



Minutes of Community Development

Advisory Committee Meeting

November 2, 2015

6:30 PM

Town Hall (Council Chambers), Arnprior, ON

Present:

Chair, Lynn Grinstead
Citizen Member, Neil Caldwell
Citizen Member, Gib McMullen
Citizen Member, Darrel O'Shaughnessy

Also Present:

Glenn Arthur, Director of Recreation
Lindsay Wilson, Marketing & Economic Dev. Officer
Jacques Benoit, Chief Building Official
Maureen Spratt, Town Clerk

Absent:

Vice-Chair, Tom Burnette
Citizen Member, Dennis Turpin
Citizen Member, Steve Dontigny

1. Call to Order

Chair Lynn Grinstead called the Community Development Advisory Committee Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The Town Clerk called the roll with all Members of the Community Development Advisory Committee being present, except Vice-Chair Tom Burnette, and citizen members Dennis Turpin and Steve Dontigny.

3. Disclosures of Pecuniary Interest

None

4. Adoption of Agenda

Resolution No. CDC022-15

Moved by Gib McMullen

Seconded by Darrell O'Shaughnessy

BE IT RESOLVED THAT the agenda for the Community Development Advisory Committee Meeting dated Monday, November 2, 2015 be adopted.

Resolution CARRIED

5. Adoption of Minutes of Previous Meetings

a) Community Development Advisory Committee Minutes – September 8, 2015

Resolution No. CDC023-15

Moved by Neil Caldwell

Seconded by Darrel O'Shaughnessy

Minutes of Corporate Services Advisory Committee Meeting

THAT the Community Development Advisory Committee Minutes of September 8, 2015 be adopted.

Resolution CARRIED

6. Presentations/ Delegations

a) **Community Development Branch Reports:**

i) **Draft Downtown Business Accessibility Incentive Program- Marketing & Economic Development Officer**

The Marketing and Economic Development Officer provided an overview of the draft downtown businesses accessibility program as circulated, highlighting the purpose of the program is to offer a funding incentive, while the downtown revitalization project is taking place, to assist in making downtown businesses accessible to the customers they serve.

On question of Committee Members the following was clarified:

- The proposed grant is available to all businesses/tenants in the Downtown Community Improvement precinct. Tenants will require the property owner's approval of the application for grant funding.
- The Chief Building Official will be responsible for ensuring accessibility work is designed and completed in accordance with the Ontario Building Code and the Accessibility for Ontarians with Disabilities Act (AODA), the Planner and Marketing and Economic Development Officer will recommend approval of the grant and the CAO will approve the eligible grants.
- Any costs associated with the grant funding cannot be occurred before March 1, 2016 and applicants will have up to six months after the completion of the downtown revitalization to apply for the grant funding.
- Where applicable there will be a requirement for an encroachment agreement. The application will reflect that fees associated with an encroachment agreement, as well as, building permit fees are to be waived.
- Committee members expressed concern that grant funding in the amount of \$500 was not incentive enough for a property owner/tenant to apply to the incentive program.

Following discussion on the costs associated for the installation of an accessible ramp and/or door the following motion was entertained:

Resolution No. CDC024-15

Moved by Darrel O'Shaughnessy

Seconded by Gib McMullen

Minutes of Corporate Services Advisory Committee Meeting

THAT the Community Development Advisory Committee recommend to Council:

“That downtown businesses may be eligible for an incentive grant of 25% of the cost to a maximum of \$2500 per municipal address for the installation of an AODA compliant permanent ramp or installation of automatic door for their business; and

Further That the building and encroachment permit fees associated with the installation of an AODA compliant permanent ramp or automatic door be waived.

Resolution CARRIED

b) Recreation Department Presentations

i) Pool Restoration Project Update– Director of Recreation Services

The Director of Recreation provided a PowerPoint Presentation, attached as Appendix B and forming part of these minutes.

On question of Committee Members the following was clarified:

- The pool is expected to reopen by the beginning of December with regular pool programs to resume in January of 2016.

ii) Seniors on a Roll Program – Director of Recreation Services

The Director of Recreation Services provided a PowerPoint Presentation, attached as Appendix C and forming part of these minutes.

On question of Committee Members the following was clarified:

- The program for older adults runs from August 2015 to August 2017.
- The goal of the program is to offer new and unique recreational programs that will allow seniors to get involved and stay active.
- Partners in the program include the Arnprior Villa, Island View Suites, Seniors at Home, Partners in Caring and the Town of Arnprior. Programming can be offered at the Nick Smith Centre or at one of the partner’s facilities. Partners are able to assist by either offering transportation and/or facilities
- Examples of the kinds of programming that may be offered include, but are not limited to; pickle ball, Nordic walking, learn to play a musical instrument; shuffle board; and chair fitness exercises.

Minutes of Corporate Services Advisory Committee Meeting

7. Matters Tabled/Deferred/Unfinished Business

None

8. Staff Reports

a) 2015 Building Activity – Chief Building Official

Resolution No. CDC025-15

Moved by Gib McMullen

Seconded by Darrel O’Shaughnessy

That the Committee receives report number CDC-15-11-02-01 as information.

Resolution CARRIED

The Chief Building Official provided an overview of the report, highlighting the issuance of a similar number of permits as in 2014, however, the value of the permits increased by approximately \$200,000.

9. New Business

None

10. Closed Session

None

11. Adjournment

Resolution No. CDC026-15

Moved by Neil Caldwell

Seconded by Gib McMullen

THAT this meeting of the Community Development Advisory Committee be adjourned at 7:15 PM.

Resolution CARRIED