Minutes of Regular Council Meeting  
November 27, 2017  
6:30 PM  
Town Hall, Council Chambers  
105 Elgin Street West, Arnprior ON.

Present:  
Mayor David Reid  
Reeve Walter Stack  
Councillor Ted Strike  
Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Frank Dugal  
Councillor Tom Burnette

Also Present:  
Michael Wildman, CAO  
Jennifer Morawiec, GMCS/Treasurer  
Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk/ A/Human Resources Officer  
Jeff Crawford, Fire Chief  
Glenn Arthur, Director of Recreation  
Janet Carlile, Museum Curator  
Renee Mask, Manager of Finance & Support Services  
Robin Paquette, Town Planner

Absent:

1. Call to Order  
Mayor David Reid called the Council meeting to order at 6:30 PM and welcomed those present.

2. Roll Call  
The roll was called, with all Members of Council being present.

3. Adoption of Agenda  
Resolution No. 385-17  
Moved by Dan Lynch  
Seconded by Tom Burnette  
Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, November 27, 2017 be adopted.  
Resolution CARRIED

4. Disclosures of Pecuniary Interest  
None

5. Question Period  
None

6. Adoption of Minutes of Previous Meetings  
Resolution No. 386-17  
Moved by Lynn Grinstead  
Seconded by Frank Dugal  
That the Minutes of the Regular Meeting of Council listed under Item #6 a on the Agenda, be adopted (Regular Meeting of Council – November 14, 2017).  
Resolution CARRIED
7. **Awards/ Delegations/ Presentations**  
   
a) **Delegations**  
   i) **Bell Canada – Brian Verreault & Brad Docksteader**  
   Brian Verreault and Brad Docksteader, representatives of Bell Canada provided a presentation outlining their Fiber Installation initiative in the Town of Arnprior, attached as Appendix A and forming part of these minutes, and responded to questions.

   Mayor David Reid thanked the representatives of Bell for their presentation and noted the installation of Fiber is good news, and will be an overall benefit to the Town when completed.

b) **Presentations**  
   i) **Draft Parking Rate By-law – Watson & Associates Economists Ltd. – Gary Scandlan**  
   Gary Scandlan, a representative of Watson & Associates Economists Ltd. provided a presentation on the Draft Parking Rate By-law, attached as Appendix B and forming part of these minutes, and responded to questions.

   Mayor Reid thanked Mr. Scandlan for his presentation and provided some background information on the establishment of the current municipal parking lot, indicating that the current municipal lot was purchased and developed in a similar manner as that being proposed.

   Mayor Reid polled members of council on items to be included in the draft Parking Rate By-law for consideration of adoption at the next available meeting. The following items were identified:
   
   - Exclude vacant lots from the charge until the vacant lands develop with payments beginning at that time until the loan period ends
   - Exclude Churches from the charges
   - Base the charge on a 15 year debenture versus a 10 year debenture
   - Do not include the 2nd parking lot until it is acquired and constructed
   - Include wording in the by-law to identify the future potential of a 2nd parking lot and that the calculated charge would follow similar methodology

   The CAO asked Mr. Scandlan to outline the expected impacts as a result of the proposed changes. Mr. Scandlan indicated that the individual rates will increase moderately in general.

ii) **Noise By-law – Town Clerk**  
   The Town Clerk provided a presentation on the Noise By-law, attached as Appendix C and forming part of these minutes, and responded to questions.
iii) Senior Community Grant Program – Director of Recreation

The Director of Recreation provided a presentation on the Senior Community Grant, attached as Appendix D and forming part of these minutes, and responded to questions.

Resolution No. 387-17
Moved by Lynn Grinstead
Seconded by Frank Dugal

That the Corporation of the Town of Arnprior in partnership with the Greater Arnprior Seniors Council and the Renfrew County Senior Games, apply for funding under the Ministry of Senior Affairs Program Senior Community Grant Program

Further That the Corporation commit the 20% required funding in cash (or in-kind contribution).

Resolution CARRIED

8. Public Meetings
None

None

10. Staff Reports

a) FCM Municipal Asset Management Program Grant Application – Asset Management Software (CityWide) – GMCS/Treasurer and GM Operations

Resolution No. 388-17
Moved by Frank Dugal
Seconded by Ted Strike

That Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for the purchase and implementation of asset management software CityWide and development of an Asset Management Policy through Public Sector Digest Inc.; and

That Council commit to undertake the project and direct staff to include the proposed project as part of the 2018 capital budget submission with funding from Capital Expenditure Reserve Fund (50%), Water (25%), Wastewater (25%) less any successful grant funding received.

