girl Guides, Scouts, Cadets, Church Groups, Lionette’s, youth Bagpipes (Pipes & Drums).
11. Contribution to local economy continues to grow due to increased business and private traffic at the airport (food, lodging, services)
12. In closing, over the past two years we have had five new hangars constructed that has increased the municipal tax base.



Arnprior Airport  
2018 Budget

	Description	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	2018			
<b>4000</b>	<b>Revenue</b>													<b>Budget</b>			
4100	100LL	3011	3800	3900	4140	9000	14579	13000	10000	7500	6000	5500	3500	83930			
4140	Jet	1276	1800	800	400	2000	6000	6000	3000	2000	2000	3000	500	28776			
4160	Oil	100	100	100	100	100	100	100	100	100	100	100	100	1200			
4190	<b>ST Fuel &amp; Oil</b>	<b>4387</b>	<b>5700</b>	<b>4800</b>	<b>4640</b>	<b>11100</b>	<b>20679</b>	<b>19100</b>	<b>13100</b>	<b>9600</b>	<b>8100</b>	<b>8600</b>	<b>4100</b>	<b>113906</b>			
4191	Reichardt 16	0	0	0	0	0	0	170	0	0	0	170	0	340			
4192	Reichardt 15	0	0	0	0	0	0	170	0	0	0	170	0	340			
4193	Reichardt 14	0	0	0	0	0	0	170	0	0	0	170	0	340			
4194	Goyaniuk	0	0	0	0	0	0	170	0	0	0	170	0	340			
4195	Asseliin 12	0	0	0	0	0	0	170	0	0	0	170	0	340			
4196	Chupick 11	0	0	0	0	0	0	170	0	0	0	170	0	340			
4197	Cremer 10	0	0	0	0	0	0	170	0	0	0	170	0	340			
4198	Loten 9	0	0	0	0	0	0	170	0	0	0	170	0	340			
4199	Kirk 8	0	0	0	0	0	0	170	0	0	0	170	0	340			
4200	Chapman Lease	0	0	0	0	0	0	250	0	0	0	250	0	500			
4201	Arbuthnot Svc 18	0	0	0	0	0	0	170	0	0	0	170	0	340			
4202	Raymond Svc 19	0	0	0	0	0	0	170	0	0	0	170	0	340			
4203	Stephenson 16	0	0	0	0	0	0	170	0	0	0	170	0	340			
4204	Black 13	0	0	0	0	0	0	170	0	0	0	170	0	340			
4205	Bell 14	0	0	0	0	0	0	170	0	0	0	170	0	340			
4206	Anderka 17	0	0	0	0	0	0	170	0	0	0	170	0	340			
4207	Fortin 15	0	0	0	0	0	0	170	0	0	0	170	0	340			
4208	Tourangeau 22	0	0	0	0	0	0	170	0	0	0	170	0	340			
4209	Stamler 12	0	0	0	0	0	0	170	0	0	0	170	0	340			
4210	Price 21	0	0	0	0	0	0	170	0	0	0	170	0	340			
4211	Gaudet 11	0	0	0	0	0	0	170	0	0	0	170	0	340			
4212	Bissionette 10	0	0	0	0	0	0	170	0	0	0	170	0	340			
4213	Cassidy 9	0	0	0	0	0	0	170	0	0	0	170	0	340			
4214	Gunner 3	0	0	0	0	0	0	170	0	0	0	170	0	340			
4215	McGann 2	0	0	0	0	0	0	170	0	0	0	170	0	340			
4216	Visvantha 4	0	0	0	0	0	0	170	0	0	0	170	0	340			
4217	Bowes 7	0	0	0	0	0	0	170	0	0	0	170	0	340			
4218	William 24	0	0	0	0	0	0	170	0	0	0	170	0	340			
4219	Bellerose 5	0	0	0	0	0	0	170	0	0	0	170	0	340			
4220	Cremer 20	0	0	0	0	0	0	170	0	0	0	170	0	340			
4221	Nugent 1	0	0	0	0	0	0	170	0	0	0	170	0	340			
4222	Janoska 23	0	0	0	0	0	0	170	0	0	0	170	0	340			
4223	Bowes Al 8	0	0	0	0	0	0	170	0	0	0	170	0	340			
4224	Leonard 26	0	0	0	0	0	0	170	0	0	0	170	0	340			





