



Fire Department  
 67 A Meehan Street  
 Arnprior, ON K7S 2B7

tel 613 623 4231  
 fax 613 623 80 26

arnprior@arnprior.ca  
 www.arnprior.ca

|   |                    |
|---|--------------------|
| <b>Arnprior Fire Department</b><br><b>Application Form – Firefighter</b><br><u>Please Print</u> | <u>OFFICE USE:</u> |
|---|--------------------|

**Applicant Information**

Last Name: \_\_\_\_\_ Given: \_\_\_\_\_ Initial: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Cellular: \_\_\_\_\_ Business: \_\_\_\_\_

**Volunteer Eligibility Requirements**

|   |   |   |
|---|---|---|
| When would you be available to respond for training and emergency call-outs?<br><input type="checkbox"/> Most times <input type="checkbox"/> Weekdays <input type="checkbox"/> Weekends <input type="checkbox"/> Weeknights<br><input type="checkbox"/> Other _____ | Are you legally eligible to work in Canada?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Do you meet all the eligibility requirements?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|---|---|

|  |   |                                     |
|--|---|-------------------------------------|
| Are you able to clearly understand oral and written English?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Are you able to clearly understand oral and written French?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Other Languages?<br>Describe: _____ |
|--|---|-------------------------------------|

Have you ever been convicted of a criminal offence for which you have not received a pardon?  
 Yes    No   Describe: \_\_\_\_\_

**Employment Experience**

Present Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Date Employed: from: \_\_\_\_\_, to: \_\_\_\_\_  
 May we contact this employer?    Yes    No   Contact Name: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Position Duties: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Date Employed: from: \_\_\_\_\_, to: \_\_\_\_\_  
 May we contact this employer?    Yes    No   Contact Name: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Position Duties: \_\_\_\_\_



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**Other Related Experience**

Previous firefighting or emergency response experience?  Yes, # of Yrs. \_\_\_\_\_  No  
 If yes, explain:

Previous military or police experience?  Yes, # of Yrs. \_\_\_\_\_  No  
 If yes, explain:

**Related Skills:** Select skill level most applicable by checking the appropriate number & provide a brief explanation.  
 1 = A trade, licence, recognized certificate or extensive experience.  
 2 = Advanced skills level and/or post secondary courses or apprenticeships.  
 3 = Familiarity acquired through personal experience, high school courses or related training.

| Skill                              | Skill Level | Explanation |
|------------------------------------|-------------|-------------|
| Mechanics                          | 1 2 3       |             |
| Pumps, valves or sprinklers        | 1 2 3       |             |
| Electrical systems                 | 1 2 3       |             |
| Electronic systems                 | 1 2 3       |             |
| Computer technology                | 1 2 3       |             |
| Breathing apparatus/scuba diving   | 1 2 3       |             |
| Building construction or design    | 1 2 3       |             |
| Emergency management               | 1 2 3       |             |
| Athletic sports or skills          | 1 2 3       |             |
| Occupational Health and Safety     | 1 2 3       |             |
| Public speaking                    | 1 2 3       |             |
| Teaching, facilitation or coaching | 1 2 3       |             |
| First Aid/CPR/Defibrillation       | 1 2 3       |             |
| Heavy equipment operation          | 1 2 3       |             |



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| Education Background  |                |                 |                      |
|---|----------------|-----------------|----------------------|
| <u>High School / Vocational School / College / University</u> |                |                 |                      |
| Institution   | Year Completed | Level Completed | Major/Specialization |
| _____   | _____          | _____           | _____                |
| _____   | _____          | _____           | _____                |
| _____   | _____          | _____           | _____                |
| _____   | _____          | _____           | _____                |
| <u>Courses / Certificates / Specialized Skills / Trades</u>   |                |                 |                      |
| Description   | Date           |                 |                      |
| _____   | _____          |                 |                      |
| _____   | _____          |                 |                      |
| _____   | _____          |                 |                      |
| _____   | _____          |                 |                      |
| _____   | _____          |                 |                      |
| Professional References                                       |                |                 |                      |
| Individual Name   | Company        | Years Known     | Contact Detail       |
| _____   | _____          | _____           | _____                |
| _____   | _____          | _____           | _____                |
| _____   | _____          | _____           | _____                |

Additional information or skills you feel may be pertinent to this position.

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Please provide an accompanying resume and copies of all licences, diplomas or certificates.



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**Conditions of Acceptance:**

I affirm and certify that the information given on, or attached to this application is true and correct. I understand that any falsification of statements, misrepresentation, deliberate omission or concealment of information may be considered just cause for immediate disqualification from the hiring process, or termination from the Corporation if I have been employed.

I authorize the Town of Arnprior and/or the Arnprior Fire Department to contact my references as necessary.

Return application and any attached documents in a sealed envelope and mark it "**Confidential**" to:

**Attention: HR Officer**  
**Town of Arnprior**  
**105 Elgin St. W.**  
**Arnprior, Ontario K7S 0A8**

**or send by email to:**  
**hr@arnprior.ca**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

Personal information is collected under the authority of the *Municipal Freedom of Information and Privacy Act* and will be used for candidate selection purposes only. This application form complies with the *Ontario Human Rights Code*.

If you should require disability-related accommodation to participate in the recruitment process, you may need to contact the Human Resources Officer or the Fire Chief.