Report and Resolution CARRIED

The General Manager, Client Services/Treasurer and General Manager, Operations provided an overview of the report and responded to questions.

b) 2017 Town of Arnprior Time Capsule – Museum Curator

Resolution No. 389-17
Moved by Dan Lynch
Seconded by Walter Stack
That Council pass a by-law that will ensure the safe housing of Arnprior’s 2017-2067 time capsule in the DA Gillies Building main floor vault from December 31st 2017 to July 1st 2067 when it will be opened in a public event during Canada Day celebrations and further that this by-law be posted in the vault with the time capsule.

Report and Resolution CARRIED

The Museum Curator provided an overview of the report and responded to questions.

c) Licencing (Special Event Vendors) – Town Clerk and Deputy Clerk
Resolution No. 390-17
Moved by Dan Lynch
Seconded by Tom Burnette
That Council receive Report Number 17-11-27-03; and

That Council adopt a by-law repealing and replacing the Licencing By-law No. 6695-17, as amended and amend the User Fees and Charges By law No. 6693-17, to reflect the following:

- Licence all Special Events on municipal property; and
- Require that a Special Event Coordinator be appointed by the person or entity organizing the Special Event (on municipal property) to be responsible for ensuring that all vendors at the event are in compliance with the requirements of the licencing by-law, and issue one comprehensive licence per event.
- Charge the Special Event Vendor Licence fee to the Special Event Coordinator on a per event basis, as follows:
  - $150/ Event (3 to 7 days renewable on the 8th day)
  - $75/ Event (1 – 2 days)
  - $25/ Event (less than 1 day)
- Special Events on municipal property will be subject to the requirements of the licencing by-law, however licencing fee exemptions will be available for:
  - Events raising funds for a charitable organization, where 100% of all profits by vendors/exhibitors are going to the said charity or religious group; and
  - Events held by the Municipality as the Municipality is the Special Event Vendor;
  - Exempt all Special Events held on non-municipal/private properties from the licencing by-law and licencing fees, however encourage organizers of these events to consult with the Town and other authorities to ensure all necessary permits and approvals have been obtained for their event.

Report and Resolution Amended

The Deputy Clerk provided an overview of the report and responded to questions.
Resolution No. 391-17
Moved by Walter Stack
Seconded by Lynn Grinstead
That Resolution No. 390-17 be amended by replacing the wording in the third bullet point as follows:

- Charge the Special Event Vendor Licence fee to the Special Event Coordinator on a per event basis, as follows:
  - $25/day or part thereof up to a maximum of $150

Resolution CARRIED

Resolution No. 392-17
Moved by Dan Lynch
Seconded by Tom Burnette
That Council receive Report Number 17-11-27-03; and

That Council adopt a by-law repealing and replacing the Licencing By-law No. 6695-17, as amended and amend the User Fees and Charges By law No. 6693-17, to reflect the following:

- Licence all Special Events on municipal property; and
- Require that a Special Event Coordinator be appointed by the person or entity organizing the Special Event (on municipal property) to be responsible for ensuring that all vendors at the event are in compliance with the requirements of the licencing by-law, and issue one comprehensive licence per event.
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  - Events raising funds for a charitable organization, where 100% of all profits by vendors/exhibitors are going to the said charity or religious group; and
  - Events held by the Municipality as the Municipality is the Special Event Vendor;
  - Exempt all Special Events held on non-municipal/private properties from the licencing by-law and licencing fees, however encourage organizers of these events to consult with the Town and other authorities to ensure all necessary permits and approvals have been obtained for their event.

Report and Resolution CARRIED As Amended
d) Fire Marque
Resolution No. 393-17
Moved Lynn Grinstead
Seconded by Ted Strike
That Council direct staff to bring forward an amendment to the User Fees and Charges By-Law to permit the recovery of services from insurance companies, and
That upon the CAO’s recommendation to do so, in consultation with the Town Solicitor, the Mayor and Clerk are authorized to enter into a three (3) year agency agreement with Fire Marque Inc., the sole provider of “Indemnification Technology” to permit the recovery of Fire Department costs from insurance companies with respect to insured perils.

Report and Resolution CARRIED

The Manager of Finance and Support Services and Fire Chief provided an overview of the report and responded to questions.

