

# Town of Arnprior

## Corporate Services Advisory Committee Meeting Agenda

**Monday, June 16, 2014**  
**Council Chambers 6:30 PM**  
**105 Elgin Street West, Arnprior**

<b>1. Call to Order</b>	
<b>2. Roll Call</b>	
<b>3. Adoption of Agenda (Additions/Deletions)</b>	
<b>4. Disclosures of Pecuniary Interest</b>	
<b>5. Approval of Previous Minutes</b>	
Minutes of Meeting – April 22, 2014.....	1-5
<b>6. Presentations/Delegations</b>	
a) <b>2013 Audit Highlights</b> – Manager of Financial Services.....	6-9
b) <b>Council Remuneration</b> – Manager of Financial Services (Verbal Update)	
c) <b>Joint User Agreements</b> – Director of Corporate Services / Treasurer .....	10-13
d) <b>Municipal Cemeteries</b> – Director of Corporate Services / Treasurer .....	14-25
e) <b>Employee Handbook</b> – Human Resources Officer .....	26-30
f) <b>Hours of Work Policy</b> – Human Resources Officer .....	31-34
g) <b>2014 Municipal Election Update</b> – Clerk.....	35-45
h) <b>Chats Lake Yacht Club &amp; Fish and Game Club Lease</b> – Clerk (Verbal Update)	
<b>7. Matters Tabled/Deferred/Unfinished Business</b>	
<b>8. Staff Reports</b>	
a) <b>Town Hall Study</b> - Director of Public Works.....	46-165
<b>9. New Business</b>	
<b>10. Closed Session</b>	
<b>11. Adjournment</b>	

Full Distribution: Council, C.A.O., Town Clerk, Director of Corporate Services/Treasurer, Director of Public Works, Director of Recreation Services, Fire Chief, Chief Librarian, Museum Curator, Manager of Financial Services, Human Resources Officer, Chief Building Official, Planner, Civil Engineering Officer, Environmental Engineering Officer, Fire Prevention/Protection Officers, Public Works Supervisor, Water/Wastewater Supervisor, Operations Supervisor, Pool/Program Supervisor, Committee Members.  
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