Arnprior Airport  
2018 Budget

	Description	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Budget			
5000	<b>Expenses</b>													<b>Budget</b>			
5620	Hydro Terminal AR196	300	300	300	300	300	300	300	300	300	300	300	300	3600			
5622	HydroGarage	60	60	60	60	60	60	60	60	60	60	60	60	720			
5626	Natural Gas	330	330	330	330	330	330	330	330	330	330	330	330	3960			
	Town Water		60		60		60		60		60		60	360			
5630	Insurance	15800	0	0	0	0	0	0	0	0	0	0	0	15800			
5634	Advertising	5	5	5	5	5	5	5	120	5	120	5	5	290			
5636	Office Supplies	70	70	70	70	70	70	70	70	70	70	70	70	840			
5637	Canada Post Corp	30	0	0	0	30	0	0	0	30	0	0	30	120			
5638	Travel	40	40	40	40	40	40	40	40	40	40	40	40	480			
5640	Conventions	0	0	0	0	0	0	0	0	0	0	0	0	0			
5642	Training	0	0	0	0	0	0	0	0	0	0	0	0	0			
5643	AMCO Member	0	0	0	0	0	0	0	0	0	0	0	0	0			
5644	Auditor	0	3700	0	0	0	0	0	0	0	0	0	0	3700			
5645	Bus Dev Fees	0	0	0	0	0	0	0	0	0	0	0	0	0			
5646	Licence Fees	100	41	30	0	0	145	54	70	334	0	0	0	774			
5648	Mis - Expenditure	50	50	50	50	50	50	50	50	50	50	50	50	600			
5650	Legal	0	0	0	0	0	0	0	0	0	0	0	0	0			
5652	Master Card Charge	0	0	0	0	0	0	0	0	0	0	0	0	0			
5654	Visa Charge	0	0	0	0	0	0	0	0	0	0	0	0	0			
5656	Nova Scotia Charge	35	35	35	35	35	35	35	35	35	35	35	35	420			
5657	Moneris	0	0	0	0	0	0	0	0	0	0	0	0	0			
5660	Bell	60	60	60	60	60	60	60	60	60	60	60	60	720			
5663	Primus	95	95	95	95	95	95	95	95	95	95	95	95	1140			
	Bad Debt																
5700	HST Paid Not Eligible	375	375	375	375	375	375	375	375	375	375	375	375	4500			
5750	<b>Total General Admin</b>	<b>17350</b>	<b>5221</b>	<b>1450</b>	<b>1480</b>	<b>1450</b>	<b>1625</b>	<b>1474</b>	<b>1665</b>	<b>1784</b>	<b>1595</b>	<b>1420</b>	<b>1510</b>	<b>38024</b>			
5800	Capitol Expenditures	50	50	50	50	50	50	50	50	50	50	50	50	600			
5801	Capitol Reserves	100	100	100	100	100	100	100	100	100	100	100	100	1200			
5802	Crack Filling Reserve	500	500	500	500	500	500	500	500	500	500	500	500	6000			
	<b>Total</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>7800</b>			
5900	<b>Total Expense</b>	<b>28414</b>	<b>16685</b>	<b>14200</b>	<b>14899</b>	<b>14845</b>	<b>22230</b>	<b>20944</b>	<b>19870</b>	<b>15420</b>	<b>13270</b>	<b>14394</b>	<b>13721</b>	<b>208892</b>			
	<b>HST Audit Expense</b>																
	<b>Budget</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>2018</b>			
														<b>Budget</b>			
<b>2018</b>	<b>Total Expense</b>	<b>28414</b>	<b>16685</b>	<b>14200</b>	<b>14899</b>	<b>14845</b>	<b>22230</b>	<b>20230</b>	<b>19870</b>	<b>15420</b>	<b>13270</b>	<b>14394</b>	<b>13721</b>	<b>208892</b>			
	<b>Total Income</b>	<b>6497</b>	<b>6810</b>	<b>5910</b>	<b>9220</b>	<b>12180</b>	<b>23039</b>	<b>28150</b>	<b>14180</b>	<b>10680</b>	<b>9180</b>	<b>17650</b>	<b>5180</b>	<b>148676</b>			
		<b>-21917</b>	<b>-9875</b>	<b>-8290</b>	<b>-5679</b>	<b>-2665</b>	<b>809</b>	<b>7920</b>	<b>-5690</b>	<b>-4740</b>	<b>-4090</b>	<b>3256</b>	<b>-8541</b>	<b>-60216</b>			