11. Committee Reports and Minutes
   a) Bi-Annual Community Development Advisory Committee Update – Chair Grinstead
      Chair Lynn Grinstead provided an overview of the following Community Development Advisory Committee Meetings:
      - June 19, 2017
      - October 16, 2017

   b) Bi-Annual Corporate Services Advisory Committee Update – Chair Stack
      Chair Walter Stack provided an overview of the following Corporate Services Advisory Committee Meetings:
      - September 5, 2017
      - November 6, 2017

   c) Bi-Annual Operations Advisory Committee Update – Chair Strike
      Chair Ted Strike provided an overview of the following Operations Advisory Committee Meetings:
      - October 2, 2017

12. Notice of Motions
    None

13. Reeve’s Report from County Council
    Reeve Walter Stack noted he would leave a copy of the Draft Ottawa Valley Recreation Trail Management Plan in the Clerk’s office, for information.

14. Correspondence & Petitions
   a) Correspondence Package No. I-17-NOV-20
      Resolution No. 394-17
      Moved by Dan Lynch
      Seconded by Walter Stack
      That the Correspondence Package No. I-17-NOV-20 be received as information and filed accordingly.

      Resolution CARRIED
Councillor Dan Lynch noted the following:

- **Item #2 – Page 21 – Correspondence from the Province of Ontario – Ontario Making it Easier to Stay Safe on Roads This Winter**
  - In response to Councillor Lynch the CAO noted the Ministry of Transportation program is for the province’s winter contract areas and tracks snowplows on provincial highways. This does not include the Town snowplows.

- **Item #3 – Page 30 – Correspondence from the Ministry of Finance – 2018 Ontario Municipal Partnership Fund (OMPF) Allocation**
  - The Town of Arnprior’s combined benefit of the 2018 OMPF and provincial uploads totals $1,282,300, which is the equivalent of 15% of the Town’s municipal property tax revenue. This exceeds the Town’s 2017 combined benefit by $167,300 and payments received in 2004 by $779,300. Again congrats to staff for ensuring our assets are being looked after.

- **Item #6 – Page 77 – Correspondence from Canadian Nuclear Laboratories (CNL) – Renewal of Operating Licence for Chalk River Laboratories**
  - In response to Councillor Lynch the CAO noted the CNL letter is requesting Council consider submitting a letter of support to the Canadian Nuclear Safety Commission (CNSC) that articulates the important role that CNL plays in our community, through the delivery of critical nuclear products and services, as a vehicle for jobs and economic growth, and as a valued corporate citizen in the Ottawa Valley. Should Council wish to send a letter of support, this direction could be provided through a motion this evening to have staff prepare a letter for the Mayor’s signature.

**Resolution No. 395-17**
Moved by Walter Stack
Seconded by Dan Lynch
That Council direct staff to draft a letter of support for Canadian Nuclear Laboratories (CNL) for the Canadian Nuclear Safety Commission (CNSC), to present at a future Council Meeting for approval; and

Further That this letter of support outlines all concerns raised by Members of Council with the operation of the CNL, for their consideration.

Resolution CARRIED

- **Item #9 – Page 100 – Ottawa Valley Business – November 21, 2017**
  - Congratulations to our Quebec neighbours who were elected to office.

- **Item #10 – Page 108 – AMO – Watch File – November 9, 2017**
  - In response to Councillor Lynch the CAO noted the Environmental Engineering Officer has attended the consultation session in Perth. Staff will be bringing forward a report on the Stewardship Ontario Blue Box Program consultations.
In response to Councillor Lynch query regarding the Seniors Active Living Centre Grant, the CAO noted that our new Manager of Recreation incumbent would offer the same level of grant application support as the current Director of Recreation where needed and further noted it is staff’s understanding that the Grove Redevelopment Committee and the Greater Arnprior Seniors Council is looking at opportunities with respect to the former Grove for future conversion to a Senior’s Community Village. Arnprior Regional Health (ARH) is partnering with Arnprior-Braeside-McNab Seniors at Home Program Inc. to address the need for a Seniors Active Living Centre in our region. As outlined in the letter from ARH in the action package, they are looking to apply for the Seniors Active Living Center Grant and have asked for the Mayor to sit on a Task Force committee.

  - In response to Councillor Lynch the CAO noted the Marketing and Economic Development Officer is currently working on an application for the Rural Economic Development (RED) program which will consist of implementing the remaining general recommendations given in the retail demand study. It will cover doing a gap analysis for businesses other than retail and look at an attraction and marketing plan for decreasing vacancy rates in Arnprior.

