

TOWN OF ARNPRIOR

CORPORATE SERVICES COMMITTEE MEETING

AGENDA

**Monday, April 15, 2013
Council Chambers 6:30 p.m.
105 Elgin Street West, Arnprior**

1. CALL TO ORDER

2. ADOPTION OF AGENDA (Additions/Deletions)

3. DISCLOSURES OF PECUNIARY INTEREST

4. APPROVAL OF PREVIOUS MINUTES

5. PRESENTATIONS/DELEGATIONS

- a) Introduction & Terms of Reference by CAO 1-11
- b) Budget Process by CAO 12-13

6. MATTERS TABLED/DEFERRED/UNFINISHED BUSINESS

7. STAFF REPORTS

- a) Corporate Services Department Reports
 - i) Director of Corporate Services/Treasurer – Branches & Services
 - ii) Deputy Treasurer - Finance Branch – Structure/Services, Key Work Plan Tasks
 - iii) Clerk - Clerk's Office – Structure/Services, Key Work Plan Tasks
 - iii) Human Resources Officer –Key Work Plan Tasks
 - iv) By-law Enforcement Services Representative – Overview of Services
 - v) Director of Corporate Services/Treasurer - Wrap Up

8. NEW BUSINESS

9. CLOSED SESSION

Pursuant to Section 239 2(b) of the Municipal Act, 2001 personal matters about an identifiable individual including municipal or local board employees (Senior of the Year)

10. ADJOURNMENT

Full Distribution: Council, C.A.O., Town Clerk, Director of Corporate Services/Treasurer, Director of Public Works & Engineering, Director of Recreation Services, Fire Chief, Chief Librarian, Museum Curator, Deputy Treasurer, Chief Building Official, Planner, Civil Engineering Technologist, Environmental Engineering Technologist, /Fire Prevention/Protection Officers, Public Works Supervisor, Water/Wastewater Supervisor, Operations Supervisor, Pool/Program Supervisor, Committee Members.

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