- Item #10 – Page 112 – AMO – Breaking News – Call to Action Fire Medic Approach
  - In response to Councillor Lynch the CAO noted that the deadline for the Standing Committee for the proposed Fire-Medic Approach has passed. A resolution of support could be prepared if Council wishes.

Resolution No. 396-17
Moved by Walter Stack
Seconded by Dan Lynch
That Council direct staff to prepare and submit a letter of support for the Fire-Medic Approach, which will prevent arbitrators the scope of authority to impose a fire-medic service delivery on an unwilling municipal government.

Resolution CARRIED

Mayor David Reid noted the following:
- Item #3 – Page 30 – Correspondence from the Ministry of Finance – 2018 Ontario Municipal Partnership Fund (OMPF) Allocation
  - In response to Mayor Reid the CAO noted that staff will ensure the Ministry of Finance is using the correct census boundary area when calculating the OMPF Funding allocations.

- Item #5 – Page 76 – Correspondence from Resident
  - Thank you to Kim Berry for writing in this compliment about the Town of Arnprior. It is always nice to receive these acknowledgments.
b) Correspondence Package No. A-17-NOV-15

Resolution No. 397-17
Moved by Lynn Grinstead
Seconded by Ted Strike
That the Correspondence Package No. A-17-NOV-15 be received and that the recommendations outlined be brought forward for Council's consideration.

Resolution CARRIED

Resolution No. 398-17
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior & District Humane Society, dated November 15, 2017; and

Further That Council waives the fees for the Nick Smith Centre Community Hall Rental (valued at approximately $350.00) for the Arnprior & District Humane Society Bake and Book Sale event on, November 4, 2018; and

Further That the Arnprior & District Humane Society be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED

Resolution No. 399-17
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior Minor Hockey Association, dated November 10, 2017; and

Further That Council not approve the request that the proceeds from the Bar at the upcoming Arnprior Minor Hockey Day Adult Dance, taking place at the Nick Smith Centre, be returned to the AMHA; and

Further That Council advise the AMHA that the fees be waived for the Nick Smith Centre Community Hall Rental (valued at approximately $350.00) for the for the Arnprior Minor Hockey Day Adult Dance event.

Further That the Arnprior Minor Hockey Association be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution CARRIED
Resolution No. 400-17
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from Arnprior Regional Health, dated November 20, 2017; and

Further That the Mayor attend the Seniors Active Living Center Task Force meeting to receive information regarding the establishment of a Seniors Active Living Centre to help meet the needs of seniors in our community; and

Further That the Mayor convey any pertinent information to staff in order that staff can prepare a report and make any pertinent recommendations to Council on this initiative.

Resolution CARRIED

Resolution No. 401-17
Moved by Lynn Grinstead
Seconded by Ted Strike
That Council of the Corporation of the Town of Arnprior receive the correspondence from Tracey Climo – Charity Christmas Dinner Organizer, dated November 21, 2017; and

Further That Council waives the fees for the Nick Smith Centre Community Hall Rental (valued at approximately $350.00) for the Annual Charity Christmas Dinner on December 25, 2017; and

Further That the Organizer, be advised that it is mandatory to work with Town staff, to ensure the event is covered by sufficient liability insurance.

Resolution CARRIED

15. Bylaws/ Resolutions
   a) By-laws
      Resolution No. 402-17
      Moved by Dan Lynch
      Seconded by Tom Burnette
      That Council amend the Noise By-law No. 6764-17 as presented, to remove the word “combustion”

      Resolution CARRIED

      Resolution No. 403-17
      Moved by Frank Dugal
      Seconded by Ted Strike
      That the following by-law be and is hereby enacted and passed:
         i) By-law No. 6764-17 – Noise By-law

      Resolution CARRIED As Amended
Resolution No. 404-17
Moved by Lynn Grinstead
Seconded by Ted Strike
**That** the following by-laws be and are hereby enacted and passed:
   ii) By-law No. 6766-17 – Concerns / Complaint Policy
   iii) By-law No. 6767-17 – Re-Organization of Departments, Resources and Title Changes
   iv) By-law No. 6768-17 – Arnprior 2017-2067 Time Capsule

Resolution No. 405-17
Moved by Walter Stack
Seconded by Dan Lynch
**That** the following by-laws be and are hereby enacted and passed:
   v) By-law No. 6769-17 – Amend Licencing By-law (Special Events)
   vi) By-law No. 6770-17 – Amend User Fees & Charges –Schedules A and C

Resolution CARRIED As Amended

16. **Announcements**
   Councillor Dan Lynch made the following announcements:
   - Congratulations to the Arnprior Legion for putting on a fantastic Santa Clause Parade. Thank you.
   - This Friday is Glenn Arthur Day. Please join us for celebrations at the Nick Smith Centre at 6:00 pm.
   - Winter parking restrictions are in effect as of December 1st.
   - The Arnprior Regional Health Christmas Tree Lighting Ceremony will take place on December 7, 2017 at 6:00 pm.

   Reeve Walter Stack made the following announcement:
   - Congratulations to Mel’s Flowers on their new location in Arnprior at 55 Tierney Street South.

   Mayor David Reid made the following announcement:
   - Congratulations to the Arnprior Rapids Football Team, as they won and are now this year’s Ontario Champion Team.

17. **Media Questions**
   None

18. **Closed Session**
   Resolution No. 406-17 (9:04 pm)
   Moved by Dan Lynch
   Seconded by Tom Burnette
   **That** Council move into closed session regarding one (1) matter pursuant to Section 239 (2)(b) of the Municipal Act, 2001 to discuss a personal matter about an identifiable individual including municipal or local board employees. (Employees)

Resolution CARRIED
Resolution No. 407-17 (9:16 pm)
Moved by Dan Lynch
Seconded by Tom Burnette
That Council Resume to Open Session.
Resolution CARRIED

19. Confirmatory By-Law
Resolution No. 408-17
Moved by Ted Strike
Seconded by Dan Lynch
That By-law No. 6771-17 being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 27, 2017 and it is hereby enacted and passed.
Resolution CARRIED

20. Adjournment
Resolution No. 409-17
Moved by Lynn Grinstead
Seconded by Frank Dugal
That this meeting of Council be adjourned at 9:17 pm.
Resolution CARRIED

__________________________  ____________________________
Tom Burnette, Deputy Mayor  Maureen Spratt, Town Clerk
Appendix A

FTTH Arnprior
Introduction and objective

Bell Network team

- Todd Miller
  Senior Manager, FTTH
- Brad Docksteader
  Network Manager and Planning
- Bryan Verreault
  Aerial Construction Manager

Meeting objective

- Introduce Bell FTTH team
- Review Bell’s new ~$10M fibre deployment plan
- Establish process guidelines and review high level estimates of work and permit requests
Bringing Fibre Technology to Arnprior Communities

In 2017-2019 Bell is planning to invest ~$10M in Arnprior to build the fastest fibre technology to businesses and consumers

- Deploy Fibre-to-the-Home (FTTH) instead of the previously planned Fibre-to-the-Node (FTTN) technologies
- 100 km + of fibre optic cables
- Coverage of ~5,000 homes and businesses
- New services will have speeds up to 1 Gbps (FTTH)
- Our business internet products and services will cover the entire spectrum of needs for speed and bandwidth for small, medium and larger enterprise.
Timelines for key milestones

2017
Pole Survey

Q1 2018
Core fibre infrastructure

2018 - 2019
Cabinet base/pads

2018 - 2019
Cabinet and distribution network Installation

Collaboration will enable quick deployment for the benefit of the town of Arnprior and its residents
Arnprior Area

NOTE: Preliminary view for planning purposes. Economical study under going for some sectors.

Plan to bring latest technology and fibre services to ~5000 locations
Fibre deployment requires municipal cooperation

- Fibre optics are feather light and slim
- Smaller in size than existing cables makes it less noticeable

Bell’s commitment for fast and aggressive deployment schedule requires permit application process under 15 days
Construction Process

Start

Approval to start

Locates and Mobilization

Boring & Conduit Pulling

Pedestal and GLB Installation

Service Wire Installation

Property Restoration

Cable Pulling, splicing & testing

Work Completed
Infrastructure Locates

All underground utilities will be located via paint and flags. The goal is to see the exact path of each network to maximize safety and minimize damages to other utilities.

Equipment / Material Mobilization

The contractor will deploy the machinery and equipment needed for the construction. **The work will begin in the coming days.**
Trenching and Directional Boring

Boring / Drilling

Most visual steps for the residents. The type of soil greatly influences the speed of work. Rock extraction may occasionally be required.

Note: Trenching may be done as an alternative to boring

Conduit Pulling

The contractor will pull a PVC conduit in the borehole made with the drill. Conduit sections are connected to pedestals and GLB’s manually by a technician.
Once the conduits are in place, the construction crews will install (or replace) pedestals and GLB’s. This equipment will be connected to the underground conduit.

Old cabinet  New cabinet
A dedicated team will be responsible to install the service wire from the pedestal or GLB to the houses in the neighborhood.

Every customer will receive a notification before performing any work. Approval process is in place to ensure customer satisfaction. **No work is performed when residents refuse.**

The installation method normally provides a slight cut in the grass to reach the side of the house with the hydro metre.
The contractor is responsible to restore the site to its original state. This includes:

- Streets and roadways
- Sidewalks
- Driveways (Always with citizen approval)
- Seed/sod and ensure to maintain it

The restoration process is done continuously and is weather-permitting.
Cable Pulling, Splicing and Testing

**Cable Pulling**
Cabling crews will place the fiber optic cables in the new conduits. Fiber cables and terminals will be deployed in pedestal and GLB’s.

**Splicing**
At this stage, teams will proceed with the connection of all cables to the main Bell Network.

**Testing**
The contractor will perform conformity testing and ensure that the network is operational and meets Bell quality standards.

After testing, no more construction work will be required on site.
Establishing efficient Municipal Consent (MC) process

- Focus on reducing administrative load to the Municipality of Arnprior
- Plan to establish smooth and efficient model for processing notices and permit requests

<table>
<thead>
<tr>
<th>Interventions that require municipal consent (MC)</th>
<th>Interventions where work notice to the City is sufficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Concrete pads and new conduits construction</td>
<td>• Repair or unblocking of existing conduits</td>
</tr>
<tr>
<td></td>
<td>• Fiber optic cables installation over Bell’s existing network</td>
</tr>
</tbody>
</table>

- Sites targeted for equipment upgrades will be shared with Arnprior’s engineering department for pre-approval
- Plan pre-approval is essential to avoid re-design, repetition and project delays
- Objective to have single design request ready for MC approval stage

Collaboration will enable faster infrastructure deployment and further Arnprior’s technological advancement
Appendix B

Town of Arnprior

2017 Downtown Parking Analysis

Council Meeting

November 27, 2017
Agenda

- This presentation is aimed to provide Council and members of the public with a review of the recent feedback from the Town’s September 29th Public Information Centre (P.I.C.) regarding the proposed parking lots located in the Downtown area.
- Based on the comments provided, we have refined the proposed parking by-law for Council’s consideration.
Parking Analysis Process

✓ Project commencement (June 2016)
✓ Policy Review and discussions with Staff (July 2016 – November 2016)
✓ Detailed calculations (November 2016 – February 2017)
✓ Options Presented to staff (March 2017)
✓ Finalized Calculations (April 2017)
✓ Council Workshop Presentation (May 23, 2017)
✓ Public Information Centre (P.I.C.) (September 26, 2017)
✓ Council Meeting (November 27, 2017)
✓ By-law consideration (November 27, 2017)
✓ Council Consider By-law for adoption (Late 2017)
✓ By-law effective date (January 1, 2019)
PARKING ANALYSIS RECAP
Background Information

- The Town added a parking lot on McGonigal Street (parking lot 1, which is nearing completion) located in the Downtown core, with the potential to add a 2nd parking lot (parking lot 2) in the future.
- These two parking lots are to be partially funded by grants with the residual being recovered from downtown commercial owners.
- The analysis herein only pertains to the capital costs of the parking lots. It is anticipated that the annual operating costs would be charged Town-wide and included in future taxation.
Assumptions

- The McGonigal parking lot has an anticipated net costs less grants of $255,300 while the potential 2nd parking lot is $185,000;
- The McGonigal parking lot will have $17,200 of grant funding and assumed the 2nd parking lot will have $15,000 of grant funding; and
- Based on discussions with staff, we have undertaken four (4) different alternatives for imposing the charge, each with six (6) options for properties to be included along with options for paying the charge over time. This totals to 24 unique possibilities.
Map of the Designated Areas
Alternatives and Options

**Alternatives:**
1. Charge based on Commercial Assessment Values;
2. Charge based on a Per Lot Basis (Flat Rate);
3. Blended Charge (based on 50% by Assessment and 50% by Per Lot);
   and
4. Minimum ($2,000) and Maximum ($7,000) Charge based on Assessment.

**Varying Options:**
- Exclude Properties that paid a cash-in-lieu
- Include Properties that paid a cash-in-lieu
- Exclude Churches
- Include Churches
- 10-year debenture
- 15-year debenture
Staff’s Recommendation

- **Alternatives:**
  3. Blended Charge (based on 50% by Assessment and 50% by Per Lot);

- **Varying Options:**
  - Include Properties that paid a cash-in-lieu
    - Properties that have paid a cash in lieu (CIL) would receive a credit (up to the amount they paid historically).
  - Include Churches
  - 15-year debenture
<table>
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<tr>
<th>Roll</th>
<th>Address</th>
<th>McGonigal Parking Lot</th>
<th>Potential Second Parking Lot</th>
<th>Total</th>
<th>Annual Payment (15-Yr debt)</th>
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Policy Matters

- Vacant Lots included will only pay a charge if any development occurs on the property.
- As mentioned earlier, properties that have paid a cash in lieu (CIL) would receive a credit (up to the amount they paid historically).
PUBLIC FEEDBACK FROM P.I.C.
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<th>Feedback</th>
<th>Response</th>
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<td>Broaden fee to entire tax base instead of just downtown businesses</td>
<td>Only the downtown businesses have not met the parking requirements. Downtown businesses will benefit the most from the parking lots.</td>
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<td>Businesses that offer some parking, should receive a credit (formula) for public available space provided.</td>
<td>The deficit of spots provided by the Downtown businesses would be in the hundreds. Even those that have provided some parking are most likely in a deficit. All the downtown businesses will benefit from the new lots. Ultimately this would most likely disadvantage the smaller businesses who would now have to cover more of the costs.</td>
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<td>Apply Cash-in-Lieu credit to payments instead of reduction of total</td>
<td>This way for businesses that pay cash-in-lieu, the current owners will receive the benefit of the cash-in-lieu they paid (e.g. Assume payments for years 1-3 credited instead of lower payment amount across the 15 years) instead of the next owner benefitting if they sell their business in the 15 year window.</td>
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<td>Feedback</td>
<td>Response</td>
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<td>Consider Phase-In of Second Parking Lot</td>
<td>Current recommendation is to collect both lots, but could phase in the second lot after costs/location are known.</td>
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<td>Vacant Lots versus Vacant Buildings</td>
<td>Vacant buildings will be required to pay the fee, only for the vacant lots will the fee be deferred until the lot is developed.</td>
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<td>Option of Lump Sum Payment</td>
<td>Consider offering business owners the option to pay the entire fee up front instead of spreading the charge out over the 15 years</td>
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<td>Consider Paid Parking Downtown</td>
<td>Extra charge when there is a mall, may place downtown vendors at a disadvantage. Issues with by-law enforcement, angry patrons. Pay for parking approach wrong – people will leave faster instead of have people stay longer in the Downtown.</td>
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Next Steps

- Council’s consideration of a by-law
Background

• The Town of Arnprior currently regulates noise through the Noise By-law No. 5974-11

• It is in the public interest to reduce the noise level, in order to preserve, protect and promote public health, safety, welfare, and peace and quiet for the inhabitants of the Town.
Background

• Draft By-law presented to Council on September 11th
• Public feedback requested through on-line survey and/or written comments
• Public Meeting October 10th
  – Public feedback
  – Survey Feedback
  – Council feedback

Changes to Draft By-law

• Changes to Draft By-law based on further review/feedback:
• Definitions - addition
  – ‘property maintenance equipment’ means any equipment, device, machinery or apparatus that operates by a combustion motor, but does not include snow removal equipment
Changes to Draft By-law

• Changes to Draft By-law based on further review/feedback (cont’d)

• 5.1 Exemption – Municipal Construction Projects
  b) 200 meter radius reduced to 100 meter radius of the area

Changes to Draft By-law

• Schedule 1 – Nuisance Noise Prohibited
  – Deleted - The racing of any motorized conveyance other than in a racing event regulated by law. (moving vehicle)
Changes to Draft By-law
• Schedule 2 – Prohibited Noise by Time and Place
  – 1. Electronic Devices;
  – 2. Auditory Signaling or Amplified Sound;
  – 3. Yelling, Shouting, etc,
    • Between 9:00 pm one day and 7:00 am the next day (Sunday to Thursday)
    • Between 11:00 pm Friday and 7:00 am the next day
    • Between 11:00 pm Saturday and 9:00 am (Sundays and Statutory Holidays)

Changes to Draft By-law
– 4. Property Maintenance
  • Between 9:00 pm one day and 7:00 am next day (9:00 am Sundays and Statutory Holidays)
  • Between 9:00 pm Saturday and 9:00 am next day
– 5. Loading, Unloading, Delivering
  • Between 9:00 pm one day and 7:00 am the next day (Sunday to Thursday)
  • Between 11:00 pm Friday and 7:00 am the next day
  • Between 11:00 pm Saturday and 9:00 am the next day
Changes to Draft By-law

– 6. Construction Activity
• **Between** 9:00 pm to 7:00 am next day (Sunday to Saturday)
• Prohibited all day Sunday and Statutory Holidays

– 7. Removal of dust and other debris
• **Between** 9:00 pm one day and 7:00 am the next day (Sunday to Thursday)
• **Between** 11:00 pm Friday and 7:00 am the next day
• **Between** 11:00 pm Saturday and 9:00 am (Sunday and Statutory Holidays)

Changes to

• Schedule 3 – Exempted Noise
  – Addition - Any snow clearing or snow removal activities
Next Steps

• By-law is included on the November 27, 2017 Council Agenda

Questions?
Senior Community Grant Program

Glenn Arthur, Director of Recreation

Recommendation

• That the Corporation of the Town of Arnprior in partnership with the Greater Arnprior Seniors Council and the Renfrew County Senior Games, apply for funding under the Ministry of Senior Affairs Program Senior Community Grant Program

• Further that the Corporation commit the 20% required funding in cash (or in-kind contribution)
Senior Community Grant Program

- The Seniors Community Grant Program gives funding to groups and organizations for projects that encourage seniors to be active, healthy and engaged in their communities.
- Stream 3 of the Grant Program supports investments that:
  - strengthen local partnerships
  - have the potential to benefit more seniors over time

Background

- The Recreation Department has been a member of the Greater Arnprior Seniors Council since the beginning of the Organization and between the two, have had a chance to look into three areas where they might become involved and therefore help to achieve the Goals and Objectives of the Greater Arnprior Seniors Council.
Background (cont’d)

• Areas where Recreation staff can become involved:
  1) **Senior Expo** or Homeshow of services available throughout Renfrew County both from Profit and Non-Profit Agencies.
  2) Help enhance the **Renfrew County Senior Games** to bring them back to where they were when the games began
  3) Additional **Senior Activities** specifically targeted for Seniors that can be introduced throughout the County

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**Senior Expo**

• The Greater Arnprior Seniors Council and the Recreation Department have investigated a Senior Expo operated in Mississippi Mills for Lanark County and feel that it would go over well in Renfrew County, and in particular in Arnprior.
Renfrew County Senior Games

• When looking at the Senior Games and how they have evolved over the years, it has been noticed that although they still exist and the participatory numbers are still there, the big bang effect that used to be there is not there anymore.

• Games are held in different locations with medals handed out immediately after the Event.

Senior Games (Cont’d)

• The publicity that the Games used to have is not like it was when the Games were hosted by one Municipality and they moved from town to town each year.
Senior Activities

• The third part of the Grant would be to help introduce and promote new Senior activities throughout the County in conjunction with other Recreation Departments within the County.

Discussion

• The Project would include busing Seniors from Barry’s Bay to Arnprior as well as Deep River to Arnprior, to attend the Senior Expo from approximately 10 – 4 pm.
• During the Expo, Seniors will be able to visit various booths that will be set up on the Arena floor which will be able to showcase items and services that Seniors may need.
Discussion

• There will also be Senior Activity areas where Seniors will be encouraged to “Try It” as we strive to introduce low or no cost activities that can be participated in by many.

• To end the day there would be a Banquet held in the Community Hall which would be held in conjunction with the Renfrew County Senior Games.

Discussion

• The Banquet would be an Awards Banquet for the winners of the medals in the 2018 Renfrew County Summer Senior Games.

• In the past this was a very prestigious Event which recognized the winners of the various Events.

• With this Project we feel that we can bring the Senior Games back to where it was with a mass participation.
Discussion

• The dates for the Senior Games are between May 5 – 25, 2018 with the Senior Expo looking to take place during the first week of June 2018, therefore keeping the Senior Games fresh in everyone’s mind.

Financial Considerations

<table>
<thead>
<tr>
<th>Expenses:</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Rental of Hall and Arena</td>
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<td>Staff</td>
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<tr>
<td>Busing</td>
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<td>Food</td>
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<tr>
<td>Equipment</td>
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<tr>
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<tr>
<td>Less: Senior Community Grant</td>
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<tr>
<td>Town Contribution</td>
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Options

• Not to accept the Staff Recommendation and not apply for the Senior Community Grant Program.

• Staff do not recommend this as it would take away from the Goals and Objectives of the Greater Arnprior Seniors Council

• Further it puts Arnprior as a driving force for yet another initiative that can grow County wide

Questions?